



Chair Report to year end December 2023

Pershore Wellbeing Hub was incorporated as a charity on 31st December 2020. *This report covers our third year of operation, from January up to 23rd October 2023 when I stood down as Chair.*

Who are we and what charitable work do we do:

1. A public consultation that was part of the “Town Plan” identified a need for a Health & Wellbeing Hub in Pershore. With support from local authorities, charities, individuals, and the National Lottery the Hub opened on Pershore High Street in June 2021.
2. As well as a physical space, where support and advice can be sought, we have a virtual presence via a website with a searchable directory of services associated with wellbeing, both at a local and national level.

2023

Following on from our previous two successful years, our third year was about transitioning from our beginnings and set up to becoming a stand-alone charitable organisation. This needed to be robust and sustainable in the post pandemic era where the people we help will be struggling with the cost-of-living crisis and post pandemic change.

Notable achievements in 2023 included:

1. Continuation of what we aim to provide to Pershore and surrounding village residents. Our data shows we consistently help over 100 people every month face-to-face (usually nearer 120 people), as well as many more on-line (Unique visitors 1,600-2,000 and Page Views 8,500-10,500). Our data collection has provided good evidence of how our activity takes the strain away





from other stretched resources, such as the NHS and local councils.

2. Transitioning from two individuals who set up and led the first two years of operating from our High Street premises meant we needed to recruit an Operation Manager and an Administrator. Funding for 12 months was secured from Wychavon District Council. Two current volunteers started in these roles on the 1st of April. They moved forward quite rapidly in setting up groups of volunteers who have similar interests and skills to provide adequate support and enhance the Hub's overall sustainability and development. Notable achievements of these groups include:
 - Training and Development Group. A comprehensive Induction Workbook for Volunteers has been developed and trialled successfully to support new volunteers to better understand the Hub's volunteering role and responsibilities. Training has been changed from "in-house" to external organisations such as First Aid, Fire Training, Induction Training, Mental Health First Aid, Domestic Abuse, Suicide prevention, Resilience and Keeping yourself Safe. This training has been shared with other local organisations therefore enabling collaborative learning, relationship building and networking with other stakeholders.
 - Funding and Finance Group. One arm of this has instigated help from an outside consultant to help with bid writing and finding sources of revenue to apply for. Another arm has been actively doing local fund-raising events which as well as raising money has increased awareness of what we do to the public. These secured funds will allow us to continue well into 2024.
 - Mental Health Peer Support Project Group in Partnership with MIND. The Interest Group has undergone specialist training under the umbrella of MIND to provide support and quality assurance to the volunteers and the group will be starting in January 2024. I have no doubt this will be an





invaluable service to our community with primary care mental health services being so stretched and underfunded.

- Communications Team. A monthly Hub Volunteer e-newsletter has been produced and has been very well received. This team have also written awareness raising articles for the Pershore Times, Pershore Town Council and other local publications.

3. Feedback from Hub visitors remains 100% positive.

The year has seen some challenges:

- IT has always been a challenge for us as we have not had a “go to” IT specialist volunteer. However, we have managed due to some volunteers training up to run for instance the electronic volunteer shift rota and our volunteer applications paperwork is now able to be kept electronically secure. Areas that could be improved would be management and updating of the website and using social media to market the Hub which would reach the younger generations in particular.
- Increased workload for volunteers. This includes helping to complete Attendance Allowance Forms and completing Food Bank Vouchers. However, this has been seen positively by our volunteers by organising the completion of Attendance Allowance forms at a quiet time when we are closed and the increase in Food Bank Voucher requests means they are seeing a lot more younger people so being able to make them aware of what we do. The numbers of volunteers has remained stable so although some have left us we have had enough new recruits meaning there are enough to cover the shifts when we are open.

We have had some changes to the **Board of Trustees** with the secretarial position and my Chair role relinquishing. Again, it has been challenging finding replacements but there has always been a chair and secretary for the meetings. We have also had two new Trustees join us, one a current volunteer and the





other a local district and county councillor. We continue to have a Town Council representative on our board.

