



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 Dec 2021
Period end date

Period start date To 1 Dec 2022

Charity name: Scole Parish Hub

Charity registration number: 1192923

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Scole ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the CIO over the reporting period remained significantly impacted by the pandemic, but continue to be focussed on the initial and required procedures for establishing the village hall. Changes in funding priorities at local and national levels also impacted funding applications, but during the year the Trustees worked closely with officers of South Norfolk District Council to explore opportunities for in particular District and County Council funding, alongside other sources. Discussions continued between The Charity and Parish Council regarding obtaining a long lease for the land from the Parish Council. Although agreed in principle, significant delays were encountered during drawing up the legal documents due to disagreements between the legal representatives of the Parish Council and Charity. Following discussions to break the deadlock between the chair of the Parish Council and Secretary of the Scole Parish Hub, a final lease agreement is likely to be approved by both parties early in 2023.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Scole Parish Hub CIO is not long established, and until its first objective is fulfilled (i.e. building of village hall) is clearly limited in terms of the benefits it can provide to the local community or society as a whole. The main achievements of the charity over the first reporting period are: 1. Continued discussion with interested parties including Scole Parish Council and the local community concerning the proposed format and function of the building, in the light of changing priorities and provision of other local facilities following the pandemic and worsening national financial position. This included a very successful open meeting for all residents and interested parties where the CIOs's current plans were displayed and discussed. 2. In the light of the above, obtaining revised plans and building costs estimates 3. Obtaining legal advice regarding the proposed lease with Scole Parish Council for the land on which the village hall will be built

		(and which is legally designated for this purpose). Lengthy discussions with our solicitors and the Parish Council regarding the precise format of the lease. Finally agreeing terms for a long-term lease with pepper-corn rent towards the end of 2022, with formal approval likely early in 2023. 4. Continued discussions with local and national funding agencies, though formal applications cannot be made until lease of the land is signed off.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Funds in the CIO's bank account on 1st Dec 2022 were £4,253. Income during the reporting period was £ £2,982, and expenditure £4,005 (see accounts). Income during the period related primarily to reimbursement of costs for a quantity surveyor by South Norfolk District Council from the S106 funds dedicated to the project which they hold.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves currently held. Contingency funds will be incorporated into applications for funding.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	The Charity has no recurrent income stream until funding applications are successful and the first phase of the build completed and operational, so
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Charity is entirely dependent on successfully obtaining external funding for the initial build.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission approved CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Founding Trustees initially appointed by agreement; thereafter trustees elected at the Annual General Meeting according to the CIO's constitution. No other body or person is entitled to appoint trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Scole Parish Hub CIO
Other name the charity uses	Scole Parish Hub and Heritage Centre
Registered charity number	1192923
Charity's principal address	Calvers Farm, Norwich Road, Thelveton Diss IP21 4NG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Corinne Moore	Chair of Trustees	Whole year	None
2	Jeremy Ward	Treasurer/Secretary	Whole year	None
3	David Hillier		Whole year	None
4	Judy Lewis		Whole year	None
5	Elizabeth Baines		Whole year	None
6	Dolores Ward		Whole year	None
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

None

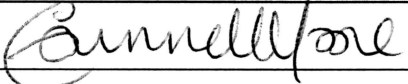
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Corinne Moore	Jeremy PT Ward
Position (eg Secretary, Chair, etc)	Chair	Treasurer/secretary

Date 12 October 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Scole Parish Hub

No (if any)
1192923

CC16a

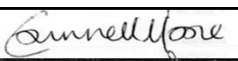
Receipts and payments accounts

For the period from	Period start date 01-Dec-21	To	Period end date 01-Dec-22
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
South Norfolk District Council S106 (reimbursement)	2,956	-	-	2,956	-
Amazon donation	13	-	-	13	-
Paypal donation	13	-	-	13	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,982	-	-	2,982	7,982
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,982	-	-	2,982	7,982
A3 Payments					
Bank Charges Unity Bank	72	-	-	72	54
Architect fees for modification of plans	466	-	-	466	1,050
Quantity surveyor	2,280	-	-	2,280	-
Solicitors	1,030	-	-	1,030	-
Public liability insurance (Zurich)	157	-	-	157	31
website	-	-	-	-	150
SNCC planning variation	-	-	-	-	117
Community information and fundraising activities and materials	-	-	-	-	380
Community Action Norfolk subscription	-	-	-	-	50
Loan repayment	-	-	-	-	500
Sub total	4,005	-	-	4,005	2,332
A4 Asset and investment purchases, (see table)					
Marquees for community information and fundraising events (as per SNDC grant)	-	-	-	-	374
	-	-	-	-	-
Sub total	-	-	-	-	374
Total payments	4,005	-	-	4,005	2,706
Net of receipts/(payments)	- 1,023	-	-	- 1,023	5,276
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,276	-	-	5,276	-
Cash funds this year end	4,253	-	-	4,253	5,276

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	4,253	-	-
		-	-	-
		-	-	-
	Total cash funds	4,253	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Marquees x 2	main	-	200
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Corinne Moore	12th Oct 2013	
		Jeremy Ward	12th Oct 2023	