



Trustees' Annual Report for the period

Period start date			Period end date		
From	6	April	2021	To	17
					October
					2021

Section A Reference and administration details

Charity name

Marden Pre School

Other names charity is known by

Registered charity number (if any)

1031941

Charity's principal address

Marden Community Centre

Marden

Herefordshire

Postcode

HR1 3EW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Payne	Chairperson		Committee
2	Gill Oldman	Treasurer		Committee
3	Sarah Fisher	Secretary		Committee
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Model Preschool Constitution 2011
How the charity is constituted (eg. trust, association, company)	Adopted and agreed by Charity Commission
Trustee selection methods (eg. appointed by, elected by)	Elected by

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide quality, affordable and flexible childcare for parents and children in the village and surrounding areas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Early Years care and education for children between the ages of 18 months to 11 Years. We provide a service for parents in the surrounding area.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Throughout the year we have had a number of fundraising events to raise funds for the children who use the Preschool thus enabling us to keep fees for the childcare we provide low. We have increased our numbers of registered children. With our afterschool club and holiday club we have been able to provide a better service for working parents in the surrounding area.

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to keep a minimum of £15,000 in the bank to allow preschool to continue operating should the numbers of registered children drop.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		<i>GS Oldman</i>
Full name(s)	Mrs Rachel Payne	Ms Gillian Oldman
Position (eg Secretary, Chair, etc)	Chair Person	Treasurer
Date	22/10/2021	

Marden Pre School April 2021-17th October 2021

INCOME & EXPENDITURE ACCOUNT

	Apr 2021-Oct 2021	2020-2021
	£	£
INCOME		
FEES	£32,174	£40,235
EARLY YEARS VOUCHERS	£47,147	£78,886
FUNDRAISING	£90	£93
GRANTS/DONATIONS	£398	£19,774
MILK REFUND	£283	£546
TRIP	£0	
OTHER	£1,249	£941
TOTAL INCOME	£81,343	£140,475
EXPENDITURE		
WAGES	£54,920	£89,152
RENT	£2,742	£3,499
INSURANCE	£0	£1,078
FUNDRAISING COSTS	£0	
RESOURCES/ MATERIALS	£6,037	£5,610
STATIONARY/ POSTAGE	£832	£741
XMAS PRESENTS/GIFTS	£0	
SMALL EQUIPMENT	£0	
INLAND REVENUE	£5,472	£12,039
PROFESSIONAL SERVICES	£324	£636
PETTY CASH	£0	
CLEANING	£469	£420
MILK	£0	
MISC & OTHER	£55	£2,422
REPAIRS	£0	
DEPRECIATION	£5,233	£5,548
CONSUMABLES	£790	£706
TOTAL EXPENDITURE	£76,874	£121,850
SURPLUS/DEFICIT	£4,469	£18,625

18th May 2023

Marden Pre School
Marden Community Centre
Marden
Hereford
HR1 3EW

MARDEN PRE SCHOOL CIC no 1031941
Accounts for the period ending 17th October 2021

Dear Sirs

I have reviewed the Marden Pre School accounts and records and at present I am pleased to report they show a true and fair view of the income and expenditure.

Yours faithfully



Michael Cole
COLE & CO