

Christ Church Lichfield

Annual Reports

and

Financial Review

of the

Parochial Church Council

Presented to the

Annual Parochial Church Meeting

3rd May 2022

(Previous APCM was held on 18th April 2021)

a. Report from the Church Wardens

Introduction

This report is about what we have done as Church Wardens during 2021. As for everyone, this has been a second unusual year for the wardens' team, with a national lockdown until Easter Day, 4th April

Throughout the year we have aimed to be there quietly in the background, underpinning the work of our church and congregation. Our route to achieving this has changed at various times during the year, in response to Covid guidelines:

- While the church remained closed, or with restricted attendance, we have continued to support the booking system for 09.30 worship, and a stewards' rota to ensure that Coronavirus guidelines are followed; we have also supported the opening of the church for private prayer, whenever possible within the guidelines
- We have met with the Vicar and Curate, or Ordinand in training, each Tuesday morning via Zoom or latterly in person, as regularly as possible, to maintain a weekly focus on parish matters. Our Beacon editor has attended a Tuesday meeting before every publication to ensure that events are properly publicised
- The regular clergy newsletter has continued in place of our weekly notice sheet, aimed at keeping you abreast of what is happening, provide you with other items of news, to encourage charitable giving and to act as a prayer prompt
- Liaising with and being involved in the PCC sub committees on an ongoing basis
- Putting in to practice the relevant guidelines, as advised by the Diocese
- Working as a happy, easy-going, co-operative team, using our skills and talents in the best way we can, to support our vicar, curate, ordinand in training, and the Parish

Implementing our Mission Action Plan

Your churchwardens worked closely with our vicar and PCC to pursue the 2021-22 Mission Action Plan objectives. We supported:

- Existing worship initiatives, and the consideration of new or alternative initiatives, particularly in the light of restrictions
- Pastoral care through regular telephone contact and visits as guidelines allowed
- Community links, though somewhat restricted. Contact with Christ Church School has been maintained, although visits not permitted. Taking a lead role, with others, in fellowship events
- Keeping links with Pathway Project and Lichfield Foodbank – Pathway Project by encouraging financial donations, and Foodbank with donations, welcomed at the vicarage during Coronavirus restrictions
- Initiatives to enhance the fellowship of our Christian community, through our Lent course, delivered via Zoom
- Charitable giving and encouraged giving to special initiatives at Harvest, Christmas and Easter
- Places of Welcome initiatives across the United Benefice, via Zoom, in the churchyard and, latterly, in person
- Alternative initiatives, to adapt the facilities/offering of Christ Church, maintaining our offering to the community

Also we have:

- Developed plans for 2022-23 as outlined in the Mission Action Plan, based on information gleaned from previous years and on the theme of Hope and Renewal, and adapted to move us forward in settling in to a new normal, encouraging the return and growth of our congregation. We will keep you informed and continue to value any comments you have to make
- Supported our curate, bidding her a fond farewell in July, when she left for the Isle of Wight for the next chapter of her ministry
- Welcomed our ordinand in training in September, and supported him in his ministry
- Supported the United Benefice
- Continued to review our Governance documents
- Supported the aim to become an ECO church, achieving Silver and working towards Gold Award



Finally

At the end of the year, our vicar Jan suffered ill health. We are grateful to those who supported us and stepped in so willingly to lead our worship, particularly Roger, Nest, Helen and Nick.

We are all about teamwork, so a huge thank you to all who have supported us in our work and contributed to the smooth running of our Parish during the last twelve months, without which our role would be impossible; we look forward to embracing our 'new normal'. We undertake this work willingly in the name of Christ.

Bill, Carol, Margaret and Toni

b. Vicar's report

We entered 2021 with a national lockdown so were unable to worship together in church until Easter Day, 4th April. During these months worship was live streamed on our Facebook page from the vicarages and churches. Having been priested in 2019, Emma presided at an Easter Day Eucharist in 2021 for the first time. We continued to receive Holy Communion in one kind only; this will be our pattern for the foreseeable future. We also decided to continue to live stream our Sunday worship as these services have been well received by those who aren't able to be in church with us.

To celebrate Easter we invited parishioners to craft flowers and butterflies, hundreds were knitted or crocheted with these being used to decorate the large wooden cross with purple flowers on Good Friday, and on Easter Day the cross was a multi coloured delight to celebrate the resurrection of Jesus.

I took my sabbatical from 25th April to 25th July, with Emma caring for the benefice extremely well. Emma finished her curacy and moved to be vicar of St John's Church, Newport on the Isle of Wight. Her last service with us was on 8th August when we had a wonderful Communion service with a party afterwards to wish Emma, John and Harry farewell.

On 22nd September we hosted a group of Camino to COP walkers as they made their way to Glasgow for the COP 26 summit in November. It was a joy to share time, worship and food with them.

On 2nd October we held a clothes, books, jigsaw puzzle and games swap in the Martin Heath Hall. Items remaining were donated to local charity shops to support their work.

On 16th October Lesley Smith entertained us as Peggy Knight, a WWII secret agent for our Harvest Supper. It was a wonderful evening with many people in fancy dress, and was enjoyed by all who attended.

During the year we were able to return to baptisms and weddings, and thankfully to funerals without restrictions on numbers attending.

Places of Welcome continued to meet during 2021, initially as an on-line event, but later returning to in person get togethers. These have proved to be invaluable to those who attend and I am grateful to those who lead and provide refreshments.

Regular services didn't really get back to normal until October 21 - We reintroduced 8am Communion services in October as we no longer had to clean the church between services. We returned to Celebration Praise and our 4pm Holy Communion service on the 3rd Sunday of October when we celebrated our Harvest Festival. We decided not to reintroduce Families at Four until 2022.

Christ Church School were unable to come to church for any of their regular services, however Emma attended their Leavers Service which was held on the school field, and gave out the usual leaver's gifts of a personalised pen and a copy of St Matthew's Gospel.

Nick Smith, an ordinand training at Trinity College, Bristol joined us on placement from September 2021, he will be with us until June 2023. We are delighted to have Nick and his wife Helen and children Joel and Martha joining our church family. Nick brings a wealth of experience in children and youth work and we look forward to working with him for the 3 days a week he will be in the benefice. He will spend the rest of each week studying.

Unfortunately our services in Rosemary Lodge, Andrew House and Beacon Park Village had to cease until October 2021 and occasionally have had to be cancelled because of the ongoing pandemic, but we hope these can return to a more regular pattern in 2022.



Due to my ill health we were unable to offer an Advent Course this year. I also had to miss some of the pre-Christmas services and events, so my thanks go to those who picked up these so our church family could get into the Christmas spirit together. Despite missing so much in 2021 I am so grateful for all the hard work done behind the scenes to keep people connected and our church building in good condition. Special thanks must go to Toni our Church Warden and Carol, Bill and Margaret our Assistant Wardens. John Shand, Reader at St James, Emma and Nick were also tireless in their hard work and support. My prayer for 2022 is that as we embrace our 'new normal' we continue to live and grow as the family of God at Christ Church, Lichfield.

God bless you all.
Jan

c. Worship Leaders Team Report for 2021

The Team are: Carol Young, Toni Clarke, Heather Jones, Dave Mackenzie, Tammy Ashton, Roger Hindley, Nest Bateman, Helen Woodhead, Brian Williams, Emma Cooksey, Nick Smith and Jan Waterfield. The Worship Leaders Team meet to plan services and to enable mission through our worshipping together.

As you might expect, the work of the WLT was again curtailed during 2021, however we did get to meet together during the year, with Emma at the helm during my sabbatical.

2021 started with another lockdown so again we returned to live streamed services from the vicarages and churches. Having been priested in 2019, Emma presided at an Easter Day Eucharist in 2021 for the first time, and as this was the day we returned to in person worship it was especially significant. We continued to receive Holy Communion in one kind only; this will be our pattern for the foreseeable future. We also decided to continue to live stream our Sunday worship as these services have been well received by those who aren't able to be in church with us.

Emma led our Lent Course, looking at characters in St John's Gospel via Zoom.

I took my sabbatical from 25th April to 25th July, with Emma caring for the benefice extremely well. Emma finished her curacy and moved to be vicar of St John's Church, Newport on the Isle of Wight. Her last service with us was on 8th August when we had a wonderful Communion service with a party afterwards to wish Emma, John and Harry farewell.

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My prayer for 2022 is that as the lockdowns ease and we are able to worship in church together again, we can return to and enhance our pattern of worship.

Jan

d. The Pastoral Team at Christ Church.

Unfortunately during 2021 the PC Team were unable to meet, either in person or by Zoom. At the beginning of lockdown in March 2020 a telephone support system was put in place, so that members of our church family and community who wanted extra support via telephone calls or practical help (as far as was allowed) would get regular contact. This proved to be a much appreciated system and continued during 2021. My thanks go to the volunteers who have been tireless in their support of the people they call.

All our services in Rosemary Lodge, Andrew House and Beacon Park Village had to cease from March 2020, so we were unable to connect with and support people who live and worship in these places. We were able to attend from September 2021 and my thanks go to those who support these services. I hope that during 2022 we will be able to return to our regular monthly pattern of worship and support.

Jan Waterfield

e. Review of the Church Council's Year (PCC Report)

The PCC met five times during 2021, initially via Zoom, and then we were pleased to meet in person later in the year, when Covid guidelines allowed.

