

# **HOLY APOSTLES PARISH CHURCH, LEICESTER**

## **ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

### **AIMS AND PURPOSES**

Holy Apostles Parochial Church Council (PCC) has the responsibility of working together with the Priest-in-Charge, Curate, associate minister, the wardens and staff in promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also responsible for the maintenance of the church building and hall of Holy Apostles, at the junction of Fosse Road South and Imperial Avenue, Leicester.

### **OBJECTIVES AND ACTIVITIES**

We seek to build up the congregation through:-

- worship, prayer and teaching
- pastoral care
- outreach to the community
- responding to the needs of the church and community through the occasional services

To facilitate this work it is important that we maintain the fabric of Holy Apostles Church and hall.

### **ACHIEVEMENTS AND PERFORMANCE**

We minister to our congregation through our Sunday services. The on-going Covid-19 pandemic meant that our services were solely on-line via YouTube until Easter 2021. After this we held a weekly 10:30 service in the church under strict covid guidelines including masks, track and trace and social distancing. As the government guidelines changed so did the level of restriction. Services were initially available both on YouTube and in person. In the autumn we began to live stream the services rather than pre-record them. Despite the emergence of the Omicron variant in December our Christmas services went ahead as planned with restricted numbers.

Prayer is encouraged through the monthly Prayer Diary and the church was open occasionally for prayer. As a church we supported the Global prayer initiative 'Thy Kingdom Come' with material distributed to all and in the autumn held a prayer day and began having prayer gatherings twice a month.

In September our discipleship groups resumed meeting in either homes or the church hall for mutual encouragement in bible study and everyday faith. For the rest of the year bible reading material was circulated.

There were 52 people on the Electoral Roll (as at 31.12.21) of whom 13 are resident in the parish. The in-person Sunday attendance counted during October, was 36 adults and 4 under 16 yrs

Attendance is usually increased considerably for festivals, the 2021 Christingle service, despite capping numbers in line with our Covid-19 risk assessment 64 adults and 27 under 16) The Christmas Tree Festival and fayre attracted over 200 children for school visits, plus accompanying staff and volunteers.

Imperial Avenue school returned to church for a special assembly at harvest and Christmas and were accompanied by staff. Parents were not permitted due to covid.. St Mary's School year 4 children held their carol service in church with 120 children and 66 adults in attendance.

During 2021 we have celebrated 5 Baptisms of children. There were 2 weddings, 4 funerals in church and a further 2 at the crematorium.

**Pastoral Care** is an important feature of the church's ministry, with visits to the sick and housebound. Two Pastoral Assistants help in this ministry. Most visits were curtailed in early 2021 and the phone buddy system kept everyone connected and supported.

**Safeguarding** is taken seriously by the PCC and the Promoting a Safer Church document has been adopted. The church has policies for the safeguarding of children and vulnerable adults and those involved in children's work have DBS checks. The PCC has complied with the duty to have regard to the House of Bishops guidance on safeguarding children and vulnerable adults.

The safeguarding coordinator is Jackie Bone and Ashley Prince takes a lead in the safeguarding of vulnerable adults.

**Mission and outreach** is strategic and multi-faceted. However Covid-19 lockdown and restrictions severely curtailed what we could do. Mosaic foodbank became a focus for our support and we were able to provide a meeting space for both the Leicester City Contact Centre and Reach Leicester to continue their vital support work for vulnerable people. During the summer we visited the people who live in the streets immediately surrounding the church. Later in the year our work with pre-school children and their carers, (Tiddlywinks) was able to restart and has grown significantly. We experimented with adventure church and our monthly lunch club (Souper-group) also re-launched. In October we started a community café which will be developed further in 2022.

The church supports **Christian partners** working abroad. We support the work of INF specifically by funding the work of Nepalese nationals at the Green Pastures hospital. The church also supports Andrew Fanstone in his work with Iris Ministries in Brazil.

