

RECEIPTS AND PAYMENTS ACCOUNT

	notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
RECEIPTS						
Voluntary Income	4a	55,028	-	2,006	57,034	57,054
Other Voluntary Receipts	4b	-	-	-	-	20,000
Receipts from activities for generating funds	4c	577	-	-	577	708
Receipts from Church activities	4d	12,505	-	-	12,505	12,176
Receipts from Investments	4e	8,337	-	-	8,337	3,214
Other Receipts	4f	104	-	-	104	200
TOTAL RECEIPTS		76,551	-	2,006	78,557	93,352
PAYMENTS						
Church Activities						
Mission & Ministry	4g	33,860	5,719	20	39,599	40,361
Property, Management & Administration	4h	40,242	-	-	40,242	34,473
Fundraising Costs	4i	-	-	-	-	98
Building Project	4j	-	-	9,410	9,410	840
TOTAL PAYMENTS		74,102	5,719	9,430	89,251	75,772
EXCESS/(DEFECIT) OF RECEIPTS OVER PAYMENTS		2,449	(5,719)	(7,424)	(10,694)	17,580
Transfers between funds		(5,003)	5,003	-	-	-
NET MOVEMENT IN FUNDS		(2,554)	(716)	(7,424)	(10,694)	17,580
Total funds brought forward		26,839	163,379	72,959	293,901	276,321
Total funds carried forward	3	24,285	162,663	65,535	283,207	293,901

STATEMENT OF ASSETS AND LIABILITIES

	Total 2023	Total 2022
Cash Funds		
Natwest	16,459	31,387
CBF	240,117	234,780
Cash in hand	62	305
	256,638	266,472
Cash Funds (held externally)		
LDBF	26,292	26,292
	282,930	292,764
FIXED ASSETS		
Dell 3910&3510 & Projection PC	277	1,138
	283,207	293,902

Income includes £400 in historic hall booking deposits that may have to be repaid at some point in the future
I have approved the accounts set out on pages 1 to 4 and confirm that I have made available all
relevant records and information for their preparation.

Date:

M Carter
24/3/24

Mr D Ridge
Treasurer
Date:

[Signature] 24th March 2024.

NOTES

- The financial statements of Holy Apostles PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- Fixed assets retained for Church use: 3 PCs (FA register is available). Assets recognised but not valued in the Statement of Assets and Liabilities include moveable church furnishings which require a faculty for disposal and the Sound System.
- The movements in funds during the year were:

Fund (descriptions in note 11)	Balance b/f	Receipts	Payments	Transfer	Balance c/f
Designated:					
Late R Tingley	20,000	-	-		20,000
Late SE Hindson	45,722	-	-		45,722
Late K Smith Fund	30,198	-	-		30,198
LDBF Ecclesiastical Fund	26,292	-	-		26,292
Reserves	25,000	-	-	-	25,000
Winstanley Fund	17,282	-	-		17,282
Late D Wells	10,000	-	-		10,000
Redevelopment Fund	5,418	-	-		5,418
Mission Giving Fund	2,719	-	5,719	5,003	2,003
Late JW Clarke Fund	709	-	-		709
Restricted:					
Building Vision Fund	78,885	2,006	9,410		71,481
Hardship Fund	732	-	20		712
Designated & Restricted Totals	262,957	2,006	15,149	5,003	254,817
 General Fund	 30,944	 76,551	 74,102	 (5,003)	 28,390
Grand Totals	293,901	78,557	89,251	-	283,207

