



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 23 Dec 2020 **Period start date** **To 1st Dec 2021** **Period end date**

Charity name: Scole Parish Hub

Charity registration number: 1192923

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Scole ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The activities of the CIO over the reporting period were significantly impacted by the pandemic, but continue to be focussed on the initial and required procedures for establishing the village hall. These include modification of plans and obtaining planning permission, obtaining a long lease for the land from the Parish Council (agreed in principle, but final documents to be formally approved after legal advice), and initial discussions regarding funding opportunities with national (E.g. Lottery) and relevant units of local agents (e.g. South Norfolk District Council and Norfolk County Council).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Scole Parish Hub CIO is not long established, and until its first objective is fulfilled (i.e. building of village hall) is clearly limited in terms of the benefits it can provide to the local community or society as a whole. The main achievements of the charity over the first reporting period are: 1. Establishment of the CIO itself 2. Discussing with interested parties including Scole Parish Council and the local community the proposed format and function of the building, and obtaining planning permission from South Norfolk District Council. 3. Obtaining initial estimates for building costs estimates 4. Agreeing terms with Scole Parish Council for a long term lease with pepper-corn rent for the land on which the village hall will be built (and which is legally designated for this purpose). Final approval of lease once legal advice obtained. 5. Initial discussions with local and national funding agencies, though formal applications cannot be made until lease of the land is signed off.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Funds in the CIO's bank account on 1st Dec 2021 were £5230.25. Income during the reporting period was £7,982, and expenditure £2,706.65 (see accounts). Income during the period related to a grant from Scole Parish Council (£1,982), CIL funds via Scole Parish Council (£5,000), a donation from South Norfolk District Council (£500), and a short term loan from a trustee required for initiating the bank account (£500). Note: SNDC hold the S106 funds dedicated to the project (~£320k).
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves currently held. Contingency funds will be incorporated into applications for funding.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	No recurrent income stream until funding applications are successful and the first phase of the build completed and operational.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Charity is entirely dependent on successfully obtaining external funding for the initial build.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission approved CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Founding Trustees initially appointed by agreement; thereafter trustees elected at the Annual General Meeting according to the CIO's constitution No other body or person is entitled to appoint trustees.

Reference and Administrative details

Charity name	Scole Parish Hub CIO
Other name the charity uses	Scole Parish Hub and Heritage Centre
Registered charity number	1192923
Charity's principal address	Calvers Farm, Norwich Road, Thelveton Diss IP21 4NG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Corinne Moore	Chair of Trustees	Whole year	None
2	Jeremy Ward	Treasurer	Whole year	None
3	David Hillier		Whole year	None
4	Judy Lewis		Whole year	None
5	Elizabeth Baines		Whole year	None
6	Christina Yates		Whole year	None
7	Dolores Ward		Whole year	None
8	Trevor Raven		Whole year	None
9	Thomas Williamson		23 rd Dec 2020 to 10 th May 2021	None

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

No exemptions

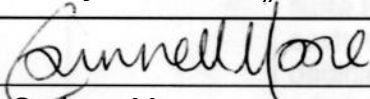
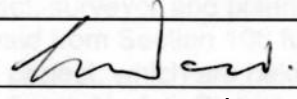
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees „

Signature(s)		
Full name(s)	Corinne Moore	Jeremy PT Ward
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	25 Sept 2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Scole Parish Hub

No (if any)
1192923

Receipts and payments accounts

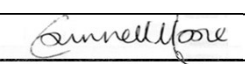
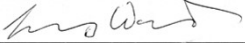
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For the period from	Period start date 23-Dec-20	To	Period end date 01-Dec-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Interest free short term loan	500	-	-	500	-
Scole Parish Council grant	1,982	-	-	1,982	-
Scole Parish Council CIL	5,000	-	-	5,000	-
South Norfolk District Council grant	500	-	-	500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,982	-	-	7,982	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,982	-	-	7,982	-
A3 Payments					
Bank Charges Unity Bank	54	-	-	54	-
Website	150	-	-	150	-
Community information and fundraising activities and materials	380	-	-	380	-
Loan repayment	500	-	-	500	-
Community Action Norfolk subscription	50	-	-	50	-
Public liability insurance (Zurich)	31	-	-	31	-
Architect fees for modification of plans	1,050	-	-	1,050	-
South Norfolk planning variation	117	-	-	117	-
	-	-	-	-	-
Sub total	2,332	-	-	2,332	-
A4 Asset and investment purchases, (see table)					
Marquees for community information and fundraising events (as per SNDC grant)	374	-	-	374	-
	-	-	-	-	-
Sub total	374	-	-	374	-
Total payments	2,706	-	-	2,706	-
Net of receipts/(payments)	5,276	-	-	5,276	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	5,276	-	-	5,276	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	5,276	-	-
		-	-	-
		-	-	-
	Total cash funds	5,276	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	None	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Marquees x 2	main	374	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Corinne Moore	25-Sep-22
			Jeremy Ward	25-Sep-22