We also support Christian Aid and Open Doors as well as local charities, One Roof Leicester, Mosaic Foodbank and Sound Café Leicester. The offering from the Christingle Service went to support the work of the Children's Society.

**Our buildings** are a vital resource in our mission. As things reopened they were used for church events, Brownies, various exercise and community groups as well New Covenant Church and Reach Leicester Church. We continued to be able to provide a space for the Leicester City Contact Centre until their city centre base reopened.

Stephen Gorton continued to support us as project manager overseeing the redevelopment of the church and site to make it fit for purpose.

### **West Leicester Mission Partnership**

Holy Apostles is part of the West Leicester Mission Partnership. This Partnership encompasses the churches of St. Anne, St. Paul & St. Augustine, The Martyrs, Holy Apostles, St. Peter's Braunstone Park, St Margaret's, Wyggestons and Sound Café BMO.

The Mission Partnership leaders continued to meet weekly for morning prayer on zoom throughout 2021.

### **Churches Together in South West Leicester**

This meeting has not resumed since the start of the Covid pandemic.

### **Deanery Synod**

The APCM is entitled to elect two people to the Deanery Synod who are ex-officio on the PCC. This provides the PCC with an important link between the parish and the wider structures of the church.

**2021 staffing developments**, Revd Jenny Ridge (curate) continued to lead the church forward with the support and encouragement of Rev'd John McGinley (Priest in charge) and Rev'd Tony Leighton (assistant minister). In June 2021 Revd Jenny Ridge became Priest in charge following the end of her curacy and the departure of Revd McGinley. We have provided placements for two interns on the New Wine Discipleship Programme, Srimi Korrai (until July 2020) and Laura Drechsler (from September 2020.) They both lived in the Community of the Tree of Life.

Kate Szejnmann continued with us for her context placement as part of her training for ordained ministry and became curate following her ordination in October 2021.

Margo Henry continues to work in the office as our church administrator.

Sarah Standly resigned from her post as premises officer, due to ill health and Francis Hruszka took on the role of Church cleaner in July 2021.

### **FINANCIAL REVIEW**

The pandemic continued to impact us financially in 2021 but we received a further Coronavirus Support Grant from the Council which was a significant help. Expenditure was down significantly compared to 2020 mostly due to the Hall roof costs in that year. Energy costs have risen significantly as we all know but the impact of this in 2021 was limited as the high winter fuel bills arrived at the start of 2022. Planned

giving was reduced from £45,500 to £39,500 which is a trend that we would not want to continue. However at the end of the year we had a significant surplus of almost £10,000 and we the PCC took that into account when increasing our Parish Contribution despite our income declining.

## **VOLUNTEERS**

We are extremely grateful to all who volunteer in whatever capacity to enable the ministry of the church to progress. Thanks go particularly to those who have cleaned the church, maintained the church garden's and kept the carpark tidy as well as those who serve in a variety of ways on a Sunday.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with Church Representation Rules.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish.

The PCC met on six occasions during the year (January, March, May, July, September and November) The meetings were on zoom until September.

The PCC has a Standing Committee which has power to transact the business of the PCC between its meetings subject to any directions given by the Council.

## **ADMINISTRATIVE INFORMATION**

The parish church of Holy Apostles is located in the West End area of the city of Leicester, at the junction of Fosse Road South and Imperial Avenue. It is part of the Diocese of Leicester within the Church of England. Correspondence should be addressed to Holy Apostles Church, Fosse Road South, Leicester LE3 1AD.

The PCC is a corporate body (PCC Powers Measure 1956, Church Representation Rules 2006) and Charity Registration was completed in January 2021. Holy Apostles, Leicester is a Registered Charity in England and Wales No: 1192946

Holy Apostles started 2021 with a Priest-in-Charge, Revd. John McGinley, who left in May 2021. a curate Revd Jenny Ridge who became Priest in charge in June 2021, and an associate Priest, Revd. Tony Leighton. In October 2021 Revd Kate Szejnmann became curate in the Parish. Ministry at Apostles is supported by the Readers Ian Newcombe and Denis Walsh and the authorised Pastoral Assistants, Sylvia Herbert and Ashley Prince.

