



PACT FOOD BANK
CHARITABLE INCORPORATED ORGANISATION
REG NO: 1193002

ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31st December 2025

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LEGAL & ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1193002
START OF FINANCIAL YEAR	1st January 2025
END OF FINANCIAL YEAR	31 st December 2025

TRUSTEES AT 31ST DECEMBER 2025

Elaine Knox	Chair
Susan Jupp	Secretary
Richard Hollingbery	Treasurer
Danielle Balmforth	
Simon Mason	
David Barton	

MANAGEMENT COMMITTEE (Trustees plus)

Elaine Hobson
Heather Nichols

The existing Trustees appoint any new Trustees following the provisions laid out in the organisation's governing instrument.

LEGAL STATUS	Charitable Incorporated Organisation (CIO) 1193002
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GOVERNING INSTRUMENT	Constitution dated 6 January 2021
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OBJECTS	The relief of financial hardship amongst people in Petersfield, Hampshire and the surrounding area in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by providing emergency food, essential toiletries & household items to individual & families in need &/or for distribution by charities or other organisations working to prevent or relieve poverty.
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CORRESPONDENCE ADDRESS AND OPERATIONAL PREMISES	Petersfield Methodist Church Station Road PETERSFIELD GU32 3EB
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WEBSITE	www.pactfoodbank.org.uk
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BANKERS	National Westminster Bank	Charities Aid Foundation Bank
	250 Bishopsgate	25 Kings Hill
	London	West Malling
	EC2M 4AA	ME19 4JQ

TRUSTEES' REPORT

Introduction & Overview

The charity operates to assist people at a time of crisis and provides a safety net until their personal circumstances improve. PACT Food Bank provides free packs of dry food, essential toiletries and household items. Cash vouchers are also given for people to spend at Petersfield market for fresh fruit and vegetables, cheese, eggs and bread.

Requests for help are made by referrals from approved partners, e.g. Citizens' Advice, local housing groups, social workers, health care providers, HomeStart Butser and local schools and churches. When needed people are signposted to other agencies.

The organisation started in 2016 when Petersfield Area Churches Together (PACT) took over the running of the Salvation Army Food Bank. PACT Food Bank became a Charitable Incorporated Organisation at the beginning of 2021. This is our fifth year of operation as a registered charity.

Activities during the year

Usage of the Food Bank fell slightly in 2025, but is still significantly higher than it was pre-Covid. The table below shows the number of food packs given and the number of adults and children helped.

Year	Number of packs issued	Number of people helped		
		Adults	Children	Total
2019	319	497	210	707
2020	1073	1692	959	2651
2021	848	1340	750	2090
2022	1277	1939	1016	2955
2023	1517	2336	1416	3752
2024	1513	2323	1442	3765
2025	1139	1620	1105	2725

We have worked hard with referring agencies to ensure that users of the Food Bank do not become reliant on our services, but move onto other forms of help, be it assistance with budgeting or increased benefits, through Citizens Advice, or welfare departments of housing associations or debt management, for example. At Christmas 2025 we again worked in collaboration with the Salvation Army, providing 135 Christmas food hampers to households in and around Petersfield who had been referred as being in need by local agencies.

Organisation

Trustees

We are fortunate to have had a stable and effective group of Trustees during the year.

Management and membership

The legal and formal responsibility for PACT Food Bank falls to the Management Committee which consists of the Trustees and additional members. Elaine Hobson joined our committee in 2025, but Nicola Deakin decided to step away; she remains a volunteer, and we thank her for her contribution. Our manager, Kay Thomas, does a superb job managing the Food Bank day to day. We are working with other volunteers with a view to them becoming future trustees.

Volunteers

We have the support of about 50 volunteers who collect food donations, receive, sort and make up packs of food for distribution. Volunteers receive training and generally work once a month, and we are particularly grateful to our band of drivers who work very hard to collect our donations from various drop off points around Petersfield. Two new volunteers were trained during 2025. We are very appreciative of the time and effort our volunteers give to the Food Bank.

Food Donations

We continue to be heavily supported by many local businesses, schools, churches, charity groups and the wider community, particularly around harvest festival time and Christmas, for which we are extremely grateful. We offer our thanks to all the businesses who display our shortages lists, including the PACT churches and offices. Special thanks to Shine Radio for broadcasting them weekly. They are also available to view on Facebook, the Bank the Food app and on our website: www.pactfoodbank.org.uk

Financial Donations

Our finances remain in a healthy position, and contributions from Petersfield organisations and individuals continue at a high level, for which we are extremely grateful. For the first time, we have applied for, and gained, a government grant of £5,000, as part of the DWP Household Support Food Provision Grant, administered by Hampshire County Council, which has been used towards the cost of vouchers issued for the purchase of fresh food from Petersfield Market.

