



## Trustees' annual report for the period

| From | Period start date |       |      | To | Period end date |       |      |
|------|-------------------|-------|------|----|-----------------|-------|------|
|      | Day               | Month | Year |    | Day             | Month | Year |
|      | 01                | 01    | 2021 |    | 31              | 12    | 2021 |

## Reference and administration details

Charity name *Sanskriti (Reading)*

Other names charity is known by *N/A*

Registered charity number (if any) *1192984*

Charity's principal address *24 Tamarind Way*

*Earley*

*Reading*

Postcode

*RG6 5GR*

### Names of the charity trustees who manage the charity

|    | Trustee name                 | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------------|-----------------|-----------------------------------|---------------------------------------------------------------|
| 1  | <i>Soumitra Roy</i>          |                 |                                   |                                                               |
| 2  | <i>Dolan Majumder</i>        |                 |                                   |                                                               |
| 3  | <i>Santanu Basu</i>          |                 |                                   |                                                               |
| 4  | <i>Dibyendu Bhattacharya</i> |                 |                                   |                                                               |
| 5  | <i>Somnath Mitra</i>         |                 |                                   |                                                               |
| 6  | <i>Sanjoy Sarkar</i>         |                 |                                   |                                                               |
| 7  | <i>Sushmita Banerjee</i>     |                 |                                   |                                                               |
| 8  | <i>Bedanuj Dasgupta</i>      |                 |                                   |                                                               |
| 9  | <i>Jay Sinha</i>             |                 |                                   |                                                               |
| 10 |                              |                 |                                   |                                                               |
| 11 |                              |                 |                                   |                                                               |
| 12 |                              |                 |                                   |                                                               |
| 13 |                              |                 |                                   |                                                               |
| 14 |                              |                 |                                   |                                                               |
| 15 |                              |                 |                                   |                                                               |
| 16 |                              |                 |                                   |                                                               |
| 17 |                              |                 |                                   |                                                               |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

### Names and addresses of advisors (Optional information)

| Type of advisor | Name | Address |
|-----------------|------|---------|
| Bank            |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Structure, governance and management

### Description of the charity's trusts

|                                                                     |                                                                                                                 |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| Type of governing document<br>(eg. trust deed, constitution)        | <i>Constitution adopted 5<sup>th</sup> January 2021</i>                                                         |
| How the charity is constituted<br>(eg. trust, association, company) | <i>Charitable Incorporated Organisation (CIO)</i>                                                               |
| Trustee selection methods<br>(eg. appointed by, elected by)         | <i>Trustees were appointed at inception and appointed or reappointed annually at the Annual General Meeting</i> |

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

Policies and procedures adopted for the induction and training of trustees

The charity's organisational structure and any wider network with which the charity works

Relationship with any related parties

Trustees' consideration of major risks and the system and procedures to manage them

*Membership to the organisation is open to any family who are aligned with the work and thoughts of the organisation.*

*The trustees oversee the charity governance matters while the executive committee decides and manages the day to day running of the organisation. There is some overlap between the trustees and executive committee. The executive committee seeks trustee's views on charity matters. Both trustees and executive committee work together in deciding the events and activities to ensure that they align with the charity objectives.*

*All trustees gave their time voluntarily and received no remuneration or other benefits.*

## Objectives and activities

### Summary of the objects of the charity set out in its governing document

*The advancement of education of the public in the UK in Indian culture through the provision of traditional Indian cultural events.*  
*The relief of financial hardship, either generally or individually, of people living in India by making grants of money to charities for providing or paying for items, services or facilities.*

### Summary of the main activities undertaken for the public benefit in relation to these objects

*In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit.*

*The main activities that we undertook in 2021 are as follows:*

- *Kali Puja and Diwali event;*
- *Donation to Kankhal Medical Aid.*

*Kali Puja & Diwali event is a festivity that highlights the multi-cultural facet of the Indian community. It engages the community with greater social participation in traditional ceremonies, at the same time spreading the rich cultural heritage of India within the community. This event was open to the general public with donations being entirely voluntary.*

*Kankhal Medical Aid (KMA) helps the Ramakrishna Sevashram Charity Hospital in Hardwar, India in its quest to provide free medical aid to the poor people of the neighbouring villages. Sanskriti has been supporting KMA for many years and that support was continued in 2021.*