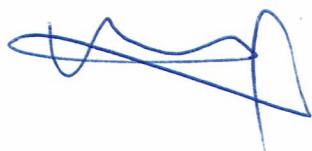
PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

Ex-Officio members:

|                                |                                                                                                                                                                                                                                           |
|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <i>Priest-in-Charge:</i>       | Revd John McGinley (until May 2021)<br>Revd Jenny Ridge (from June 2021)                                                                                                                                                                  |
| <i>Curate</i>                  | Revd Jenny Ridge (until May 2021)<br>Revd Kate Szejnmann (from Oct 2021)                                                                                                                                                                  |
| <i>Associate Minister:</i>     | Revd. Tony Leighton                                                                                                                                                                                                                       |
| <i>Wardens:</i>                | Melanie Carter<br>Joshua Wright                                                                                                                                                                                                           |
| <i>Readers:</i>                | Ian Newcombe (lay vice chair until May '21)<br>Denis Walsh (lay vice chair from May '21)                                                                                                                                                  |
| <i>Deanery Representative:</i> | Ashley Prince                                                                                                                                                                                                                             |
| <i>Elected Members:</i>        | Kenneth Rackham (until May 2021)<br>Heather Leader (until May 2021)<br>Luke Blaylock (until 2022)<br>David Ridge (until 2022)<br>John Branney (until 2023)<br>Elizabeth Gooderham (from May 21-2024)<br>Elaine Swanson (from May 21-2024) |
| <i>PCC Secretary:</i>          | Melanie Carter (until May '21)<br>Luke Blaylock (from May '21)                                                                                                                                                                            |
| <i>Treasurer</i>               | David Ridge                                                                                                                                                                                                                               |

Approved by the PCC on and signed on their behalf by

JOSHUA WRIGHT 24/3/22



## RECEIPTS AND PAYMENTS ACCOUNT

|                                                   | notes | Unrestricted Funds | Designated Funds | Restricted Funds | Total 2021    | Total 2020     |
|---------------------------------------------------|-------|--------------------|------------------|------------------|---------------|----------------|
| <b>RECEIPTS</b>                                   |       |                    |                  |                  |               |                |
| Voluntary Income                                  | 4a    | 59,315             | -                | 5,200            | 64,515        | 122,203        |
| Other Voluntary Receipts                          | 4b    | -                  | -                | -                | -             | 56,722         |
| Receipts from activities for generating funds     | 4c    | 1,023              | -                | -                | 1,023         | -              |
| Receipts from Church activities                   | 4d    | 9,026              | -                | -                | 9,026         | 5,665          |
| Receipts from Investments                         | 4e    | 119                | -                | -                | 119           | 551            |
| Other Receipts                                    | 4f    | -                  | -                | -                | -             | 9,610          |
| <b>TOTAL RECEIPTS</b>                             |       | <b>69,483</b>      | <b>-</b>         | <b>5,200</b>     | <b>74,683</b> | <b>194,751</b> |
| <b>PAYMENTS</b>                                   |       |                    |                  |                  |               |                |
| Church Activities                                 |       |                    |                  |                  |               |                |
| Mission & Ministry                                | 4g    | 31,749             | 6,147            | 23               | 37,919        | 37,598         |
| Property, Management & Administration             | 4h    | 22,902             | -                | -                | 22,902        | 35,081         |
| Costs of Generating Voluntary Income              | 4i    | 31                 | -                | -                | 31            | 30             |
| Fundraising Costs                                 | 4j    | 87                 | -                | -                | 87            | -              |
| Building Project                                  | 4k    | -                  | -                | 600              | 600           | 4,620          |
| <b>TOTAL PAYMENTS</b>                             |       | <b>54,769</b>      | <b>6,147</b>     | <b>623</b>       | <b>61,539</b> | <b>77,329</b>  |
| <b>EXCESS/(DEFECIT) OF RECEIPTS OVER PAYMENTS</b> |       | <b>14,714</b>      | <b>(6,147)</b>   | <b>4,577</b>     | <b>13,144</b> | <b>117,422</b> |
| Transfers between funds                           |       | (5,025)            | 5,025            | -                | -             | -              |
| <b>NET MOVEMENT IN FUNDS</b>                      |       | <b>9,689</b>       | <b>(1,122)</b>   | <b>4,577</b>     | <b>13,144</b> | <b>117,422</b> |
| Total funds brought forward                       |       | 26,839             | 163,379          | 72,959           | 263,177       | 145,755        |
| Total funds carried forward                       | 3     | 36,528             | 162,257          | 77,536           | 276,321       | 263,177        |