Premises

The charity operates from Petersfield Methodist Church, the use of which we have four mornings a week. Our whole operation runs from there and we are indebted to the Methodist Church for use of their premises.



Charity Name	No	CC16a
PACT Food Bank	1193002	
Receipts and payments accounts		
For the period from 1 January 2025	Period end date	
	31 December 2025	

Section A Receipts and payments

	Unrestricted funds		Total funds	Last year (2024)
	to the nearest £		to the nearest £	to the nearest £
A1 Receipts				
Online Donations	29,367		29,367	31,918
Cheque Donations	3,050		3,050	3,735
Cash Donations	1,004		1,004	883
Organisation Donations	5,385		5,385	7,282
Gift Aid	5,852		5,852	7,117
Government Grant via Hampshire County Council	5,000		5,000	0
Bank Interest	1,838		1,838	2,174
Sub total (Gross income for AR)	51,495		51,495	53,109
Total receipts	51,495		51,495	53,109
A3 Payments				
Administration	293		293	626
Insurance	499		499	477
Market vouchers, vegetables, eggs, cheese	23,438		23,438	31,735
Food supplies	588		588	7,045
Manager salary, pension and expen	12,298		12,298	11,356
Heating contribution to Methodist Church	2,000		2,000	3,000
Sub total	39,116		39,116	54,239
Total payments	39,116		39,116	54,239
Net of receipts/(payments)	12,379		12,379	-1,129
A5 Transfers between funds	0		0	0
A6 Cash funds last year end	105,145		105,145	106,274
Cash funds this year end	117,524		117,524	105,145

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	
		to nearest £	
B1 Cash funds			
	Nat west bank a/c --240	6,661	10,081
	Nat west bank a/c --833	0	209
	Nat west bank a/c --825	740	1,445
	Charities Aid Foundation Current a/c	1,119	3,162
	Charities Aid Foundation Gold a/c	108,937	90,197
	Cash	66	50
			0
	Total cash funds	117,523	105,145
	(agree balances with receipts and payments account(s))	1	1
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	R Hollingbery	Richard Hollingbery	09 February 2026

Notes to the Accounts

The Accounts are prepared on an Income and Expenditure basis.

Bank accounts are held at the Charities Aid Foundation Bank and the National Westminster Bank. Bank statements have been reconciled in independent records.

No financial value has been placed on the value of donated food and services.

No rent is paid for the use of premises, though a contribution is made towards heating costs.

Volunteers give their time at no cost to the organisation.

Overall, we have a surplus of £12,000 compared to a loss the previous year. Although financial donations are a little less than last year, expenditure on food supplies is substantially reduced primarily due to a generous donor who has purchased bulk supplies from our shortages list which are published each month. Expenditure on market vouchers is also reduced due to a fall in the number of people using the Food Bank.

Reserves Policy

The charity only has short-term liabilities. There are no property expenses, and one member of part time staff started employment during 2023, and continues in employment.

Initial enquiries (a few years ago) have indicated that the cost of alternate premises (should they be required) is likely to be in the region of £23,000 per year.

Through the generosity of financial donors, sufficient reserves have been built up over the years which would enable the food bank to rent premises (for a couple of years) should the Methodist Church premises no longer be suitable, thus safeguarding the future of the organisation.

There is also sufficient to cover running costs for a year and to cover the cost of employment of a manager for two years.

Reserves. Bank Balances	
Approx two years premises costs	£50,000
One year running costs	£40,000
Two year employment of manager	£25,000
	£115,000

Examiner

We are very grateful to Murray Whewell who has examined our accounts for the past four years since the Food Bank became a charity.

Approval

Approved & signed on behalf of the Trustees by:

Name: Richard Hollingbery

Position held: Treasurer

Date: 27th April 2026

Independent examiner's report to the trustees of PACT Food Bank

I report to the trustees on my examination of the accounts of the PACT Food Bank for the year ended 31 December 2025.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Trust as required by section 130 of the Act
- the accounts do not accord with those records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the *Charities (Accounts and Reports) Regulations 2008* other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Murray Whewell BSc MSc MA

Address: 40 Old Farm Close, Petersfield, Hampshire GU31 4GE

Date: 3 May 2026