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

Policy on grantmaking

Policy programme related investment

Contribution made by Volunteers

*We are grateful for the many hours our members have put in - in planning, organizing and executing the events during the year.*

*This included the AGM held in January 2021 and other member meetings which were held virtually due to the ongoing covid restrictions at the time.*

## Achievements and performance

### Summary of the main achievements of the charity during the year.

*Gaining the charity status on the 5<sup>th</sup> of January 2021 after a successful application to the Charity Commission.*

*Respecting the covid lockdown during the earlier part of the year, no events were held for the first 9 months of the year.*

*With the easing of the lockdown restrictions, we were able to restart the annual Kali Puja & Diwali event in October 2021. This was undertaken with covid control measures in place so that the guests felt safe to attend. This was successful as more than 500 guests attended to celebrate the festivity.*

## Financial review

### Brief statement of the charity's policy on reserves

Closing balance on 31/12/2021 was £34,224. The earning in 2021 was £15,047, which being less than £25k does not require an independent examination. The surplus in 2021 was £5089. The fund including the surplus fund are kept as reserve for use in organisation's charity objectives in the following year and also to meet the operational costs in the event of a loss of income and to meet any unforeseen expenditure that may occur .

### Details of any funds materially in deficit

Not applicable

### Further financial review details: (Optional information)

You **may choose** to include additional information, where relevant about:

The charity's principal sources of funds (including any fundraising).

How expenditure has supported the key objectives of the charity.

Investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been membership fees, donations during the Kali Puja & Diwali event, donations from members, sponsorship funds received from advertisers during the Kali Puja & Diwali event, charity food stall during Kali Puja & Diwali event and gift aid money collected after our registration with HMRC for gift aid collection.

The expenditure during 2021 has supported one of our objectives of advancing the cause of spreading Indian culture among the public in the UK through the organisation of Kali Puja & Diwali Event. Donation was also made to Kankhal Medical Aid – a charity which supports the medical needs of the underprivileged in Hardwar, India - supporting our other objective.

Expenditure was also incurred to support operational cost e.g. cost of insurance, cost incurred for professional services provided by charity registration consultant.

2021 was a year when the effect of covid was widely felt. This restricted our effort to hold any other cultural event or carry out other charitable events during 2021.

## Other optional information

### Future Plans

The coming year will see a continued emphasis on using the funds generated in 2021 to be used for our charitable causes. And to grow Sanskriti's membership base with more volunteers contributing to our events and cause.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                          |                                                                                     |              |
|--------------------------|-------------------------------------------------------------------------------------|--------------|
| Signature(s)             |  |              |
| Full name(s)             | Somnath Mitra                                                                       | Santanu Basu |
| Position (eg chair, etc) |                                                                                     |              |
| Date                     | 17/10/2022                                                                          |              |



## Independent examiner's report on the accounts

Report to the trustees/  
members of

Charity Name

On accounts for the year  
ended

Set out on pages

*Not applicable as earning in 2021 was less than £25k*

**Responsibilities  
and basis of  
report**

I report to the trustees on my examination of the accounts for the year ended 31 December 2016.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under s145 of the Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under s145(5)(b) of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

Name:

Relevant professional  
qualification(s) or body  
(if any):

Address:

## Disclosure section

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

SANSKRITI (READING)

No (if any)