In addition, we have received support from **Wychavon District Council** who have involved us in district-wide collaborative meetings. This has meant we are learning with and from other similar organisations as well as benefiting from some funding.

In summary, as chair during this period, I am pleased to see how successful the transition in the management team has worked. I feel this has taken the Hub forward on a firm footing showing resilience and good organisation. The Hub has continued to deliver on its core service whilst becoming more robust and secure. I wish them every success in the coming years.

Gill Perks Chair of Pershore Wellbeing Hub





PERSHORE WELLBEING HUB

STATEMENT OF FINANCIAL AFFAIRS

AS AT 31 DECEMBER 2023

Registered Charity 1192944

		2023			2022
		£	£	Totals	£
		Restricted	Unrestricted		
Opening bank balance 1 January 2023		5,000	11,210	16,210	21,781
	Notes				
Income					
Grants	1	25,000	11,000	36,000	16,120
Donations		-	5,598	5,598	3,411
Fundraising		-	2,147	2,147	-
		30,000	29,955	59,955	41,312
Expenditure					
Running costs	2	17,035	10,707	27,742	25,102
Closing bank balance 31 December 2023		12,965	19,248	32,213	16,210

The Trustees of Persnore Wellbeing Hub are very grateful for the support of grant funders



The Abbotswood Fund



The Rotary Club of Persnore



Persnore
Town Council



And to all volunteers and to those organisations and individuals who have made donations



**NOTES TO THE STATEMENT OF FINANCIAL AFFAIRS
AT 31 DECEMBER 2023**

Note Income

1 Grants, Fundraising and Donations

Wychavon DC	*	25,000	
National Lottery Community Fund		10,000	
Persnore Town Council		1,000	
Fundraising		2,147	
I-Sing Choirs		1,777	
Rough Diamonds		448	
Various other donations (43)		<u>3,373</u>	43,745

2 Expenditure

Rent	*	10,000	
Operations Manager activity	*	7,035	
Electricity/water		2,490	
Cleaning		1,841	
Office supplies/repairs/equipment		1,398	
Directory update		1,260	
Annual subscriptions/renewals		1,223	
Telephone/broadband		625	
Insurances		504	
New computer		500	
Volunteer training		466	
Website updates		<u>400</u>	27,742

* = restricted funds



CHARITY COMMISSION
FOR ENGLAND AND WALES

PERSHORE WELLBEING HUB

1192944

Receipts and payments accounts

CC16a

For the period from	01/01/2023	To	31/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Wychavon District Council	25,000	-	-	25,000	16,120
Lottery Funding	10,000	-	-	10,000	-
Fundraising	2,147	-	-	2,147	-
Persbore Town Council	1,000	-	-	1,000	-
Rotary Club	-	-	-	-	720
Other	5,598	-	-	5,598	2,691
Sub total (Gross income for AR)	43,745	-	-	43,745	19,531
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,745	-	-	43,745	19,531
A3 Payments					
Rent	10,000	-	-	10,000	10,000
Operations Manager	7,035	-	-	7,035	-
Electricity	2,490	-	-	2,490	-
Cleaning	1,841	-	-	1,841	-
Office supplies, etc	1,398	-	-	1,398	-
Directory update	1,260	-	-	1,260	-
Annual subs/renewals	1,223	-	-	1,223	-
Items under £1000	2,495	-	-	2,495	15,102
Sub total	27,742	-	-	27,742	25,102
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	27,742	-	-	27,742	25,102
Net of receipts/(payments)	16,003	-	-	16,003	5,571
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,210	-	-	16,210	-
Cash funds this year end	32,213	-	-	32,213	5,571

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	32,213	-	-
		-	-	-
		-	-	-
	Total cash funds	32,213	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional) -	Current value (optional) -
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Derrick Watt	Derrick Watt	29-Apr-24	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
PERSHORE WELLBEING HUB

On accounts for the year
ended

31 December 2023

Charity no
(if any) 1192944

Set out on

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16/2/24.

Name:

Carol Draper

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

40 High Street

Pershore

Worcestershire WR10 1DP

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.