

**WINDMILL HILL COMMUNITY ASSOCIATION CIO**  
**FOR THE PERIOD ENDED 31 MAY 2023**  
**Charitable Incorporated Organisation**

**Windmill Hill Community Association**  
**Accounts for the period ended 31st May 2023**

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## **Windmill Hill Community Association**

### **Address:**

Windmill Hill Community Association  
Vivian Street  
Windmill Hill  
Bristol  
BS3 4LW

Windmill Hill Community Association is a registered charity number 1192927

### **Current Trustee Information**

James Haywood (Chairman)  
Kelly Knight (Secretary)  
Stuart Lloyd (Treasurer)  
John Culmer  
Joyce Gregory Morris  
Mathew Skinner  
Christine Haywood

### **Committee Members**

Chloe Fussell  
Lynn Trappe  
Martin Howe  
Simon Haywood  
Toni Hutchinson  
Andrew Offer  
Chrissie Sagar-Fenton  
Tony Curtis  
Robin Stanbridge

### **Bank:**

The Co-operative Bank  
PO Box 200  
Delf House  
Southway  
Skelmersdale  
WN8 6GH

# **Windmill Hill Community Association**

## **Report of the trustees for the period ending 31st May 2023**

### **Review of charitable objectives for the year**

Windmill Hill Community Association UC (Unincorporated Charity) which was registered with Charity House on December 17th 1997 has been merged with Windmill Hill Community Association CIO (Charitable Incorporated Organisation) which was formed December 23rd 2020 and officially taken over WHCA UC on June 01st 2022. This is only a change of legal entity with Charities House and will not affect the usual running of services provided to local residents. These are the first full accounts under the new registration.

This year saw steady growth in the Community Centre's offer for the local community. We gained new groups and classes, and played an important role as a key local venue for consultation and public meetings.

Events included a regular monthly community police meeting, meetings with the West of England Combined Authority about changes to local bus services, and consultation around planned changes to facilities in Victoria Park. A monthly Latin dance group started, while the Social Club hosted live local bands, charity nights, a Coronation viewing, a party for senior members and a games night.

Our now-annual Family Fun Day was held in September 2022, with a great turnout of local people and community organisations, local musicians and the local councillors all in attendance.

### **Review of finances**

Income remained steady this year at £35,327, with a significant increase in hall hire income and an increased contribution from the Social Club (the separate entity which runs the Community Centre's bar).

Spending was £27,802, leaving us with a comfortable surplus of £7,525. We note increases in utility costs, although a fixed-term deal until February 2024 has insulated us from the large increases seen across the country.

We spent £10,083 on maintenance and repairs to the building, including roof repairs, repairs to the alarm system and an update to the faulty sound system in the Large Hall. This is a lower spend than last year; however, maintenance remains a high priority as we seek to future-proof an aging building.

### **Looking forward**

We have finally finished the long process to update the Association's governance structures, moving from an unincorporated charity to a CIO. This set of accounts marks the first full accounts under the CIO, and this year we also updated the Land Registry to change the Community Centre building's ownership to the new CIO.

This puts us a good position to consider the larger works required to maintain the Community Centre buildings for the longer term. At time of writing, we have just secured grant funding to overhaul and refurbish the toilets to provide more accessible facilities. We have also applied for funding to replace the Large Hall roof and are hopeful of being able to get this work funded.

## **Windmill Hill Community Association**

### **Independent examiners report to the trustees for the period ending 31st May 2023**

#### **Independent examiner's report to the trustees of Windmill Hill Community Association CIO**

I report on the accounts of the Charity for the period ending 31st May 2023, which are set out on pages 5-10.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that a independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have been met.

Name: Kerri Ritchings

Company: Bristol Bookkeeping Limited, Unit 115 Filwood Green Business Park, 1 Filwood Park Lane, Bristol BS4 1ET

Date: 21/08/2023

**Windmill Hill Community Association**  
**Statement of Financial Activities**

**Income and Expenditure Account for the period ended 31st May 2023**

	Note	Unrestricted Funds	Restricted Funds	Total Funds May-23	Total Funds May-22
<b>Incoming Resources</b>					
Voluntary income	3	7,725	0	7,725	883
Activities for generating funds	3	22,711	0	22,711	7,942
Investment Income	3	0	0	0	0
Incoming resources from charitable activities	3	4,891	0	4,891	1,703
		<u>35,327</u>		<u>35,327</u>	<u>10,528</u>
<b>Resources Expended</b>					
<b>Cost of generating funds</b>					
Fundraising Trading Costs	4	8,764	0	8,764	2,907
Cost of Charitable activities	4	16,644	0	16,644	5,269
Governance Costs	4	<u>2,394</u>	<u>0</u>	<u>2,394</u>	<u>1,269</u>
Total resources expended		<u>27,802</u>	<u>0</u>	<u>27,802</u>	<u>9,445</u>
Net Incoming Resources		7,525	0	7,525	1,083
Total Funds at 31st January 2022				<u>2,166</u>	<u>1,083</u>
<b>Total Funds at 31st May 2022</b>				<u><b>9,691</b></u>	<u><b>2,166</b></u>

# **Windmill Hill Community Association** **Statement of Financial Activities**

## **Balance Sheet as at 31st May 2023**

	Note	May-23 £	May-22 £
Fixed Assets	5	40,840	42,234
<b>Current Assets</b>			
Short-term investments		218	218
Cash at the bank and in hand		<u>43272</u>	<u>34350</u>
<b>Total Current Assets</b>		43490	34568
<b>Current Liabilities</b>			
Creditors: amounts falling due within one year	6	350	0
<b>Total Assets less Current Liabilities</b>		83,980	76,802
<b>Funds</b>			
Unrestricted funds		83,980	76802
Restricted funds			
<b>Total Funds</b>		<u>83,980</u>	<u>76802</u>

These financial statements were approved by the management committee on .....

and are signed on their behalf by:

Chairperson.....date 28/9/23

Treasurer.....date 28/9/23

The notes on pages 6-10 form part of these financial statements





## **Windmill Hill Community Association**

### **Statement of Financial Activities**

**Notes to the accounts for the period ending 31st May 2023**

#### **Note 1 - Basis of Preparation**

These accounts have been prepared on the basis of historic cost in accordance with applicable accounting standards and follow the recommendations of Statement of Recommended Practice (SORP) accounting by charities.