In January, Terrie Kimberlee retired as one of our Deanery Synod Representatives, and from the Parochial Church Council (PCC), reducing our total membership to thirteen.

At each meeting, sub-committee reports have been considered, questions asked, comments made and, where necessary, discussion of matters raised. These reports have enabled us to see that worship and outreach to our parish community are in place, that the fabric and finances continue to be cared for, and all within government, Church of England and Diocesan guidelines.

Safeguarding, music provision within worship, and various vacancies have been high on the agenda. As a result of this, Governance matters (policies and statements) have been deferred a number of times; work on this is on-going.

We are pleased to welcome Jemimah, appointed as Administrative Assistant, starting on 1st January 2022. As part of her role, she will fulfil the duties of PCC Secretary. We continue to look for a Facilities Caretaker for the Martin Heath Hall.

A calendar of fellowship and fund-raising events is in place for 2022, which we look forward to enjoying as restrictions continue to relax.

Signed copies of the minutes of meetings can be viewed upon request.

New members are always welcome to fill those vacancies that exist.

Toni Clarke 2022

f. Fabric and Churchyard Committee

The Committee comprises: Bill Turley, Larry Ridout, Julia Baker, John Pearce, Richard Paulson and David Hartley.

Church Building

Various maintenance and improvement works have been carried out through the year to keep the building in a good state of repair.

During regular inspection the clock pulleys were found to be worn and all necessary work to put the clock back into good order were completed. Thanks to Peter Jones for his continued weekly clock winding.

The emergency lighting units have been replaced with a system which is wired into the mains so that the batteries are constantly charged so always available.

The lighting in the porch is due to be upgraded so that it operates on a movement switch so the porch is more welcoming as anyone enters.

A decision was taken to have a flag flying continuously from the flagpole. After damage to the pole fixings the compromise was reached to fly a smaller 'storm' flag. This seems to have survived several periods of strong winds.

The Boiler House door had become rotten and unsafe. This has now been replaced using mostly reclaimed timber.

Churchyard

The regular churchyard mowing and strimming has been undertaken by Chris Gittus. The cost of this work is covered by an annual grant from Lichfield City Council. His work has been supplemented by the monthly garden hours. This new initiative has been very successful. Various numbers have attended ranging between 8 and 12 people each month.

We were pleased that all our efforts were rewarded again with a wildlife friendly award and also, for the first time, a gold award in the Churchyard Award Scheme. The Bishop presented the certificates in October.

Significant tree work was carried out during the winter. In December a large amount of dead wood was removed from the canopies of the mature lime trees and in January a large lime tree was taken down because it had become diseased and potentially dangerous.

Our architect is due to carry out the five yearly inspection of the building and grounds in September and we will await the outcome of this quinquennial report to highlight any issues.

Thank you to everyone who puts in so much time and effort to maintain our English Heritage Grade II* listed building and its grounds.

David Hartley

Chairman, Fabric and Churchyard Committee

g. The parish magazine, The Beacon

Six editions of The Beacon have been produced during the calendar year 2021. These have generally been available at the end of the month preceding the issue date.

Producing the magazine remains an enjoyable and rewarding activity.

During the COVID pandemic it was necessary to amend the format of the magazine in various areas to reflect changes in routine of worship and social events and suchlike. As the year progressed the magazine was slowly reverted to its pre-pandemic format, a process that is almost complete at the date of this report.

We continue to publish reports from the school. I have attempted to keep the advance notice of worship as accurate as possible within the bounds of the magazine being published up to two months before some services and events. Hopefully the magazine still maintains an appeal to the wider community in the parish and the local area.

The advertising revenue was identical to the previous year with no loss or gain in the number of advertisers

The option to receive copies by e-mail has continued into Volume 42 (2021-2022) and will remain a permanent feature from now on. To overcome the delivery issues during the pandemic, free delivery was offered within the city rather than just within the parish as was always the case previously. This was continued for Volume 42. It is now possible for magazines to be left in the back of the church and so it is anticipated that this temporary delivery routine will be discontinued at the end of this volume.

Subscription levels have remained at an eleven year high during my period as editor. Total advertising and subscription revenues total slightly under £2000.

Once more I have to express my gratitude to the contributors to whom I am extremely grateful. We are fortunate to maintain a number of reliable and regular contributors who send in either specific bi-monthly formats or less specific written articles of very high quality. These combine to produce the core of the magazine. We also have further ad hoc contributions in each issue. All of these are much valued. I would encourage anyone who has views and opinions on any matters to do with the church, the local area or the environment to voice them through the magazine.

The magazine is willing to receive and publish articles on various issues and would encourage submission from any parishioners with a view on what we could do as individuals, as a church and as a society to help our local and wider community.

Whilst it is obviously easier for me to receive articles by e-mail, I would encourage people who are maybe not PC literate not to be put off submitting material. I am always happy to type articles myself if they are hand written.

In some issues during last year, recycled paper was used for printing copies on a trial basis. This was successful and is to be continued now that stocks of non-recycled paper are running out.

Carole Whittaker has resigned her role of dealing with the advertisers and this was carried out for Volume 42 by myself and Sue Price. Thanks to Carole for her hard work over the years in performing this task. Circulation and subscription records are also dealt with by myself and Sue Price. Roy Fell assists myself in printing and arranges distribution. We are particularly grateful to our dedicated team of distributors who deliver to houses around the parish and the city. Gratis copies are delivered to Pathway, school and various elderly people's residencies.

Philip J Price

Editor

h. The Martin Heath Hall

Bookings

2021 has been another challenging year as we started the year in lockdown and as we came out of lockdown our regular users gradually started to return. However, some groups decided not to return with some people still feeling unsafe in enclosed spaces and for others they found their member's routines had been lost and new interests found. Consequently, we had several groups that didn't return.

On a positive note, we did manage to take on new groups and the end of the year we were operating at nearly full capacity.

Finances

Financially 2021 was certainly a better year than 2020 but the hall's finances were still severely impacted by the lockdowns and people's reluctance to meet. They recovered from the Autumn onward, but it was still a very challenging year.

We did manage to elevate the impact of the lockdowns by putting Jenny on Flexible Furlough which considerably reduced our expenditure for the year.

A special thank you must also go to the Quakers, who have continued to pay for their booking throughout all the lockdowns and have asked us to treat them as a donation.

Maintenance

No major maintenance has been carried out this year just the normal run of the mill routine work. Outside sensor lights were replaced. We have had issues with the fire alarm intermittently going off, but no fault could be detected. It has not gone off for a while now-so fingers crossed!

We did replace the stained red chairs in the main hall with newer, easy to clean and lighter chairs. These have been well received by our users. This was made possible by a generous donation of £1,031 from the Bridge Club which was one of the groups that didn't return and donated their remaining funds to the hall. This donation was roughly 50% of the cost of the new chairs with the hall making up the remainder.

Parking

This is an on-going issue with no easy solution as people treat it as a public car park. We have had a few incidents this year and I am constantly speaking to the scouts about this matter. I'm happy to report that we are working with the scouts to improve the parking situation but there is only so much we can do if people just ignore the signs that say, 'Parking for MHH users only'!

Management

There isn't a hall committee as such to meet at the moment as most members stepped down for various reasons during the lockdowns apart from David Mackenzie and David Ramsbottom. I do confer with them when decisions must be made and with the church wardens.

After a very difficult two years, 2022 looks like it will be a much better year and hopefully next year I can report that the hall is fully recovered from the pandemic and back to serving the community and its users.

John Waterfield
Bookings Administrator

i. The Lichfield Deanery Synod for 2022 APCM

This report is provided by Anita Brookes of St Anne's Chasetown

June 17th 2021 was held by Zoom.

The main topic of the evening was "Questions from the Floor to Bishop Clive.

He began by telling us how he had come to faith. He was then asked how the lockdown had affected his work and that of his parish Clergy. He said that it has been a terrible experience for the nation. The first lock-down allowed him more family time, the second he felt isolated and inconvenienced and the third tested his faith and positivity. He was asked what his views on streaming services but he said this question would best be answered by parishes because they had had to learn quickly how to manage this. Bishop Clive was asked what he felt were the three main challenges facing the church and he replied Mission, Finance and Support to build and move forward. When asked what his hope was for the future of the church he replied to embrace a younger and diverse church, to achieve our carbon neutral targets and the planting of new churches. He also felt that the two main global issues were the Green Issue and how we can share the Gospel message and work towards establishing God's Kingdom to people under the age of 40. Bishop Clive said that if he was able to ask three people to dinner he would chose Nelson Mandela because of his political leadership, the part he paid in anti-apartheid and his fight to embrace the black/white divide. Bishop Clive he would also invite Marilynne Robinson (a novelist) and Bill Bailey (actor, comedian, musician and singer). An update of where the Shaping for Mission Team were at was then given. They were now at a stage where they were writing a vision. The message is for churches to move away from church autonomy and engage in reaching out to new people, develop youth and family work through schools, and deepen our involvement in community service initiatives. It was also suggested that the laity relieve clergy of administration and managerial duties.

September 27th 2021 was held at St James' Brownhills.

Lilas Rawling (Lay-chair) had prepared a quiz for Deanery Members to enjoy at the synod. It was set out with multi-choice answers and contained 15 questions. The questions were about the Deanery and Diocese and were varied from how old do you have to be before joining the Electoral Roll to knowledge about Deanery voting and other parish information. It also included questions relating to Diocesan Finance and Canon Law.

