

CARYFORD COMMUNITY HALL ASSOCIATION

England & Wales · Charity number 1192922

Details

Status Registered

Legal form CIO

Registered 2020-12-23

Register [View on the Charity Commission register](#)

Contact

Address Caryford Community Hall
Maggs Lane
Castle Cary
Somerset
BA7 7JJ

Phone 01963350655

Email ian@caryfordhall.co.uk

Website www.caryfordhall.co.uk

Activities

Objects: (A) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF THE CIVIL PARISHES OF CASTLE CARY AND ANSFORD AND ALL INHABITANTS WITHIN A RADIUS OF TWO MILES OUTSIDE THE SAID PARISH BOUNDARIES (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING THE LOCAL AUTHORITIES, VOLUNTARY ORGANISATIONS AND INHABITANTS IN COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; AND (B) TO ESTABLISH OR TO SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE (HEREINAFTER CALLED "THE CENTRE") AND TO MAINTAIN AND MANAGE, OR TO CO OPERATE WITH ANY LOCAL STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CIO IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: Caryford Hall provides affordable facilities in the Castle Cary/Ansford area for meetings, fairs, sports, educational, training and leisure activities and official purposes (community blood donation, polling station, emergency centre). It is also hired for private family functions and parties. A wide range of local organisations and individuals hire space in the premises to run their activity.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£97,255	£153,273	-	-
2024-04-30	£565,988	£37,110	£2,045,580	0
2023-04-30	£66,740	£43,628	-	-
2022-04-30	£36,305	£51,877	-	-

Trustees

Name	Role	Appointed
Ian Bynoe OBE	Chair	2020-12-23
Caroline Reeves		2023-04-13
David Alan Bright		2023-04-13
Jacqueline Foley		2023-12-14
Judith Anne Cole		2020-12-23
MARILYN ANNE SIMCOX		2020-12-23
Martin James Halford		2020-12-23
Martin Pickard		2025-07-15
Sarah Anne Earle-Marsh		2025-07-15
THOMAS PATRICK BURR MBE		2020-12-23

CARYFORD COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1192922

Accounts

CARYFORD COMMUNITY HALL ASSOCIATION

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS

30 APRIL 2025

Charity Number 1192922

Introduction

The trustees of the Caryford Community Hall Association (“CCHA”) are pleased to present their annual report together with the financial statements of the charity for the year ending 30 April 2025.

The financial statements comply with the Charities Act 2011, and the provisions of the constitution.

Objectives and activities

The following are the objects found in the constitution of the CCHA and registered with the Charity Commission:

- To promote the benefit of the inhabitants of the civil Parishes of Castle Cary and Ansford and all inhabitants within a radius of two miles outside the said Parish boundaries (hereinafter called “the area of benefit”) without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- To establish or to secure the establishment of a Community Centre (hereinafter called “the Centre”) and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

These objects have been delivered throughout the reporting period by offering, at reasonable cost, a community space for hirers to put on a range of activities for people of all ages: Tiddlywinks Parents and Toddlers, sensory classes for babies, bridge club, “Saturday Stitch”, circuit training, martial arts, pickleball, roller skating, , majorettes, short mat bowls, short tennis, yoga, pilates and Tai Chi. Castle Cary Gardening Club and its History Society held meetings in the hall and classes in British Sign Language held. u3a group sessions on art, scrabble, and mahjong have used the hall together with u3a monthly lectures. The Arts Society has held monthly lectures and Cinema in Caryford Film Screenings have taken place 11 times. Glastonbury Festival organisers booked the hall for training sessions for stewards before the 2024 event.

The Hall has been also used for official purposes. NHS blood donation sessions were regularly arranged; Ansford Parish Council held their meetings in the Hall; the Hall was

used as a Polling Station in national and local elections, and there have been Planning Application consultation events. Somerset Council has hired the hall for several of its regular local network meetings of councillors, officers and local parish and town councils.

In addition, the Hall has been hired for numerous private functions such as children's parties, birthday celebrations, wedding receptions and funeral wakes.

The Committee additionally mounted its own regular events in the Hall and elsewhere in the town aimed at raising funds for Hall operating expenses and towards the costs of the Building Extension Project. As well as the regular Christmas Craft Fair, live performances of music and drama were held to good audiences. Take Art, the Somerset based scheme financially supporting local drama and music performances, supported several of these performances. In addition, the Committee organised a highly successful Open Gardens Day, giving visitors the opportunity to see ten private gardens in the town and enjoy tea and cake at the Market House. Over £3,000 was raised at this event towards the costs of the Extension Project.

Achievements and performance

Extension Project (Phase 2)

The final construction and fitting out costs were made in the FY to complete the second phase of the hall extension project. Phase 2 of the project was completed on time and on budget and has provided two additional spaces to hire (the Small Hall and Churchouse Room), a small kitchenette area serving both spaces, and a new ladies washroom.

The extension was officially opened on 20 July 2024 by Mrs Lee Mosley, a former trustee involved with the Hall since its creation, in the presence of local residents, user groups, councillors, Somerset Community Council, and Action with Communities in Rural England (ACRE).

Hiring Performance

The additional spaces created by the second phase of the extension project have been a huge success. Hirers have commented on the flexibility now offered by having three hiring spaces, with some hirers making use of all these spaces for their larger events. A comparison of bookings for two comparable months (March 2024 and March 2025) before and after the extension was opened indicate an almost doubling of bookings and booked hours.

CARYFORD COMMUNITY HALL ASSOCIATION
TRUSTEES' ANNUAL REPORT
YEAR ENDING 30 APRIL 2025

	March 2024	March 2025
Total Hours booked	166	317
Total number of bookings	67	125

New Policies and Procedures

Managing the extended hall, with a new fire alarm system installed, has required new or revised policies and procedures. During the period of this report, the Committee has comprehensively revised its Health and Safety Procedure statement; conducted a fresh Health and Safety Risk Assessment and implemented actions arising from this; introduced a new Fire Evacuation Policy and procedure and carried out the annual Fire Safety Risk Assessment process taking account of the newly configured building.

Financial Review

As reported above, the final payments associated with the extension project were completed during the FY. Ignoring these one-off costs enables an examination of the normal operations of the hall.

Considering normal operations, the increase in hirings reported above generated hiring revenue from all three spaces of £28,404, a 40% increase over the previous year. Increased revenue was also achieved by Cinema in Caryford that contributed £3,329 of hiring income.

The hall also benefited from £13,300 of grants during the year that provided confidence to the trustees to agree to additional unbudgeted hall maintenance and capital expenditure of £10,440. This included additional curtains in the main hall, a new floor cleaner to replace one which had failed, additional staging and tree clearance around the carpark and outdoor spaces.

Considering just normal operations, the CCHA generated a cash surplus (income over expenditure) of £8,922 during the year.

At the end of the year, the total cash reserves of the charity were £61,756 held across the following funds:

- Unrestricted: £23,884
- Sinking Fund: £10,000
- Craft Fair: £ 1,094
- EP Fundraising: £24,663
- Cinema in Caryford: £ 2,115

Reserves

In line with Hallmark recommendations, the CCHA Financial Policy requires reserves to be at least 60% of forecast expenditure for the year. Assuming similar levels of expenditure in FY25/26, the current unrestricted cash reserves of £25,999 (Unrestricted plus Cinema in Caryford) meet this target. In addition, a further £2,000 was added to the 'Sinking Fund' during the reporting period, bringing the total held in this fund to £10,000.

Plans for future periods

The CCHA will continue to provide a venue to support the community as described by its constitution. It will organise cultural events, Cinema in Caryford film nights and maintain the current old and new facilities to ensure the safety of all users of the hall.

The CCHA will begin to review and plan for the 3rd phase of the Community Hall extension project which involves updating the entrance space to create a more useful social space for hall users together with upgrading the remaining unimproved toilet accommodation. Following review, the process of securing funding for Phase 3 will commence; the timing of Phase 3 will depend upon the success of this endeavour.

Structure, Governance and Management

The CCHA is registered with the Charity Commission as a Charitable Incorporated Organisation (CIO) with a membership. The objects of the CIO are described above. Members of the CCHA are eligible to be trustees of the CIO.

The CCHA trustees form a committee that meets every month. Additionally, there are three CCHA sub-committees made up from trustees and other interested parties. The three CCHA sub-committees report to the monthly trustee meetings as required. The three CCHA sub-committees are:

- Events and Fundraising
- Extension Project
- Grants

Minutes of each trustee meeting and sub-committee meeting are kept as a record of decisions and agreed actions.

CCHA Members and Trustees are recruited into the organisation in accordance with the CIO constitution.

Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees' Committee and signed on their behalf by:



Ian Bynoe
Chair of Trustees

Date: 10 July 2025

CARYFORD COMMUNITY HALL ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDING 30 APRIL 2025

Trustees

The trustees who have served during the year, and until the date the accounts have been signed, are:

- Thomas Burr MBE – President
- Ian Bynoe OBE – Chair
- Judith Cole – Vice Chair
- Caroline Reeves
- David Bright – Treasurer
- Jackie Foley
- Annette Bedford
- Christine Davidson – Booking Secretary
- Martin Halford
- Marilyn Simcox

Observers

- Councillor Dave Gill, Representative of Castle Cary Town Council
- Councillor Ray Leary, Representative of Ansford Parish Council
- Helen Leary

Hall Secretary

Laura Napper

Hall Steward

Karla Smith

Registered Office

Caryford Community Hall
Maggs Lane
Castle Cary
Somerset. BA7 7JJ

Independent Examiner

Joshua Kingston, BSc., ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Bankers

Natwest Bank PLC, 2 Hendford, Yeovil. BA20 1TN.
CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4TA.
CCLA Fund Managers Ltd., One Angel Lane, London. EC4R 3AB

CARYFORD COMMUNITY HALL ASSOCIATION
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDING 30 APRIL 2025

I report to the trustees on my examination of the accounts of Caryford Community Hall Association (the Charity) for the year ended 30 April 2025.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston

Joshua Kingston ACA
Burton Sweet Chartered Accountants
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 10 July 2025

Caryford Community Hall Association

Total Receipts & Payments Account for the year ended 30 April 2025

	Unrestricted	Restricted	Total
Receipts			
Grants	13,300.00	33,109.00	46,409.00
Fundraising events	3,834.24	16,491.16	20,325.40
Donations	50.00	20.00	70.00
Hiring	28,403.61	-	28,403.61
Licence fees	-	-	-
Bank Interest	2,047.13	-	2,047.13
Deposits	-	-	-
Total receipts	47,634.98	49,620.16	97,255.14
Payments			
Administration	278.55	-	278.55
Publicity	140.00	750.00	890.00
Capital Expenditure	6,470.23	91,734.16	98,204.39
Hall Maintenance	5,369.40	47.00	5,416.40
Licence Fees	1,273.02	-	1,273.02
Insurance	2,697.65	-	2,697.65
Utilities	6,280.69	-	6,280.69
Telecoms	-	-	-
Bank Charges	60.00	-	60.00
Donations	-	25.00	25.00
Hall Steward	7,437.50	-	7,437.50
Miscellaneous	58.00	-	58.00
Cleaning Supplies	1,141.26	-	1,141.26
Hall Secretary	5,580.00	-	5,580.00
Professional Fees	-	9,988.90	9,988.90
Fundraising Expenses	2,035.63	11,905.96	13,941.59
Total payments	38,821.93	114,451.02	153,272.95
Net receipts / (payments)	8,813.05	(64,830.86)	(56,017.81)
Transfer	-	-	-
Balance brought forward	27,186.12	90,588.05	117,774.17
Cash balance carried forward	35,999.17	25,757.19	61,756.36
Made up of:			
CAF Bank			7,255.00
COIF Deposit			36,916.99
Cash			2,869.52
Natwest			14,714.85
			61,756.36