## STATEMENT OF ASSETS AND LIABILITIES

|                                     | Total 2021     | Total 2020     |
|-------------------------------------|----------------|----------------|
| <b>Cash Funds</b>                   |                |                |
| NatWest                             | 47,202         | 33,578         |
| CBF                                 | 201,566        | 201,447        |
| Petty Cash                          | 94             | 110            |
|                                     | <b>248,862</b> | <b>235,135</b> |
| <b>Cash Funds (held externally)</b> |                |                |
| LDBF                                | 26,292         | 26,292         |
|                                     | <b>275,154</b> | <b>261,427</b> |
| <b>FIXED ASSETS</b>                 |                |                |
| Dell Latitude 3510 & Projection PC  | 1,167          | 1,750          |
|                                     | <b>276,321</b> | <b>263,177</b> |
| <b>OTHER ASSETS</b>                 |                |                |
| Freehold Property - Church Hall     | 14,903         | 14,903         |

I have approved the accounts set out on pages 1 to 4 and confirm that I have made available all relevant records and information for their preparation.

J WRIGHT  
CHURCH WARDEN  
Date: 24/3/22



Mr D Ridge  
Treasurer  
Date: 24/03/2022

  
24/03/2022

## NOTES

- The financial statements of Holy Apostles PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- Fixed assets retained for Church use: the Church hall (recognised at cost) & 2 PCs purchased in Dec 2020. Assets recognised but not valued in the Statement of Assets and Liabilities include moveable church furnishings which require a faculty for disposal and the Sound System.
- The movements in funds during the year were:

| Fund (descriptions in note 11)            | Balance b/f    | Receipts      | Payments      | Transfer     | Balance c/f    |
|-------------------------------------------|----------------|---------------|---------------|--------------|----------------|
| <b>Designated:</b>                        |                |               |               |              |                |
| Late SE Hindson                           | 45,722         | -             | -             |              | 45,722         |
| Late K Smith Fund                         | 30,198         | -             | -             |              | 30,198         |
| LDBF Ecclesiastical Fund                  | 26,292         | -             | -             |              | 26,292         |
| Reserves                                  | 24,000         | -             | -             | -            | 24,000         |
| Winstanley Fund                           | 17,282         | -             | -             |              | 17,282         |
| Late D Wells                              | 10,000         | -             | -             |              | 10,000         |
| Redevelopment Fund                        | 5,418          | -             | -             |              | 5,418          |
| Mission Giving Fund                       | 3,758          | -             | 6,147         | 5,025        | 2,636          |
| Late JW Clarke Fund                       | 709            | -             | -             |              | 709            |
| <b>Restricted:</b>                        |                |               |               |              |                |
| Building Vision Fund                      | 72,180         | 5,200         | 600           | -            | 76,780         |
| Hardship Fund                             | 756            | -             | -             | -            | 756            |
| Flower Fund                               | 23             | -             | 23            | -            | -              |
| <b>Designated &amp; Restricted Totals</b> | <b>236,338</b> | <b>5,200</b>  | <b>6,770</b>  | <b>5,025</b> | <b>239,793</b> |
| General Fund                              | 26,839         | 69,483        | 54,769        | (5,025)      | 36,528         |
| <b>Grand Totals</b>                       | <b>263,177</b> | <b>74,683</b> | <b>61,539</b> | <b>-</b>     | <b>276,321</b> |