CC16a

## Receipts and payments accounts

For the period  
from

01/01/2021

To

31/12/2021

### Section A Receipts and payments

|                                                       | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|-------------------------------------------------------|----------------------------------------|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |                                        |                                      |                                     |                                 |                               |
| Donation from Members for Charity                     | 110                                    | -                                    | -                                   | 110                             | -                             |
| Membership Fees                                       | 945                                    | -                                    | -                                   | 945                             | -                             |
| Donation from Members for Kali Puja                   | 8,088                                  | -                                    | -                                   | 8,088                           | -                             |
| Donation from Non-members for Kali Puja               | 3,740                                  | -                                    | -                                   | 3,740                           | -                             |
| Sponsorship for Kali Puja                             | 500                                    | -                                    | -                                   | 500                             | -                             |
| Collection from Charity Stall                         | 249                                    | -                                    | -                                   | 249                             | -                             |
| Gift Aid from HMRC                                    | 1,415                                  | -                                    | -                                   | 1,415                           | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>15,047</b>                          | <b>-</b>                             | <b>-</b>                            | <b>15,047</b>                   | <b>-</b>                      |
| <b>A2 Asset and investment sales, (see table).</b>    |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>15,047</b>                          | <b>-</b>                             | <b>-</b>                            | <b>15,047</b>                   | <b>-</b>                      |
| <b>A3 Payments</b>                                    |                                        |                                      |                                     |                                 |                               |
| Donation to charity KANKHAL MEDICAL AID               | 110                                    | -                                    | -                                   | 110                             | -                             |
| Hall Hire for Kali Puja                               | 2,800                                  | -                                    | -                                   | 2,800                           | -                             |
| Kali Puja Expenses                                    | 674                                    | -                                    | -                                   | 674                             | -                             |
| Kali Puja food material purchase                      | 2,986                                  | -                                    | -                                   | 2,986                           | -                             |
| Cultural programme expenses                           | 450                                    | -                                    | -                                   | 450                             | -                             |
| Security expenses                                     | 403                                    | -                                    | -                                   | 403                             | -                             |
| Decoration expenses                                   | 417                                    | -                                    | -                                   | 417                             | -                             |
| Van hire cost                                         | 365                                    | -                                    | -                                   | 365                             | -                             |
| Charity stall food material purchase                  | 62                                     | -                                    | -                                   | 62                              | -                             |
| Helper expenses                                       | 650                                    | -                                    | -                                   | 650                             | -                             |
| Card reader purchase                                  | 161                                    | -                                    | -                                   | 161                             | -                             |
| Miscellaneous expenses                                | 12                                     | -                                    | -                                   | 12                              | -                             |
| Public Liability Insurance                            | 247                                    | -                                    | -                                   | 247                             | -                             |
| Web Page Maintenance cost                             | 14                                     | -                                    | -                                   | 14                              | -                             |
| Charity Application expenses                          | 602                                    | -                                    | -                                   | 602                             | -                             |
| Bank charges                                          | 5                                      | -                                    | -                                   | 5                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>9,958</b>                           | <b>-</b>                             | <b>-</b>                            | <b>9,958</b>                    | <b>-</b>                      |
| <b>A4 Asset and investment purchases. (see table)</b> |                                        |                                      |                                     |                                 |                               |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
|                                                       | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>9,958</b>                           | <b>-</b>                             | <b>-</b>                            | <b>9,958</b>                    | <b>-</b>                      |
| <b>Net of receipts/(payments)</b>                     | <b>5,089</b>                           | <b>-</b>                             | <b>-</b>                            | <b>5,089</b>                    | <b>-</b>                      |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Cash funds this year end</b>                       | <b>5,089</b>                           | <b>-</b>                             | <b>-</b>                            | <b>5,089</b>                    | <b>-</b>                      |

## Section B Statement of assets and liabilities at the end of the period

| Categories                                                  | Details                                                | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|-------------------------------------------------------------|--------------------------------------------------------|---------------------------------|-------------------------------|------------------------------|
| <b>B1 Cash funds</b>                                        | Deposited in Bank                                      | 5,048                           | -                             | -                            |
|                                                             | Cash in hand                                           | 41                              | -                             | -                            |
|                                                             |                                                        | -                               | -                             | -                            |
|                                                             | <b>Total cash funds</b>                                | <b>5,089</b>                    | <b>-</b>                      | <b>-</b>                     |
|                                                             | (agree balances with receipts and payments account(s)) | OK                              | OK                            | OK                           |
|                                                             |                                                        | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| <b>B2 Other monetary assets</b>                             | Details                                                |                                 |                               |                              |
|                                                             |                                                        | -                               | -                             | -                            |
|                                                             |                                                        | -                               | -                             | -                            |
|                                                             |                                                        | -                               | -                             | -                            |
|                                                             |                                                        | -                               | -                             | -                            |
|                                                             |                                                        | -                               | -                             | -                            |
|                                                             |                                                        | -                               | -                             | -                            |
| <b>B3 Investment assets</b>                                 | Details                                                | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
| <b>B4 Assets retained for the charity's own use</b>         | Details                                                | Fund to which asset belongs     | Cost (optional)               | Current value (optional)     |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
|                                                             |                                                        |                                 | -                             | -                            |
| <b>B5 Liabilities</b>                                       | Details                                                | Fund to which liability relates | Amount due (optional)         | When due (optional)          |
|                                                             |                                                        |                                 | -                             |                              |
|                                                             |                                                        |                                 | -                             |                              |
|                                                             |                                                        |                                 | -                             |                              |
|                                                             |                                                        |                                 | -                             |                              |
|                                                             |                                                        |                                 | -                             |                              |
| Signed by one or two trustees on behalf of all the trustees | Signature                                              | Print Name                      | Date of approval              |                              |
|                                                             |                                                        |                                 |                               |                              |
|                                                             |                                                        |                                 |                               |                              |