Caryford Community Hall Association

Statement of assets and liabilities at 30 April 2025

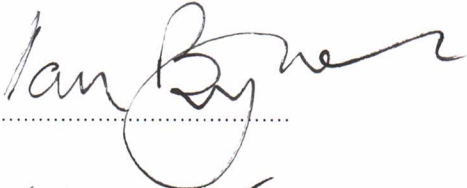
	Total £
Assets	
Fixed assets	2,026,470.20
Current assets	
Bank and cash	61,756.36
Hire fees receivable	3,400.00
Total current assets	65,459.03
Current liabilities	
Accruals and deferred income	2,494.00
Other creditors	280.00
Total current liabilities	2,774.00

Cash funds

Fund name	Balance at 1 May 2024 £	Net movement £	Transfers £	Balance at 30 April 2025 £
Unrestricted general	18,364.52	7,519.44	(2,000.00)	23,883.96
Unrestricted sinking fund	8,000.00	-	2,000.00	10,000.00
Unrestricted Cinema in Caryford	821.60	1,293.61	-	2,115.21
Restricted craft fair	1,071.34	871.25	(848.75)	1,093.84
Restricted EP	89,516.71	(65,702.11)	848.75	24,663.35
	117,774.17	(56,017.81)	-	61,756.36

Approval of the accounts

The financial statements were approved at a meeting of the management committee and signed on its behalf by:

Signed: 

Name IAN BYNOE (Management Committee member)

Date: 10 July 2025

CARYFORD COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1192922

Accounts

CARYFORD COMMUNITY HALL ASSOCIATION

**TRUSTEES' ANNUAL REPORT
AND FINANCIAL STATEMENTS**

30 APRIL 2024

Charity Number 1192922

CARYFORD COMMUNITY HALL ASSOCIATION

FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

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CARYFORD COMMUNITY HALL ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 APRIL 2024

Introduction

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ending 30 April 2024 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and the Charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Objectives and activities

The following are the objects found in the constitution of the charity and registered with the Charity Commission:

- To promote the benefit of the inhabitants of the civil Parishes of Castle Cary and Ansford and all inhabitants within a radius of two miles outside the said Parish boundaries (hereinafter called "the area of benefit") without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- To establish or to secure the establishment of a Community Centre (hereinafter called "the Centre") and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

These objects have been delivered throughout the reporting period by offering a community space for hirers to put on a range of activities for people of all ages: Tiddlywinks Parents and Toddlers, circuit training, martial arts, roller skating, indoor youth football, majorettes, short mat bowls, short tennis, yoga and Tai Chi. Castle Cary Gardening Club and its History Society held meetings in the hall. u3a group sessions on art, scrabble, and mahjong have used the hall together with u3a monthly lectures. The Arts Society has held monthly lectures and Cinema in Caryford Film Screenings have taken place 10 times.

The Hall has been also used for official purposes. NHS blood donation sessions were regularly arranged; Ansford Parish Council held their meetings in the Hall; Caryford was used as a Polling Station in local elections and there have been Planning Application consultation events.

In addition, the Hall has been hired for numerous private functions such as children's parties, birthday celebrations, wedding receptions and funeral wakes.

CARYFORD COMMUNITY HALL ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 APRIL 2024

The Committee additionally mounted its own regular events aimed at raising funds for Hall operating expenses and towards the costs of the Building Extension Project. As well as the regular Christmas Craft Fair, live performances of music and drama were held to good audiences. Take Art, the Somerset based scheme financially supporting local drama and music performances, supported several of these performances.

Achievements and performance

Hiring Performance

An analysis of Community Hall usage over the reporting period indicates that the popularity of the hall has continued to rise. In the previous reporting period, hall usage (including all weekends and bank holidays) averaged 34 hours per week. In the current reporting period, this had risen to 36 hours per week.

Extension Project

The increasing popularity of the Community Hall has inevitably created situations where potential hirers have been prevented from using the hall owing to prior bookings. Additionally, the joint statutory Neighbourhood Plan of Castle Cary Town Council and Ansford Parish Council (consulted on and approved in 2019) reflected the same challenge, observing that there is an urgent need for improvements at the hall.

Provided with this demand, the CCHA Grants Sub-committee took on the challenge to source funding for Community Hall improvements and an extension to provide 2 additional spaces for hire: a small hall, and a meeting room. Thanks to their efforts and the fund-raising efforts of the CCHA Fundraising Sub-Committee, sufficient funding was obtained to start the extension project in October 2023.

At the end of the reporting period, the extension project was largely complete with the fitting out of the new Community Hall spaces well underway. An official opening of the extension is being organised for 20 July 2024.

Hallmark accreditation

In July 2022, following an interview and detailed inspection, the charity's accreditation to the Hallmark I, II and III standards which it has continuously held since 2014 was re-awarded. The inspectors reported, amongst many other observations, that they found the hall "well managed and well used" and the building was "clean and tidy" and was "maintained in a good condition both inside and out".

Financial Review

The CCHA income and expenditure for the year has been dominated by the extension project. Project expenditure of £486k and in year funding of £406k has dwarfed the regular income and expenditure of the Community Hall. However, if the extension project is removed, on a like for like basis, the CCHA has had a very successful year generating a surplus from normal operations of £3,499. This has been driven by increased hall bookings and the interest earned on the positive cashflow of the extension project.

CARYFORD COMMUNITY HALL ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 APRIL 2024

At the end of the year, the total cash reserves of the charity were £118,231 held across the following funds:

- Unrestricted: £19,170
- Sinking Fund £ 8,000
- Craft Fair £ 568
- Extension Project £89,381
- Cinema in Caryford £ 1,112

Reserves

In line with Hallmark recommendations, the CCHA Financial Policy requires reserves to be at least 60% of forecast expenditure for the year of £26,860 (£17,208). The current unrestricted free reserves of £18,202 are more than this target. In addition, a further £2,000 was added to the 'Sinking Fund' during the reporting period, bringing the total held in this fund to £8,000.

Plans for future periods

The CCHA will continue to provide a venue to support the community as described by its constitution. It will organise cultural events, Cinema in Caryford film nights and maintain the current old and new facilities to ensure the safety of all users of the hall.

The CCHA will begin to review and plan for the 3rd phase of the Community Hall extension project which involves updating the entrance space and creating a more useful social space for hall users. Following review, the process of securing funding for Phase 3 will commence. The success of sourcing funding will inform the timing of Phase 3.

Structure, Governance and Management

The CCHA is registered with the Charity Commission as a Charitable Incorporated Organisation (CIO) with a membership. The objects of the CIO are described above. Members of the CCHA are eligible to be trustees of the CIO.

The CCHA trustees form a committee that meet every month. Additionally, there are 3 CCHA sub-committees made up from trustees and other interested parties. The 3 CCHA sub-committees report to the monthly trustee meetings as required. The 3 CCHA sub-committees are:

- Events and Fundraising
- Extension Project
- Grants

Minutes of each trustee meeting and sub-committee meeting are kept as a record of decisions and agreed actions.

CCHA Members and Trustees are recruited into the organisation in accordance with the CIO constitution.

CARYFORD COMMUNITY HALL ASSOCIATION

TRUSTEES' ANNUAL REPORT

YEAR ENDED 30 APRIL 2024

Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees and signed on their behalf by:

Ian Bynoe

Ian Bynoe
Chair of Trustees

Date: Sep 10 2024

CARYFORD COMMUNITY HALL ASSOCIATION

REFERENCE & ADMINISTRATIVE INFORMATION

YEAR ENDED 30 APRIL 2024

Trustees

The trustees who have served during the year, and until the date the accounts have been signed, are:

Thomas Burr MBE - President
Ian Bynoe OBE – Chair
Judith Cole – Vice Chair
Caroline Reeves
David Bright
Annette Bedford
Christine Davidson – Bookings Secretary
Martin Halford
Marilyn Simcox
Jacqueline Foley – appointed December 2023

Observers:

Cllr Barbara Williams	Representative of Ansford Parish Council
Cllr Margaret Bebbington	Representative of Castle Cary Town Council
Cllr Steve Evans	Representative of Castle Cary Town Council
Helen Leary	

Committee Secretary

Laura Napper

Hall Steward

Karla Smith

Registered Office

Caryford Village Hall
Maggs Lane
Castle Cary
Somerset. BA7 7JJ

Independent Examiner

Joshua Kingston, BSc., ACA
Burton Sweet Limited
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CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 4TA.
CCLA Fund Managers Ltd., One Angel Lane, London. EC4R 3AB

CARYFORD COMMUNITY HALL ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

YEAR ENDED 30 APRIL 2024

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 April 2024.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Joshua Kingston

Joshua Kingston BSc., ACA
Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: Sep 10 2024

CARYFORD COMMUNITY HALL ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 APRIL 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Income from:					
Donations and legacies	2	6,047	519,418	525,465	26,256
Charitable activities	3	20,017	223	20,240	18,542
Investments		4,947	-	4,947	1,011
Other trading activities - fundraising events		-	15,336	15,336	20,942
Total income		31,011	534,977	565,988	66,751
Expenditure on:					
Raising funds - events expenditure		965	8,808	9,773	10,303
Charitable activities	4	25,115	2,222	27,337	22,848
Total expenditure		26,080	11,030	37,110	33,151
Net income/(expenditure)		4,931	523,947	528,878	33,600
Transfers between funds		484,752	(484,752)	-	-
Net movement in funds		489,683	39,195	528,878	33,600
Total funds at start of year	13	1,464,734	51,968	1,516,702	1,483,102
Total funds at end of year	13	1,954,417	91,163	2,045,580	1,516,702

The Charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The comparative Statement of Financial Activities can be found in note 8

The notes on pages 10 to 18 form part of these financial statements

CARYFORD COMMUNITY HALL ASSOCIATION

BALANCE SHEET

AS AT 30 APRIL 2024

	Note	2024	2023 £
Fixed assets			
Tangible assets	8	1,928,215	1,440,594
Current assets			
Debtors	9	1,714	961
Cash at bank and in hand		118,231	75,147
		<u>119,945</u>	<u>76,108</u>
Liabilities			
Creditors : Amounts falling due within one year	10	(2,580)	-
Net current assets		<u>117,365</u>	<u>76,108</u>
Total assets less current liabilities		<u>2,045,580</u>	<u>1,516,702</u>
Net assets		<u>2,045,580</u>	<u>1,516,702</u>
Funds			
Unrestricted funds	14	1,954,417	1,464,734
Restricted funds	14	91,163	51,968
Total funds		<u>2,045,580</u>	<u>1,516,702</u>

Trustees responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 144(2) of the Charities Act 2011.
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

Sep 10 2024

These financial statements were approved by the Trustees on..... and are signed on their behalf by:

Ian Bynoe

Ian Bynoe
Chair of Trustees

The notes on pages 10 to 18 form part of these financial statements

CARYFORD COMMUNITY HALL ASSOCIATION

STATEMENT OF CASH FLOWS

YEAR ENDED 30 APRIL 2024

	Note	2024 £	2023 £
Net cash inflow from operating activities	11	525,758	32,578
Non-operational cash flows:			
Investing activities			
Payments for tangible fixed assets		(487,621)	(10,594)
Interest received on investments		4,947	1,011
		<u>(482,674)</u>	<u>(9,583)</u>
Net cash inflow/(outflow) for the year	12	<u><u>43,084</u></u>	<u><u>22,995</u></u>

Cashflow Restrictions

Charity law prohibits the use of net cash inflows on any endowed or other restricted fund to offset net cash outflows on any fund outside its own objects, except on special authority. In practice, this restriction has not had any effect on cash flows for the year.