#### 4 RECEIPTS AND PAYMENTS ANALYSIS

##### a Voluntary Income

|                       | Unrestricted Funds | Designated Funds | Restricted Funds | Total 2021 | Total 2020 |
|-----------------------|--------------------|------------------|------------------|------------|------------|
| Planned Giving        | 39,462             | -                | 2,359            | 41,821     | 48,307     |
| Gift Aid and GASDS    | 10,106             | -                | 2,841            | 12,947     | 20,343     |
| Grant Income (note 5) | 6,568              | -                | -                | 6,568      | 13,341     |
| Other Donations       | 2,836              | -                | -                | 2,836      | 39,385     |
| Collections           | 343                | -                | -                | 343        | 827        |
|                       | 59,315             | -                | 5,200            | 64,515     | 122,203    |

##### b Other Voluntary Receipts

|                   |   |   |   |   |        |
|-------------------|---|---|---|---|--------|
| Legacies Received | - | - | - | - | 56,722 |
|                   | - | - | - | - | 56,722 |

##### c Receipts from activities for generating funds

|                               |       |   |   |       |   |
|-------------------------------|-------|---|---|-------|---|
| Proceeds from Christmas Fayre | 663   | - | - | 663   | - |
| Fashion Show                  | 360   | - | - | 360   | - |
|                               | 1,023 | - | - | 1,023 | - |

##### d Receipts from Church activities

|                             |       |   |   |       |       |
|-----------------------------|-------|---|---|-------|-------|
| Letting of Hall             | 3,867 | - | - | 3,867 | 3,206 |
| Wedding and Funeral Fees    | 2,980 | - | - | 2,980 | 929   |
| Other Letting Income        | 2,119 | - | - | 2,119 | 1,521 |
| Sale of Bible Reading Notes | 60    | - | - | 60    | 9     |
|                             | 9,026 | - | - | 9,026 | 5,665 |

##### e Receipts from Investments

|                          |     |   |   |     |     |
|--------------------------|-----|---|---|-----|-----|
| Interest on CBF Deposits | 119 | - | - | 119 | 551 |
|                          | 119 | - | - | 119 | 551 |

##### f Other Receipts

|                             |               |          |              |               |                |
|-----------------------------|---------------|----------|--------------|---------------|----------------|
| Insurance Claim             | -             | -        | -            | -             | 9,540          |
| Refunds (Utility Providers) | -             | -        | -            | -             | 70             |
|                             | -             | -        | -            | -             | 9,610          |
| <b>Total</b>                | <b>69,483</b> | <b>-</b> | <b>5,200</b> | <b>74,683</b> | <b>194,751</b> |

