

Registered number: CE024447  
Charity number: 1192902

---

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP GRAVESEND**  
**(A Charitable Incorporated Organization)**

---

**UNAUDITED**  
**TRUSTEES' REPORT AND FINANCIAL**  
**STATEMENTS FOR THE PERIOD ENDED**  
**31 MARCH 2023**

## CONTENTS

|                                                           | Page |
|-----------------------------------------------------------|------|
| <b>Administrative details of the CIO and its trustees</b> | 3    |
| <b>Trustees' report</b>                                   | 4-5  |
| <b>Independent examiner's report</b>                      | 6    |
| <b>Statement of financial activities</b>                  | 7    |
| <b>Balance sheet</b>                                      | 8    |
| <b>Notes to the financial statements</b>                  | 9-10 |

---

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP GRAVESEND**  
**(A Charitable Incorporated Organization)**  
**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CIO**  
**ITS TRUSTEES AND ADVISERS**  
**FOR THE PERIOD ENDED 31 MARCH 2023**

---

|                                  |                                                                      |
|----------------------------------|----------------------------------------------------------------------|
| <b>Trustees</b>                  | Eric Banza Kasonge Mumba<br>Funsho Henry Dasofunjo<br>Benjamin Eshun |
| <b>Company registered number</b> | <b>CE024447</b>                                                      |
| <b>Charity registered number</b> | 1192902                                                              |
| <b>Main trading address</b>      | 22 Pennwell Garth<br>Leeds<br>LS14 5NZ                               |

---

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP GRAVESEND**  
**(A Charitable Incorporated Organization)**  
**TRUSTEES' REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

---

The Trustees present their report along with the financial statements of the charity for the period 1 April 2022 to 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out on pages 4 to 12 and comply with the Charity's Constitution and applicable law.

**Structure, Governance and Management**

The Church registered as a Charitable Incorporated Organisation and its objects are to promote the Christian faith. For the furtherance of this aim regular activities are carried out and invitations given out to the public.

This CIO was created to replace The Potters House Christian Centre Gravesend, an unincorporated charitable trust with charity number 1075031 registered in 2020 (the “old charity”). These financial statements and annual report cover the first reporting period in which the CIO has been the only operational charity, and during this period the old charity was closed and de-registered with the Charity Commission.

Appointment of the trustees is governed by the Constitution of the Charity. The current board of trustees constitutes four members. Details of the trustees who have served during the period are given on page 1. The Finance is raised from the congregation's contributions and Gift Aid.

The board of trustees is authorised to appoint new trustees to fill vacancies through resignation or death of an existing trustee until the following AGM, whereupon congregational members will be invited to confirm the new trustee by vote. Other than the Church's pastor, trustees are appointed to two-year terms, and may serve for a maximum of six consecutive years. The trustees retain the collective responsibility for major financial decisions and investments and board meetings are held monthly.

---

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP GRAVESEND**  
**(A Charitable Incorporated Organization)**  
**TRUSTEES' REPORT FOR THE PERIOD ENDED 31 MARCH 2023 Continued**

---

The Trustees (who are also the directors of the CIO for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial period. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the CIO and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material
- departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the CIO's transactions and disclose with reasonable accuracy at any time the financial position of the CIO and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the CIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the Board of Trustees and signed on its behalf by:

-----  
Ps Eric Banza Kasonge Mumba  
Trustee  
Date:

---

# **THE POTTERS HOUSE CHRISTIAN FELLOWSHIP GRAVESEND INDEPENDENT EXAMINER'S REPORT FOR THE PERIOD ENDED 31 MARCH 2023**

---

## **Independent Examiner's Report to the trustees of The Potters House Christian Fellowship UK GRAVESEND Church ('the CIO')**

I report to the charity trustees on my examination of the accounts of the CIO for the period ended 31 March 2023.

### **Responsibilities and Basis of Report**

As the Trustees of the CIO (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act'). Having satisfied myself that the accounts of the CIO are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the CIO's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the CIO as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached. This report is made solely to the CIO's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the CIO's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the CIO and the CIO's trustees as a body, for my work or for this report.

