

Trustees' Annual Report for the period

From **Period start date** 1st January 2024 To **Period end date** 31st December 2024

Charity name: Oasis Wellbeing Counselling Services CIO, formally Oasis Counselling Services Cio

Charity registration number: 1192873

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are for the public benefit, the protection of health and relief of sickness and distress in particular by the provision of accessible counselling services
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	1. Providing a safe and welcoming space for people through counselling with a confidential service within the community for those affected by and not limited to marriage breakdown, trauma, lack of mental wellbeing, domestic trauma and bereavement. 2. Marketing the service through our website, social media and personal contact with local organisations
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission and have been issued with the Charity Commission guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	For clients unable to afford the full counselling fees the CIO operates a bursary fund to assist in payment of fees
Policy on social investment including program related investment	Para 1.38	The service is open to all who need counselling in the community
Contribution made by volunteers	Para 1.38	Volunteers play an important part in the delivery of our objectives. 1. 5 trustees and a non-trustee treasurer lead the CIO to ensure its

		adherence to its objectives and compliance with the Charities Act. Note, the salaried manager is also a trustee but when acting as a trustee is a volunteer. There are measures in place to ensure no conflict of interest.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. The CIO provides rapid access to meet the needs of the local and wider community. 2. Services are economically priced to address various budgets and scenarios and where necessary the CIO's bursary fund is applied for those who cant afford the service fees 3. The CIO acts as a sign post to other support agencies for those we are unable to help

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	- Our operating costs were £4813 against an income of £3568 resulting in a deficit of £1244 - As of 31/1/24, CIO's financial position was positive with reserves in the bank of £28448 - The in year deficit was funded from the reserve in accordance with the business plan for growth
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our policy is to hold a minimum of 6 months operating cost in reserve to ensure sustainability
Amount of reserves held	Para 1.22	£28448 as of 31/12/ 2024
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	It is considered by trustees that the charity is robust with significant reserves compared to outgoing and accounting for business growth reaching the business plan budget

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donated fees for counselling services
Investment policy and objectives including any social investment policy adopted	Para 1.46	- Our policy to invest our reserve safely and at the lowest practicable risk. - Our social investment is offering the service to the community and where necessary supporting clients from the bursary fund
A description of the principal risks facing the charity	Para 1.46	- Risks continually assessed at trustee meetings and formally once per year. - Principle risks are defined as; - Loss of use of building through say fire or other hazard - National financial crisis rendering all clients unable to afford the service - Retained risk after control measures are applied is low in all cases for all risks.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Constitution of a Charitable Incorporated Organisation
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	1. Trustees are recruited from individuals with relevant experience using some or all of the following criteria; a. Leadership experience b. Commitment to social service c. Business and or operational experience d. Compliance with the Charity Commission eligibility rules

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are required to read and understand Charity Commission rules and documents
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The trustees oversee the operation of the CIO and each have designated areas of responsibility. Day to day management is delegated to the trustee manager who manages the sessional counsellors
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	Oasis Wellbeing Counselling Services CIO
Other name the charity uses	The Oasis Well Counselling Centre
Registered charity number	1192873
Charity's principal address	39 Broad Lane Wilmington Kent DA2 7AQ

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Peter Hurrell	Trustee	1/12/24 to 31/24/24	The trustees
2	Graham Windget	Trustee	5/2/24 to 31/24/24	
3	Angelina Morgan	Trustee	1/12/24 to 31/24/24	
4	David Mann	Trustee chairman	1/12/24 to 31/24/24	
5	Heather Rohard	Trustee/manager	1/12/24 to 31/24/24	
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	
	N/A

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
The holder of the property title is the Church Growth Trust	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Oasis Wellbeing Centre Manager - Heather Rowhard,

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David James Thomas Mann	Heather Rohard
Position (eg Secretary, Chair, etc)	Chairman	Trustee
Date	28 th October 2025	



Receipts and payments accounts

For the period from	Period start date 1/1/2024	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Donations	2,415	-	-
Room Hire	200	-	-
Interest	334	-	-
Other Income	620	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
Sub total (Gross income for AR)	3,569	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	3,569	-	-
A3 Payments			
Rent	-	-	-

Telephone	12	-	-
Advertising	-	-	-
Website	801	-	-
Counselling & supervision	1,507		
Light & Heat	300	-	-
Welfare	307		
Salaries	1,207		
Insurance	152		
Charity Giving Out	-		
Subscriptions & Professional Fees	342	-	-
Repairs & Replacements	25	-	-
Postages & Stationery	159	-	-
Other Expenses	2	-	-
Sub total	4,813	-	-

A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-

Total payments	4,813	-	-
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Net of receipts/(payments)	- 1,244	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	-	-	-
Cash funds this year end	- 1,244	-	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds
		to nearest £
B1 Cash funds	Current Account	7,039
	Savings Account	28,448
	Cash	255
	Total cash funds	35,742
	(agree balances with receipts and payments account(s))	Agreement Error
		Unrestricted funds
		to nearest £
B2 Other monetary assets	Counselling Fees due but not paid	365
		-
		-
		-
		-
		-
		-
B3 Investment assets		Fund to which asset belongs

B4 Assets retained for the charity's own use

Details

Fund to which asset belongs

B5 Liabilities

Details

Creditors
Counselling & Supervision
Salaries

Fund to which liability relates

Current Account
435
1207

Signed by one or two trustees on behalf of all the trustees

Signature

Print N

.92873

\$

Period end date
12/31/2024

CC16a

Total funds

Last year

to the nearest £

to the nearest £

2,415	16,053
200	1,860
334	256
620	-
-	-
-	-
-	-
-	-
3,569	18,169

-	
-	-
-	-

3,569	18,169
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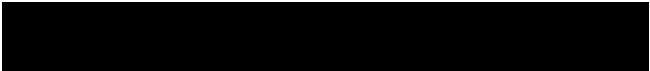
-	6,967
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12	423
-	1,372
801	783
1,549	7,987
300	290
-	145
373	-
734	394
-	125
342	-
25	-
159	-
2	886
4,297	19,372

-	
-	
-	-

Cross Add Error	19,372
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#VALUE!	- 1,203
-	-
-	-
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Restricted funds

Endowment funds

to nearest £		to nearest £	
	-		7,039
	-		-
	-		-
	-		7,039
OK		Agreement Error	

Restricted funds

Endowment funds

to nearest £		to nearest £	
	-		-
	-		-
	-		-
	-		-
	-		-
	-		-

Cost (optional)

Current value (optional)

	-		-
	-		-
	-		-
	-		-
	-		-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
2,152	
-	
-	
-	
-	

ame	Date of approval