

**Minutes of the Seventeenth Annual General Meeting of
The Dove Valley Community Project
(Registered Charity Number 1193032)
held at Tutbury Club, on
Monday, 18th August, 2025,
commencing at 1830 hours**

I accept and sign the above Minutes as a true and accurate record of the proceedings:

Signed:

**Anthony Ball
Chairman**

Signed:

**Barry Saul
Treasurer**

Dated:

Dated:

Minutes of the Seventeenth Annual General Meeting of the Association, held at Tutbury Club, on Monday, 18th August, 2025, commencing at 1830 hours.

Present:

Anthony Ball	Jenny Hinks
Janet Ball	Kevin Mould
Rose Bentley	Rachel Mould
Janet Ebberley	Margaret Ratcliffe
Owen Jones	Denis Robinson
Stephanie Jones	Barry Saul
	Lynne Saul

The Chairman welcomed everyone to the seventeenth meeting of the Association.

		Action
1.0	Apologies Joan Baxter Peter Baxter Richard Beard Hayden Betteridge Hannah McLaughlin Jessica Pipe Stephen Piper	
2.0	Adoption of the Minutes of the Sixteenth Annual General Meeting of the Association The minutes of the meeting held on 15 th August, 2024, were officially accepted by all present as a true and accurate account of the meeting. The Chairman, Anthony Ball, and Treasurer, Barry Saul, both signed the document in the Official Minute Book of the Association, as a true record of events.	
3.0	Matters Arising from Minutes of 15th August, 2024	
3.1	Item 3.1 – Community Activity Event with NatWest Stephanie arranged for her colleagues from NatWest to carry out hard pruning of the shrubberies on TPM in February along with some of DVCP's Trustees. They did a marvellous job and DVCP officially thanked them for all their hard work.	SO Trustees
3.2	Item 6.3 – Fundraising Events Following the success of last year's Duck Race Hatton Village Carnival held a Duck Race on 4 th May to raise funds for the Hatton Village Carnival in July. They also held a Dog Show on 24 th May to raise funds for same. They gave DVCP a donation of £300. Nestlé, as part of their Annual Charity Fundraising initiative held a Country Fayre and Duck race on the afternoon of 31 st August in aid of Andy's Man Club (a men's mental health charity). They donated the deposits from stalls to DVCP - £65.	

3.3	Item 7.1 - Restringing of Electricity Cables/Restoration Work to Land – National Grid: National Grid arranged for contractors to come to TPM and carry out the reinstatement of the ground in the picnic area. The Trustees are satisfied that this work has been carried out correctly.	Trustees
3.4	Item 7.2 -Forthcoming Events on Thistley Place Meadow - Truma: Due to financial constraints the event previously suggested by Truma will not be going ahead this year. However, they may hold future events on the Meadow in the future.	
3.5	Item 7.4 - Clearance of Unwanted Items from large Container: Further items were disposed of – again, if anyone would like to see if they can ‘rehouse’ anything please let the Trustees know.	Trustees
3.6	Item 7.5 – Mowing of the Meadow/Removal of Grass/Cutting Back/Reshaping Shrubberies: Smith’s, Farmers of Scropton, carried out the work of cutting back the Meadow/riverbank in August at a cost of £100. As the quote we had received from the local tree surgeon was nearly £2k to hard prune the shrubberies on TPM, the Trustees decided that this was too expensive so they asked Smith’s if they could carry out this work instead. They completed this work and charged £200. They returned this August to mow the Meadow for £200.	Trustees
4.0	Trustees of the Association, Members of the Management Committee It is confirmed that the Trustees and Officers of the Management Committee of the DVCP are: Chairman: Anthony Ball Treasurer: Barry Saul Secretary: Lynne Saul It is also confirmed that Trustees and Members of the Management Committee of DVCP are: Ordinary Members: Peter Baxter Richard Beard Hayden Betteridge Hannah McLaughlin Rachel Mould Keven Mould Jessica Piper Steven Piper Denis Jeremy Robinson	
5.0	Report by the Chairman – Anthony Ball The Chairman reflected on the past year and his pride in the community spirit which makes Thistley Place Medow not just a place on the map but a testament of what can be achieved by a community working to provide a safe and thriving green space for everyone with a proliferation of wild flowers alongside the River Dove which has become a cherished retreat for many.	

