

Minutes of BOAS Council Meeting

17th April 2024 @ 1310

MS Teams

Chair: Andy Presland (AP)

In attendance: Adrian Kwa (AK) Secretary
June Rahman (JR) Treasurer
Anand Arora (AA)
Chandra Kumar (CK)
Keith Allman (KA)
Santhana Kannan (SK)
Bobby Malik (BM)
Senthil Vijayan (SV)
Jon Clarke (JC)
Friedrich Lersch (FL)
Stefanos Ioannides (SI)

Apologies: Andrey Varvinskiy (AV)
Chris Dodds (CD)
Tom Eke (TE)

1. Welcome and apologies

AP welcomed members of the council to the meeting. Apologies as above.

2. Minutes of Council Meeting Sept 23

Minutes accepted as a true record of the meeting

3. Matters arising

Nil to discuss

4. President's report

Good meeting at Torquay. Matt Allen updated the website which is well received

5. Secretary's report and update on membership

AK mentioned that since the switch of website, he has lost track of the new joiners as he no longer gets email notification. AP will ask MA and JR to work with AK to rebuild the database. Membership stands at 161 at last count in Jan 2024. Lifetime membership list reviewed. CK mentioned that Gary Fanning passed away 2 years ago and maybe should be acknowledge in a separate section on the website. To be reviewed.

6. Treasurer's report

JR said we are £51000 in credit. Torquay ASM generated around £1000 in profit. There is money available to raise the profile of BOAS, which hopefully will attract more sponsorship for future meeting.

7. Council membership and elections

Council membership review. Secretary role up for renewal. AK is delighted to continue, but this will be ratified at the next AGM. Other positions to be review at next meeting and ratified at AGM 2025.

8. BOAS Scientific Meeting 2024 and beyond

To be held at Trent Bridge on 9th September. BADS will give a talk in one of the sessions. Discussed different method of getting the message out. 2025 to be held in RSM London, maybe with Head and Neck group. 2027 in Ireland or other parts of Europe?

9. WCOA 2024 and beyond

WCOA likely to be a good meeting in Brazil. Workshop sold out. 400+ delegates expected. No plans currently for 2028.

10. Ophthalmic Anaesthesia Journal

JC reports that we currently create 1 journal and 1 newsletter per year. Older journals now on the website, but difficult to search. Discussion around whether to open access to all journals. Latest version only available to paid members currently, others will be open access. JC to update guidance for future authors.

11. BOAS website and Social Media

More contented need for the website. Including interesting cases etc for forum. Perhaps links from other sources like YouTube.

12. BOAS governance

AP still working on the documents. CIO document ready to be published on website. Governance document still being reviewed by AP. Governance Lead role currently vacant.

13. Joint College Guidelines

1st meeting done, and 1st round of journal review done. Await next phase in the process.

14. GoCardless Alternative

Paypal now available. GoCardless to remain for those already using that for subscription. To introduce Apple and Android Pay. Consider getting payment machine like Square.

15. AOB

Nil

16. Date and time of next meeting

11th September 1430

Treasurer's report for BOAS Council meeting 20th June 2022, Online (Zoom)

Compiled by Dr. Santhana Kannan, Treasurer, BOAS.

1. FY 2021-22 Summary

Assets & Liabilities	2021 -22	2020 -21	2019 -20
Monetary Assets			
Bank and cash balances:			
Bank current account (HSBC)	49652.87	50377.20	56280.11
BOAS annual community meeting account	closed	closed	771.20
TOTAL FUNDS (as of 31st March)	49653	50377	57,051

Description – Receipts and payments	2021-22	2020-21	2019-20
Receipts			
Member subscriptions	3243.81	3562.60	3,068.12
Receipt – NatWest account transfer		567.7	
Receipts - Member's Conference Engelberg (excludes direct payment to ESOA)			4,194.16
BOAS 2022 Registration	529.83		
Total Receipts	3773.64	3562.60	7,262.28
Payments			
CIO solicitor fees		4800	
BOAS TRAINEE PRIZE	705	500	
BOAS 2020 CONF DOMAIN – M ALLEN		122.40	
ZOOM subscription	143.88	143.88	
Postage / stationery / zoom sub	423.12	286.93	
Members travel expenses (excl. ESOA / BOAS Conference)		-	535.40
Independent Examination of accounts	234	-	234

Administration charges (meet venue rent)		-	164
Expenses - BOAS conference Engelberg 2019		-	3,820.55
Website update charges	367	-	139.12
Ophthalmic Anaesthesia journal (3 issues)	2550	4050	344.12
BOAS / ESOA 2019 conference support		-	4,064.77
Conf / service appreciation token gift	60	130	86.90
Bank account charges	15		
Total payments	4498	10033.20	9,388.86
Net	-724	- 6470.60	- 2126.58
Cash and bank balances at beginning of FY	50377	56280.11	59,178
Cash and bank balances at end of FY	49653	50377	57,051

Comments –

Membership receipts decreased by £ 318 during the year. Payments made through ‘Go Cardless’ are credited after deduction of their fees (at source). The income includes £ 530 paid towards registration for BOAS 2022 conference. If we exclude that income, the deficit for the fiscal year is £ 1254. Expenses journal and Trainee prizes formed the bulk of outgoings. (The total prize money was increased from £ 500 to £ 700). Although the cash balance is healthy, this is the third consecutive year we have spent more than our income albeit the deficit amount has reduced. The virtual meetings held last year saved us travel, stay and venue expenses.

FILING OF ACCOUNTS for 2021-22

The relevant spreadsheets and copies of invoices will be forwarded to our accountants (Mr. Andrew Young (from Cummins & Young) in due course. No difficulty is anticipated in filing of accounts.