## Notes (continued)

|                                                                        | Unrestricted<br>Funds | Designated<br>Funds | Restricted<br>Funds | Total<br>2021 | Total<br>2020 |
|------------------------------------------------------------------------|-----------------------|---------------------|---------------------|---------------|---------------|
| <b>g Church Activities - Mission &amp; Ministry</b>                    |                       |                     |                     |               |               |
| Parish Contribution                                                    | 29,000                | -                   | -                   | 29,000        | 32,000        |
| Grants and Donations (note 6)                                          | 14                    | 6,147               | -                   | 6,161         | 2,000         |
| Wedding and Funeral Fees                                               | 1,336                 | -                   | -                   | 1,336         | 810           |
| Mission, Outreach and Events (Note 8)                                  | 464                   | -                   | -                   | 464           | 264           |
| Children @ Apostles                                                    | 396                   | -                   | -                   | 396           | 306           |
| Communion wine, candles etc.                                           | 152                   | -                   | -                   | 152           | 78            |
| Training                                                               | 124                   | -                   | -                   | 124           | 389           |
| Service books and other resources                                      | 107                   | -                   | -                   | 107           | 22            |
| Purchase of Bible Reading Notes                                        | 104                   | -                   | -                   | 104           | 49            |
| Catering expenses                                                      | 49                    | -                   | -                   | 49            | 55            |
| Flowers                                                                | 3                     | -                   | 23                  | 26            | -             |
| Special Payments (note 7)                                              | -                     | -                   | -                   | -             | 125           |
| New Wine Discipleship Year                                             | -                     | -                   | -                   | -             | 1,200         |
| Hardship Fund                                                          | -                     | -                   | -                   | -             | 300           |
|                                                                        | 31,749                | 6,147               | 23                  | 37,919        | 37,598        |
| <b>h Church Activities - Property, Management &amp; Administration</b> |                       |                     |                     |               |               |
| Staff Costs                                                            | 7,436                 | -                   | -                   | 7,436         | 4,731         |
| Insurance                                                              | 4,956                 | -                   | -                   | 4,956         | 4,950         |
| Repairs and Renewals                                                   | 3,285                 | -                   | -                   | 3,285         | 18,596        |
| Gas & Electricity                                                      | 2,739                 | -                   | -                   | 2,739         | 3,415         |
| Travel & Parking                                                       | 724                   | -                   | -                   | 724           | 688           |
| Telephone & Postage                                                    | 683                   | -                   | -                   | 683           | 830           |
| IT Costs                                                               | 602                   | -                   | -                   | 602           | 651           |
| Depreciation                                                           | 583                   | -                   | -                   | 583           | -             |
| Copyright Licence                                                      | 518                   | -                   | -                   | 518           | 492           |
| Printing and Stationery                                                | 448                   | -                   | -                   | 448           | 340           |
| Water Rates                                                            | 257                   | -                   | -                   | 257           | 262           |
| Bank & Accounting Fees                                                 | 229                   | -                   | -                   | 229           | 27            |
| Non capitalised equipment                                              | 213                   | -                   | -                   | 213           | -             |
| Organ Maintenance                                                      | 101                   | -                   | -                   | 101           | -             |
| Gifts                                                                  | 78                    | -                   | -                   | 78            | 49            |
| CCTV ICO registration fee                                              | 35                    | -                   | -                   | 35            | 35            |
| UCAN Membership                                                        | 15                    | -                   | -                   | 15            | 15            |
|                                                                        | 22,902                | -                   | -                   | 22,902        | 35,081        |
| <b>i Costs of Generating Voluntary Income</b>                          |                       |                     |                     |               |               |
| Stewardship Giving Envelopes                                           | 31                    | -                   | -                   | 31            | 30            |
| <b>j Fundraising Costs</b>                                             |                       |                     |                     |               |               |
| Christmas Fayre Expenses                                               | 87                    | -                   | -                   | 87            | -             |
| <b>k Building Project Costs</b>                                        |                       |                     |                     |               |               |
| Survey Fees                                                            | -                     | -                   | 600                 | 600           | 4,620         |
| <b>Total</b>                                                           | 54,769                | 6,147               | 623                 | 61,539        | 77,329        |
| <b>5 Grant Income</b>                                                  |                       |                     |                     |               |               |
| Coronavirus Business Support Grant                                     | 5,000                 | -                   | -                   | 5,000         | 7,000         |
| Intern Grant                                                           | -                     | -                   | -                   | -             | 1,000         |
| Resource Church Grant                                                  | 1,568                 | -                   | -                   | 1,568         | 5,341         |
|                                                                        | 6,568                 | -                   | -                   | 6,568         | 13,341        |
| <b>6 Grants and Donations</b>                                          |                       |                     |                     |               |               |
| International Nepal Fellowship                                         | -                     | 2,000               | -                   | 2,000         | -             |
| Christian Aid                                                          | -                     | 1,000               | -                   | 1,000         | -             |
| Andrew Fanstone (Link Missionary)                                      | -                     | 1,000               | -                   | 1,000         | 1,000         |
| Mosaic Food Bank                                                       | -                     | 847                 | -                   | 847           | 500           |
| Sound Café                                                             | -                     | 500                 | -                   | 500           | -             |
| One Roof Leicester                                                     | -                     | 500                 | -                   | 500           | -             |
| Toilet Twinning                                                        | -                     | 300                 | -                   | 300           | -             |
| Community of the Tree of Life Bursary Fund                             | 14                    | -                   | -                   | 14            | -             |
| Church Mission Society                                                 | -                     | -                   | -                   | -             | 500           |
|                                                                        | 14                    | 6,147               | -                   | 6,161         | 2,000         |