November 23rd 2021 was held at St Michael's Lichfield.

Mr Pete Bate came to speak about Living in Love and Faith. He sought to look at the 'why', 'what', 'where' and 'when' issues around teaching and learning about identity, sexuality, relationships and marriage. Pete explained that the whole point of Living in Love and Faith is to encourage people to listen and engage with others who may have a different understanding of their identity, sexuality, marriage or relationships without judgement. It is hoped that this will help us move forward into the 21st century. There will be some very personal issues come to the surface, but this will allow us to become aware and educated about situations of different opinions, using technology as our focus. It is important that people need to keep God and the Bible in the center of the discussions.

February 16th 2022 held at St Anne's Church. There were two major presentations.

Firstly Rev'd. Chris Baker spoke on the progress of Shaping for Mission.

Shaping for Mission is a program of change where we can work together to make our mission sustainable by shaping deaneries to be effective in developing mission, to enable parishes, schools, chaplaincies and fresh expressions in this diocese to be effective at developing discipleship, encouraging vocation and inspiring evangelism.



There is a need to reshape the Diocese, via the deanery structure, to deliver this mission and ministry effectively, affordably and sustainably to develop strategic deployment of lay and ordained ministers to reduce the number of paid ministry posts working towards saving £1.75 million by 2023.

There will be three categories of churches created. 1. A Lichfield Deanery Congregational Chaplaincy headed by a full-time minister, to utilize the considerable resource pool of retired clergy and readers to provide worship and pastoral needs of congregations and support them through the provision of suitable worship and pastoral care. 2. Congregations and churches where there are significant mission opportunities, generally with sound finances, but with largely elderly congregations. 3. Congregations that probably are not sustainable for more than a few years. The way forward is to define a number of mission areas where groups of churches. Congregations could be asked to pay for 0.1 (?) clergy, administrator costs, expenses and upkeep of church building, retain their identity with PCCs and wardens whilst they are able to do so.

The Mission Areas suggest tying together rural areas with Lichfield being as one whole city area.

Northern Mission area to stretch from Yoxall, The Ridwares and across to Alrewas.

Southern Mission area will be Little Aston Whittington and Shenstone

Chase Mission area to include Brownhills, Burntwood and possibly Gentleshaw

There are some fuzzy areas. Although Longdon is geographically Lichfield, because it is rural, it could fit with Gentleshaw and Farewell into the Northern area? But transport links are poor. Would Fradley with its large new housing estates be better with Lichfield?

Secondly Rev'd. Rod Clarke presented the Deanery prayer initiative RAISE which is all about encouraging all our parishes to go deeper in their prayer lives, offering mutual support on this journey and to share in prayer for our mission and ministry.

The 5 dimensions of healthy Prayer. Repent – Adore – Intimate - Supplicate – Explore Our aim should be for each church to be a House of Prayer, expressed in a way that is appropriate and relevant to its ethos, tradition and spirituality.

We can do this by 1. creating a prayer facilitation team drawn from several churches; 2. Hold quiet times focusing on the five themes; 3. A monthly Deanery prayer meeting; 4. Hold Deanery worship based celebrations; 5. Challenge each church to hold regular prayer gatherings; 6. Use the approach of the "World Community for Christian Meditation" or "Centering Prayer Movement"; 6. Re-focus on the Deanery Prayer Cycle to enable us all to pray in the same direction; 7. Develop a local "spiritual companions" network for those who want guidance and support in the life of prayer; 8 Offer Healing, Wounded, History workshops; 9. Encourage churches to talk about prayer in its formal meetings including a discussion at a PCC Meeting; 10. A commitment in the Deanery to make prayer a priority in meetings to balance the relationship between 'spiritual' and 'business'.

Rod is seeking to form a small group to help bring some of the ideas together into a programme so we can begin our journey together from Easter onwards. If anyone feels they can contribute to this, either by joining the project group or by offering a specific contribution about prayer please contact Rod Clark on 01543 262254 or 07773221550 or by email at revrod.stchad@gmail.com.

All Deanery Synod meeting are "Open Meetings", and if you think the subject to be discussed is interesting and you want to know more, then please do come along and join us. You are always welcome.

Anita Brookes

j. Friends of Christ Church Sub Committee Annual Report 2022

2022 Committee members: David Hartley, Richard Paulson, Carol Young, Jan Waterfield, Joan Short.

The accounts of the Friends for the year ending December 31st 2021 have been produced and have been consolidated into the Christ Church Lichfield PCC accounts by Tony Rate.

The accounts showed we raised £862.50 in 2021 (including £138.50 gift aid recovery) and on the 31st December 2021 a sum of £743.08 is held in our account, for use only as described in the Terms of Reference of the Friends Sub Committee.

In 2021 the Friends paid for the servicing of the Tower Clock and the check of the Lightening Conductor. The service of the clock indicated there was severe wear on the pulleys carrying the weights that drive the clock and the striking mechanism. The Friends arranged for these repairs to be made at a cost of £1920. Subsequently £320, the VAT element, was successfully recovered as a grant from the Listed Places of Worship Grant Scheme.

£458.50, the Gift Aid and VAT recovery, was paid into the Church Fabric Fund which is a restricted fund covering work on the Fabric of the Church in line with our terms of reference.

In 2022 our monies will be used to carry out work identified by the 2022 Quinquennial inspection of the Church Fabric, as well as other maintenance costs, including the lightning conductor testing, and clock servicing.

Richard Paulson , Treasurer

k. Church Membership

Electoral Roll Officers Report: April 2021 – April 2022

Number on Roll 3rd April 2021 - 92

Number on Roll 1st April 2022 - 91

There have been 2 additions to the Roll during this period

Marion Yvonne Stait

John Patrick Stait

There have been 3 removals from the Roll during this period, all of whom sadly died.

John Albert Duffill

Peter Vinnicombe

William Young

Joyce Berry

Electoral Roll Officer

Administrative Information

Christ Church is a parish within the United Benefice of Lichfield, Christ Church and Longdon. It is situated towards the west side of Lichfield city. It is part of the Diocese of Lichfield and in the deanery of Lichfield.

The church address is

Christ Church Lane
Lichfield
Staffordshire
WS13 8AY

The correspondence address is

c/o The Vicarage
95 Christ Church Lane
Lichfield
Staffordshire
WS13 8AL

Church Web-Site www.christchurch-lichfield.org.uk

Facebook Christ Church Lichfield -official

PCC Membership - during the year the following served as members of the PCC:

Ex-Officio

Clergy	Janet Waterfield	Vicar
	Emma Cooksey	Curate - until August 2021
	Nick Smith	Ordinand in training. – from Sept 2021

Churchwarden (2 church wardens elected annually)
Toni Clarke

Deanery Synod (3 representatives elected every 3 years, next election is due 2023,
vacancies should be filled whenever possible)
Bill Turley (also assistant warden)
Terrie (Tess) Kimberlee – retired January 2021

Elected Members

to APCM 2022	{	Julia Baker
		Margaret Beddoe (assistant warden)
		Susan Lea
		Richard Paulson

to APCM 2023	{	Michael Boyd
		David Hartley

to APCM 2024	{	Heather Jones
		David Mackenzie
		Carol Young (assistant warden)

Non Member

Hon Treasurer Peter Grange

CHRIST CHURCH LICHFIELD

Financial Review - Year ended 31st December 2021

The accounts presented are a consolidation (adding together) of the accounts of the

1. Church
2. Church Hall
3. Church Fees
4. Friends of Christ Church

Church

Overall giving fell by £1,037 in the year to £31,027

Income tax refund on gift aid reduced by £1,536 to £7,404. (Year to 5th April 2021)

Other fund raising initiatives decreased by £430 to £2,185.

Statutory Fees retained by the PCC fell by £1,620 in the year to £5,750.

Overall unrestricted income fell by £5,066 to £47,875.

Overall unrestricted Expenditure increased by £1,577 to £49,829 all of which was due to an increase in Parish Share (£1,726)

The church had an excess of expenditure over income of £1,954 in unrestricted funds.

With reserves the Church has cash balances of £34,082 at the year end, a decrease of £1,298.

In addition Friends of Christ Church raised £724 this year and spent £2,296 to pay for various Church and Churchyard repairs.

Hall

The Hall lettings income increased by £4,006 to £17,611 but were still affected by Covid shut downs.

Expenditure decreased by £1,952 to £22,347 as Jenny Bull was put on furlough and major repairs fell, offset by increases in utility costs and depreciation.

Overall there was an excess of expenditure over income of £1,512 in the year.

There was capital expenditure of £2,099 on 50 new chairs for which there was a £1,030 donation from Bridge Club.

However, as expenditure includes depreciation of assets of £4,650 (an accounting write off of assets over the number of years of useful life of the assets) cash balances of the Church Hall increased by £2,404 to £35,015.

Repair and Maintenance Restricted Fund

During the year a total of £3,023 was received in donations and grants and £4,944 was spent.