The notes on pages 10 to 18 form part of these financial statements

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

1 Accounting policies

Accounting convention

The financial statements have been prepared in accordance with the historical cost convention (except where otherwise stated in the accounting policy note) and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019, and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and the Companies Act 2006.

The accounts (financial statements) have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Income

Income from donations is included in income when these are receivable, except as follows:

- I. When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods;
- II. When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

Expenditure

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

Raising funds

Raising funds expenditure include those costs incurred in seeking voluntary contributions, costs of goods sold and other costs which include the costs of running and participating in fundraising events and collections and cost of goods purchased for resale.

Charitable Activities

Charitable activity costs have been reported on a functional basis.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the examination fees and costs linked to the strategic management of the charity. Governance costs are included within charitable activity costs.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds form part of unrestricted funds and have been identified as being for particular purposes by the Trustees. They are not restricted and can be transferred to general funds at any time at the discretion of the Trustees.

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

1 Accounting policies (continued)

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation, which is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives. The property was brought into the accounts this year for the first time at the current insurance valuation which is assumed to be the deemed cost.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Land and buildings - nil. It is the policy of the trustees to maintain the hall in such condition that its useful economic life is indeterminate. The trustees therefore are of the opinion that the current residual value of the property is not less than the carrying value in the accounts. Therefore no depreciation is charged on the hall.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Income from: Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations	3,039	626	3,665
Grants receivable	3,008	518,792	521,800
	<u>6,047</u>	<u>519,418</u>	<u>525,465</u>
Prior year			
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations	11	1,354	1,365
Grants receivable	1,602	23,289	24,891
	<u>1,613</u>	<u>24,643</u>	<u>26,256</u>

Included in grants receivable are grants of £80,863 from Ansford Parish Council, £116,815 from Somerset Council, £100,000 from Castle Cary Town Council and £75,000 from Action with Communities in Rural England.

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

3 Income from: Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Events	-	223	223
Hall bookings	20,017	-	20,017
	<u>20,017</u>	<u>223</u>	<u>20,240</u>

Prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Events	-	638	638
Hall bookings	17,904	-	17,904
	<u>17,904</u>	<u>638</u>	<u>18,542</u>

4 Expenditure on: Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<i>Direct costs</i>				
Donations made	-	-	-	30
<i>Support costs</i>				
Maintenance	2,084	-	2,084	2,772
Equipment	-	783	783	-
Insurance	1,574	1,432	3,006	1,368
Utilities	6,230	-	6,230	5,811
Bank charges	60	7	67	95
Administrator	193	-	193	475
Hall Steward	4,980	-	4,980	4,680
Hall Secretary	5,460	-	5,460	5,166
License fees	1,834	-	1,834	563
Telephone	-	-	-	433
Miscellaneous	120	-	120	1,455
Independent examiner's fees	2,580	-	2,580	-
	<u>25,115</u>	<u>2,222</u>	<u>27,337</u>	<u>22,848</u>

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

4 Expenditure on: Charitable activities (continued)

Prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<i>Direct costs</i>			
Donations made	30	-	30
<i>Support costs</i>			
Maintenance	2,622	150	2,772
Insurance	1,368	-	1,368
Utilities	5,811	-	5,811
Bank charges	74	21	95
Administrator	475	-	475
Hall Steward	4,680	-	4,680
Hall Secretary	5,166	-	5,166
License fees	563	-	563
Telephone	433	-	433
Miscellaneous	1,338	117	1,455
	<u>22,560</u>	<u>288</u>	<u>22,848</u>

5 Taxation

The charity is exempt from corporation tax on its charitable activities.

6 Net income for the year

	2024 £	2023 £
This is stated after charging:		
Independent examiner's fees: Independent examination	1,080	-
Accounts preparation	1,500	-
	<u>2,580</u>	<u>-</u>

In the prior year, the independent examination was carried out on a voluntary basis.

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

7 Statement of Financial Activities comparative figures

For the year ended 30 April 2023

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Income from:			
Donations and legacies	1,613	24,643	26,256
Charitable activities	17,904	638	18,542
Investments	1,011	-	1,011
Other trading activities - fundraising events	-	20,942	20,942
Total income	20,528	46,223	66,751
Expenditure on:			
Raising funds - events expenditure	586	9,717	10,303
Charitable activities	22,560	288	22,848
Total expenditure	23,146	10,005	33,151
Net income/(expenditure)	(2,618)	36,218	33,600
Transfers between funds	10,999	(10,999)	-
Net movement in funds	8,381	25,219	33,600
Total funds at start of year	1,456,353	26,749	1,483,102
Total funds at end of year	1,464,734	51,968	1,516,702

8 Tangible fixed assets

	Land and Buildings £	Total £
Cost or valuation		
At 1 May 2023	1,440,594	1,440,594
Additions	487,621	487,621
At 30 April 2024	1,928,215	1,928,215
Depreciation		
At 1 May 2023 and 30 April 2024	-	-
Net book value		
At 30 April 2024	1,928,215	1,928,215
At 30 April 2023	1,440,594	1,440,594

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

9 Debtors

	2024 £	2023 £
Gift Aid	1,000	961
Other debtors	714	-
	<u>1,714</u>	<u>961</u>

10 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals and deferred income	2,580	-
	<u>2,580</u>	<u>-</u>

11 Reconciliation of net movement in funds to net cash inflow from operating activities

	2024 £	2023 £
Statement of Financial Activities: Net movement in funds	528,878	33,600
Investment income	(4,947)	(1,011)
Increase in creditors: current liabilities	2,580	-
Increase in debtors	(753)	(11)
Net cash inflow from operating activities	<u>525,758</u>	<u>32,578</u>

12 Analysis of changes in cash during the year

	2024 £	2023 £	Change £
Cash at bank and in hand	<u>118,231</u>	<u>75,147</u>	<u>43,084</u>

	2023 £	2022 £	Change £
Cash at bank and in hand	<u>75,147</u>	<u>52,152</u>	<u>22,995</u>

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

13 Movement in funds

For the year ended 30 April 2024

	At 1 May 2023 £	Income £	Expenditure £	Transfers £	At 30 April 2024 £
Restricted funds					
Craft fair	315	756	-	-	1,071
Deposits	240	20	20	-	280
Extension project	51,413	530,338	(8,689)	(484,362)	88,700
Cinema in Caryford	-	3,863	(2,361)	(390)	1,112
	<u>51,968</u>	<u>534,977</u>	<u>(11,030)</u>	<u>(484,752)</u>	<u>91,163</u>
Unrestricted funds					
General funds	18,140	31,011	(26,080)	(4,869)	18,202
Designated funds					
Fixed assets	1,440,594	-	-	487,621	1,928,215
Sinking fund	6,000	-	-	2,000	8,000
	<u>1,464,734</u>	<u>31,011</u>	<u>(26,080)</u>	<u>484,752</u>	<u>1,954,417</u>
Total funds	<u>1,516,702</u>	<u>565,988</u>	<u>(37,110)</u>	<u>-</u>	<u>2,045,580</u>

Unrestricted funds

General funds - represents the general, unrestricted funds of the charity.

Designated funds

Fixed assets - this represents the fixed assets of the charity.

Sinking fund - funds set aside by the charity to cover unforeseen expenditure.

Restricted funds

Craft fair - funds received from stall holders for a place at the Christmas fair.

Deposits - deposits received from regular hirers of the hall for a key.

Extension project - funds received towards the costs for the hall extension project.

Cinema in Caryford - represents ticket sales and expenses to run the cinema in the Hall.

Projector grant - funds received for a new projector for the cinema.

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

13 Movement in funds (continued)

For the year ended 30 April 2023

	At 1 May 2022 £	Income £	Expenditure £	Transfers £	At 30 April 2023 £
Restricted funds					
Craft fair	360	638	-	(683)	315
Deposits	240	-	-	-	240
Extension project	26,149	38,079	(7,902)	(4,913)	51,413
Projector grant	-	3,089	-	(3,089)	-
Cinema in Caryford	-	4,417	(2,103)	(2,314)	-
	<u>26,749</u>	<u>46,223</u>	<u>(10,005)</u>	<u>(10,999)</u>	<u>51,968</u>
Unrestricted funds					
General funds	22,353	20,528	(23,146)	(1,595)	18,140
Designated funds					
Fixed assets	1,430,000	-	-	10,594	1,440,594
Sinking fund	4,000	-	-	2,000	6,000
	<u>1,456,353</u>	<u>20,528</u>	<u>(23,146)</u>	<u>10,999</u>	<u>1,464,734</u>
Total funds	<u>1,483,102</u>	<u>66,751</u>	<u>(33,151)</u>	<u>-</u>	<u>1,516,702</u>

14 Analysis of net assets between funds

	Unrestricted funds			Total £
	Designated funds £	General funds £	Restricted funds £	
As at 30 April 2024				
Fixed assets	1,928,215	-	-	1,928,215
Other net assets	-	26,202	91,163	117,365
	<u>1,928,215</u>	<u>26,202</u>	<u>91,163</u>	<u>2,045,580</u>
	Unrestricted funds			Total £
	Designated funds £	General funds £	Restricted funds £	
As at 30 April 2023				
Fixed assets	1,440,594	-	-	1,440,594
Other net assets	-	24,140	51,968	76,108
	<u>1,440,594</u>	<u>24,140</u>	<u>51,968</u>	<u>1,516,702</u>

CARYFORD COMMUNITY HALL ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 APRIL 2024

15 Related party transactions

No remuneration or other benefits from employment were received by the Trustees or other related parties. No expenses were claimed in either the current, or prior year by Trustees.

