



Crescent Lawn Tennis Club

Trustees Annual Report

For the period

1 April 2023 - 31 March 2024

For approval at the Annual General Meeting - 11 April 2024

Introduction

This is the third annual report by the Trustees of Crescent Lawn Tennis Club and covers the period from 1st April 2023 to 31st March 2024.

This version of the Trustees Report is provided to the Annual General Meeting 2024, subject to the Annual Accounts and Statement of Account being both approved and subject to independent examination.

Charity Name and Number

The Charity is Crescent Lawn Tennis Club and is registered with charity number 1192912.

Trustees

The current Trustees making and approving this Report are:

- Bernadette Adams
- Nick Baker*
- Tony Garrett
- Sharon Hayes*
- Gary Payne*
- Rob Williams*

*Resigned as trustee during term of office.

** Vacancies subsequently filled at AGM meeting April 2024.

Charitable Objects and Performance

The objects of the Charity are for the local community and the surrounding area

- The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of tennis in a club environment.

Promoting the Charitable Objects - Achievements

In furtherance of the Charities objects (promoting the amateur sport of Lawn Tennis, and encouraging the wellbeing and health of the community) and other achievements - the Charity undertook the following activities:

- Summer camps with 75+ juniors attending over a 5-week period. This is a paid for activity which enables parents to leave their children in the care of experienced and qualified coaches and the children to be entertained and taught tennis.
- Maintained a link with West Lodge and Benedict Preparatory Schools providing coaching sessions for students and opportunities to improve physical and mental health.
- Continued to offer opportunities for 'free' hitting sessions for non-members of any age or ability in a Club atmosphere.

- Maintained membership numbers.
- Increase in girls, women and juniors playing tennis.

Structure and Governance

The Charity is constituted and governed in accordance with its Constitution, created when the Charity was formed on 22 December 2020.

It is managed by a Management Committee composed currently of 5 Trustees. It is supported by a number of other volunteers (non-trustees/committee members). The Trustees are elected annually at an Annual General Meeting with nominations open to, and invited from, all members of the Club. Trustees must be 16+ and casual vacancies can be filled during the year.

The Committee meets once every 6 weeks and the Head Coach attends meetings as the Committee ensures that tennis development plays a major part of its considerations. Only members of the Club (aged 18 plus) are entitled to vote in an AGM.

The Committee considers all aspects of the running of the Club and routinely reviews aspects of coaching (taking reports from the Head Coach), financial matters (taking a report from the Treasurer), governance matters (through reports from the Club Secretary) Membership issues (from the Membership Secretary), club play, fixtures and inter club matches (through reports from the Club Captains), and health and safety and grounds and maintenance issues. Through the Welfare/Safeguarding Officer, we ensure that we are both compliant and provide a safe environment at our Club. It also considers associated matters such as social events (used as fund-raising), participation in external events for the purposes of promoting the Charity and its objectives.

With regard to welfare and health and safety - Trustees take these issues seriously and have an item on all agenda for Trustee meetings whereby any issues or concerns can be raised.

Committee roles are currently as follows:

Hon President	Suzie Lundie
Chairman	Nick Baker
Treasurer	Bernie Adams
Membership Secretary	Graham Watson
Club Secretary	Nick Baker
Welfare/Safeguarding	Vacant
Men's Captain	Tony Garrett
Social Secretary	Elliott Scott
Fixtures Secretary	Sophie Wintle

(A number of volunteers also support the Club - but do not sit on the Committee, including a Ladies Captain)

As well as Club Constitution - Crescent Tennis Club has a number of written policies and procedures in force all of which can be found either on our club website or on notice boards in the clubhouse:

- Welfare/Safeguarding Policies.
- Terms and Conditions.
- Data Protection Policy.
- Privacy Policy.
- Club Rules, Conduct and Etiquette.
- Equalities, Diversity and Inclusion Policy.
- Complaints, Suggestion and Feedback Policy.
- Health and Safety Policy.
- Social Media
- Sun Awareness Guidance.

Financial Review

When discussing any aspects of our Club, including finance, it is important to remember that Crescent Lawn Tennis Club, is based within Sidcup Sports Club (SSC) and does not own its courts (or more specifically the land that the courts are on). The Club is subject to an annual levy that includes rent and some utilities etc. Details of our levy can be found in our accounts.

During 2023/24 - a significant reduction in the SSC levy was achieved. However, the reduction was negotiated on the basis that some functions previously covered by the SSC would fall to the tennis club in future.

The Club derives its income from membership fees, coach court usage fees, sponsorship, floodlight fees, social events, 'Club Draw' and potentially from grants and/or loans.

Expenditure is focused on the SSC levy, tennis association and competition fees, maintaining facilities that the Club owns (court surfaces, fencing, equipment e.g. match balls, website etc.) and necessary outgoings to support social events.

The Committee agreed to revert back to a financial report year 1 April to 31 March. This discussion was based on advice received from the Charity Commission.

At the AGM in April 2024, Trustees reported that the Club was in an improving financial position. The general and financial aim going forward was to put the Club into a better financial position with an emphasis on upgrading courts and other facilities.