Expenditure was

- £1,640 on a new mower and a strimmer
- £2,875 on tree work and a laurel hedge in the Church yard
- £429 on various church maintenance

CHRIST CHURCH LICHFIELD

Summary of Unrestricted Finances

<u>Notes</u>	2021			2020		
	<u>Income</u>	<u>Expenditure</u>	<u>Net Income/ (Expenditure)</u>	<u>Income</u>	<u>Expenditure</u>	<u>Net Income/ (Expenditure)</u>
<u>MARTIN HEATH MEMORIAL HALL</u>						
Lettings	17,611			13,605		
100 Club	2,180			1,980		
Interest	13			148		
Grants/donations	1,031			100		
	<u>20,835</u>	<u>22,347</u>	<u>(1,512)</u>	<u>15,833</u>	<u>24,299</u>	<u>(8,466)</u>
<u>CHURCH</u>						
Giving	31,027			32,064		
Gift Aid	7,404			8,940		
Fees	5,750			7,370		
Beacon Magazine	1,495			1,879		
Other Fund Raising	2,185			2,615		
Legacies	-			-		
Interest received	14			73		
Floodlighting	-			-		
	<u>47,875</u>			<u>52,941</u>		
Parish Share		37,968			36,242	
<u>Church Running</u>						
Services		160			143	
Organist		1,660			1,297	
Insurance		2,503			2,887	
Gas, Electric & water		919			977	
Cleaning		1,734			1,430	
Maintenance		-			-	
		<u>6,976</u>			<u>6,734</u>	
Church Yard	1	228			579	
Vicars working expenses		976			1,023	
Communications		1,176			979	
Charitable Giving		-			-	
Administration		2,505			2,695	
		<u>49,829</u>	<u>(1,954)</u>		<u>48,252</u>	<u>4,689</u>
	<u>68,710</u>	<u>72,176</u>	<u>(3,466)</u>	<u>68,774</u>	<u>72,551</u>	<u>(3,777)</u>

Notes

1. Church Yard costs are net of the LDC grant of £2,380

2. In addition Friends of Christchurch raised	<u>724</u>	<u>686</u>
and spent on heating and Insurance		
and spent on Church repairs	<u>2,296</u>	<u>672</u>
and spent on Church yard gate/trees		
and Quinquennial Inspection	<u>-</u>	<u>-</u>
	<u>2,296</u>	<u>672</u>
Friends element of Gift aid recovery		
spent on general maintenance	<u>138</u>	<u>138</u>
Friends balance carried forward to next year	<u>743</u>	<u>2,315</u>
3. In addition the following items		
were spent by the Repair Fund		
Churchyard mower and strimmer	<u>1,640</u>	
Churchyard tree and hedge works	<u>2,875</u>	
General maintenance	<u>429</u>	<u>1,825</u>
	<u>4,944</u>	<u>1,825</u>

CHRIST CHURCH LICHFIELD

Summary of Finances - 2021

Balance Sheet

<u>Unrestricted Assets</u>	<u>Church</u>	<u>Hall</u>	<u>Total</u>	<u>2020</u>	<u>Increase/ (Decrease) in Funds</u>
Fixed Assets	-	13,341	13,341	15,892	(2,551)
Cash at Bank	4,772	6,559	11,331	17,854	(6,523)
Cash on Deposit	29,310	29,456	58,766	51,137	7,629
	34,082	36,015	70,097	68,991	1,106
Debtors & Stock			-	424	(424)
Creditors	(2,749)	(1,233)	(3,982)	(2,384)	(1,598)
Net Liquid Assets	31,333	34,782	66,115	67,031	(916)
Total Unrestricted Assets	31,333	48,123	79,456	82,923	
<u>Restricted Assets</u>					
<u>Fixed Assets</u>					
Hall Freehold			25,325	25,325	
Organ & Music Fund equipment			-	-	0
Hall Refurbishment (Grant Funded)			-	-	0
Fabric Fund Lamp Post			167	338	(171)
Fabric Fund Church heating			-	-	0
			25,492	25,663	(171)
<u>Cash at bank and COIF Deposits</u>					
Repair and Maintenance Fund	Fabric Repairs		9,949	11,699	(1,750)
National Schools Fund	Education only		5,037	4,658	379
Martin Heath Memorial Fund	Vicar & Churchwardens Discretion		4,485	4,364	121
Organ & Music Fund	Organ & Music		703	939	(236)
Vestments Fund	Vestments		1,037	1,037	0
Ashby Glover Fund	Flowers		87	49	38
Friends of Christ Church	Fabric Repairs and building upkeep		743	2,315	(1,572)
			22,041	25,061	(3,020)
Endowment Investments at Valuation			30,212	26,705	3,507
TOTAL NET ASSETS			157,201	160,352	(3,151)

CHRIST CHURCH LICHFIELD

Summary of Finances

Unrestricted Funds Cash Flow Analysis - 2021

	<u>Church</u>	<u>Hall</u>	<u>Total</u>
INCOME	47,875	20,835	68,710
EXPENDITURE	(49,831)	(22,347)	(72,178)
Net Income	(1,956)	(1,512)	(3,468)
<u>NON CASH EXPENDITURE</u>			
Depreciation	0	4,650	4,650
Cash in	(1,956)	3,138	1,182
Transfer to fabric Fund			0
Investment Realised			0
But Assets Purchased		(2,099)	(2,099)
Assets sold			0
Net Cash in	(1,956)	1,039	(917)
Movement in Debtors and Creditors	658	1,365	2,023
Net Increase in cash balances	(1,298)	2,404	1,106

CHRIST CHURCH LICHFIELD

Summary of Endowment and Restricted Funds - 2021

RESTRICTED FUNDS

	Notes	Balance 1st Jan 2021	Income	Expenditure	Balance 31st December	Analysis of Balance	
						Cash	Assets
Fabric Fund		12,037	3,023	(4,944)	10,116	9,949	167
Organ & Music Fund		940	115	(352)	703	703	-
Martin Hath Memorial	1	4,364	227	(106)	4,485	4,485	
National Schools Fund	1	4,658	523	(144)	5,037	5,037	
Vestments Fund		1,036	1	0	1,037	1,037	
Friends of Christ Church		2,315	724	(2,296)	743	743	
Ashby Glover Fund	1	49	38	0	87	87	
		<u>25,399</u>	<u>4,651</u>	<u>(7,842)</u>	<u>22,208</u>	<u>22,041</u>	<u>167</u>

1. These funds receive Income from the Endowment Funds below

<u>ENDOWMENT FUNDS</u>	Market Value at 1st January 2021	Change in Value	Market Value at 31st December 2021	Investment Income 2021
Martin Hath Memorial (Income to be used at Vicar and Churchwardens discretion)	7,641	1,090	8,731	227
National Schools Fund (Income to be used for Education)	17,598	2,510	20,108	522
Ashby Glover Fund (Income to be used for Flowers for Church)	1,466	(93)	1,373	38
	<u>26,705</u>	<u>3,507</u>	<u>30,212</u>	<u>787</u>

TRUSTEES ANNUAL REPORT FRSSE (SORP)

Notes and Guidance

- This form is to give guidance on what to include in a Trustees Annual Report.
- This is the information that we think we all know, but not everyone does.
- A good Trustees Annual Report is a Mission and Communication tool which tells people everything about the Charity.
- There is some standard wording which applies to all PCCs in Sections B and C which you may use.
- Once you create your Trustees Annual Report most of the information can be simply updated year on year.
- You may prefer to create your own Trustees Annual Report but all of these Sections need to be included in the Report.
- If you do not wish to create your own Trustees Annual Report you may complete this form and attach it to a copy of your Annual Accounts and Financial Statements.

Section A	Reference and Administration Details
Section B	Structure, governance and Management
Section C	Objectives and Activities
Section D	Achievements and Performances
Section E	Financial Review
Section F	Optional information
Section G	Trustee Declaration

Trustees' Annual Report for the period

Period start date				To	Period end date		
From	Day	Month	Year		Day	Month	Year
	01	01	2021		31	12	2021

Section A

Reference and administration details

Charity name Christ Church Lichfield Parochial Church Council

Other names charity is known by Christ Church Lichfield PCC

Registered charity number (if any) 1192859

Charity's principal address Christ Church

(eg. Address of the church or church office) Christ Church Lane

Lichfield

WS13 8AY

Names of the charity trustees – Members of the PCC - who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year
Rev Preb Janet Waterfield	Vicar	
Emma Cooksey	Curate	Left July 2021
Nick Smith	Ordinand in training	From September 2021
Toni Clarke	Church Warden	
Carol Young	Assistant Warden	
Bill Turley	Assistant Warden & Deanery Synod Rep	
David Hartley		
Margaret Beddoe	Assistant Warden	
David Mackenzie		
Heather Jones		
Julia Baker		
Richard Paulson		
Terrie Kimberlee	Deanery Synod Rep	Retired January 2021
Susan Lea		
Michael Boyd		

Name of Chairman of the PCC (Optional information)

Rev'd Preb. Janet Waterfield

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into effect on January 2020.
How the charity is constituted (eg. trust, association, company)	Church Representation Rules January 2020
Trustee selection methods (eg. appointed by, elected by)	Elected

Public Benefit Statement (Mandatory information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the United Benefice of Christ Church Lichfield and St James Longdon it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them;
(Put your Risk Assessment Policy here)

Induction

Archdeacon's training for Churchwardens

Structure

1. Church of England
2. Lichfield Diocese
3. United Benefice of Christ Church Lichfield and St James Longdon
4. Christ Church

No other related parties

Managing Risk

Health and Safety Risk assessments and policy
Safeguarding policy

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

DBS checks for all significant officers. Appropriate Safeguarding training undertaken by all PCC members, to follow Diocesan guidelines.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Christ Church. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers;

MAP 2022 - 23 attached.

Gift Aid Policy

Working on Finance Policy

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Very much influenced by Covid for a great part of the year:

Paid our way and are solvent.