There are no other transactions with trustees or other related parties other than those disclosed above.

CARYFORD COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1192922

Accounts

Trustees' Annual Report for the Period 1 May 2022 to 30 April 2023

Trustees:

Tom Burr MBE	President
Ian Bynoe	Chair
Judith Cole	Vice Chair
Christine Davidson	Bookings Secretary
Annette Bedford	Trustee
David Bright	Trustee (from 13 April 2023)
Martin Halford	Trustee
Caroline Reeves	Trustee (from 13 April 2023)
Marilyn Simcox	Trustee

Observers:

Cllr Barbara Williams	Representative of Ansford Parish Council
Cllr Margaret Bebbington	Representative of Castle Cary Town Council
Cllr Steve Evans	Representative of Castle Cary Town Council
Helen Leary	

Committee Secretary:

Laura Napper

Hall Steward:

Karla Smith

Bankers:

NatWest Bank plc, 2 Hendford, Yeovil, BA20 1TN (Events Fundraising current account)
CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4TA (online current account)
COIF Fund Managers Ltd, COIF Charity Funds, Senator House, 85 Queen Victoria Street, London ECV 4ET (savings account)

Registered Objects of the Charity

The following are the objects found in the constitution of the charity and registered with the Charity Commission:

- To promote the benefit of the inhabitants of the civil Parishes of Castle Cary and Ansford and all inhabitants within a radius of two miles outside the said Parish boundaries (hereinafter called “the area of benefit”) without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- To establish or to secure the establishment of a Community Centre (hereinafter called “the Centre”) and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Constitution

Throughout the report period, the governing document for the charity has been the constitution registered with the Charity Commission on 23 December 2020.

Membership

The charity is registered as a Charitable Incorporated Organisation with a membership. The only requirement for anyone applying for membership is to confirm that they will exercise their powers as a member in the way they decide in good faith would be most likely to further the purposes of the Charity. We use an established web- based platform (membermojo.com) to administer membership online. At the time of writing this report the charity’s membership total was 66 who are all local residents.

Trustees: retirements and recruitment

During the period covered by this report none of the trustees resigned and two additional trustees, David Bright and Caroline Reeves, were co-opted onto the Committee. All trustees will retire at the Annual General Meeting on 19 July 2023 and all are seeking re-election by the members.

Helen Leary continued to attend the committee as an observer contributing greatly to the promotion and organisation of our fund-raising performances and events. We also welcomed representatives from Ansford Parish Council and Castle Cary Town Council who provided us with effective liaison throughout the year with these two local authorities.

Committee Meetings

Our committee has continued to meet every month and its three sub-committees have comprised trustee members and other interested persons. These have been Events and Fund-raising chaired by Judith Cole; Extension Project chaired by Martin Halford; and Grants chaired by Ian Bynoe. They have met monthly or as needed and have reported to the committee with meeting minutes recording their decisions and activities.

Hallmark accreditation

In July 2022, following an interview and detailed inspection, the charity's accreditation to the Hallmark I, II and III standards which it has continuously held since 2014 was re-awarded to us. The inspectors reported, amongst many other observations, that they found the hall "well managed and well used" and the building was "clean and tidy" and was "maintained in a good condition both inside and out". In their remarks on our governance arrangements, the inspectors recommended that we review a number of written policies and we have done so, as detailed in the next paragraph.

Policies and Procedures

Prompted by the Hallmark inspection, we have reviewed and revised the wording of our written policies on Financial Operations, on Safeguarding, on Data Protection (GDPR) and Fire Safety. During the second half of 2022, there were several burglaries which resulted in the Committee installing CCTV camera surveillance in the Main Hall and at the entrance to the building. Accordingly, we adopted a new CCTV policy and procedure document. All Hiring Documents and the Hire Rates were reviewed during the year and revised as necessary.

Activities

During the period reported on the Hall has offered a venue for hirers to put on a range of activities for people of all ages: Tiddlywinks Parents and Toddlers, circuit training, martial arts, indoor youth football, majorettes, short mat bowls, short tennis, yoga and Tai Chi. Castle Cary Gardening Club and its History Society held meetings in the hall. u3a group sessions on art, scrabble, and mahjong have used the hall together with u3a monthly lectures. The Arts Society has held monthly lectures and Cinema in Caryford Film Screenings (in conjunction with Moviola) have taken place ten times. The Hall was also used for official purposes. NHS blood donation sessions were regularly arranged; Ansford Parish Council held their meetings in the Hall; Caryford was used as a Polling Station in local elections and there have been Planning Application consultation events. In addition, the Hall has been hired for numerous private functions such as children's parties, birthday celebrations, wedding receptions and funeral wakes.

The Committee additionally mounted its own regular events aimed at raising funds for Hall operating expenses and towards the costs of the Building Extension Project. As well as the regular Christmas Craft Fair, live performances of music and drama were held to good audiences and a very successful Mardi Gras Feast for 40 diners. One special performance was the touring production of The Syrian Baker – a three hander which involved the cast cooking during the show and for the large audience afterwards. Take Art, the Somerset based scheme financially supporting local drama and music performances, helped us to put on several of these performances.

In September 2022, the Committee became responsible for Cinema in Caryford. To coincide with this, we applied for and obtained a grant from the Postcode Lottery Fund to purchase a new projector and dvd player. The Committee is now seeking someone to take on the role of organiser.

Last year we reported that our analysis of hiring showed that the Hall was used for an average (including all weekends and public holidays) of 34 hours per week. This average rate of hiring has continued throughout the past year ending April 2023. We therefore continue to be a well-used and popular local facility.

Extension Project

Last year we reported on the tender process which was concluded at the end of June 2022. The five tenders received reflected a wide range of prices to complete Phase 2. A preferred contractor has been selected and if the scheme progresses to a contract stage we hope that this company will be able to undertake the work.

Once a tender price was obtained the Committee has had to focus on raising grants and other funds to get the scheme fully funded. Fundraising for this part of the overall project started before 2020 and has been a long and drawn-out process because of delays due to Covid lockdowns and the alterations which we have made to the scheme designs requiring a fresh planning permission. As a result, during the latter part of 2022, several grant pledges became time expired. The Committee therefore sought the financial assistance of Castle Cary Town Council and Ansford Parish Council, proposing to each of them that they obtain Public Works Loans to finance grants to bridge the funding gap. The loans would have to be repaid from council tax receipts.

The plan to extend and improve Caryford Hall has been supported by both councils since this was outlined to them many years ago. Indeed, their joint statutory Neighbourhood Plan (consulted on and approved in 2019) reflects this, observing that there is an urgent need for improvements at the hall. In due course, resolutions were duly passed by each council formally deciding to apply for loans (Castle Cary £100k, Ansford £72k) repayable over a 20 year term. The proposals would have to be put to local residents in a 28 day consultation period. Consultation events were therefore held at the Hall and a letter and explanatory leaflet delivered to each household in the town detailing the average cost per council tax payer. At the start of 2023, response results were analysed with the scheme supported in Ansford Parish by over 60% and in Castle Cary by 52% for with 48% against. Both councils therefore resolved to press on with their applications and, at the time of writing this report, decisions were still awaited from the Department for Levelling Up etc.

Once borrowing approvals are obtained, we expect to progress to a contract stage and a date for construction to start since in April 2023, our application to the Platinum Jubilee Village Halls Improvement Fund was rewarded with a grant offer of £75k restoring the two grants we lost during Autumn 2022 due to missed deadlines.

Closing remarks

Steady progress has been made with a range of trustee and committee plans and responsibilities, while ensuring the safety and security of our building and its efficient administration for our hirers. We have promoted a range of live performances and other events which have raised valuable funds for the Extension Project and towards the Hall's operating expenses. Installing CCTV with funds provided by Ansford Parish Council has improved security and deterred the intruders who caused damage and inconvenience during the latter months of 2022. The recruitment of two additional trustees earlier this

year has at last ended the long period when it proved impossible to do so. In agreeing to apply for loan approvals to finance grants towards Phase 2 of the Extension Project our two local councils have demonstrated their strong support for the charity and its future development in the town.

The Trustees thank all those – members, regular hirers, volunteers, sub-committee members, local organisations and friends - who have helped us in these endeavours and who support our plans and ambitions for Caryford Hall.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees: *Ian Bynoe*

Name: Ian Bynoe
Position: Chair, Caryford Community Hall Association

Date: 17 July 2023

Independent Examiner's Report to the Trustees of Caryford Community Hall Association (registered charity no. 1192922)

I report to the Trustees on the accounts of Caryford Community Hall Association for the period ended 30 April 2023, which are set out in the Financial Statement below and incorporated into the Annual Report.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

Signed *P. G. Lennard*

Date *19/6/2023*

Name: Mr Peter Lennard FCMA, CGMA, BSc (Econ.)

Relevant professional qualification or body: Fellow of the Chartered Institute of Management Accountants

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2022-2023

INTRODUCTION

These accounts cover the financial period from 1 May 2022 to the end of the financial period which is 30 April 2023.

For most of the financial year, Caryford Community Hall Association (CCHA) has been without a Treasurer and the role has been shared among committee members with support from a bookkeeping secretary.

Highlights from the financial period include:

- Hiring near pre-pandemic levels.
- Work on the extension project focussed on securing grants
- Considerable fundraising activity, contributing to income and to the funding of the extension project.
- Energy costs increased significantly.
- Exceptional costs arising from break-ins and vandalism, mitigated through installation of two CCTV cameras.

Otherwise there has been no exceptional income or expenditure during this financial period

ACCOUNTING PRINCIPLES

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Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2022-2023

Comparisons with budgets set at the outset for the year have been included along with a comparison with financial performance for the previous financial year of the unincorporated charity.

Income and expenditure for the period from 23 March 2021 to 30 April 2022 have been examined in the following sections.

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RECEIPTS AND PAYMENTS OVERVIEW

Details of Receipts

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Phase 2 of our Extension Project is close to being fully funded, waiting only on government approval of public works loans to allow grants totalling £172,000 to be awarded by the Town and Parish Councils.

The Situation Report attached summarises confirmed and unconfirmed funding, as well as the anticipated building costs and contingency.