4 RECEIPTS AND PAYMENTS ANALYSIS

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
a Voluntary Income					
Planned Giving	39,259	-	1,596	40,855	41,372
Gift Aid and GASDS	8,438	-	210	8,648	8,357
Grant Income (note 5)	5,000	-	-	5,000	4,904
Other Donations	1,506	-	200	1,706	1,692
Collections	825	-	-	825	729
	55,028	-	2,006	57,034	57,054
 b Other Voluntary Receipts					
Legacies Received	-	-	-	-	20,000
	-	-	-	-	20,000
 c Receipts from activities for generating funds					
Proceeds from Christmas Fayre	577	-	-	577	708
	577	-	-	577	708
 d Receipts from Church activities					
Community Café	683	-	-	683	870
Harvest/Creation Supper	79	-	-	79	290
Letting of Hall	7,868	-	-	7,868	7,982
Wedding and Funeral Fees	2,262	-	-	2,262	1,660
Other Letting Income	1,575	-	-	1,575	1,320
Sale of Bible Notes/Books	38	-	-	38	54
	12,505	-	-	12,505	12,176
 e Receipts from Investments					
Interest on CBF Deposits	8,337	-	-	8,337	3,214
	8,337	-	-	8,337	3,214
 f Other Receipts					
Hall Deposits	100	-	-	100	100
Refunds from prior financial year	4	-	-	4	100
	104	-	-	104	200
Total	76,551	-	2,006	78,557	93,352

Holy Apostles Church - 2023 Accounts

Notes (continued)

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
g Church Activities - Mission & Ministry					
Parish Contribution	27,000	-	-	27,000	30,000
Grants and Donations (note 6)	-	5,719	-	5,719	4,944
Wedding and Funeral Fees	1,196	-	-	1,196	1,194
Mission, Outreach and Events (Note 7)	542	-	-	542	2,414
Children @ Apostles	402	-	-	402	381
Communion wine, candles etc	130	-	-	130	203
Training	382	-	-	382	283
Ministry Experience Scheme	2,564	-	-	2,564	-
Books and other resources	197	-	-	197	273
Purchase of Bible Reading Notes	100	-	-	100	54
Catering & hospitality	406	-	-	406	252
Commemorative Events	931	-	-	931	313
Hardship Payments	10	-	20	30	50
	33,860	5,719	20	39,599	40,361
h Church Activities - Property, Management & Administration					
Staff Costs	10,894	-	-	10,894	10,102
Insurance	3,233	-	-	3,233	5,102
Repairs and Renewals	6,535	-	-	6,535	5,299
Office Relocation to Hall	1,070	-	-	1,070	2,915
Gas & Electricity	12,843	-	-	12,843	5,675
Travel & Parking	989	-	-	989	1,090
Telephone & Postage	761	-	-	761	616
IT Costs	503	-	-	503	497
Depreciation	860	-	-	860	861
Copyright Licence	282	-	-	282	343
Printing and Stationery	890	-	-	890	1,024
Water Charges	472	-	-	472	415
Bank & Accounting Fees	545	-	-	545	234
Non capitalised equipment	209	-	-	209	100
"Thank You" Gifts	103	-	-	103	147
CCTV ICO registration fee	35	-	-	35	35
UCAN Membership	18	-	-	18	18
	40,242	-	-	40,242	34,473
i Fundraising Costs					
Christmas Fayre Expenses	-	-	-	-	98
j Building Project Costs					
Professional Fees	-	-	9,410	9,410	840
Total	74,102	5,719	9,430	89,251	75,772
5 Grant Income					
Ministry Experience Scheme	5,000	-	-	5,000	-
Coronavirus Business Support Grant	-	-	-	-	2,667
Community Café	-	-	-	-	1,000
Energy Grants	-	-	-	-	1,237
	5,000	-	-	5,000	4,904
6 Grants and Donations					
International Nepal Fellowship	-	1,000	-	1,000	1,000
Sound Café	-	-	-	-	500
Christian Aid	-	1,700	-	1,700	1,318
Andrew Fanstone (Link Missionary)	-	1,000	-	1,000	1,000
Mosaic Food Bank	-	519	-	519	308
One Roof Leicester	-	-	-	-	500
Safe Families	-	1,000	-	1,000	-
Open Doors	-	500	-	500	318
	-	5,719	-	5,719	4,944

Holy Apostles Church - 2023 Accounts

	Total 2023	Total 2022
7 Mission, Outreach and Events		
Community Café Setup costs		1,133
Community Café running costs	353	434
Outreach	-	160
Christmas Services	30	249
Other special services	80	75
Courses (Alpha/Bible/Start)	-	189
Creation/Harvest Supper	79	174
	542	2,414

8 Related Party Transactions

In the year ended 31 December 2023 it is noted that Holy Apostles paid LDBF £38,121 relating to our Parish Contribution, parochial fees & services run on behalf of Holy Apostles.