Increased regular congregation, via live streaming

Supported our Curate Emma, and bade her a fond farewell in July, as she left for the Isle of Wight, for the next chapter in her ministry

Welcomed Nick, our Priest in Training, and supported him in his ministry

Welcomed newcomers into our congregation, via live streaming

Conducted all worship as publicised, and live streamed where appropriate

Opened the church for private prayer twice weekly, wherever possible

Celebration Praise Services at Christ Church resumed in September

Held Lent and Advent courses, via Zoom where necessary

Maintained close links with local school, via material on video and

Advent/Christmas/Lent resources

Charitable giving to Foodbank promoted and generously supported; encouraged

charitable giving to Pathway and 3 chosen charities (Easter, Harvest and

Christmas); donations to Shoe Aid suspended during Covid and not yet resumed

Book Club ongoing – members continued to read a chosen book and feedback by email until able to resume meeting as a group in the Autumn

Continue to explore sustainability issues; achieved an ECO church Silver Award and working toward a Gold

Maintained a weekly Place of Welcome, for much of the year via Zoom or in the churchyard (weather permitting) and, latterly meeting again in person, with new people attending

Families @4 service remained suspended, in line with Covid restrictions, and decision made to re-introduce in January 2022

Maintained a fellowship calendar of events – as permitted by Covid guidelines

Repeated last year's Christmas initiative, this year making Christmas stars which were taken in to school for distribution to pupils

Section D

Achievements and performance (contd.)

Summary of the main objectives of the charity planned in the following year

See MAP, details are under the 3 headings of the:
The Word of God and Worship in its various forms,
Supporting the Offering at Christ Church,
Community Engagement

Section E

Financial review

Brief statement of the charity's policy on reserves

At its meeting on 6th September 2016 our PCC passed this resolution.
"The PCC resolves to maintain, if possible, a balance on our General (unrestricted) Fund, which equates to at least three month's payments (currently, say £15,000) to cover emergencies. A comment would then be added to the annual report as to whether we had or had not met the policy".
Currently unrestricted reserves are £82,922 (2020 £86,701) so well ahead of the £15,000 target.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funds:

Pledged giving
Collection plate offerings.
Fundraising events – limited by Covid restrictions in 2021
Specific fund raising for 'projects'.

Expenditure – key objectives

Paid reduced Parish Share, as offered by and agreed with Lichfield Diocese – concession during Covid restrictions
Paid all Church/Churchyard expenses

Investment Policy and objectives

Money - We have a small prudent reserve, wisely invested, but are not currently in the position of making further investments. Working towards a Finance Policy which will include policy relating to investment

Section F**Other optional information**

Acknowledge any large Grants or donation in this Section.

Acknowledging a large Grant in your TAR may be a condition of acceptance

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Janet A. Waterfield	
Full name(s)	Rev Preb Janet Waterfield	
Position (eg Secretary, Chair, etc)	Vicar	
Date (eg. Date of the APCM)	03 05 2022	

Christ Church Lichfield

Mission Action Plan

Our ambitions for 2022-2023

Introduction

Our Mission Action Plans (MAP) for 2022 - 2023 has been prepared by our Vicar and Churchwardens for consideration at the PCC meeting on 15th March 2022.

The impact and restrictions of the Coronavirus pandemic are largely behind us and now is the ideal time to look forward to a period of hope and renewal and we consider this mission action plan reflects our desire in a very positive manner. We cannot change the past, however, God willing we can influence the future.

Reflect on these words attributed to St Francis of Assisi before you read on
Go out and preach the gospel; use words if you have to!

Our plan is divided into 3 sections:

1. The Word of God and worship in its various forms
2. Supporting the offering at Christ Church
3. Community Engagement

We pray for God's guidance as our plans unfold. Amen



Presented to and agreed by PCC 15th March 2022

Christ Church Lichfield - Mission Action Plan 2022-2023

Is about rebuilding our loving, vibrant Christian community where faith and action meet. We shall seek to be a relevant presence in the world, serving others and working for justice in human relationships and structures.

1 The word of God and worship in its various forms

In 2022-23 we will:

- engage proactively as the Diocesan 'Shaping for the future' initiative unfolds and impacts on us
- take up and use the challenges offered by the Deanery Prayer Project
- look upon this year as a significant time to reflect upon what changes we hope to see our Church in the next 10 - 30 years, make plans and begin to act.
- actively engage our existing congregation in thoughts and expressing their views about our worship offering, now and in future years
- strive to deliver acts of worship and fellowship that suitably reflect the needs of our existing and future congregations
- be proactive in our desire to spread the Good News, by seeking out and talking to those on the fringes of our church about their knowledge, hopes and needs
- create and offer worship opportunities that will bring to faith, nurture and sustain future generations
- provide learning opportunities through short courses, discussion groups, themed services and directed reading to newcomers and those wishing to deepen their faith
- be scrupulous and open about safeguarding, being inclusive and equal in all we do ensuring so that our decisions, behaviour and actions are in line with serving others while working for justice in human relationships and structures
- Tell others what we are aiming to do!
- Create a feeling of ownership by getting everyone, within our Church community, aware of and committed to the Mission Action Plan Ambitions .

Presented to and agreed by PCC 15th March 2022

Christ Church Lichfield - Mission Action Plan 2022-2023

2. Supporting the Christ Church offering

Is about each person currently involved in the Christ Church community reviewing what God is calling us to do and building the capacity to do whatever God is asking us to do in the here and now.

In 2022-23 we will:

- pray for and support our priest, Jan Waterfield, in her work here at Christ Church, at St James, as Rural Dean and other Diocesan duties; our priest in training, Nick Smith as he continues his studies in Bristol and practical experience here at Christ Church; Nest Bateman, Roger Hindley and Helen Woodhead our associate priests; our other worship leaders and others who volunteer to support the Christ Church offering
- pray for the culture changes our Church is facing
- continue to show each other love, warmth, fellowship and care and extend this to all newcomers and others more loosely associated with our Church
- review our strengths and talents, then offer them through prayer and action to God
- be open minded and support initiatives to enhance worship through music, as plans unfold, new approaches are tried, rejected and/or adopted
- look on our offering, no matter how small, as our thankful duty to God
- Tell others what we are doing!

Presented to and agreed by PCC 15th March 2022

Christ Church Lichfield - Mission Action Plan 2022-2023

3 Community Engagement

Is about using post-Covid HOPE to attract current outsiders to join and benefit from being a part of our healthy Christian community, by sensitively sharing our faith with others and supporting to enact God's mission both locally and globally.

In 2022-23 we will:

- continue outreach with community engagement work established over the past few years
- having recognised the nature of our current aging demographic at Christ Church, develop a strategic plan for community engagement needs over the next 10, 20 and 30 years ahead and will begin this work in 2022
- engage everyone in our congregation with the faith, strength and energy to be involved from simple private prayer to direct actions to increase community engagement
- involve the Worship, Sustainability, Fabric and Hall Committees to share their ideas and enhance action
- involve Christ Church School, uniformed organisations (scouts, cubs, beavers, guides and brownies) and other social groups meeting locally to talk about Christ Church and share their ideas
- approach the Friary School to explore how we might engage with the work they are doing on ecology, historic buildings, Christianity in the classroom and through schemes such as Duke of Edinburgh Award
- act on suggestions made by those mentioned in the previous bullet points to use the Church, the Hall and Churchyard proactively
- use the Church Hall as a shop window by displaying seasonally appropriate Christian messages in the window spaces, inviting and engage Places of Welcome attendees and other Hall users in the crafting of displays
- Use Occasional Offices as an opportunity to explain our offerings more fully to those who are on the fringes of our Church community
- Encourage events that include bringing people into the church and churchyard from the wider community and have a Christ Church presence at all social events
- Learn to use social media more effectively and do it

Presented to and agreed by PCC 15th March 2022

Christ Church Lichfield - Mission Action Plan 2022-2023

- Tell others what we are doing and
- Listen and discover what others are doing.....

Remember these words...

Go out and preach the gospel; use words if you have to!

Let's do it.

By all we do, through our faith, here at Christ Church, be it practical action, prayer, worship, music, spiritual reading and fellowship we seek to become more devoted to following Christ. Amen.

**PAROCHIAL CHURCH COUNCIL OF
CHRIST CHURCH, LICHFIELD**

REGISTERED CHARITY NO. 1192859

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Trustees' Annual Report for the period

Period start date Period end date
 From 01 01 2021 To 31 12 2021

Section A Reference and administration details

Charity name Christ Church Lichfield Parochial Church Council

Other names charity is known by Christ Church Lichfield PCC

Registered charity number (if any) 1192859

Charity's principal address
 (eg. Address of the church or church office)

Christ Church

Christ Church Lane

Lichfield

WS13 8AY

Names of the charity trustees – Members of the PCC - who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year
Rev Preb Janet Waterfield	Vicar	
Emma Cooksey	Curate	Left July 2021
Nick Smith	Priest in training	From September 2021
Toni Clarke	Church Warden	
Carol Young	Assistant Warden	
Bill Turley	Assistant Warden & Deanery Synod Rep	
David Hartley		
Margaret Beddoe	Assistant Warden	
David Mackenzie		
Heather Jones		
Julia Baker		
Richard Paulson		
Terrie Kimberlee	Deanery Synod Rep	Retired January 2021
Susan Lea		
Michael Boyd		

Name of Chairman of the PCC (Optional information)

Rev'd Preb. Janet Waterfield

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into effect on January 2020.
How the charity is constituted (eg. trust, association, company)	Church Representation Rules January 2020
Trustee selection methods (eg. appointed by, elected by)	Elected

Public Benefit Statement (Mandatory information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Additional governance issues (Optional information)

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- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them;
(Put your Risk Assessment Policy here)

Induction

Archdeacon's training for Churchwardens

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3. United Benefice of Christ Church Lichfield and St James Longdon
4. Christ Church

No other related parties

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Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Christ Church. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

Additional details of objectives and activities (Optional information)

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- policy on grant making;
- policy programme related investment;
- contribution made by volunteers;

MAP 2022 - 23 attached.