#### **Note 2 - Principal Accounting Policies**

##### **2.1 Grants**

Grants are credited to income on a receivable basis, except where donors specify that the grant must be used in future accounting periods

##### **2.2 Restricted Funds**

Restricted funds are those funds given for a specific purpose as laid down by the donor. Expenditure that meets these criteria is identified to that fund.

##### **2.3 Unrestricted Funds**

Unrestricted funds are donations, sponsorship and other income received or generated for the objects of the Charity without further specified purpose and are available as unrestricted funds.

##### **2.4 Depreciation**

Depreciation is calculated so as to write off the cost of the asset, less its estimated residual value, over the useful economic life of the asset and is depreciated on 25% reducing balance method



**Windmill Hill Community Association**  
**Statement of Financial Activities**

**Notes to the accounts for the period ending 31st May 2023**

**Note 3 Analysis of Incoming Resources**

	Unrestricted Funds £	Restricted Funds £	Total Funds May-23 £	Total Funds May-22 £
<b>Voluntary income</b>				
Grants	2,339		2,339	0
Donations	322		322	162
Donation Social Club	5,064		5,064	721
<b>Total</b>	<u>7,725</u> ✓	0	<u>7,725</u>	<u>883</u>
<b>Activities for generating funds</b>				
Fundraising	0		0	0
Raffles	699		699	272
Quiz Income	694		694	145
Hall Hire	2,247		2,247	3,624
Buffets	0		0	0
Competition and events	0		0	0
Parties	19,071		19,071	3,901
	<u>22,711</u>	0	<u>22,711</u>	<u>7,942</u>
Investment Income	0	0	0	0
<b>Incoming resources from charitable activities</b>				
Rent	3,600		3,600	1,200
Childminder	0		0	0
General	0		0	0
Memberships	1,291		1,291	503
	<u>4,891</u>	0	<u>4,891</u>	<u>1,703</u>
<b>Total incoming resources</b>			<u><u>35,327</u></u>	<u><u>10,528</u></u>

**Windmill Hill Community Association**  
**Statement of Financial Activities**

**Notes to the accounts for the period ending 31st May 2023**

**Note 4 Analysis of resources expended**

	May-23 £	May-22 £
<b>Fundraising trading costs</b>		
Entertainer Fees	100	0
Expenses	1,068	658
Fundraising Expenses	369	33
Raffle Prizes	590	295
Advertising	53	0
Grants	420	0
Cleaner	6,164	1,921
<b>Total</b>	<u>8,764</u>	<u>2,907</u>
<b>Charitable activities</b>		
Utilities	5,007	1,620
Sundry	0	25
Postage/stationary	347	0
Telephone/Internet Connection	725	242
Maintenance/repairs	10,083	2,588
DEFIB	0	0
Cleaning materials	482	794
<b>Total</b>	<u>16,644</u>	<u>5,269</u>
<b>Governance costs</b>		
Insurance	0	0
Accountancy Fees	350	350
Professional fees	650	153
Council tax and rates	0	251
Depreciation	1,394	515
<b>Total</b>	<u>2,394</u>	<u>1,269</u>
<b>Total resources expended</b>	<u>27,802</u>	<u>9,445</u>

**Windmill Hill Community Association**  
**Statement of Financial Activities**

**Notes to the accounts for the period ending 31st May 2023**

**Note 5 Tangible Fixed Assets**

	Property £	Property Improvements £	Office Equipment £	Fixtures and fittings £	Other Equipment £	Total £
Cost at 01/06/22	36,575.00	14,323.00	1,229.00	2,859.00	1,690.00	56,676.00
Additions/(disposals)						0.00
Cost at 31/05/23	<u>36,575.00</u>	<u>14,323.00</u>	<u>1,229.00</u>	<u>2,859.00</u>	<u>1,690.00</u>	<u>56,676.00</u>
Depreciation brought forward at 01/06/22		9,532.00	1,120.00	2,222.00	1,568.00	14,442.00
Depreciation for the year 31/05/23		1,198.00	27.00	159.00	10.00	1,394.00
Depreciation carried forward at 31/05/23		<u>10,730.00</u>	<u>1,147.00</u>	<u>2,381.00</u>	<u>1,578.00</u>	<u>15,836.00</u>
Net assets 01/06/22	36,575.00	4,791.00	109.00	637.00	122.00	42,234.00
Net assets 31/05/23	<u>36,575.00</u>	<u>3,593.00</u>	<u>82.00</u>	<u>478.00</u>	<u>112.00</u>	<u>40,840.00</u>

**Windmill Hill Community Association**  
**Statement of Financial Activities**

**Notes to the accounts for the period ending 31st May 2023**

**Note 6 Creditors**

	May-23	May-22
	£	£
Accruals	350.00	0.00
Hospitality/Bar	0.00	0.00
	<u>350.00</u>	<u>0.00</u>