-----  
Mr Rohan Ruddock CAT, FCCA  
**Ruddocks and Co. Chartered Certified Accountants**  
**First Floor Copper House**  
**88 Snakes Lane East**  
**Woodford Green**  
**IG8 7HX**

**Date:**

---

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK GRAVESEND CHURCH**  
**(A Charitable Incorporated Organisation)**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND  
EXPENDITURE ACCOUNT) FOR THE PERIOD ENDED 31 MARCH 2023**

---

|                                                                  |       |                   |                 | 2023          | 2022          |
|------------------------------------------------------------------|-------|-------------------|-----------------|---------------|---------------|
|                                                                  | Notes | Unrestricted<br>£ | Restricted<br>£ | Total<br>£    | Total         |
| <b>Receipts</b>                                                  |       |                   |                 |               |               |
| All Church Offerings                                             |       | 44,675            |                 | 44,675        | 41330         |
| Special offerings and pledges                                    |       | 0                 | 8,563           | 8,563         | 6106          |
| Tax recovered on covenants                                       |       | 3,950             |                 | 3,950         | 2138          |
| <b>Total Receipts</b>                                            |       | <b>48,625</b>     | <b>8,563</b>    | <b>57,188</b> | <b>49,573</b> |
| <b>Expenditure</b>                                               |       |                   |                 |               |               |
| Costs of activities in furtherance of the objects of the charity | 1a    | 41,907            | 5,369           | 47,276        | 52166         |
| Fundraising and publicity                                        | 1b    | 2,840             |                 | 2,840         | 3513          |
| <b>Total resources expended</b>                                  |       | <b>44,747</b>     | <b>5,369</b>    | <b>50,117</b> | <b>55,679</b> |
| <b>Net incoming resources for the year before transfers</b>      |       | <b>3,877</b>      | <b>3,194</b>    | <b>7,072</b>  | <b>-6106</b>  |
| <b>Net incoming resources and movement in funds</b>              |       | <b>3,877</b>      | <b>3,194</b>    | <b>7,072</b>  | <b>-6,106</b> |
| <b>Total funds brought forward</b>                               |       |                   |                 |               | <b>0</b>      |
| <b>Total Funds carried forward</b>                               |       | <b>3,877</b>      | <b>3,194</b>    | <b>7,072</b>  | <b>0</b>      |

---

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK GRAVESEND CHURCH**  
**(A Charitable Incorporated Organisation)**  
**REGISTERED NUMBER: 1192902**

---

**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

---

|                                                   | 2023<br>£    | 2022<br>£    |
|---------------------------------------------------|--------------|--------------|
| <b><u>Assets</u></b>                              |              |              |
| <b>Cash funds</b>                                 |              |              |
| Current Account                                   | 7,072        | 0            |
|                                                   | <u>7,072</u> | <u>0</u>     |
| <b>Represented by</b>                             |              |              |
| General Fund                                      | 3,878        | 0            |
| Restricted fund                                   | 3,194        | 0            |
|                                                   | <u>7,072</u> | <u>0</u>     |
| <b>Assets Retained for the Charities own use:</b> |              |              |
| Equipment                                         | 5,499        | 3,223        |
|                                                   | <u>5,499</u> | <u>3,223</u> |
| <b><u>Liabilities</u></b>                         |              |              |
| Examiner's fee                                    | 480          | 300          |
|                                                   | <u>480</u>   | <u>300</u>   |

The CIO was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the period in question in accordance with section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respects to accounting records and preparation of financials statements.

The financial statements have been prepared in accordance with the provisions applicable to CIO.