Gift Aid Policy

Working on Finance Policy

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Very much influenced by Covid for a great part of the year:
Paid our way and are solvent.
Increased regular congregation, via live streaming
Supported our Curate Emma, and bade her a fond farewell in July, as she left for the Isle of Whyte, for the next chapter in her ministry
Welcomed Nick, our Priest in Training, and supported him in his ministry
Welcomed newcomers into our congregation, via live streaming
Conducted all worship as publicised, and live streamed where appropriate
Opened the church for private prayer twice weekly, wherever possible
Celebration Praise Services at Christ Church resumed in September
Held Lent and Advent courses, via Zoom where necessary
Maintained close links with local school, via material on video and Advent/Christmas/Lent resources
Charitable giving to Foodbank promoted and generously supported; encouraged charitable giving to Pathway and 3 chosen charities (Easter, Harvest and Christmas); donations to Shoe Aid suspended during Covid and not yet resumed
Book Club ongoing – members continued to read a chosen book and feedback by email until able to resume meeting as a group in the Autumn
Continue to explore sustainability issues; achieved an ECO church Silver Award and working toward a Gold
Maintained a weekly Place of Welcome, for much of the year via Zoom or in the churchyard (weather permitting) and, latterly meeting again in person, with new people attending
Families @4 service remained suspended, in line with Covid restrictions, and decision made to re-introduce in January 2022
Maintained a fellowship calendar of events – as permitted by Covid guidelines
Repeated last year's Christmas initiative, this year making Christmas stars which were taken in to school for distribution to pupils

Section D

Achievements and performance (contd.)

Summary of the main objectives of the charity planned in the following year

See MAP, details are under the 3 headings of the:
The Word of God and Worship in its various forms,
Supporting the Offering at Christ Church,
Community Engagement

Section E

Financial review

Brief statement of the charity's policy on reserves

At its meeting on 6th September 2016 our PCC passed this resolution.
"The PCC resolves to maintain, if possible, a balance on our General (unrestricted) Fund, which equates to at least three month's payments (currently, say £18,000) to cover emergencies. A comment would then be added to the annual report as to whether we had or had not met the policy".
Currently unrestricted reserves are £79,456 (2020 £82,922) so well ahead of the £18,000 target. The PCC are aware that this is substantially in excess of the target set, but due to the uncertainty of the last couple of years, they will not review this target until the end of 2022/beginning of 2023.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funds:

Pledged giving

Collection plate offerings.

Fundraising events – limited by Covid restrictions in 2021

Specific fund raising for 'projects'.

Expenditure – key objectives

Paid reduced Parish Share, as offered by and agreed with

Lichfield Diocese – concession during Covid restrictions

Paid all Church/Churchyard expenses

Investment Policy and objectives

Money - We have a small prudent reserve, wisely invested, but are not currently in the position of making further investments. Working towards a Finance Policy which will include policy relating to investment

Section F**Other optional information**

Acknowledge any large Grants or donation in this Section.

Acknowledging a large Grant in your TAR may be a condition of acceptance

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev Preb Janet Waterfield	
Position (eg Secretary, Chair, etc)	Vicar	
Date (eg. Date of the APCM)	03 05 2022	

Independent Examiner's report to the trustees/members of The PCC of Lichfield Christ Church

Registered charity number: 1192859

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: JONATHAN HILL

Jonathan Hill FCMA CGMA

Lichfield Diocesan Board of Finance

St Marys House, The Close, Lichfield. WS13 7LD

Date: 23/08/2022

CHRIST CHURCH LICHFIELD
STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
		£	£	£	2021	2020
					£	£
Incoming Resources						
Donations and Legacies	2(a)	39,461	5,200		44,661	47,522
Charitable Activities	2(b)	10,116	1,037		11,155	12,786
Other Trading Activities	2(c)	19,106	-		19,106	15,484
Investments	2(d)	27	793		818	1,099
Other Incoming resources	2(e)	-	-		-	-
TOTAL		68,710	7,030	-	75,740	76,891
Resources Expended						
Raising Funds	3(a)	14,338	-		14,338	15,696
Charitable Activities	3(b)	57,838	10,222		68,060	65,428
Other					-	-
TOTAL		72,176	10,222	-	82,398	81,124
Net gain/(losses) on Investments						
- realised				-	-	-
- unrealised				3,507	3,507	1,573
Net Income/(Expenditure)		(3,466)	(3,192)	3,507	(3,151)	(2,660)
Transfer between Funds						-
Net Movement in Funds		(3,466)	(3,192)	3,507	(3,151)	(2,660)
Total Funds brought forward 1st January		82,922	50,725	26,705	160,352	163,012
Total Funds carried forward 31st December		79,456	47,533	30,212	157,201	160,352

CHRIST CHURCH LICHFIELD

BALANCE SHEET AT 31ST DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	4(a)	38,833	41,555
Endowment & Investment assets	4(b)	30,212	26,705
CURRENT ASSETS			
Debtors & prepayments		-	424
Short Term Deposits	5	80,064	73,884
Cash at bank		12,074	20,168
		<u>92,138</u>	<u>94,476</u>
LIABILITIES due in one year			
Creditors	4	3,982	2,384
NET CURRENT ASSETS		<u>88,156</u>	<u>92,092</u>
TOTAL NET ASSETS		<u>157,201</u>	<u>160,352</u>
FUNDS	6		
Unrestricted		79,456	82,922
Restricted		47,533	50,725
Endowments		30,212	26,705
		<u>157,201</u>	<u>160,352</u>

The attached notes form part of these Financial Statements

Approved by the PCC

David L. W. [Signature]
[Signature]

3/5/22

3.5.22

**CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds comprise of two elements:

a) Income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.

b) Donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the year end of each year must be carried forward as a balance on that fund.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.

No material prior year errors have been identified in the reporting period.

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income Tax recovered on gift aid payments is included only as claimed for the year ended 5 April 2022.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Grants received towards the Martin Heath Hall Refurbishment in 2010 and 2012 were recognised in full and has been released from the restricted fund over 10 years being the period over which the asset will be depreciated. It is now fully depreciated.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received.

Funds raised by the Church magazine, Friends of Christ Church and similar activities are accounted for gross.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan parish share is accounted for when payable.

Public Benefit Statement

The Trustees of the Charity are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Charity.

The Trustees believe that, by promoting the work to the Church of England in the Ecclesiastical Parish of Lichfield Christ Church, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- * Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers, and
- * Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2021

1. ACCOUNTING POLICIES (continued)

Fixed Assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2)(a) of the Charities Act 2011.

Expenditure on church fabric restorations will be written off:

- i. Partly out of funds raised for such restorations and appropriations from the church income.
- ii. Partly out of appropriations from the church's future income over the period of repayment of a Diocesan Church Buildings Fund restoration loan.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. All expenditure incurred on consecrated or benefice buildings (except where otherwise accounted for in the financial statements), and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the statement of financial activities and separately disclosed.

Martin Heath Hall (the Church Hall): No depreciation from cost is provided for. The PCC policy is to maintain this freehold building in an adequate state of repair such that its residual value is at least equal to its net book value. As a result the corresponding depreciation charge would not be material and therefore is not charged in the Statement of Financial Activities. The PCC performs an annual impairment review to ensure that the carrying value is not lower than the recoverable amount.

Other fixtures and fittings and equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years.

The church hall equipment is depreciated on a straight line basis over 5 years.

The Central Heating System is being depreciated on a straight line basis over 10 years.

The Church Hall Refurbishment is being depreciated on a straight line basis over 10 years.

Equipment used outside the church premises is depreciated on a straight line basis over 10 years.

Investments

Investments are valued at mid market value at 31 December.

Current Assets

Amounts owing to the PCC at 31 December for fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits are held either with the CBF Church of England Funds, the Charities Official Investment Fund or at the bank.