9 Reserves Policy

The amount to be designated as the financial reserves in accordance with the Finance Policy

10 Description of Funds

Funds designated for the redevelopment of the church building:

- a) **Late JW Clarke** represents donations received in memory of the late John W Clarke.
 - b) **Late K Smith** represents donations received in memory of the late Kathleen Smith
 - c) **Late SE Hindson** represents donations received in memory of the late Sylvia Hindson
 - d) **Late D Wells** represents donations received in memory of the late Dorothy Wells
 - e) **Late R Tingley** represents donations received in memory of the late Rene Tingley
 - f) **Winstanley Fund** represents funds designated for the redevelopment of the church
 - g) **Redevelopment Fund** represents funds designated for redevelopment of the church.
 - h) **LDBF Ecclesiastical Fund** represents the balance of funds from the sale of St Oswald's, held by the LDBF on behalf of the PCC, designated for the redevelopment of the church
- Missing Giving Fund** represents funds designated for donations to other organisations
- Reserves Fund** Represents funds held according to the Reserves Policy (note 9).
- Hardship Fund** represents the balance of accumulated donations and appeals for those in hardship
- Building Vision Fund** represents the balance of accumulated donations and appeals for the redevelopment of the church and can only be spent for that purpose.

11 Payments to Trustees.

No payments to trustees were made.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Holy Apostles Church, Leicester LE3 1AD

On accounts for the year
ended

31st December 2023

Charity no
(if any)

1192946

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2023**

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Colin Wood

Date: 22nd January 2024

Name:

Colin Wood

Relevant professional
qualification(s) or body
(if any):

Member of the Association of Accounting Technicians

Address:

16 Wordsworth Rd

Loughborough

Leicestershire LE11 4LQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of
any items that the
examiner wishes to
disclose.

HOLY APOSTLES PARISH CHURCH, LEICESTER

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2023

AIMS AND PURPOSES

Holy Apostles Parochial Church Council (PCC) has the responsibility of working together with the Priest-in-Charge, Curate, associate minister, the wardens and staff in promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also responsible for the maintenance of the church building and hall of Holy Apostles, at the junction of Fosse Road South and Imperial Avenue, Leicester.

OBJECTIVES AND ACTIVITIES

We seek to build up the congregation through:-

- worship, prayer and teaching
- pastoral care
- outreach to the community
- responding to the needs of the church and community through the occasional services

To facilitate this work it is important that we maintain the fabric of Holy Apostles Church and hall.

ACHIEVEMENTS AND PERFORMANCE

We minister to our congregation through our Sunday services. Throughout 2023 we held a weekly 10:30 service in the church with groups for children now known as HAL's kids. We held café style church services in the hall when there was a 5th Sunday in a month.

Prayer is encouraged through the monthly Prayer Diary and seasonal prayer bulletin. As a church we supported the Global prayer initiative 'Thy Kingdom Come' and having prayer gatherings once a month. Personal prayer for specific needs is offered in church on Sundays.

Our discipleship groups continued meeting in the church hall for mutual encouragement in bible study and everyday faith. Daily Bible reading material was circulated with the monthly prayer pointers.

There were 53 people on the Electoral Roll (as at 31.12.23) of whom 19 are resident in the parish. The Sunday attendance counted during October, was 33 adults and 5 under 16 yrs

Attendance is usually increased considerably for festivals. 2023 we held our usual events and services for Christmas. The Christmas Café and tree festival was very well attended and led to over 700 children and young people come to the building on

school visits and for the scouts Christingle service. Our own Christingle service was attended by 114 adults and 36 under 16s.

The connections with the two primary schools in the parish continued to grow through 2023 with assemblies being taken by the clergy once a month in each school, as well as support for RE lessons both in school and in the church. Imperial Avenue infant school came to church for a special assembly at Easter, harvest and Christmas accompanied by staff and parents. St Mary's School year 4 children also held their carol service in church with 68 children. In the summer of 2023 a group of students from Fullhurst College came to church for a session to support their GCSE learning.