At an Emergency General meeting in November 2023, Trustees were able to inform members in more detail about those plans to upgrade and improve facilities. Broadly speaking these plans consisted of investing in a padel court, with a view to generate an alternative financial income stream into the club, with a view that this income would be used to update existing court over time. It should be noted that installation of padel tennis would be subject to planning permission and that the club would be taking out a loan to part fund padel tennis.

Members at the EGM were overwhelmingly in support of these aims and since November 2023, Trustees have been working to take these plans forward.

In addition, Trustees continued to achieve reductions in outgoings where possible and successfully achieved sponsorships, continued to benefit from easyfundraising, coaching court fees and run a number of highly successful social fund-raising events.

At the time of reporting this has meant that the club continues to move forward and close to its aim of greater financial stability and to reinvest in its club's facilities.

A copy of the Club Accounts/Statement of Accounts, together with confirmation that they have been independently examined is attached at **Appendix 1** to this report and submitted to the Charity Commission.

Forward Look

2023/24 has been a momentous year for the Club and that momentum continues.

As mentioned, the emphasis is very much on maintaining financial stability, but also at reinvesting funds back into specifically the club's facilities.

Padel Tennis is envisaged will prove a further and much needed alternative income stream into the club and allow it to both continue to offer tennis on site as well as vastly improving facilities.

An area Trustees are keen to develop is the retention and increase in club membership and people participating in tennis. Certainly, having better facilities will help in this aim.

Our membership over the past few years has been good (but needs to improve) and in particular, we are seeing more women taking up the sport. We believe that this upwards trend will continue, due in part to an enthusiastic coaching team.

As well as involving more women into tennis there is also a focus on gaining enthusiasm from some local schools for the coaches' services and at our facilities to get more young people into tennis. It is an aim of Trustees to develop a programme to encourage people with disabilities and other hard to reach groups to play tennis.

Social Tennis play is an important aspect of the Club and Trustees are committed to ensuring that this remains. Equally, for those that wish to play more competitively, the Club will maintain teams in leagues as they acknowledge that competitive competition and any successes can be beneficial to the Club in attracting higher standard players and promoting the Club. It should also be noted that there has been a considerable uptake in taking part in the Club Championships, especially from new members and juniors.

The past year has been hard work for our club volunteers and the support from members has allowed it to make some very big steps towards not only the survival of the club, but to take the Club forward.

It would be poignant to remind everyone that your Club is run by a small group of volunteers and the Trustees would like to extend their thanks to the continuing, often unsighted, contribution that they make.

As the club moves forward there will inevitably be areas of expertise that do not currently exist - If you feel you have any skills, some time and ability we would welcome you to join us, so please do let us know.

Finally, Trustees would like to continue to acknowledge and thank all our members, parents and supporters, thank you for your continued membership.

Nick Baker

Crescent Lawn Tennis Club
Registered Charity Number: 1192912
Independent Examiner's Report on the Accounts
For the year ending 31 March 2024

I report to the trustees on my examination of the accounts of the above charity "the Trust" for the year ended 31 March 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 "the Act".

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Julia Burford FCCA
for and on behalf of:

4 November 2024

Burfords Chartered Certified Accountants
19 Welling High Street
Welling
Kent
DA16 1TR

Crescent Lawn Tennis Club
Registered Charity Number: 1192912
Receipts and payments accounts
For the year ending 31 March 2024

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Receipts				
Membership income	19,725	-	-	19,725
Court hire and coaching income	6,210	-	-	6,210
Other play related income				
Visitor fees and floodlight income	898	-	-	898
Match Fees	1,336	-	-	1,336
Sale of balls	165	-	-	165
Non-play related income				
Sponsorship	2,020	-	-	2,020
Fundraising events	1,980	-	-	1,980
Courts 1 & 2 monthly draw	1,870	-	-	1,870
Club merchandise	206	-	-	206
Other income				
Commission earned	93	-	-	93
Bank interest	845	-	-	845
Gross income	35,348	-	-	35,348
Total receipts	35,348	-	-	35,348
Payments				
Utilities and maintenance				
Sidcup Social Club levy	4,181	-	-	4,181
Court repair and equipment	1,949	-	-	1,949
Other play related costs				
Kent Lawn Tennis registration fees	250	-	-	250
North Kent Lawn Tennis fees	1,080	-	-	1,080
League registration fees	767	-	-	767
Tennis balls	1,338	-	-	1,338
Presentation, medals and trophy costs	965	-	-	965
Non-play related costs				
Sponsorship costs - banners	-	-	-	-
Advertising and internet	307	-	-	307
Courts 1 & 2 monthly draw prizes	60	-	-	60
Administration costs				
Printing, postage and stationery	399	-	-	399
Accountancy	270	-	-	270
Sundry expenses	234	-	-	234
Total payments	11,800	-	-	11,800
Net of receipts/(payments)	23,548	-	-	23,548
Transfers between funds	-	-	-	-
Cash funds last year end	45,344	-	-	45,344
Cash funds this year end	68,892	-	-	68,892

Statement of assets and liabilities as at 31 March 2023

Cash funds	Unrestricted funds £	Restricted funds £	Endowment funds £
NatWest business current account	36,408	-	-
NatWest sink fund	32,484	-	-
Total cash funds	68,892	-	-
Signature	Print Name	Date of approval	
B. Adams	Bernadette Adams	01/11/2024	
Nick Baker	Nick Baker	01/11/2024	