



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 5th April 2022 Period start date
To 25th April 2023 Period end date

Charity name: Bright Sparks Nursery

Charity registration number: 1029220

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and education of children from two years of age until they reach school age. To offer appropriate play, education and care facilities for them.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Bright Sparks Nursery provides Early Years childcare sessions, paid for by government funding and, at times, by fees payable by parents. We work together with parents, the local authority and other professionals. We support families from disadvantaged backgrounds and families with English as an additional language. We provide resources and large spaces for children to be able to play and engage with learning.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In running Bright Sparks, we keep in mind the Charity Commission Guidance on public benefit at our trustee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The nursery staff are helped out by volunteers during sessions from time to time. Parents make voluntary contributions from time to time, for example by • donating money towards healthy snacks for all children; • donating money towards the running of cooking groups within sessions; • donating raffle prizes and buying raffle tickets; • supporting sponsored events; • donating food gifts and money towards other charities.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Bright Sparks Nursery continued to open from 8.30am to 4pm during term time, providing two 3-hour sessions, early club, lunch club and late club each day, in order to give families flexibility in how their children took up their early years places. From April to July, fewer children were attending the nursery than is usual for the Summer Term. Numbers rose gradually from September 2022 onwards. Staff were able to work closely with the children to develop their communication and social skills. In September, parents dropping off and collecting their children were welcomed back into the building again for the first time since the Covid pandemic. In the Autumn Term, families were given opportunities to join their children for photographs, a visiting theatre company and a harvest celebration. The staff also organised a fundraising Christmas raffle and for the children to make Christmas cards which were then printed for families to order. These activities helped raise funds for the nursery. During November, the nursery received an Ofsted grading of 'Good'. Also during November, St Peter's Church welcomed in their new vicar. Members of staff and trustees attended her licensing service. In January 2023, fees for parents taking up sessions not covered by grant funding

		were raised, but still kept lower than or the same as the fees of other local childcare providers, thereby enabling local families to access the sessions as much as possible. From January 2023 onwards, the trustees continued to work towards the transfer of Bright Sparks to a CIO (Charitable Incorporated Organisation). An EGM to approve the transfer of assets had been held in May 2022. Work to register the new charity with Ofsted and to open a suitable bank account continued at this time. The CIO was registered with Ofsted on 26th April 2023. All assets and liabilities at 25 April 2023 were transferred to the new CIO. During the Spring, the nursery reached out to the Asda Foundation. As a result, Asda began to regularly donate food to help with providing healthy snacks for the children. In addition, an application for a cost of living grant from the Foundation was successful. This money helped to support the nursery's running costs during April, May and June 2023.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21.	All assets and liabilities at 25 April 2023 were transferred to the CIO (see 'additional information' section below). There was a surplus of £12,275 at the end of the reporting period. The deposit account balance at the end of the reporting period was £10,431.88.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold a separate deposit account, all of which is unrestricted. These funds are held in order to meet any emergency expenditure.
Amount of reserves held	Para 1.22	£10,431.88
Reasons for holding zero reserves	Para 1.22	—
Details of fund materially in deficit	Para 1.24	—
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	—

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		Bright Sparks Nursery (Charity number 1029220) withdrew its Ofsted registration on 25th April 2023 and transferred all assets and liabilities to Bright Sparks Nursery (A CIO with Charity number 1192890) whose Ofsted registration began on 26th April 2023. The trustees decided to extend the accounting period for the old charity to 25 April 2023, in order to finalise its statutory requirements. The closing balance on form CC16a reflects the bank/cash transferred to the CIO.

Structure, Governance and Management

Description of charity's trusts:	.	
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution, adopted 2008
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected or re-elected at the Annual General Meeting. Members can be co-opted at any time throughout the year, until the next AGM, on the invitation of the current trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Bright Sparks Nursery (St Peter's Church, Ipswich)
Other name the charity uses	
Registered charity number	1029220
Charity's principal address	St Peter's Church Hall, Stoke Park Drive, Ipswich, IP2 9TH

Names of the charity trustees who manage the charity

		Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
	1	Susan Laycock	Chairperson		
	2	Catherine Moss	Treasurer		
	3	Robert Hinsley			
	4	Katie Backler			
	5	Jane Gleave		Resigned 23rd January 2023	
	6				
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	20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

	Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)			

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	Shaycock	
	Full name(s)	SUSAN LAYCOCK	KATIE BACKLER.
	Position (eg Secretary, Chair, etc)	Chairperson	Trustee
	Date	7th January 2024	

BRIGHT SPARKS NURSERY (ST. PETER'S CHURCH, IPSWICH)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BRIGHT SPARKS NURSERY (ST. PETER'S CHURCH, IPSWICH)

I report to the trustees on my examination of the accounts of Bright Sparks Nursery (St. Peter's Church Ipswich) (the Charity) for the period 5 April 2022 to 25 April 2023.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

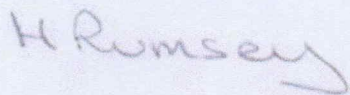
I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- i. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- ii. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Helen Rumsey FCA
Ensors Accountants LLP

Member of the Institute of Chartered Accountants in England and Wales

Connexions
159 Princes Street
Ipswich
Suffolk,
IP1 1QJ

Dated: 11 January 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Bright Sparks Nursery (St. Peter's Church, Ipswich)

1029220

Receipts and payments accounts

CC16a

For the period
from

05/04/2022

To

Period end date
25/04/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,540	-	-	1,540	3,235
Nursery activities	164,392	-	-	164,392	137,442
Other trading activities	9,069	-	-	9,069	18,929
Other receipts	1,027	-	-	1,027	529
Investment interest	73	-	-	73	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	176,101	-	-	176,101	160,135
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	176,101	-	-	176,101	160,135
A3 Payments					
Wages and salaries	135,858	-	-	135,858	131,110
Rent	16,934	-	-	16,934	7,600
Nursery Consumables	2,736	-	-	2,736	1,861
Fundraising costs	410	-	-	410	453
Nursery running costs	6,574	-	-	6,574	5,653
Staff welfare	-	-	-	-	-
Governance costs	1,170	-	-	1,170	720
	-	-	-	-	-
	-	-	-	-	-
Sub total	163,682	-	-	163,682	147,397
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Fixtures and fittings	144	-	-	144	4,203
Sub total	144	-	-	144	4,203
Total payments	163,826	-	-	163,826	151,600
Net of receipts/(payments)	12,275	-	-	12,275	8,535
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	51,754	215	-	51,969	43,434
Cash funds this year end	64,029	215	-	64,244	51,969

All assets and liabilities at 25 April 2023 were transferred to Bright Sparks Nursery (St Peter's Church, Ipswich) CIO - charity number 1192890

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	63,929	215	-
	Petty Cash	100	-	-
		-	-	-
	Total cash funds	64,029	215	-
(agree balances with receipts and payments account(s))				

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fixtures and fittings 2018	Unrestricted	1,872	-
	Garden Refurbishment 2019	Unrestricted	11,344	-
	Fixtures and fittings 2019	Unrestricted	1,508	-
	Fixtures and fittings 2020	Unrestricted	1,212	-
	Fixtures and fittings 2021	Unrestricted	1,959	-
	Fixtures and fittings 2022	Unrestricted	303	-
	Garden Fund 2022	Unrestricted	3,900	-
	Fixtures and Fittings 2023	Unrestricted	144	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Independent Examination Fee	Unrestricted	1,284	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Shaycock

SUSAN LAYCOCK

7/1/24

KATIE BACKLER

7/1/24