During 2023 we have celebrated 1 Baptism of a child. There was 1 marriage and 2 renewals of marriage vows and 5 funerals in church. and 3 people were confirmed in their faith by the Bishop at a service held at St Margarets Church, Leicester.

Pastoral Care is an important feature of the church's ministry, with visits to the sick and housebound. Ashley Prince continues to support this ministry as pastoral assistant with PTO (permission to officiate).

Safeguarding is taken seriously by the PCC and the Promoting a Safer Church document has been adopted. The church has policies for the safeguarding of children and vulnerable adults and those involved in children's work have DBS checks. The PCC has complied with the duty to have regard to the House of Bishops guidance on safeguarding children and vulnerable adults. The PCC uses the Safeguarding dashboard to support compliance with regulations.

The safeguarding coordinator is Elaine Swanson. Ashley Prince; Until May 2023 and then Ian Newcombe; take a lead in the safeguarding of vulnerable adults.

Mission and outreach is strategic and multi-faceted. We have reached out to our community through making links with local schools and community groups. A key aspect of our church's mission has been the alpha course as well as Soup-er Group and Tiddlywinks; our parents and toddler group. The monthly community café has continued to be successful in creating a space for church and non-church families and members to enjoy each other's company, good food and drink.

Mosaic foodbank is a focus for our support for the poor in the community.

The church supports **Christian partners** working abroad. We support the work of INF specifically by funding the work of Nepalese nationals at the Green Pastures hospital. The church also supports Andrew Fanstone in his work with Iris Ministries in Brazil.

We also support Christian Aid and Open Doors as well as local charities, Safe families for Children, One Roof Leicester, Mosaic Foodbank and Sound Café Leicester. The offering from the Christingle Service went to support the work of the Children's Society.

Our buildings are a vital resource in our mission. In 2023 they were used for church events, most notably, the centenary events in September. Brownies, various

exercise and community groups as well New Covenant Church and Reach Leicester Church also make use of our buildings.

Stephen Gorton continued to support us as project manager overseeing the redevelopment of the church and site to make it fit for purpose.

West Leicester Mission Partnership

Holy Apostles is part of the West Leicester Mission Partnership. In 2023 This Partnership encompassed the churches of St. Anne, St. Paul & St. Augustine, The Martyrs, Holy Apostles, St. Peter's Braunstone Park, St Margaret's and Wyggestons.

The Mission Partnership leaders continued to meet weekly for morning prayer on zoom throughout 2023.

Deanery Synod

The APCM is entitled to elect two people to the Deanery Synod who are ex-officio on the PCC. This provides the PCC with an important link between the parish and the wider structures of the church. In 2023 we had one such representative.

2023 STAFFING

Revd Jenny Ridge (Priest in Charge) continued to lead the church forward with the support and encouragement Rev'd Tony Leighton (assistant minister).

In September 2023 Dr Nick Henwood began a 'Caleb student' placement at Holy Apostles as he undertakes both discernment and training for ordination. We also welcomed Barbara Dzima, from Ghana, as a ministry apprentice in September.

Margo Henry continues to work in the office as our church administrator.

Francis Hruszka continued in the role of Church cleaner and took on some paid gardening hours towards the end of the year.

FINANCIAL REVIEW

Total receipts on unrestricted funds were £76,551. As ever the bulk of the income is from donations which amounted to £55,028. £5,000 of this amount was a grant from the Diocese regarding the costs of the Ministry Experience Scheme (MES) which is the scheme which places interns in various churches in the diocese and £8,438 was tax recovered via the Gift Aid and GASDS schemes. Giving and tax recovered were almost the same as 2022 which was encouraging given the cost-of-living pressures everyone faced. A long-term decline in donations is a risk that we along with many churches face.