Martin Halford

On behalf of Caryford Community Hall Association CIO

Enclosures:

Receipts and Payments Account with breakdown of Restricted Funds

Receipts and Payments Account with comparison to Previous Year

Detail for Unrestricted and Restricted Funds

Situation Report for Extension Project

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2022-2023

Receipts and Payments Account with breakdown of Restricted Funds

Caryford Community Hall Association

Management Accounts for CIO from 1 May 2022 - 1 April 2023

Total Receipts & Payments Account

	Total	Unrestricted	Sinking Fund	Deposits	Craft Fair	EP – Fundraising	EP – Grants	EP – Retention	EP – Main Hall	Wine Stock	Projector Grant	Cinema in Caryford
Receipts												
Receipt - Grants	23,851.04	562.04	0.00	0.00	0.00	0.00	20,200.00	0.00	0.00	0.00	3,089.00	0.00
Receipt - Fundraising Events	21,982.40	1,040.00	0.00	0.00	0.00	16,525.90	0.00	0.00	0.00	0.00	0.00	4,416.50
Receipt - Donations	1,354.03	0.00	0.00	0.00	0.00	1,354.03	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Hiring	17,904.41	17,904.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Licence Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Bank Interest	1,011.47	1,011.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Deposits	637.59	0.00	0.00	0.00	637.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	66,740.94	20,517.92	0.00	0.00	637.59	17,879.93	20,200.00	0.00	0.00	0.00	3,089.00	4,416.50
Payments												
Payment - Administration	475.22	475.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Publicity	726.60	586.60	0.00	0.00	0.00	140.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Capital Expenditure	5,225.79	1,806.03	0.00	0.00	0.00	0.00	0.00	102.00	228.76	0.00	3,089.00	0.00
Payment - Hall Maintenance	2,772.33	2,622.33	0.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00
Payment - Licence Fees	563.36	563.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Insurance	1,368.53	1,368.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Utilities	5,811.14	5,811.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Telecoms	432.72	432.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Bank Charges	95.35	74.00	0.00	0.00	0.00	21.35	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Donations	30.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Hall Steward	4,680.00	4,680.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Cleaning Supplies	1,337.66	1,337.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Hall Secretary	5,166.00	5,166.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Professional Fees	5,367.60	0.00	0.00	0.00	0.00	0.00	5,367.60	0.00	0.00	0.00	0.00	0.00
Payment - Fundraising Expenses	9,426.18	0.00	0.00	0.00	0.00	7,323.61	0.00	0.00	0.00	0.00	0.00	2,102.57
Payment - Deposits	150.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00
	43,628.48	24,953.59	0.00	0.00	0.00	7,634.96	5,367.60	252.00	228.76	0.00	3,089.00	2,102.57
Net receipts / (payments)	23,112.46	(4,435.67)	0.00	0.00	637.59	10,244.97	14,832.40	(252.00)	(228.76)	0.00	0.00	2,313.93
Transfer	(117.33)	313.93	2,000.00	0.00	(682.50)	682.50	0.00	0.00	0.00	(117.33)	0.00	(2,313.93)
Balance brought forward	52,152.08	21,402.64	4,000.00	240.00	360.00	6,292.73	16,205.69	3,020.42	513.27	117.33	0.00	0.00
Balance carried forward	75,147.21	17,280.90	6,000.00	240.00	315.09	17,220.20	31,038.09	2,768.42	284.51	0.00	0.00	0.00
Made up of:												
CAF Bank	6,209.28											
COIF Deposit	67,049.04											
Cash	1,571.51											
Wine Stock	0.00											
Natwest	317.38											
	75,147.21											

Checks - this should equal zero 0.00

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2022-2023

Receipts and Payments Account with comparison to Previous Year

Total Receipts & Payments Account for the year ended 30 April 2023

Receipts	Unrestricted	Restricted	Total	Previous year
Receipt - Grants	£562.04	£23,289.00	£23,851.04	£13,292.00
Receipt - Fundraising Ev	£1,040.00	£20,942.40	£21,982.40	£7,586.63
Receipt - Donations	£0.00	£1,354.03	£1,354.03	£400.44
Receipt - Hiring	£17,904.41	£0.00	£17,904.41	£14,307.80
Receipt - Licence Fees	£0.00	£0.00	£0.00	-
Receipt - Bank Interest	£1,011.47	£0.00	£1,011.47	£21.05
Receipt - Deposits	£0.00	£637.59	£637.59	£697.00
Total receipts	£20,517.92	£46,223.02	£66,740.94	£36,304.92

Payments	Unrestricted	Restricted	Total	Previous year
Payment - Administration	£475.22	£0.00	£475.22	£435.83
Payment - Publicity	£586.60	£140.00	£726.60	£409.40
Payment - Capital Expen	£1,806.03	£3,419.76	£5,225.79	£9,467.02
Payment - Hall Maintena	£2,622.33	£150.00	£2,772.33	£1,182.05
Payment - Licence Fees	£563.36	£0.00	£563.36	£374.60
Payment - Insurance	£1,368.53	£0.00	£1,368.53	£1,279.49
Payment - Utilities	£5,811.14	£0.00	£5,811.14	£3,366.52
Payment - Telecoms	£432.72	£0.00	£432.72	£519.99
Payment - Bank Charges	£74.00	£21.35	£95.35	£112.93
Payment - Donations	£30.00	£0.00	£30.00	-
Payment - Hall Steward	£4,680.00	£0.00	£4,680.00	£5,083.26
Payment - Miscellaneous	£0.00	£0.00	£0.00	-
Payment - Cleaning Supj	£1,337.66	£0.00	£1,337.66	-
Payment - Hall Secretary	£5,166.00	£0.00	£5,166.00	£4,583.00
Payment - Professional	£0.00	£5,367.60	£5,367.60	£21,934.49
Payment - Fundraising E	£0.00	£9,426.18	£9,426.18	£3,128.10
Payment - Deposits	£0.00	£150.00	£150.00	
Total payments	£24,953.59	£18,674.89	£43,628.48	£51,876.68

Net receipts / (payments) **-£4,435.67** £27,548.13 £23,112.46 **-£15,571.76**

Transfer £313.93 **-£431.26** **-£117.33** £0.00
 Balance brought forward £21,402.64 £30,749.44 £52,152.08 £67,723.84
 Balance carried forward £17,280.90 £57,866.31 £75,147.21 £52,152.08

Made up of:

CAF Bank £6,209.28
 COIF Deposit £67,049.04
 Cash £1,571.51
 Wine Stock £0.00
 Credit card £0.00
 Natwest £317.38
Total **£75,147.21**

Caryford Community Hall Association CIO

FINANCIAL YEAR 1 MAY 2022 to 30 APRIL 2023 - Q4 END OF YEAR

UNRESTRICTED FUND ONLY

Unrestricted Brought Forward £21,403

	Actual Q4	Budget 22/23	Notes on 2022/23
INCOME			
Capital			
Grants	£562	£800	
Current			
Receipt - Hiring	£17,904	£18,000	Broadly on target, chasing debtors
Receipt - Alcohol Licence Fees	£0	£200	Not used to date
Receipt - Newsletter Deliveries	£1,040	£1,050	On target
Receipt - Bank Interest	£1,011	£0	Favourable interest rates on deposit account
Total Income	£20,518	£20,050	

	Actual Q4	Budget 22/23	Notes on 2022/23
EXPENDITURE			
Administration	£475	£500	Miscellaneous fees and expenses
Publicity	£587	£400	High costs associated with consultation
Hall Maintenance	£2,622	£2,500	
Licence Fees	£563	£900	SSDC and PRS/PPL
Insurance	£1,369	£1,500	
Utilities	£5,811	£5,000	Significant increases in gas and electricity costs
Telecoms	£433	£500	Zen now discontinued
Bank Charges	£74	£150	£5 per month plus charge per cheque
Donations	£30	£0	
Hall Steward	£4,680	£4,800	
Miscellaneous	£0	£400	
Cleaning Supplies	£1,338	£1,300	Large order placed May 2022
Hall Secretary	£5,166	£5,300	
Capital Expenditure	£1,806	£1,000	Includes Hall Store Door Replacement
Total Expenditure	£24,954	£24,250	Note Budget Expenditure exceeds Budget
Net Receipts	-£4,436	-£4,200	
Transfer to Sinking Fund	-£2,000		
Transfer from Cinema in Caryford	£2,314		

Unrestricted Fund Carried Forward £17,281

SINKING FUND

Sinking Fund Brought Forward £4,000

Net Receipts
Transfer from Unrestricted £2,000

Sinking Fund Carried Forward £6,000

DEPOSITS AND CRAFT FAIR**Deposits Brought Forward £600**

Craft Fair Deposits	£638
Net Receipts	£638
Transfer to EP-Fundraising	-£683

Deposits Carried Forward £555**EXTENSION PROJECT - FUNDRAISING****EP Fundraising Brought Forward £6,293**

	Actual Q4
INCOME	
Donations	£1,354
Fundraising Events	£16,526
Total Income	£17,880

	Actual Q4
EXPENDITURE	
Fundraising Expenses	£7,635
Total Expenditure	£7,635

Net Receipts	£10,245
Transfer from Craft Fair Deposits	£683

EP Fundraising Carried Forward £17,220**EXTENSION PROJECT - GRANTS****Brought Forward £16,206**

Grants	£20,200
Consultancy Fees	-£5,368
Net Receipts	£14,832

Carried Forward £31,038**EXTENSION PROJECT - RETENTION****Brought Forward £3,020**

Repairs	-£252
Net Receipts	-£252

Carried Forward £2,768

EXTENSION PROJECT - MAIN HALL**Brought Forward £513**

Equipment/Cabling -£229

Net Receipts -£229

Carried Forward £285**WINE STOCK****Brought Forward £117**

Wine Sock Consumed -£117

Net Receipts -£117

Carried Forward £0**PROJECTOR GRANT****Brought Forward £0**

Grant £3,089

Equipment Costs -£3,089

Net Receipts £0

Carried Forward £0**CINEMA IN CARYFORD****Brought Forward £0**

Initial Contribution £400

Receipts £4,017

Expenses -£2,103

Net Receipts £2,314

Transfer to Unrestricted -£2,314

Carried Forward £0

Checks

Total Brought Forward £52,152

Total Carried Forward £75,147

Situation report on Scheme Budget and grants received and applied for – April 2023

Phase 2 Fundraising Confirmed and Applied for and Costs estimate

Confirmed Funds	£	Unconfirmed Funds	£
Reserves	9,366	Ansford Parish Council (decision June?)	72,000
Local fundraising	8,000	Castle Cary Town Council (decision June?)	100,000
South Somerset District Council Grant*	19,296		
Bernard Sunley Foundation*	25,000		
National Lottery Communities Fund*	150,000		
S.106 Agreements*	89,315		
Private donation	500		
Garfield Weston Foundation*	20,000		
Platinum Jubilee Village Halls Improvement Fund	75,000		
Sub-total	396,477	Sub-total	172,000
Building costs (incl VAT and inflation increase*)	516,477		
Fees (estimated incl VAT)	25,000		
Equipment and fittings	7,000		
Contingency	20,000		
Total funds required	568,477		
Funding shortfall	172,000		
* Preferred contractors advise 6.4% increase on tender price to reflect increase in costs since June 2022.			

Independent Examiner's Report to the Trustees of Caryford Community Hall Association (registered charity no. 1192922)

I report to the Trustees on the accounts of Caryford Community Hall Association for the period ended 30 April 2023, which are set out in the Financial Statement below and incorporated into the Annual Report.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

Signed *P. G. Lennard*

Date *19/6/2023*

Name: Mr Peter Lennard FCMA, CGMA, BSc (Econ.)

Relevant professional qualification or body: Fellow of the Chartered Institute of Management Accountants

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2022-2023

INTRODUCTION

These accounts cover the financial period from 1 May 2022 to the end of the financial period which is 30 April 2023.