**SANSKRITI ACCOUNTS 2021**

| Sl. No. | Events                                 | Fund Position (£) | Income         |                  |                 |            |                  | Expenses    |          |          |          |              |               |              |            |                    |
|---------|----------------------------------------|-------------------|----------------|------------------|-----------------|------------|------------------|-------------|----------|----------|----------|--------------|---------------|--------------|------------|--------------------|
|         |                                        |                   | Membership (£) | Contribution (£) | Sponsorship (£) | Others (£) | Total Income (£) | Protima (£) | Pujo (£) | Hall (£) | Food (£) | Cultural (£) | Insurance (£) | Web Page (£) | Others (£) | Total Expenses (£) |
| 1       | Opening Balance as on 01/01/2021       |                   |                |                  |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | Bank - Barclays                        | 0.00              |                |                  |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | Bank - HSBC                            | 29072.95          |                |                  |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | Cash                                   | 62.85             |                |                  |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | Total Opening Balance as on 01/01/2021 | 29135.80          |                |                  |                 |            |                  |             |          |          |          |              |               |              |            |                    |
| 2       | Charity - Kankhal                      | 0.00              |                | 110.00           |                 |            | 110.00           |             |          |          |          |              |               |              | 110.00     | 110.00             |
| 3       | Membership - 2021                      | 945.00            | 945.00         |                  |                 |            | 945.00           |             |          |          |          |              |               |              |            |                    |
| 4       | Charity Application, Insurance         | -867.64           |                |                  |                 |            |                  |             |          |          |          | 246.60       | 14.39         | 606.65       |            | 867.64             |
| 5       | Kali Pujo                              | 5011.42           |                |                  |                 |            | 13,991.57        |             |          |          |          |              |               |              |            |                    |
|         | - Pujo Contibution (members)           |                   |                | 8088.00          |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | - Sponsorship                          |                   |                |                  | 500.00          |            |                  |             |          |          |          |              |               |              |            |                    |
|         | - Pujo Contribution (non-members)      |                   |                | 100.00           |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | - Gift Aid                             |                   |                |                  |                 | 1414.50    |                  |             |          |          |          |              |               |              |            |                    |
|         | - Hall Collection                      |                   |                | 1,287.99         |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | - Card Collection                      |                   |                | 2,237.98         |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | - Puja Dakshina                        |                   |                | 114.10           |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | - Children Stall                       |                   |                | 249.00           |                 |            |                  |             |          |          |          |              |               |              |            |                    |
|         | - Expenses                             |                   |                |                  |                 |            |                  |             | 673.64   | 2800.00  | 2986.24  | 450.00       |               |              | 2070.27    | 8,980.15           |
|         | TOTAL                                  |                   | 945.00         | 12,187.07        | 500.00          | 1,414.50   | 15,046.57        | -           | 673.64   | 2,800.00 | 2,986.24 | 450.00       | 246.60        | 14.39        | 2,786.92   | 9,957.79           |
| 7       | Closing Balance as on 31/12/2021       | 34224.58          |                |                  |                 |            |                  |             |          |          |          |              |               |              |            |                    |

|                                   |                  |                         |                 |
|-----------------------------------|------------------|-------------------------|-----------------|
| Closing Bank Balance - Barclays = | -                | Total expenses          | 9,957.79        |
| Closing Bank Balance - HSBC =     | 34,183.64        | Total earnings          | 15,046.57       |
| Closing Cash Balance =            | 40.94            |                         |                 |
| <b>Total =</b>                    | <b>34,224.58</b> | <b>Surplus for 2021</b> | <b>5,088.78</b> |
|                                   |                  |                         |                 |

Deposited in Bank = 5047.84  
Cash in hand = 40.94

**TOTAL = 5088.78**