|                                            | Total<br>2021 | Total<br>2020 |
|--------------------------------------------|---------------|---------------|
| <b>7 Special Payments</b>                  |               |               |
| Refund of Hall Fees received in prior year | -             | 100           |
| Garden Bench                               | -             | 25            |
|                                            | -             | 125           |
| <b>8 Mission, Outreach and Events</b>      |               |               |
| Outreach                                   | 262           | -             |
| Christmas Services                         | 121           | 143           |
| Other special services                     | 46            | 16            |
| Courses (Alpha/Bible/Start)                | 35            | 98            |
| Pancake Party                              | -             | 7             |
|                                            | 464           | 264           |

#### 9 Related Party Transactions

In the year ended 31 December 2021 it is noted that Holy Apostles paid LDBF £ 37,104 relating to our Parish Share, parochial fees and payroll run on behalf of Holy Apostles. Additionally £1,026 was paid to Holy Trinity PCC for expenditure incurred on behalf of Holy Apostles.

#### 10 Reserves Policy

The amount to be designated as the Reserve is an amount sufficient to maintain normal ongoing operations for a 4 month period, currently set at £24,000. (See PCC Finance Policy)

#### 11 Description of Funds

##### Funds designated for the redevelopment of the church building:

- a) **Late JW Clarke** represents donations received in memory of the late John W Clarke.
- b) **Late K Smith** represents donations received in memory of the late Kathleen Smith
- c) **Late SE Hindson** represents donations received in memory of the late Sylvia Hindson
- d) **Late D Wells** represents donations received in memory of the late Dorothy Wells
- e) **Winstanley Fund** represents funds designated for the redevelopment of the church
- f) **Redevelopment Fund** represents funds designated for redevelopment of the church.
- g) **LDBF Ecclesiastical Fund** represents the balance of funds from the sale of St Oswald's, held by the LDBF on behalf of the PCC, designated for the redevelopment of the church
- Missing Giving Fund** represents funds designated for donations to other organisations
- Reserves Fund** Represents funds held according to the Reserves Policy (note 10).
- Flower Fund** represents the balance of accumulated donations and appeals for provision of flowers in the church and can only be spent for that purpose.
- Hardship Fund** represents the balance of accumulated donations and appeals for those in hardship and can only be spent for that purpose.
- Building Vision Fund** represents the balance of accumulated donations and appeals for the redevelopment of the church and can only be spent for that purpose.

#### 12 Payments to Trustees: No payments were made to trustees in the year but a policy on trustee payments was agreed in line with Charity Commission guidelines.

**Independent examiner's report to the trustees of Holy Apostles Parochial Church Council**  
**(Leicester)**

I report to the trustees on my examination of the accounts of the Holy Apostles Parochial Church Council, Leicester (the PCC) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have also examined the report in line with the latest government guidance "CC32 – Independent Examination of Charity Accounts (2021).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2021 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: JK

Name: James Jason Knights

Address: 228 Dominion Road, Leicester, LE3 6QE

Date: 23/03/2022

**Independent examiner's report to the trustees of Holy Apostles Parochial Church Council**  
**(Leicester)**

I report to the trustees on my examination of the accounts of the Holy Apostles Parochial Church Council, Leicester (the PCC) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have also examined the report in line with the latest government guidance "CC32 – Independent Examination of Charity Accounts (2021).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2021 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: JK

Name: James Jason Knights

Address: 228 Dominion Road, Leicester, LE3 6QE

Date: 23/03/2022