For most of the financial year, Caryford Community Hall Association (CCHA) has been without a Treasurer and the role has been shared among committee members with support from a bookkeeping secretary.

Highlights from the financial period include:

- Hiring near pre-pandemic levels.
- Work on the extension project focussed on securing grants
- Considerable fundraising activity, contributing to income and to the funding of the extension project.
- Energy costs increased significantly.
- Exceptional costs arising from break-ins and vandalism, mitigated through installation of two CCTV cameras.

Otherwise there has been no exceptional income or expenditure during this financial period

ACCOUNTING PRINCIPLES

As in previous years as an unincorporated charity, receipts have been incorporated into the accounts only when the cash is actually received (cash basis); A simplified approach to payments has been adopted, with these also incorporated only when the payment has been made. Accounts are typically settled within a few days of receipt of an invoice, hence there is little or no impact on the accounts.

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Balance carried Forward

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Martin Halford

On behalf of Caryford Community Hall Association CIO

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Financial Statement 2022-2023

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Caryford Community Hall Association

Management Accounts for CIO from 1 May 2022 - 1 April 2023

Total Receipts & Payments Account

	Total	Unrestricted	Sinking Fund	Deposits	Craft Fair	EP – Fundraising	EP – Grants	EP – Retention	EP – Main Hall	Wine Stock	Projector Grant	Cinema in Caryford
Receipts												
Receipt - Grants	23,851.04	562.04	0.00	0.00	0.00	0.00	20,200.00	0.00	0.00	0.00	3,089.00	0.00
Receipt - Fundraising Events	21,982.40	1,040.00	0.00	0.00	0.00	16,525.90	0.00	0.00	0.00	0.00	0.00	4,416.50
Receipt - Donations	1,354.03	0.00	0.00	0.00	0.00	1,354.03	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Hiring	17,904.41	17,904.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Licence Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Bank Interest	1,011.47	1,011.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Deposits	637.59	0.00	0.00	0.00	637.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	66,740.94	20,517.92	0.00	0.00	637.59	17,879.93	20,200.00	0.00	0.00	0.00	3,089.00	4,416.50
Payments												
Payment - Administration	475.22	475.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Publicity	726.60	586.60	0.00	0.00	0.00	140.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Capital Expenditure	5,225.79	1,806.03	0.00	0.00	0.00	0.00	0.00	102.00	228.76	0.00	3,089.00	0.00
Payment - Hall Maintenance	2,772.33	2,622.33	0.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00
Payment - Licence Fees	563.36	563.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Insurance	1,368.53	1,368.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Utilities	5,811.14	5,811.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Telecoms	432.72	432.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Bank Charges	95.35	74.00	0.00	0.00	0.00	21.35	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Donations	30.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Hall Steward	4,680.00	4,680.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Cleaning Supplies	1,337.66	1,337.66	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Hall Secretary	5,166.00	5,166.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Professional Fees	5,367.60	0.00	0.00	0.00	0.00	0.00	5,367.60	0.00	0.00	0.00	0.00	0.00
Payment - Fundraising Expenses	9,426.18	0.00	0.00	0.00	0.00	7,323.61	0.00	0.00	0.00	0.00	0.00	2,102.57
Payment - Deposits	150.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00
	43,628.48	24,953.59	0.00	0.00	0.00	7,634.96	5,367.60	252.00	228.76	0.00	3,089.00	2,102.57
Net receipts / (payments)	23,112.46	(4,435.67)	0.00	0.00	637.59	10,244.97	14,832.40	(252.00)	(228.76)	0.00	0.00	2,313.93
Transfer	(117.33)	313.93	2,000.00	0.00	(682.50)	682.50	0.00	0.00	0.00	(117.33)	0.00	(2,313.93)
Balance brought forward	52,152.08	21,402.64	4,000.00	240.00	360.00	6,292.73	16,205.69	3,020.42	513.27	117.33	0.00	0.00
Balance carried forward	75,147.21	17,280.90	6,000.00	240.00	315.09	17,220.20	31,038.09	2,768.42	284.51	0.00	0.00	0.00
Made up of:												
CAF Bank	6,209.28											
COIF Deposit	67,049.04											
Cash	1,571.51											
Wine Stock	0.00											
Natwest	317.38											
	75,147.21											

Checks - this should equal zero 0.00

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2022-2023

Receipts and Payments Account with comparison to Previous Year

Total Receipts & Payments Account for the year ended 30 April 2023

Receipts	Unrestricted	Restricted	Total	Previous year
Receipt - Grants	£562.04	£23,289.00	£23,851.04	£13,292.00
Receipt - Fundraising Ev	£1,040.00	£20,942.40	£21,982.40	£7,586.63
Receipt - Donations	£0.00	£1,354.03	£1,354.03	£400.44
Receipt - Hiring	£17,904.41	£0.00	£17,904.41	£14,307.80
Receipt - Licence Fees	£0.00	£0.00	£0.00	-
Receipt - Bank Interest	£1,011.47	£0.00	£1,011.47	£21.05
Receipt - Deposits	£0.00	£637.59	£637.59	£697.00
Total receipts	£20,517.92	£46,223.02	£66,740.94	£36,304.92

Payments	Unrestricted	Restricted	Total	Previous year
Payment - Administration	£475.22	£0.00	£475.22	£435.83
Payment - Publicity	£586.60	£140.00	£726.60	£409.40
Payment - Capital Expen	£1,806.03	£3,419.76	£5,225.79	£9,467.02
Payment - Hall Maintena	£2,622.33	£150.00	£2,772.33	£1,182.05
Payment - Licence Fees	£563.36	£0.00	£563.36	£374.60
Payment - Insurance	£1,368.53	£0.00	£1,368.53	£1,279.49
Payment - Utilities	£5,811.14	£0.00	£5,811.14	£3,366.52
Payment - Telecoms	£432.72	£0.00	£432.72	£519.99
Payment - Bank Charges	£74.00	£21.35	£95.35	£112.93
Payment - Donations	£30.00	£0.00	£30.00	-
Payment - Hall Steward	£4,680.00	£0.00	£4,680.00	£5,083.26
Payment - Miscellaneous	£0.00	£0.00	£0.00	-
Payment - Cleaning Supj	£1,337.66	£0.00	£1,337.66	-
Payment - Hall Secretary	£5,166.00	£0.00	£5,166.00	£4,583.00
Payment - Professional	£0.00	£5,367.60	£5,367.60	£21,934.49
Payment - Fundraising E	£0.00	£9,426.18	£9,426.18	£3,128.10
Payment - Deposits	£0.00	£150.00	£150.00	
Total payments	£24,953.59	£18,674.89	£43,628.48	£51,876.68

Net receipts / (payments) **-£4,435.67** £27,548.13 £23,112.46 **-£15,571.76**

Transfer £313.93 **-£431.26** **-£117.33** £0.00
 Balance brought forward £21,402.64 £30,749.44 £52,152.08 £67,723.84
 Balance carried forward £17,280.90 £57,866.31 £75,147.21 £52,152.08

Made up of:

CAF Bank £6,209.28
 COIF Deposit £67,049.04
 Cash £1,571.51
 Wine Stock £0.00
 Credit card £0.00
 Natwest £317.38
Total **£75,147.21**

Caryford Community Hall Association CIO**FINANCIAL YEAR 1 MAY 2022 to 30 APRIL 2023 - Q4 END OF YEAR****UNRESTRICTED FUND ONLY****Unrestricted Brought Forward £21,403**

	Actual Q4	Budget 22/23	Notes on 2022/23
INCOME			
Capital			
Grants	£562	£800	
Current			
Receipt - Hiring	£17,904	£18,000	Broadly on target, chasing debtors
Receipt - Alcohol Licence Fees	£0	£200	Not used to date
Receipt - Newsletter Deliveries	£1,040	£1,050	On target
Receipt - Bank Interest	£1,011	£0	Favourable interest rates on deposit account
Total Income	£20,518	£20,050	

	Actual Q4	Budget 22/23	Notes on 2022/23
EXPENDITURE			
Administration	£475	£500	Miscellaneous fees and expenses
Publicity	£587	£400	High costs associated with consultation
Hall Maintenance	£2,622	£2,500	
Licence Fees	£563	£900	SSDC and PRS/PPL
Insurance	£1,369	£1,500	
Utilities	£5,811	£5,000	Significant increases in gas and electricity costs
Telecoms	£433	£500	Zen now discontinued
Bank Charges	£74	£150	£5 per month plus charge per cheque
Donations	£30	£0	
Hall Steward	£4,680	£4,800	
Miscellaneous	£0	£400	
Cleaning Supplies	£1,338	£1,300	Large order placed May 2022
Hall Secretary	£5,166	£5,300	
Capital Expenditure	£1,806	£1,000	Includes Hall Store Door Replacement
Total Expenditure	£24,954	£24,250	Note Budget Expenditure exceeds Budget
Net Receipts	-£4,436	-£4,200	
Transfer to Sinking Fund	-£2,000		
Transfer from Cinema in Caryford	£2,314		

Unrestricted Fund Carried Forward £17,281**SINKING FUND****Sinking Fund Brought Forward £4,000**

Net Receipts
Transfer from Unrestricted £2,000

Sinking Fund Carried Forward £6,000

DEPOSITS AND CRAFT FAIR**Deposits Brought Forward £600**

Craft Fair Deposits	£638
Net Receipts	£638
Transfer to EP-Fundraising	-£683

Deposits Carried Forward £555**EXTENSION PROJECT - FUNDRAISING****EP Fundraising Brought Forward £6,293**

	Actual Q4
INCOME	
Donations	£1,354
Fundraising Events	£16,526
Total Income	£17,880

	Actual Q4
EXPENDITURE	
Fundraising Expenses	£7,635
Total Expenditure	£7,635

Net Receipts	£10,245
Transfer from Craft Fair Deposits	£683

EP Fundraising Carried Forward £17,220**EXTENSION PROJECT - GRANTS****Brought Forward £16,206**

Grants	£20,200
Consultancy Fees	-£5,368
Net Receipts	£14,832

Carried Forward £31,038**EXTENSION PROJECT - RETENTION****Brought Forward £3,020**

Repairs	-£252
Net Receipts	-£252

Carried Forward £2,768

EXTENSION PROJECT - MAIN HALL**Brought Forward £513**

Equipment/Cabling -£229

Net Receipts -£229

Carried Forward £285**WINE STOCK****Brought Forward £117**

Wine Sock Consumed -£117

Net Receipts -£117

Carried Forward £0**PROJECTOR GRANT****Brought Forward £0**

Grant £3,089

Equipment Costs -£3,089

Net Receipts £0

Carried Forward £0**CINEMA IN CARYFORD****Brought Forward £0**

Initial Contribution £400

Receipts £4,017

Expenses -£2,103

Net Receipts £2,314

Transfer to Unrestricted -£2,314

Carried Forward £0

Checks

Total Brought Forward £52,152

Total Carried Forward £75,147

Situation report on Scheme Budget and grants received and applied for – April 2023

Phase 2 Fundraising Confirmed and Applied for and Costs estimate

Confirmed Funds	£	Unconfirmed Funds	£
Reserves	9,366	Ansford Parish Council (decision June?)	72,000
Local fundraising	8,000	Castle Cary Town Council (decision June?)	100,000
South Somerset District Council Grant*	19,296		
Bernard Sunley Foundation*	25,000		
National Lottery Communities Fund*	150,000		
S.106 Agreements*	89,315		
Private donation	500		
Garfield Weston Foundation*	20,000		
Platinum Jubilee Village Halls Improvement Fund	75,000		
Sub-total	396,477	Sub-total	172,000
Building costs (incl VAT and inflation increase*)	516,477		
Fees (estimated incl VAT)	25,000		
Equipment and fittings	7,000		
Contingency	20,000		
Total funds required	568,477		
Funding shortfall	172,000		
* Preferred contractors advise 6.4% increase on tender price to reflect increase in costs since June 2022.			

