



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 26th April 2023 Period start date

To 4th April 2024 Period end date

Charity name: Bright Sparks Nursery

Charity registration number: 1192890

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: Offering appropriate play, education and care facilities; Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area; Instigating and adhering to the Statutory Framework for the Early Years Foundation Stage and furthering the aims and objects of the Early Years Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Bright Sparks Nursery provides Early Years childcare sessions, paid for by government funding and, at times, by fees payable by parents. We work together with parents, the local authority and other professionals. We support families from disadvantaged backgrounds and families with English as an additional language. We provide resources and large spaces for children to be able to play and engage with learning.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In running Bright Sparks, we keep in mind the Charity Commission Guidance on public benefit at our trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
--	----------------	--

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The nursery staff are helped out by volunteers during sessions from time to time. Parents make voluntary contributions from time to time, for example by • donating money towards healthy snacks for all children; • donating money towards the running of cooking groups within sessions; • donating raffle prizes and buying raffle tickets; • donating food gifts and money towards other charities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Bright Sparks Nursery continued to open from 8.30am to 4pm during term time, providing two 3-hour sessions, early club, lunch club and late club each day, in order to give families flexibility in how their children took up their early years places. Throughout the year Bright Sparks Nursery organised stay and play sessions for families of the nursery to join in with fun activities, such as Easter, summer, harvest and Christmas. Parents enjoyed sharing special events with their children. During the Spring of 2023, the nursery reached out to the Asda Foundation. As a result, Asda began to regularly donate food to help with providing healthy snacks for the children and resources. In addition, an application for a cost of living grant from the Foundation was successful. This money helped to support the nursery's running costs.

		Bright Sparks continue to support 'let's talk' sharing stories with children and their parents and carers. 'Let's talk' kindly donate books for our children to take home and for the nursery. In May 2023 the children and staff celebrated the King's Coronation making crowns and enjoying an afternoon tea to celebrate this special event. Bright Sparks Nursery organised our annual Booster Cushion Theatre Company show, "Old Macdonald" Children and their parents enjoyed the pop-up theatre experience. As a celebration for our school leavers, we organised a disco and a visit from Kimmy Zoo. The children enjoyed the opportunity to handle and learn about the small animals and insects. In July 2023 for the first time since Covid we organised a summer fair alongside St Peter's Church. Families of the nursery helped by donating items and their time to run stalls. This was a great success, and all money helped towards nursery funds. In October 2023 Bright Sparks Nursery joined in a community dance event organised by the local Asda Community Champion to support breast cancer charity, Breast cancer now and coppafeel as part as their Tickled Pink campaign. Children and staff danced to the macarena alongside other local community groups. This video was shown in the local Asda store. Bright Sparks nursery always supports Children in need. In November 2023, the children and staff dressed up in 'anything Pudsey'. The Asda community champion kindly visited us with Pudsey bear, and we danced with Pudsey! In December 2023 we had a visit from Emily, the vicar of St Peter's. She organised a pop up nativity. The children got to take part in dressing up and acting the story out. The nursery was represented at the church Christmas fair and the games organised raised funds for the nursery.
--	--	---

		The staff also organised a fundraising Christmas raffle and for the children to make Christmas cards which were then printed for families to order. These activities helped raise funds for the nursery. In April 2024, our local Asda community champion very kindly surprised our children with a visit from the Easter bunny. Asda also donated Easter eggs for our children with some craft activities.
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, adopted November 2020
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bright Sparks Nursery (St Peter's Church, Ipswich)
Other name the charity uses	
Registered charity number	1192890
Charity's principal address	St Peter's Church Hall, Stoke Park Drive, Ipswich, IP2 9TH

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	There was a surplus of £11,948 at the end of the reporting period. Reserves held at the end of the reporting period were £52,296. These are mainly kept in the nursery's bank account and are noted in financial reports.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	£52,296
Reasons for holding zero reserves	Para 1.22	—
Details of fund materially in deficit	Para 1.24	—
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	—

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		Bright Sparks Nursery (Charity number 1029220) withdrew its Ofsted registration on 25th April 2023 and transferred all assets and liabilities to Bright Sparks Nursery (A CIO with Charity number 1192890) whose Ofsted registration began on 26th April 2023. The opening balance on form CC16a reflects the bank/cash transferred to the CIO on 26 April 2023.

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susan Laycock			
2	Catherine Moss			
3	Robert Hinsley		Resigned January 2024	
	Rachel Lummas		Resigned July 2023	
4	Katie Backler			
5	Abigail Borrett		July 2023 onwards	
6	Rachel Steel		November 2023 onwards	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Type of adviser Name Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

Signature(s) S Laycock SUSAN LA

Full name(s) SUSAN LAYCOCK Rachel Steel

Position	<u>Trustees</u>
Date	<u>30-1-25</u>

BRIGHT SPARKS NURSERY (ST. PETER'S CHURCH, IPSWICH)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BRIGHT SPARKS NURSERY (ST. PETER'S CHURCH, IPSWICH)

I report to the trustees on my examination of the accounts of Bright Sparks Nursery (St. Peter's Church Ipswich) (the Charity) for the period 26 April 2023 to 4 April 2024.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

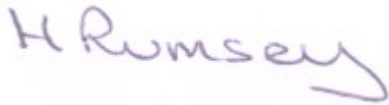
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- i. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- ii. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Helen Rumsey FCA
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales

Connexions
159 Princes Street
Ipswich
Suffolk,
IP1 1QJ

Dated: 3 February 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

BRIGHT SPARKS NURSERY

1192890

Receipts and payments accounts

CC16a

For the period from	26-Apr-23	To	04-Apr-24
------------------------	-----------	----	-----------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year combined to the nearest £
A1 Receipts					
Donations	2,584	-	-	2,584	1,540
Nursery activities	117,021	-	-	117,021	164,392
Other trading activities	8,740	-	-	8,740	9,069
Other receipts	-	-	-	-	1,027
Investment interest	27	-	-	27	73
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	128,372	-	-	128,372	176,101
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	128,372	-	-	128,372	176,101
A3 Payments					
Wages and salaries	119,424	-	-	119,424	135,858
Rent	14,000	-	-	14,000	16,934
Nursery consumables	1,410	-	-	1,410	2,736
Fundraising costs	133	-	-	133	410
Nursery running costs	3,410	-	-	3,410	6,574
Governance costs	1,800	-	-	1,800	1,170
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	140,177	-	-	140,177	163,682
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Fixtures and fittings	143	-	-	143	144
Sub total	143	-	-	143	144
Total payments	140,320	-	-	140,320	163,826
Net of receipts/(payments)	- 11,948	-	-	- 11,948	12,275
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	64,029	215	-	64,244	51,969
Cash funds this year end	52,081	215	-	52,296	64,244

All assets and liabilities were transferred from charity number 1029220 on 25 April 2023.

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	51,981	215	-
	Petty cash	100	-	-
		-	-	-
	Total cash funds	52,081	215	-
	(agree balances with receipts and payments account(s))			

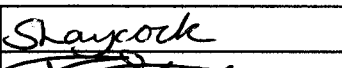
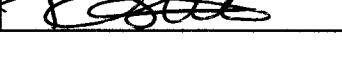
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fixtures and fittings at 25/4/23	unrestricted	22,243	-
	Additions -2024	unrestricted	143	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Independent Examination fee	unrestricted	1,560	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SUSAN LAYCOCK	30-1-25
	Rachel Steel	30-1-25