The church generated income of £12,505 from various activities the bulk of which at £9,443 is income from letting of the hall and car park. Wedding and funeral fees contributed £2,262 to this figure though the bulk of this is then paid out again mainly to the Diocese. The other significant income was interest received for the funds we hold at CCLA and the LDBF which amounted to £8,337. This figure would have been

even higher were it not for a change in policy at CCLA of accounting for interest a few days later than in the past which means the December interest payment was received in January and since we operate Receipts and Payments accounting this has not been included. Since this is a permanent change we will receive 4 interest payments a year again from 2024 onwards so it represents a 1 off correction which though it affects the overall final position this is offset by the fact that the entire MES grant has been recognised in 2023 though it was given to cover our costs from Sept 2023 – July 2024. As interest rates appear to have peaked, we can expect the income from bank interest to reduce over time and then dramatically reduce or disappear assuming we spend the funds that are providing the interest.

The expenditure of the church that we classify as Mission and Ministry was slightly reduced from £40,361 in 2022 to £39,599 but the costs we classify as “Property, Management & Administration” increased sharply from £34,473 in 2022 to £ 40,242. The bulk of the increase was the dramatic rise in gas and electricity costs from 1st Oct 2022 but fortunately we have seen a reduction this October so while the prices of energy are likely to remain high for the long-term the peak is, we hope, behind us. Staff costs continue to rise as we have a policy of paying the Real Living Wage and we have now implemented a staff pension scheme. A reduction in our insurance cost from £5,299 in 2022 to £3,233 was achieved by moving insurer.

We spent £9,410 of restricted funds on the building project as we progress plans to redevelop the site.

The net result for the year was a deficit in general fund of £2,554.

Reserves Policy

It is PCC policy to maintain a financial reserve which equates to 4 months of our running costs equivalent to £24,700 for 2023.

We invest our funds balance (£240,117 at year end) with the CBF Church of England Deposit Fund run by CCLA and the Diocese holds £26,292 on our behalf relating to the balance of the funds from the sale of St Oswald's. The reason for us holding such a large amount is because of the need to replace both the Church and Hall buildings in the near future and we are actively examining options to achieve that.

VOLUNTEERS

We are extremely grateful to all who volunteer in whatever capacity to enable the ministry of the church to progress. Thanks go particularly to those who have cleaned the church, maintained the church garden's and kept the carpark tidy as well as those who serve in a variety of ways on a Sunday.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with Church Representation Rules.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish.

The PCC met on six occasions during the year (January, March, May, July, October and November)

The PCC has a Standing Committee which has power to transact the business of the PCC between its meetings subject to any directions given by the Council.

ADMINISTRATIVE INFORMATION

The parish church of Holy Apostles is located in the West End area of the city of Leicester, at the junction of Fosse Road South and Imperial Avenue. It is part of the Diocese of Leicester within the Church of England. Correspondence should be addressed to Holy Apostles Church, Fosse Road South, Leicester LE3 1AD.

The PCC is a corporate body (PCC Powers Measure 1956, Church Representation Rules 2006) and Charity Registration was completed in January 2021. Holy Apostles, Leicester is a Registered Charity in England and Wales No: 1192946

Holy Apostles has a Priest-in-Charge; Revd Jenny Ridge and an associate Priest, Revd. Tony Leighton. Ministry at Apostles is supported the Associate minister Ian Newcombe and the authorised Pastoral Assistant, Ashley Prince (PTO).

PCC members who have served at any time from 1st January 2023 until the date this report was approved are:

Ex-Officio members:

Priest-in-Charge: Revd Jenny Ridge

Associate Minister: Revd. Tony Leighton

Wardens: Sue Hulatt (until May 2023
and lay vice chair)
Elizabeth Gooderham (from May 2022)
Melanie Carter (From May 2023)

Readers: Ian Newcombe

Deanery Representative: John Branney (2023-2026)

Elected Members:
Elaine Swanson (2021-2024)
Melanie Carter (2022-2025)

David Ridge (2022-2025)

Ashley Prince (2023-2026)

Sue Hulatt (now Brownsword) (2023-2026)

Carole Dagley (2023-2026)

Elizabeth Gooderham (from May 2022)

David Ridge

PCC Secretary:

Treasurer

Approved by the PCC on

and signed on their behalf by

– Church Warden

24/3/2024