CARYFORD COMMUNITY HALL ASSOCIATION

England & Wales - Charity number 1192922

Accounts

Trustees' Annual Report for the Period 23 December 2020 to 30 April 2022

Trustees:

Tom Burr MBE	President
Ian Bynoe	Chair
Christine Davidson	Bookings Secretary
Annette Bedford	Trustee
Judith Cole	Trustee
Martin Halford	Trustee
Marilyn Simcox	Trustee

Observers:

Cllr Barbara Williams	Representative of Ansford Parish Council
Cllr Margaret Bebbington	Representative of Castle Cary Town Council
Cllr Philippa Biddlecombe	Representative of Castle Cary Town Council
Helen Leary	

Committee Secretary:

Laura Napper

Hall Steward:

Karla Smith

Bankers:

Barclays Bank plc, King George Street, Yeovil BA20 1PX (formerly current account)
NatWest Bank plc, 2 Hendford, Yeovil, BA20 1TN (present current account)
CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4TA (online current account)
COIF Fund Managers Ltd, COIF Charity Funds, Senator House, 85 Queen Victoria Street, London ECV 4ET (savings account)

The Registered Objects of the Charity

The following are the objects found in the constitution of the charity and registered with the Charity Commission:

- To promote the benefit of the inhabitants of the civil Parishes of Castle Cary and Ansford and all inhabitants within a radius of two miles outside the said Parish boundaries (hereinafter called “the area of benefit”) without distinction of sex or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- To establish or to secure the establishment of a Community Centre (hereinafter called “the Centre”) and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in furtherance of the above objects.

Registration of charity and its take over of unincorporated charity

Throughout the report period, the governing document for the charity has been the constitution registered with the Charity Commission on 23 December 2020. In furtherance of the decision to convert the Hall to an incorporated body (CIO) which we reported on last year, the charity was registered in December 2020 the initial trustees being all those persons listed above and on 22 March 2021 the charity took over all the assets, liabilities and operations of the unincorporated charity (registered no. 295286) which had prior to this date established and run the Hall. From that date the charity has been solely responsible for the Hall and ownership of the building and land is now registered in its name. The initial trustees were also the trustees of the unincorporated charity. The name and registered objects of the two charities are exactly the same.

Membership

The charity is registered as a Charitable Incorporated Organisation with a membership. The only requirement for anyone applying for membership is to confirm that they will exercise their powers as a member in the way they decide in good faith would be most likely to further the purposes of the Charity. We use an established web- based platform (membermojo.com) to administer membership online. At the time of writing this report the charity had recruited 62 individual members who are all local residents.

Trustees: retirements and recruitment

This is the first report of the charity. During the period covered none of the initial trustees resigned and no additional trustees were recruited. The initial trustees will all retire on the date of the first Annual General Meeting on 18 June 2022 and all are seeking re-election.

Helen Leary attended the committee as an observer contributing greatly to the promotion and organisation of our fund-raising performances and events. We also welcomed representatives from Ansford Parish Council and Castle Cary Town Council who provided effective liaison with these two local authorities.

The trustees made valiant efforts throughout the period to recruit a trustee or trustees to their committee, particularly to take on the key roles respectively of Treasurer and of Trustee responsible for the premises. Efforts were also made to recruit someone to assist the Committee with administering the Hall's website and digital communications. As we reported last year, the Committee had decided to appoint a paid Commission Secretary who would be responsible for financial administration in addition to meetings administration. Laura Napper was appointed to this freelance position in May 2021.

As stated above, despite the resulting reduction in tasks for the treasurer we have not attracted anyone to this slimmed down trustee position. The lack of any success at all with recruitment has been hugely disappointing and has meant that the burden of the Committee's management work continued to fall on too few shoulders. Throughout the period, the principal responsibilities of the Treasurer were reallocated among trustees, with the majority being undertaken by Martin Halford.

Committee Meetings

The trustees' committee has continued to meet every month. Its three sub-committees have comprised trustee members and other interested persons. These have been Events and Fund-raising chaired by Judith Cole; Extension Project chaired by Martin Halford; and Grants chaired by Ian Bynoe. They have met monthly or as needed and have reported to the committee with meeting minutes recording their decisions and activities.

Policies and Procedures

In order to comply with Covid 19 law and guidance prior to legally reopening the Hall during the summer of 2021, further review and revisions were required to the formal Covid risk assessment and associated documents written during 2020 for the situation applying then; amendments were made to the standard hiring agreement and terms and conditions of hiring; modifications to the operating practices in the Hall and a briefing to regular hirers. Our regular hirers rose to the new and often changing challenges posed by Covid and have cooperated fully and willingly with what has been required or expected of them.

Activities

At the time the charity took over the Hall there were severe restrictions on the range and size of activities which could lawfully take place in the Hall due to the Covid pandemic. However, as soon as we were permitted to do so, most regular hirers resumed all their activities though larger events and those run by ourselves to raise funds from eg performances had to wait until later in the year to start taking place.

Thus during the period reported on the Hall has offered a venue for hirers to put on a range of activities for people of all ages: martial arts, majorettes, line dancing, short mat bowls, short tennis, yoga, Tai Chi and pilates; U3A group sessions on art, computers, mahjong and U3A monthly lectures; Art Society talks; Parent and Toddlers Group; and Moviola Film Screenings. The Hall also was used for official purposes. NHS blood donation sessions were regularly arranged; Ansford Parish Council held their meetings in the Hall, Caryford was used as a Polling Station in local elections and as a venue for a major Planning Public Inquiry. In addition, the Hall has been hired, particularly at weekends and even on Christmas Day, for

numerous private functions such as children's parties, birthday celebrations and funeral wakes.

Our impression has been that the hall is now used more than it was before the pandemic. Analysis of hiring shows that during the six months September 2021 until the end of March 2022, the Hall was used for an average (including weekends and public holidays) of 34 hours per week.

Local fund-raising events

The easing of Covid restrictions during the summer of 2021 enabled the committee to begin again to hold events to raise funds for the hall and particularly towards the costs of Phases 2 and 3 of the building extension project. From August 2021 until the end of the report period in April 2022, coffee mornings, a musical quiz and supper, lectures, a flower arranging demonstration, a Christmas craft market, potato selling day, dramatic performance of "A Christmas Carol" and four music gigs by bands or solo artists have been arranged by the committee and successfully held in the Hall despite the omicron variant. Take Art, the Somerset based scheme financially supporting local drama and music performances, helped us to put on several of these performances and Ansford Parish Council also sponsored one event.

Extension Project: design work, planning permission and fund-raising

Throughout the period of this report, the Committee has engaged with its appointed architects and quantity surveyor to modify the designs for the extension and improvements to the hall to make the new build elements and modifications work better within the building and to deliver good value for the substantial sums to be spent on it.

A fresh planning application was submitted to the local planning authority in December 2021 and planning permission obtained in March 2022. As this report was being written a tender process was being undertaken to obtain prices from contractors willing to undertake the work.

Grants fund-raising

The Committee has pursued applications for grants towards the costs of Phase 2 of the building extension project from charitable trusts, from the National Lottery and from s.106 payments payable by housing estate developers in the town.

Covid compensation

The charity's Annual Accounts and their covering report show the adverse effect on the charity of the loss of hiring income due to closures and restrictions during the period until normal hiring activity resumed in September 2021 but at the same time the positive effect of compensatory payments received from the South Somerset District Council.

Closing remarks

Much has been achieved: much remains to be done to get the Hall equipped for a financially sustainable and successful future, meeting the needs of local residents with a versatile, modern, accessible hall available for hire at reasonable cost.

This first reporting period has been a challenging and difficult one with the continued impact of Covid affecting hiring activity and other aspects of our operation. Incorporation, and with it the lifting from trustees of their personal liability for the general debts of the charity, has so far not yet encouraged any interest from those we need to recruit onto our small committee. For example, the role of Treasurer has been vacant since July 2020 and other roles also need to be filled. If this situation persists it threatens the long term future of the charity and certainly its ability to remain an independently managed organisation.

In spite of these difficulties, the charity has accomplished much during this period. It has successfully and safely reopened the Hall after Covid closures and now finds that hiring activity is greater than before the pandemic so much so that the hall is unable to meet all the requests for hiring we receive. We have responded to the community's renewed enthusiasm, post Covid, for meeting together for recreation, for learning or for social purposes.

We have progressed our plans for the building extension, obtained planning permission and now await the results of a tendering process. Grant applications have been pursued to secure the major part of the resources needed to finance Phase 2 while numerous local fund raising events have been held producing vital extra capital towards our appeal and lively entertainment for local people.

The Trustees thank all those – members, regular hirers, volunteers, sub-committee members and local organisations - who have helped us in these endeavours and who support our plans for the future of Caryford Hall.

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees: 

Name: Ian Bynoe
Position: Chair, Caryford Community Hall Association

Date: 9 June 2022

Independent Examiner's Report to the Trustees of Caryford Community Hall Association (registered charity no. 1192922)

I report to the Trustees on the accounts of Caryford Community Hall Association for the period ended 30 April 2022, which are set out in the Financial Statement below and incorporated into the Annual Report.

Responsibilities and basis of report

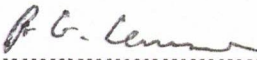
As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records.

Signed 

Date 23/5/2022

Name: Mr Peter Lennard FCMA, CGMA, BSc (Econ.)

Relevant professional qualification or body: Fellow of the Chartered Institute of Management Accountants

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2021-2022

INTRODUCTION

These accounts cover the financial period from the registration date of 23 March 2021 when our charity converted into a legally incorporated body (with exactly the same name and charitable objects as the previous unincorporated charity no. 295286). The end of the financial period is 30 April 2022.

For most of the financial year, Caryford Community Hall Association (CCHA) has been without a Treasurer and the role has been shared among committee members with support from a bookkeeping secretary.

