



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1/1/2025 to 31/12/2025

Charity name: The Meeting Place, Westbourne

Charity registration number: 1192915

## Objectives and Activities

|                                                                                                                                                            | SORP reference     |                                                                                                                                                                                                                                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                | Para 1.17          | The advancement of the Christian faith according to the principles of the Baptist denomination. Also to advance education and carry out other charitable purposes.                                                                                                                                                                                                                                          |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the | Para 1.17 and 1.19 | Hosting gathering which promote physical, mental and emotional wellbeing.<br>Hosting children's groups.<br>Letting of hall for local community activities.                                                                                                                                                                                                                                                  |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                               | Para 1.18          | The guidance - <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/610943/PB2_Running_a_charity.pdf">https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/610943/PB2_Running_a_charity.pdf</a><br>- has been emailed to the Trustees for scrutiny and reference when making decisions at Trustees meetings. |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                  | SORP reference |  |
|------------------------------------------------------------------|----------------|--|
| Policy on grant making                                           | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |

|                                 |           |  |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 |  |
| Other                           |           |  |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | Ran 75 1.5 hour supervised parent/carer and toddler sessions for pre-school children benefitting around 120 children/80 families. Combatting loneliness through weekly walking and monthly film club groups for locals benefitting around 50 people. Hosted Sunday afternoon art groups benefitting around 75 individuals. Offered space for local businesses. Hosted Parish Council meetings, Greening Westbourne, WI, Yoga, mother and baby, birthing, women's wellbeing, homeschooling, children's dance and performing arts groups. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |  |
|--------------------------------------------------------------|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other                                                        |           |  |

## Financial Review

|                                                                                  |           |                                 |
|----------------------------------------------------------------------------------|-----------|---------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | Stable                          |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | N/a                             |
| Amount of reserves held                                                          | Para 1.22 | 0                               |
| Reasons for holding zero reserves                                                | Para 1.22 | Level of funds does not warrant |
| Details of fund materially in deficit                                            | Para 1.24 | 0                               |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None                            |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                 |           |  |
|---------------------------------------------------------------------------------|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other                                                                           |           |  |

## Structure, Governance and Management

|                                                                                                                                                                  |           |                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's                                                                                                                                         |           |                                                                                                                                            |
| Type of governing document<br>(trust deed, royal charter)                                                                                                        | Para 1.25 | CIO Constitution                                                                                                                           |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)                                                                                         | Para 1.25 | CIO                                                                                                                                        |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more | Para 1.25 | Section 14.1.1 of the Meeting Place constitution states that The Meeting Place Partners' (members) Meeting shall appoint Charity Trustees. |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                                                                                           |           |  |
|-------------------------------------------------------------------------------------------|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties                                                     | Para 1.51 |  |
| Other                                                                                     |           |  |

## Reference and Administrative details

|                             |                                                                            |
|-----------------------------|----------------------------------------------------------------------------|
| Charity name                | The Meeting Place, Westbourne                                              |
| Other name the charity uses |                                                                            |
| Registered charity number   | 1192915                                                                    |
| Charity's principal address | The Meeting Place<br>North Street<br>Westbourne<br>West Sussex<br>PO10 8SP |

### Names of the charity trustees who manage the charity

|    | Trustee name  | Office (if any)  | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|------------------|-----------------------------------|---------------------------------------------------------------|
| 1  | Neil Attewell | Trustee          |                                   | Partners' Meeting                                             |
| 2  | Jan Brown     | Trustee          |                                   | Partners' Meeting                                             |
| 3  | Tony Brown    | Trustee          |                                   | Partners' Meeting                                             |
| 4  | Katy Newman   | Trustee          |                                   | Partners' Meeting                                             |
| 5  | Jack Walker   | Trustee          | 7/10/25 onwards                   | Partners' Meeting                                             |
| 6  | Jill Walker   | Trustee          | 7/10/25 onwards                   | Partners' Meeting                                             |
| 7  | Sarah Thomas  | Trustee          | 7/10/25 onwards                   | Partners' Meeting                                             |
| 8  | Jim Thomas    | Pioneer Minister | 7/10/25 onwards                   | Partners' Meeting                                             |
| 9  |               |                  |                                   |                                                               |
| 10 |               |                  |                                   |                                                               |
| 11 |               |                  |                                   |                                                               |
| 12 |               |                  |                                   |                                                               |
| 13 |               |                  |                                   |                                                               |
| 14 |               |                  |                                   |                                                               |
| 15 |               |                  |                                   |                                                               |
| 16 |               |                  |                                   |                                                               |
| 17 |               |                  |                                   |                                                               |
| 18 |               |                  |                                   |                                                               |
| 19 |               |                  |                                   |                                                               |
| 20 |               |                  |                                   |                                                               |

Corporate trustees – names of the directors at the date the report was approved

|                      |  |  |
|----------------------|--|--|
| <b>Director name</b> |  |  |
| <b>N/a</b>           |  |  |
|                      |  |  |

Name of trustees holding title to property belonging to the charity

|                                      |                                          |  |
|--------------------------------------|------------------------------------------|--|
| <b>Trustee name</b>                  | <b>Dates acted if not for whole year</b> |  |
| <b>The Baptist Union Corporation</b> | N/a                                      |  |
|                                      |                                          |  |
|                                      |                                          |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |     |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |     |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/a

## Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)

|                                                                                     |                                                                                       |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|  |  |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|

Full name(s)

|             |               |
|-------------|---------------|
| Katy Newman | Neil Attewell |
|-------------|---------------|

Position (eg Secretary, Chair, etc)

|         |         |
|---------|---------|
| Trustee | Trustee |
|---------|---------|