	He went on to thank the Secretary, the Treasurer and the Trustees for their help and commitment to running and maintaining the Meadow. He thanked Tutbury Club for allowing us to use their premises, David Jones for verifying our accounts, Chris Spike for producing the stunning stone mosaic and Ben Smith who has helped us enormously with mowing the Meadow and pollarding the shrubberies as well as cutting back the riverbank. The continued support we have received for the Bonus Ball has enabled us to raise sufficient funds to run and maintain the Meadow and we thank all of those who have continued to support us with this draw. Finally, he thanked everyone for all you have done, and continue to do, to ensure another year of growth, beauty and community at Thistley Meadow.	
6.0	Report by the Treasurer – Barry Saul The Treasurer thanked David Jones, for once again carrying out the verification of DVCP's accounts. As of today's date, we have a total £17,950 in DVCP's accounts. For the year ending 31st March, 2025, we had £17,063.01 which was an increase of £1,425.80 on the previous year's total. Our donations received increased by £761 due to a one-off large donation received. As a result of this we received an extra £136.23 Gift Aid refund from HMRC. We had an extra £269.17 from DCC Members Community Leadership Scheme Grants which finance the purchase of a battery chainsaw and additional tables. Our bonus ball payments also increased to £2,748 – an additional £61. Bank interest also increased by £56.42. However, we had increased costs for petrol - £120.37 and the mower service (which had to be carried out despite the mower only being 6 months old to comply with the warranty conditions)- £44.76 but overall the balance held by DVCP leaves overall, a healthy balance to run and maintain the Meadow with additional funds coming from the Bonus Ball and donations made by other organisations/fundraisers donating money to hold events on TPM.	
7.0	Any Other Business:	
7.1	Forthcoming Events on Thistley Place Meadow:	
7.1.1	Nestlé Country Fayre & Duck Race – Saturday, 13th September, 2025: We have agreed with Nestlé to host their annual fundraising event. This year it will be a corporate event (not actually just for Nestlé Tutbury Factory) raising monies for both WWF (Worldwide Fund for Nature) and FareShare (which aims to reduce food poverty and food waste in the UK). We had the riverbank mown in readiness for the duck race – the cost was £120, and Nestlé have agreed to donate some monies towards this cost.	DVCP Nestlé
7.1.2	James Richards Circus - Sunday 21st until Sunday 28th September: They were unable to attend and perform on TPM last year but have contacted DVCP and we have agreed the above dates for returning to the Meadow. They will be donating £700 to DVCP for our allowing them to use the Meadow and will deposit a £500 Bond, which is repayable if the land is left undamaged.	

7.2	Grants Received: Replacement Heavy Duty Picnic Tables/Battery Chainsaw: DCC Julie Patten, through her Community Leadership Fund, donated £230 to DVCP to purchase 6 x 6ft tables. These tables will not only be used by DVCP but by other local community groups for their fundraising events. With further monies from the above fund, Julie Patten authorised the purchase a battery chainsaw an Einhell Cordless Chainsaw, 36V, 14-inch cut, it is lightweight and comes with a charger and two batteries (two spare batteries are also included in the grant) – the total cost is £283.17. As Julie Patten has now relinquished her role as Councillor with responsibilities for our area, DVCP will make contact and introduce ourselves to her successor, Sam Redfern.	Trustees/ DCC
7.3	People Express: Julie Batten, of People Express, borrowed two of DVCP's marquees for an event they had planned in Swadlincote in April. PE donated £200 for their use.	Trustees
7.4	Specially Etched Paving Slabs in front of Existing Memorial/Request for information for forthcoming book: Chris Spike of C & C Agricultural Services Limited have produced a Remembrance Day design similar to the 'Tommy' figure, which has been superimposed on ceramic paving stones alongside the existing memorial. The Chairman & Secretary had been contacted by Professor David Tollerton, Associate Professor of Memory Studies at the University of Exeter, who is compiling a book on memorials relating to the covid-19 pandemic, regarding our Captain Sir Tom statue. Anthony put him in touch with Austin Cox who produced the statue. Professor Tollerton should have the book completed by the end of the year and DVCP have requested, if the Meadow & Captain Sir Tom are mentioned in the publication, we have requested a copy.	Trustees/ C & C Agr.
7.5	Martyn's Law - Terrorism (Protection of Premises) Bill: Scope (Premises) - Excluded Premises: Anthony by virtue of being a Parish Councillor had been alerted to the new legislation which is being brought into force following the Manchester Arena attack. Although it appeared to refer to 'premises' or 'premises with land' he had asked The Secretary to check to see if events with over 800 people on the Meadow may come under this new legislation. Upon checking the Government Guideline there is a section for Excluded Premises and we actually come under this proviso which exempts us from having to impose this legislation on no entry paying events on the Meadow, namely: "Parks, gardens, recreation grounds, sports grounds and other open-air premises used for recreation, exercise or leisure are excluded, unless they have individuals employed or otherwise engaged to secure or check that members of the public who wish to access the premises have paid to do so or have invitations or passes allowing access." Although DVCP should be exempt from the proposed legislation, if anyone	Trustees