Highlights from the financial period include:

- Hiring income below that of previous years, but has gradually increased to near pre-pandemic levels as restrictions have been removed.
- Loss of hiring income, particularly early during the financial period, has been offset by support grants from South Somerset District Council.
- Work has resumed on the extension project with re-design work, a new planning consent and building regulations approval secured for Phases 2 and 3 and documentation has been prepared for tenders to be sought during May 2022. These pre-contract activities have been funded in part from a grant towards the extension project received from Ansford Parish Council (prior to incorporation) and in part from unrestricted funds.
- Fundraising events have resumed, contributing to income and the funding of the extension project. The events have benefited from new stage lighting, PA systems, and a stage extension purchased with a second grant from Ansford Parish Council (received prior to incorporation) for improvements to the existing Main Hall.
- Grants towards the extension project have been received from Elmgrant and from private donation
- Energy costs have increased significantly, with further impact on expenses likely during the next financial period.

Otherwise there has been no exceptional income or expenditure during this financial period

ACCOUNTING PRINCIPLES

As in previous years as an unincorporated charity, receipts have been incorporated into the accounts only when the cash is actually received (cash basis); A simplified approach to payments has been adopted, with these also incorporated only when the payment has been made. Accounts are typically settled within a few days of receipt of an invoice, there is little or no impact on the accounts.

Account balances and associated receipts and payments have been split between unrestricted funds and restricted funds, the latter of which can only be used for a specific purpose. The restricted funds are as follows:

- A 'Sinking Fund' established to offset significant long term maintenance or repair costs
- Key deposit monies where hirers hold a hall key
- Craft fair deposits where stallholders pre-book tables

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2021-2022

- Proceeds from fundraising events advertised as in support of the Extension Project.
- Grants received towards the Extension Project
- Retention monies held in respect of Phase 1 of the Extension Project
- Grants received towards Main Hall upgrades

A freely available spreadsheet has been adopted for the day-to-day bookkeeping and for presentation of the Accounts. This facilitates operation of multiple bank accounts, unrestricted and restricted funds and importantly, transfer of funds between accounts.

Comparisons with budgets set at the outset for the year have been included along with a comparison with financial performance for the previous financial year of the unincorporated charity.

Income and expenditure for the period from 23 March 2021 to 30 April 2022 have been examined in the following sections.

BANK ACCOUNTS

We maintain the following bank accounts:

- A primary current account with CAF Bank which permits online payments (with dual authorisation) and issues bank cards with a payment limit of £500 used for online purchases.
- A Barclays current account, closed during the course of the year (with funds transferred to the above account).
- A NatWest account opened in order to facilitate deposit of cash proceeds from fundraising events, either at the Post Office, or when NatWest's mobile banking visits the town.
- A deposit account with CCLA-COIF.

We no longer accept cash payments for hirings and encourage hirers to pay by BACS rather than cheque. We have acquired Sum Up payment machines to facilitate contactless payments at events.

RECEIPTS AND PAYMENTS OVERVIEW

Details of Receipts

Receipts from hiring of £14,307.80 are ahead of the £12,000.00 budget set during the pandemic, although below pre-pandemic levels. Any shortfall is however more than offset by support grants totalling £11,917.00 received from South Somerset District Council.

Further grants have been received from Elmgrant Trust and a private donor totalling £1,375.00. These sums are held in a restricted fund towards our Extension Project.

After expenses, our fundraising events have contributed £5,377.54 to income, held in a restricted fund towards our Extension Project.

Details of Payments

Expenditure from unrestricted funds has been broadly in line with budgets, or below budget in the case of Hall Maintenance. A significant proportion of the professional fees related to the Extension Project have also been paid from unrestricted funds, with the balance paid from restricted funds (see below).

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2021-2022

The restricted fund set up to hold the 2020-2021 grant from Ansford Parish Council towards hall improvements has been spent on stage lighting, PA systems, a stage extension, marking of disabled parking spaces and a new noticeboard. £513.27 remains in the fund to be spent on similar improvements.

The restricted fund set up to hold grants towards the Extension Project, which includes the 2020-2021 grant from Ansford Parish Council, has been used to fund the balance of planning and building control fees and fees paid to our architect, project manager, structural engineer and specialists. Although expenditure on professional fees is below budget, ongoing work by the professional team means that approximately £6,000 needs to be set aside in 2022-2023 budgets to complete work preparatory to issue of tenders for the building work.

Balance carried Forward

Our financial policy requires that we carry forward £20,000 in reserves from one year to the next and there is a further commitment to contribute towards the Extension Project from hall operations and fundraising.

Including the Sinking Fund, currently holding £4,000.00, the reserves carried forward are £25,402.64,

From EP-Fundraising (fundraising towards the Extension Project) there is the sum of £6,292.73 carried forward.

From EP-Grants (grants towards the Extension Project) there is the sum of £16,205.69 carried forward, from which £6,000 needs to be set aside towards professional fees.

Martin Halford

On behalf of Caryford Community Hall Association

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2021-2022

Receipts and Payments Account with breakdown of Restricted Funds

Caryford Community Hall Association

Management Accounts for CIO from 22 March 2021 to 30 April 2022

Total Receipts & Payments Account

	Total	Unrestricted	Sinking Fund	Deposits	Craft Fair	EP – Fundraising	EP – Grants	EP – Retention	EP – Main Hall	Wine Stock
Receipts										
Receipt - Grants	13,292.00	11,917.00	0.00	0.00	0.00	0.00	1,375.00	0.00	0.00	0.00
Receipt - Fundraising Events	7,586.63	0.00	0.00	0.00	0.00	7,586.63	0.00	0.00	0.00	0.00
Receipt - Donations	400.44	0.00	0.00	0.00	0.00	400.44	0.00	0.00	0.00	0.00
Receipt - Hiring	14,307.80	14,307.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Licence Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Bank Interest	21.05	21.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Receipt - Deposits	697.00	0.00	0.00	40.00	657.00	0.00	0.00	0.00	0.00	0.00
	36,304.92	26,245.85	0.00	40.00	657.00	7,987.07	1,375.00	0.00	0.00	0.00
Payments										
Payment - Administration	435.83	435.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Publicity	409.40	409.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Capital Expenditure	9,467.02	373.19	0.00	0.00	0.00	0.00	0.00	165.60	8,928.23	0.00
Payment - Hall Maintenance	1,182.05	1,182.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Licence Fees	374.60	374.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Insurance	1,279.49	1,279.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Utilities	3,366.52	3,366.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Telecoms	519.99	519.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Bank Charges	112.93	104.50	0.00	0.00	0.00	8.43	0.00	0.00	0.00	0.00
Payment - Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Hall Steward	5,083.26	5,083.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Cleaning Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Hall Secretary	4,583.00	4,583.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payment - Professional Fees	21,934.49	14,435.18	0.00	0.00	0.00	0.00	7,499.31	0.00	0.00	0.00
Payment - Fundraising Expenses	3,128.10	0.00	0.00	0.00	0.00	3,128.10	0.00	0.00	0.00	0.00
	51,876.68	32,147.01	0.00	0.00	0.00	3,136.53	7,499.31	165.60	8,928.23	0.00
Net receipts / (payments)	(15,571.76)	(5,901.16)	0.00	40.00	657.00	4,850.54	(6,124.31)	(165.60)	(8,928.23)	0.00
Transfer	0.00	(2,117.33)	2,000.00	0.00	(527.00)	527.00	0.00	0.00	0.00	117.33
Balance brought forward	67,723.84	29,421.13	2,000.00	200.00	230.00	915.19	22,330.00	3,186.02	9,441.50	0.00
Balance carried forward	52,152.08	21,402.64	4,000.00	240.00	360.00	6,292.73	16,205.69	3,020.42	513.27	117.33
Made up of:										
CAF Bank		21,697.28								
COIF Deposit		27,053.17								
Petty cash 1		405.30								
Petty cash 2		117.33								
Natwest		2,879.00								
		52,152.08								

Caryford Community Hall Association CIO - Charity Number 1192922

Financial Statement 2021-2022

Receipts and Payments Account with comparisons to Budget and Previous Year

Caryford Community Hall Association

Total Receipts & Payments Account for the period ended 30/4/22

	Unrestricted	Restricted	Total	Budget	Previous year *
Receipts					
Receipt - Grants	£11,917.00	£1,375.00	£13,292.00	£10,000.00	£48,445.50
Receipt - Fundraising Events	-	£7,586.63	£7,586.63	£2,500.00	£579.00
Receipt - Donations	-	£400.44	£400.44	£0.00	£22.55
Receipt - Hiring	£14,307.80	-	£14,307.80	£12,000.00	£2,785.99
Receipt - Licence Fees	-	-	-	£200.00	-
Receipt - Bank Interest	£21.05	-	£21.05	-	£22.43
Receipt - Deposits	-	£697.00	£697.00	£300.00	£20.00
Total receipts	£26,245.85	£10,059.07	£36,304.92	£25,000.00	£51,875.47
Payments					
Payment - Administration	£435.83	-	£435.83	£1,000.00	£2,368.44
Payment - Publicity	£409.40	-	£409.40	£400.00	£86.40
Payment - Capital Expenditure	£373.19	£9,093.83	£9,467.02	£10,442.00	£3,009.02
Payment - Hall Maintenance	£1,182.05	-	£1,182.05	£3,500.00	£1,131.50
Payment - Licence Fees	£374.60	-	£374.60	£800.00	£577.60
Payment - Insurance	£1,279.49	-	£1,279.49	£1,300.00	£1,322.09
Payment - Utilities	£3,366.52	-	£3,366.52	£3,000.00	£1,320.47
Payment - Telecoms	£519.99	-	£519.99	£650.00	£452.66
Payment - Bank Charges	£104.50	£8.43	£112.93	£200.00	£85.30
Payment - Donations	-	-	-	£200.00	-
Payment - Hall Steward	£5,083.26	-	£5,083.26	£5,000.00	£3,416.30
Payment - Miscellaneous	-	-	-	£400.00	-
Payment - Cleaning Supplies	-	-	-	£400.00	£341.82
Payment - Hall Secretary	£4,583.00	-	£4,583.00	£5,000.00	-
Payment - Professional Fees	£14,435.18	£7,499.31	£21,934.49	£24,000.00	-
Payment - Fundraising Expenses	-	£3,128.10	£3,128.10	£500.00	-
Total payments	£32,147.01	£19,729.67	£51,876.68	£56,792.00	£14,111.60
Net receipts / (payments)	-£5,901.16	-£9,670.60	-£15,571.76	-£31,792.00	£37,763.87
Transfer	-£2,117.33	£2,117.33	£0.00	£0.00	£0.00
Balance brought forward	£29,421.13	£38,302.71	£67,723.84	£67,723.84	£29,959.97
Balance carried forward	£21,402.64	£30,749.44	£52,152.08	£35,931.84	£67,723.84
Made up of:					
CAF Bank	£21,697.28				
COIF Deposit	£27,053.17				
Petty cash 1	£405.30				
Petty cash 2	£117.33				
Credit card	-				
Natwest	£2,879.00				
Other bank 2	-				
Other bank 3	-				
	£52,152.08				

* Previous year refers to unincorporated charity number 295286