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

2. INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2021 £	2020 £
2a. Donations and Legacies					
Voluntary Income/Receipts					
Tax efficient planned giving	23,556			23,556	23,123
Other planned giving	6,221			6,221	7,199
Collections at services	722			722	620
All other giving and voluntary receipts including special appeals	1,558	2,000		3,558	4,372
Gift Aid Recovered	7,404	500		7,904	9,828
Legacies received	-	-		-	-
Grants	-	2,700		2,700	2,380
	<u>39,461</u>	<u>5,200</u>	<u>-</u>	<u>44,661</u>	<u>47,522</u>
2b. Charitable Activities					
Church Activities					
Statutory Fees (retained by PCC)	5,750	115		5,865	7,505
Social committee	-	-		-	-
Friends of Christ Church	-	724		724	686
Fundraising Activities	2,186	198		2,384	2,615
100 Club	2,180			2,180	1,980
Floodlighting	-			-	-
	<u>10,116</u>	<u>1,037</u>	<u>-</u>	<u>11,154</u>	<u>12,786</u>
2c. Other Trading Activities					
Activities for Generating Funds					
Martin Heath Hall lettings	17,611			17,611	13,605
Bookstall	-			-	-
Magazine sales & adverts	1,495			1,495	1,879
	<u>19,106</u>	<u>-</u>	<u>-</u>	<u>19,106</u>	<u>15,484</u>
2d. Investments					
Interest and Dividends					
Church	14	-		14	73
Flower Fund	-	38		38	48
Martin Heath Hall	13	-		13	148
Trust Funds	-	749		749	754
Repair and Maintenance Fund	-	5		5	66
Organ and Music Fund	-	0		0	5
Vestments Fund	-	1		1	5
	<u>27</u>	<u>793</u>	<u>-</u>	<u>819</u>	<u>1,099</u>
2e. Other Incoming resources					
Insurance Claim	-	-		-	-
Profit on sales of fixed assets	-	-		-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>68,710</u>	<u>7,030</u>	<u>-</u>	<u>75,740</u>	<u>76,891</u>

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (cont)
For the year ended 31 December 2021

RESOURCES EXPENDED	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	2020 £
3(a) Cost of generating Income					
Martin Heath Hall - running expenses	8,493			8,493	10,404
- Depreciation of equipment	4,650	-		4,650	4,226
	-			-	-
Social committee expenses	-			-	-
Friends of Christ Church	-	-		-	-
100 Club	1,195			1,195	1,065
	-			-	-
	<u>14,338</u>	<u>-</u>	<u>-</u>	<u>14,338</u>	<u>15,696</u>
3(b) Charitable Activities					
Charitable Activities					
Mission giving and donations	-	-		-	250
Diocesan parish share	37,968	-		37,968	36,242
Salaries/wages	10,119			10,119	16,758
Clergy and staff expenses	976			976	1,023
	<u>49,063</u>	<u>-</u>	<u>-</u>	<u>49,063</u>	<u>54,274</u>
Church Expenses					
Church running expenses	5,236	2,724		7,960	7,666
Church expenses(Mission and Evangelism)	1,820	602		2,422	1,017
Church utility bills	919	-		919	977
Cost of trading	50	-		50	18
Upkeep of Churchyard	750	6,896		7,646	3,510
	<u>8,775</u>	<u>10,222</u>	<u>-</u>	<u>18,997</u>	<u>11,154</u>
Major Capital Expenditure					
Major repairs to the Church	-	-		-	-
Major repairs to Martin Heath Memorial Hall	-	-		-	-
	-	-		-	-
Governance Costs	-	-		-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Charitable Activities	<u>57,838</u>	<u>10,222</u>		<u>68,060</u>	<u>65,428</u>
TOTAL RESOURCES EXPENDED	<u>72,176</u>	<u>10,222</u>	<u>-</u>	<u>82,398</u>	<u>81,124</u>

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

4(a) FIXED ASSETS		Church Hall £	Hall Equipment £	Church Equipment £	Restoration Expenditure £	Total £
Tangible fixed assets						
Cost	At 1st January 2021	25,325	184,213	74,183	76,454	360,175
	Additions		2,099			2,099
	Disposals			(4,447)		(4,447)
	At 31st December 2021	25,325	186,312	69,736	76,454	357,827
Depreciation	At 1st January 2021	-	168,321	73,845	76,454	318,620
	Charge for Year		4,650	171		4,821
	Disposals			(4,447)		(4,447)
	At 31st December 2021	-	172,971	69,569	76,454	318,994
Net Book Value	At 31st December 2021	25,325	13,341	167	-	38,833
	At 31st December 2020	25,325	15,892	338	-	41,555

4(b) Endowment and Trust Funds Investments - at market values		At 1 January 2021 £	Change in Market Value	At 31 December 2021 £
Endowment Funds				
Ashby Glover Memorial (Flower Fund)	- 867 CBF FISF Shares	1,466	(93)	1,373
National Schools Fund	-6,425 COIF Income Shares	17,598	2,510	20,108
Martin Heath Memorial	-2,789 COIF Income Shares	7,641	1,091	8,731
		26,705	3,507	30,212

4(c) Liabilities:		2021	2020
Amounts falling due within one year (all unrestricted)			
Accrual of Utilities		-	-
Amounts received in advance		3,886	2,307
Other Creditors		95	77
		3,982	2,384

5 Short Term Deposits (access less than 30 days)		2021 £	2020 £
(a) Restricted funds			
COIF Deposit Accounts	- National Schools Fund	5,037	4,658
	- Martin Heath Memorial Fund	4,485	4,364
CBF Deposit Account	- Organ and Music Fund	703	940
	- Vestments Fund	1,037	1,037
	- Repair and Maintenance Fund	9,949	11,699
	- Ashby Glover Memorial	87	49
		21,298	22,747
(b) Unrestricted funds			
CBF Deposit Accounts	- The Church General Account	29,310	26,694
	- Martin Heath Hall	29,456	24,443
		58,766	51,137
Total Short term deposits		80,064	73,884

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

6 FUNDS

	Opening Balance £	Incoming resources £	Resources expended £	Investment gains/(losses) £	Transfers £	Closing Balance £
(a) Fund movements						
<i>Unrestricted</i>						
General income account	33,288	47,875	(49,829)			31,334
Martin Heath Hall income account	49,634	20,835	(22,347)			48,122
Total unrestricted funds	82,922	68,710	(72,176)	-		79,456
<i>Restricted</i>						
Churchyard maintenance	-	2,380	(2,380)			-
The Martin Heath Hall	25,325					25,325
Friends of Christ Church	2,315	724	(2,296)			743
National Schools Fund	4,658	523	(144)			5,037
Martin Heath Memorial	4,364	227	(106)			4,485
Ashby Glover Memorial	49	38	-			87
Organ and Music Fund	940	115	(352)			703
Repair and Maintenance Fund	12,037	3,023	(4,944)			10,116
Vestments Fund	1,037					1,037
Total restricted funds	50,725	7,030	(10,222)			47,533
<i>Endowment and Trust Funds -</i>						
Ashby Glover Memorial (Flower Fund)	1,466			(93)		1,373
National Schools Fund	17,598			2,510		20,108
Martin Heath Memorial	7,641			1,090		8,731
Total endowment funds	26,705	-	-	3,507	-	30,212
Total funds	160,352	75,740	(82,398)	3,507	-	157,201

Churchyard maintenance - these are monies spent on the maintenance of the churchyard

The Martin Heath Hall - this relates to the original cost of the building of the Hall

Friends of Christ Church - for fabric repairs and building upkeep

National Schools Fund - is income that can be used for education. The capital that this income derives from is shown as an

Martin Heath Memorial - monies to be used at the vicar and church wardens discretion. The capital that this income derives from is shown as an

Ashby Glover Memorial - monies that can be used for flowers in church. The capital that this income derives from is shown as an

Organ and Music- for maintenance of the organ and music

Repair and Maintenance - monies to be used for the fabric repairs

Vestments - monies to be used for repair and replacement of vestments

(b) Analysis of net assets by Fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2021 Total £	2020 Total £
Fixed Assets	13,341	25,492	-	38,833	41,555
Investment Assets	-	-	30,212	30,212	26,705
Current Assets - Short Term Deposits	58,023	22,041	-	80,064	73,884
Current Assets - Cash at Bank	12,074	-	-	12,074	20,168
Current Assets - Prepayments		-	-	-	424
Current Liabilities	(3,982)	-	-	(3,982)	(2,384)
Fund Balance	79,456	47,533	30,212	157,201	160,352

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

6 FUNDS

	Opening Balance £	Incoming resources £	Resources expended £	Investment gains/(losses) £	Transfers £	Closing Balance £
(a) Fund movements						
<i>Unrestricted</i>						
General income account	28,601	52,940	(48,254)			33,287
Martin Heath Hall income account	58,100	15,833	(24,299)			49,634
Social Committee income account	-	-	-		-	-
Total unrestricted funds	86,701	68,773	(72,553)	-	-	82,922
<i>Restricted</i>						
Churchyard maintenance	-	2,380	(2,380)			-
The Martin Heath Hall	25,325	-	-			25,325
Friends of Christ Church	2,301	686	(672)			2,315
Grants towards Hall Refurbishment	2,000	-	(2,000)			-
National Schools Fund	4,743	541	(626)			4,658
Martin Heath Memorial	4,757	233	(626)			4,364
Ashby Glover Memorial	1	48				49
Organ and Music Fund	1,112	271	(443)			940
Repair and Maintenance Fund	9,909	3,954	(1,825)			12,038
Vestments Fund	1,032	5				1,037
Total restricted funds	51,180	8,118	(8,572)	-	-	50,725
<i>Endowment and Trust Funds -</i>						
Ashby Glover Memorial (Flower Fund)	1,417			49		1,466
National Schools Fund	16,536			1,062		17,598
Martin Heath Memorial	7,179			462		7,641
Total endowment funds	25,132	-	-	1,573	-	26,705
Total funds	163,013	76,891	(81,125)	1,573	-	160,352

(b) Analysis of net assets by Fund - 2020

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2020 Total £	2019 Total £
Fixed Assets	15,892	25,663	-	41,555	39,269
Investment Assets	-	-	26,705	26,705	25,132
Current Assets - Short Term Deposits	48,822	25,062	-	73,884	85,072
Current Assets - Cash at Bank	20,168		-	20,168	15,093
Current Assets - Prepayments	424	-	-	424	1,397
Current Liabilities	(2,384)	-	-	(2,384)	(2,951)
Fund Balance	82,922	50,725	26,705	160,352	163,012

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

7 Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

8 (a) Staff Costs

	2021	2020
Wages & Salaries	£11,600	£16,758
Average number of employees	4	4

During the year the PCC employed a Parish Administrator, Hall Bookings Officer, and Cleaners.