	else arranges an event on the Meadow for which they charged an entrance fee/paid personnel to oversee the event, then it would be their responsibility to uphold the provisions of the legislation.	
7.6	Flag on the Meadow being Flow at Half Mast on Funeral Dates of residents of Marston Old Lane/Dove Side: Margaret Ratcliffe approached the Secretary to ask if, to show respect to deceased residents of MOL/DS that, on the funeral day, the flag on the Meadow could be flown at half-mast. The Trustees agreed that this would be a suitable gesture.	Trustees
7.7	Private Hire of Marquee: We have been approached by a local family to hire the marquee. They will make a donation to DVCP and we will be able to claim Gift Aid on this.	Trustees
7.8	Repairs to Existing Bridge Over the Old Salt Brook: The existing structure is beginning to show signs of wear and tear. A local businessman is donating large, railway sleeper type lengths of timber in order that a new bridge can be built. If anyone can assist with this construction, please let the Trustees know.	Trustees/ DVCP
7.9	Illegal Barbeques on the Meadow: The Trustees have encountered problems with persons lighting barbeques on the Meadow with an especially confrontational incident recently. The Chairman stated that he had contact details for a person at Hardy Signs and will contact him to produce two banners forbidding the use of barbeques on the Meadow. It is proposed that, during the summer months, one will be displayed on the container at the entrance to the Meadow and the other be erected adjacent to the picnic area.	Trustees
8.0	Date of 2026 Annual General Meeting: The date of the 2026 AGM will be decided at the First Trustees Meeting in January 2026.	

The meeting closed at 2000 hours.

Lynne Saul
Trustee & Secretary to the Association
19th August, 2025

DOVE VALLEY COMMUNITY PROJECT
(Registered Charity Number 1193032)
Verified Accounts for Financial Year 1st April, 2024 – 31st March, 2025

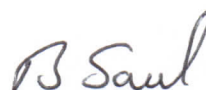
Description	In (£)	Out (£)	Sub Totals (£)	Balance b/f (£)
General Fund:				15,637.21
Income:				
Donations	1,254.00		1,254.00	
Bonus Ball Income – 2024/25	2,748.00	1,560.00	1,188.00	
HMRC Charities Payment (Gift Aid Refund)	282.75		282.75	
DCC Members' Community Leadership Grant towards Battery Chainsaw	283.17		283.17	
DCC Members' Community Leadership Grant towards New Tables	230.00		230.00	
Big Lottery Grant for New Mower	6,899.00		6,899.00	
Wayleave Payment from NPower	3.45		3.45	
Bank Account Interest	446.30		446.30	
Sub Total:				10,586.67
				26,223.88
Expenses:				
Public Liability/Personal Accident & Equipment Insurance		473.27	473.27	
Electricity Charges 2024 (Xmas Lights) – not received		-	-	
Mower Service		325.31	325.31	
Petrol Costs		299.02	299.02	
SDDC – Renewal of Lotteries Licence		20.00	20.00	
Items for Project		58.95	58.95	
Donations to charity on death of DVCP members		25.00	25.00	
TCV Renewal (Granted free again)		Nil		
Unity Bank- Service Charges		71.40	71.40	
Payment to Tutbury Garden Machinery for New Mower		6,899.00	6,899.00	
Payment for Tables		230.00	230.00	
Payment for Battery Chainsaw		278.92	278.92	
Thank you to David Jones for account verification		30.00	30.00	
Payment to Farmer for Cutting Shrubberies on Thistley Place Meadow		300.00	300.00	
Payment to Farmer for Cutting Thistley Place Meadow & Riverbank		150.00	150.00	
Sub Total:				9,160.87
Total Funds held by DVCP March 2024				<u>£17,063.01</u>

Account verification donated
Hatton Parish Council continue to pay for dog bin emptying

I confirm that I have reviewed the Community's books and bank records and can confirm that the above report is prepared in accordance with those records.



David Jones
Dated: 12th June 2025



Barry Saul (Treasurer to DVCP)
Dated: 15-6-25

DOVE VALLEY COMMUNITY PROJECT
(The 'Association')
(Registered Charity Number 1193032)

Notes to the Financial Verification Report to 31st March, 2025

Assets held by the Dove Valley Community Project as at 31st March, 2025

- Thistley Place Meadow and Nature Reserve Gates to same
- Trailer + Various Tools
- Cub Cadet Sit on Mower
- Wooden Punt
- 82 Stackable metal chairs
- 16 collapsible tables – various sizes
- 10ft Security Shed
- 20 ft Security Shed
- 2 x Wheelchair Accessible Picnic Benches
- 1 x Ordinary Picnic Bench
- 3 x Benches without backs
- 3 x Benches with backs
- Derbyshire Flags and Flagpole
- 2 Heavy Duty Shredders
- 3 x Marquees + 3 x Steel Gazebos + 2 Pop up Gazebos and feet
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Cash held in the Association's Bank Account and Petty Cash – **£17,063.01**

Thanks to Everyone

This project would not be achievable without the assistance of our supporters. During the Year Ended 31st March, 2025, the Association would particularly like to thank the following people/organisations:

- Everyone, both inside and outside of DVCP, who have paid into our Bonus Ball Weekly Draw
- Austin Cox, of AG Fabrications, for again donating items for the project
- Chris Spike, of C & C Agricultural Services, for donating Remembrance Day designed paving adjacent to existing memorial
- Councillor Jullie Patten for again supporting us through the DCC Members' Community Leadership Fund
- Nestlé for donating the Christmas tree
- David Jones for donating the verification of DVCP Annual Accounts
- Unmetered Electricity Supply – Charges for 2024 Christmas Lights not received by year end
- To each and every one of you who has volunteered both their time and efforts by working on the project and helping out at fundraising events – thank you so much for your hard work and dedication.