Date

|                |  |
|----------------|--|
| 3rd March 2026 |  |
|----------------|--|

| The Meeting Place, Westbourne Income and Expenditure 2025                                                                                                                                                                                                            |                  |                                 |                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------|------------------|
| INCOME                                                                                                                                                                                                                                                               | £                | EXPENDITURE                     | £                |
| Other Grants                                                                                                                                                                                                                                                         | 11,671.18        | Contractor Payments             | 15,999.96        |
| Hall Hire                                                                                                                                                                                                                                                            | 10,393.78        | Minister's Salary & Payroll fee | 6,215.27         |
| SCBA HMF Grant                                                                                                                                                                                                                                                       | 6,161.45         | Programmes                      | 2,755.59         |
| Transfer from Savings                                                                                                                                                                                                                                                | 6,000.00         | Pension                         | 1,340.05         |
| Programmes                                                                                                                                                                                                                                                           | 3,733.11         | Heat & Light                    | 1,268.91         |
| Regular Giving "Tithing"                                                                                                                                                                                                                                             | 970.00           | Cleaning                        | 1,040.33         |
| Banked from Petty Cash                                                                                                                                                                                                                                               | 790.00           | Fees/Licenses/Subs/Website      | 843.97           |
| Refunds in                                                                                                                                                                                                                                                           | 533.60           | Banked Petty Cash               | 790.00           |
| One off Gifts                                                                                                                                                                                                                                                        | 149.00           | Insurance                       | 745.41           |
|                                                                                                                                                                                                                                                                      |                  | Repairs and Renewals            | 853.45           |
|                                                                                                                                                                                                                                                                      |                  | Print & Publicity               | 404.67           |
|                                                                                                                                                                                                                                                                      |                  | Broadband                       | 308.19           |
|                                                                                                                                                                                                                                                                      |                  | Water supply                    | 258.20           |
|                                                                                                                                                                                                                                                                      |                  | Refunds out                     | 97.50            |
|                                                                                                                                                                                                                                                                      |                  | Gifts                           | 33.00            |
|                                                                                                                                                                                                                                                                      |                  | Travel                          | 10.00            |
|                                                                                                                                                                                                                                                                      |                  | Training                        | 0.00             |
|                                                                                                                                                                                                                                                                      |                  | Transfer to Savings             | 0.00             |
| <b>Total Income</b>                                                                                                                                                                                                                                                  | <b>40,402.12</b> | <b>Total Expenditure</b>        | <b>32,964.50</b> |
| <b>Surplus from operations to 31.12.24:-</b>                                                                                                                                                                                                                         |                  |                                 |                  |
| 01.01.25 Bank Balance b/fd                                                                                                                                                                                                                                           | 3,349.86         |                                 |                  |
| 01.01.25 Petty Cash b/fd                                                                                                                                                                                                                                             | 252.58           |                                 |                  |
| 01.01.25 Sub-total                                                                                                                                                                                                                                                   | 3,602.44         |                                 |                  |
| Add income for year to date                                                                                                                                                                                                                                          | 40,402.12        |                                 |                  |
| Less expenditure for year to date                                                                                                                                                                                                                                    | 32,964.50        |                                 |                  |
| 31.12.25 Balance (Cash and bank) c/fd                                                                                                                                                                                                                                | 11,040.06        |                                 |                  |
| <b>Balance Sheet as at 31.12.25:-</b>                                                                                                                                                                                                                                |                  |                                 |                  |
| 01.01.25 Kingdom Bank Higher Rate Reserve                                                                                                                                                                                                                            |                  | 14,241.62                       |                  |
| 01.01.25 Kingdom Bank Flexible Reserve                                                                                                                                                                                                                               |                  | 10,387.84                       |                  |
| 03.04.25 Withdrawal                                                                                                                                                                                                                                                  |                  | -3000.00                        |                  |
| 22.10.25 Withdrawal                                                                                                                                                                                                                                                  |                  | -3000.00                        |                  |
| 31.12.25 Kingdom Bank interest                                                                                                                                                                                                                                       |                  | 301.46                          |                  |
| 31.12.25 Kingdom Bank interest                                                                                                                                                                                                                                       |                  | 125.91                          |                  |
| 31.12.25 Kingdom Bank sub-total                                                                                                                                                                                                                                      |                  | 19,056.83                       |                  |
| 31.12.25 Co-op Bank Balance                                                                                                                                                                                                                                          | 11,179.60        |                                 |                  |
| 31.12.25 Petty cash balance                                                                                                                                                                                                                                          | -139.54          |                                 |                  |
| Sub total:                                                                                                                                                                                                                                                           | -                | 11,040.06                       |                  |
| <b>Total funds available c/fd:</b>                                                                                                                                                                                                                                   |                  | <b>30,096.89</b>                |                  |
| <b>Independent Examiners Report</b>                                                                                                                                                                                                                                  |                  |                                 |                  |
| I do not express an opinion as to the adequacy of the Reserve Fund. Subject to the above, in my opinion the statement of Income & Expenditure for the year ended 31 December 2025 is a fair summary as evidenced by the information and explanations supplied to me. |                  |                                 |                  |
| Name: Ian Hedges. ACMA CGMA                                                                                                                                                                                                                                          |                  |                                 |                  |

Signature:



Date: 27/02/2026



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

The Meeting Place, Westbourne

**On accounts for the year  
ended**

31/12/2025

**Charity no  
(if any)**

1192915

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

27<sup>th</sup> February 2026

**Name:**

Ian Hedges

**Relevant professional  
qualification(s) or body (if  
any):**

ACMA CGMA

|                 |                                   |
|-----------------|-----------------------------------|
| <b>Address:</b> | 3 Grant Road, Farlington, PO6 1DU |
|                 |                                   |
|                 |                                   |

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.