-----  
 Ps Eric Banza Kasonge Mumba  
 Trustee  
 Date:

---

**THE POTTERS HOUSE CHRISTIAN FELLOWSHIP UK GRAVESEND CHURCH**  
**(A Charitable Incorporated Organisation)**  
**REGISTERED NUMBER: 1192902**

---

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 31 MARCH 2023**

---

|                                      | Unrestricted<br><u>funds</u> | Restricted<br><u>funds</u> | Total<br>this<br><u>Year</u> | Total<br>last<br><u>Year</u> |
|--------------------------------------|------------------------------|----------------------------|------------------------------|------------------------------|
| <b><u>Receipts</u></b>               |                              |                            |                              |                              |
| <i>Donations</i>                     | £                            | £                          | £                            |                              |
| Donations and other similar receipts | 44,675                       |                            | 44,675                       | 41,330                       |
| Special Offerings and pledges        |                              | 8,563                      | 8,563                        | 6,106                        |
| Tax relief                           | 3,950                        |                            | 3,950                        | 2,138                        |
| <b><u>Total Receipts</u></b>         | <b>48,625</b>                | <b>8,563</b>               | <b>57,188</b>                | <b>49,573</b>                |

**a. Costs of activities in furtherance of the objects of the charity**

|                                   | Unrestricted<br>£ | Restricted<br>£ | 2023<br>Total<br>£ | Total<br>last<br>Year |
|-----------------------------------|-------------------|-----------------|--------------------|-----------------------|
| Fellowship Tithe                  | 6,595             |                 | 6,595              | 4881                  |
| Benevolence                       | 162               |                 | 162                | 360                   |
| Ministry Meals                    | 772               |                 | 772                | 552                   |
| Revival Outreach Expenses         | 2,730             |                 | 2,730              | 281                   |
| World Evangelism and Pledge       |                   | 3,417           | 3,417              | 4000                  |
| Travel costs & Impact teams       | 3,991             |                 | 3,991              | 2925                  |
| Visiting speakers- love offerings | 5,308             | 1,402           | 6,710              | 3836                  |
| Reimbursements                    | 3,122             |                 | 3,122              | 3310                  |
| Hospitality                       |                   |                 |                    | 1334                  |
| Building running costs            | 6,499             |                 | 6,499              | 7138                  |
| Conference & Seminars             | 642               |                 | 642                | 3337                  |
| Insurance                         | 487               |                 | 487                | 1950                  |
| Motor expenses                    | 3,345             |                 | 3,345              | 3981                  |
| Equipment                         | 2,276             |                 | 2,276              | 3223                  |
| Books & Periodicals               | 451               |                 | 451                | 329                   |
| Utilities                         | 328               |                 | 328                | 375                   |
| Bible Study Fellowship            |                   |                 |                    | 46                    |
| Missionary Support                |                   | 550             | 550                | 1550                  |
| Hall Hire                         | 1,798             |                 | 1,798              | 291                   |
| Parsonage                         | 2,925             |                 | 2,925              | 2360                  |
| Sunday school                     | 117               |                 | 117                |                       |

|                           |        |       |        |        |
|---------------------------|--------|-------|--------|--------|
| Accountant & Bank charges | 360    |       | 360    |        |
|                           | 41,907 | 5,369 | 47,276 | 46,060 |

**b. Fundraising and publicity**

|                        |       |  |       |       |
|------------------------|-------|--|-------|-------|
| Stationery and Postage | 318   |  | 318   | 333   |
| Printing & Advertising | 2,523 |  | 2,523 | 3180  |
|                        | 2,840 |  | 2,840 | 3,513 |

**Note 3 - Restricted Funds**

Restricted funds received and spent during the year are detailed below

| Purpose                                   | Balance<br>01.04.22<br>£ | Incoming<br>£ | Outgoing<br>£ | Balance<br>31.03.23<br>£ |
|-------------------------------------------|--------------------------|---------------|---------------|--------------------------|
| Visiting speakers and revival expenses    | 0                        | 1,402         | 1,402         |                          |
| Conference and seminars, World evangelism | 0                        | 7,161         | 3,967         | 3,194                    |
| Total Restricted funds                    | 0                        | 8,563         | 5,369         | 3,194                    |

**Note 4 - Trustees**

No transactions were undertaken by (or on behalf of) the charity in which a trustee or connected person has a material interest.

**Note 5 - Other Disclosure Issues**

The charity has no other commitments, loans, contingent liabilities other than those disclosed in the accounts. There are no other disclosure issues.