There were no employee benefits to key management personnel in the previous or current year.

8 (b) Related Parties

John Waterfield(husband of the Vicar, Mrs J Waterfield) M Beddoe and A Clarke, Trustees of the PCC, were paid £6,434 by the PCC during the year for their roles as Parish Administrator, Bookings Officer, Cleaner and Verger.

1 Trustee has been reimbursed £538 (2019 £1,023), for travel and phone expenses incurred during the year.

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £6,203 (2020 £6,777)

9 Fees for the examination of the accounts

	2021	2020
Independent Examiner's fees	£150	£150
Other fees (eg accountancy services) paid to the Independent Examiner	£0	£0

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

7 SOFA Comparatives

(previous year)	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Incoming Resources				
Donations and Legacies	41,103	6,419	-	47,522
Charitable Activities	11,965	821	-	12,786
Other Trading Activities	15,484	-	-	15,484
Investments	221	878	-	1,099
Other		-	-	-
Total	68,773	8,118	-	76,891
Resources Expended				
Raising Funds	13,696	2,000	-	15,696
Charitable Activities	58,856	6,572	-	65,428
Other	-	-	-	-
Total	72,552	8,572	-	81,124
Net gain/(losses) on investment	-	-	1,573	1,573
Net Income/(Expenditure)	(3,779)	(455)	1,573	(2,660)
Transfer between Funds	-	-	-	-
Net Movements in Funds	(3,779)	(455)	1,573	(2,660)

**PAROCHIAL CHURCH COUNCIL OF
CHRIST CHURCH, LICHFIELD**

REGISTERED CHARITY NO. 1192859

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

Trustees' Annual Report for the period

Period start date Period end date
 From 01 01 2021 To 31 12 2021

Section A Reference and administration details

Charity name Christ Church Lichfield Parochial Church Council

Other names charity is known by Christ Church Lichfield PCC

Registered charity number (if any) 1192859

Charity's principal address
 (eg. Address of the church or church office)

Christ Church

Christ Church Lane

Lichfield

WS13 8AY

Names of the charity trustees – Members of the PCC - who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year
Rev Preb Janet Waterfield	Vicar	
Emma Cooksey	Curate	Left July 2021
Nick Smith	Priest in training	From September 2021
Toni Clarke	Church Warden	
Carol Young	Assistant Warden	
Bill Turley	Assistant Warden & Deanery Synod Rep	
David Hartley		
Margaret Beddoe	Assistant Warden	
David Mackenzie		
Heather Jones		
Julia Baker		
Richard Paulson		
Terrie Kimberlee	Deanery Synod Rep	Retired January 2021
Susan Lea		
Michael Boyd		

Name of Chairman of the PCC (Optional information)

Rev'd Preb. Janet Waterfield

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into effect on January 2020.
How the charity is constituted (eg. trust, association, company)	Church Representation Rules January 2020
Trustee selection methods (eg. appointed by, elected by)	Elected

Public Benefit Statement (Mandatory information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the United Benefice of Christ Church Lichfield and St James Longdon it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them;
(Put your Risk Assessment Policy here)

Induction

Archdeacon's training for Churchwardens

Structure

1. Church of England
2. Lichfield Diocese
3. United Benefice of Christ Church Lichfield and St James Longdon
4. Christ Church

No other related parties

Managing Risk

Health and Safety Risk assessments and policy

Safeguarding policy

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

DBS checks for all significant officers. Appropriate Safeguarding training undertaken by all PCC members, to follow Diocesan guidelines.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Christ Church. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers;

MAP 2022 - 23 attached.

Gift Aid Policy

Working on Finance Policy

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Very much influenced by Covid for a great part of the year:
Paid our way and are solvent.
Increased regular congregation, via live streaming
Supported our Curate Emma, and bade her a fond farewell in July, as she left for the Isle of Whyte, for the next chapter in her ministry
Welcomed Nick, our Priest in Training, and supported him in his ministry
Welcomed newcomers into our congregation, via live streaming
Conducted all worship as publicised, and live streamed where appropriate
Opened the church for private prayer twice weekly, wherever possible
Celebration Praise Services at Christ Church resumed in September
Held Lent and Advent courses, via Zoom where necessary
Maintained close links with local school, via material on video and Advent/Christmas/Lent resources
Charitable giving to Foodbank promoted and generously supported; encouraged charitable giving to Pathway and 3 chosen charities (Easter, Harvest and Christmas); donations to Shoe Aid suspended during Covid and not yet resumed
Book Club ongoing – members continued to read a chosen book and feedback by email until able to resume meeting as a group in the Autumn
Continue to explore sustainability issues; achieved an ECO church Silver Award and working toward a Gold
Maintained a weekly Place of Welcome, for much of the year via Zoom or in the churchyard (weather permitting) and, latterly meeting again in person, with new people attending
Families @4 service remained suspended, in line with Covid restrictions, and decision made to re-introduce in January 2022
Maintained a fellowship calendar of events – as permitted by Covid guidelines
Repeated last year's Christmas initiative, this year making Christmas stars which were taken in to school for distribution to pupils

Section D

Achievements and performance (contd.)

Summary of the main objectives of the charity planned in the following year

See MAP, details are under the 3 headings of the:
The Word of God and Worship in its various forms,
Supporting the Offering at Christ Church,
Community Engagement

Section E

Financial review

Brief statement of the charity's policy on reserves

At its meeting on 6th September 2016 our PCC passed this resolution.
"The PCC resolves to maintain, if possible, a balance on our General (unrestricted) Fund, which equates to at least three month's payments (currently, say £18,000) to cover emergencies. A comment would then be added to the annual report as to whether we had or had not met the policy".
Currently unrestricted reserves are £79,456 (2020 £82,922) so well ahead of the £18,000 target. The PCC are aware that this is substantially in excess of the target set, but due to the uncertainty of the last couple of years, they will not review this target until the end of 2022/beginning of 2023.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funds:

Pledged giving

Collection plate offerings.

Fundraising events – limited by Covid restrictions in 2021

Specific fund raising for 'projects'.

Expenditure – key objectives

Paid reduced Parish Share, as offered by and agreed with

Lichfield Diocese – concession during Covid restrictions

Paid all Church/Churchyard expenses

Investment Policy and objectives

Money - We have a small prudent reserve, wisely invested, but are not currently in the position of making further investments. Working towards a Finance Policy which will include policy relating to investment

Section F**Other optional information**

Acknowledge any large Grants or donation in this Section.

Acknowledging a large Grant in your TAR may be a condition of acceptance

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Rev Preb Janet Waterfield	
Position (eg Secretary, Chair, etc)	Vicar	
Date (eg. Date of the APCM)	03 05 2022	

Independent Examiner's report to the trustees/members of The PCC of Lichfield Christ Church

Registered charity number: 1192859

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: JONATHAN HILL

Jonathan Hill FCMA CGMA

Lichfield Diocesan Board of Finance

St Marys House, The Close, Lichfield. WS13 7LD

Date: 23/08/2022

CHRIST CHURCH LICHFIELD
STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 December 2021

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL FUNDS	
		£	£	£	2021	2020
					£	£
Incoming Resources						
Donations and Legacies	2(a)	39,461	5,200		44,661	47,522
Charitable Activities	2(b)	10,116	1,037		11,155	12,786
Other Trading Activities	2(c)	19,106	-		19,106	15,484
Investments	2(d)	27	793		818	1,099
Other Incoming resources	2(e)	-	-		-	-
TOTAL		68,710	7,030	-	75,740	76,891
Resources Expended						
Raising Funds	3(a)	14,338	-		14,338	15,696
Charitable Activities	3(b)	57,838	10,222		68,060	65,428
Other					-	-
TOTAL		72,176	10,222	-	82,398	81,124
Net gain/(losses) on Investments						
- realised				-	-	-
- unrealised				3,507	3,507	1,573
Net Income/(Expenditure)		(3,466)	(3,192)	3,507	(3,151)	(2,660)
Transfer between Funds						-
Net Movement in Funds		(3,466)	(3,192)	3,507	(3,151)	(2,660)
Total Funds brought forward 1st January		82,922	50,725	26,705	160,352	163,012
Total Funds carried forward 31st December		79,456	47,533	30,212	157,201	160,352

CHRIST CHURCH LICHFIELD

BALANCE SHEET AT 31ST DECEMBER 2021

	Note	2021 £	2020 £
FIXED ASSETS			
Tangible fixed assets	4(a)	38,833	41,555
Endowment & Investment assets	4(b)	30,212	26,705
CURRENT ASSETS			
Debtors & prepayments		-	424
Short Term Deposits	5	80,064	73,884
Cash at bank		12,074	20,168
		<u>92,138</u>	<u>94,476</u>
LIABILITIES due in one year			
Creditors	4	3,982	2,384
NET CURRENT ASSETS		<u>88,156</u>	<u>92,092</u>
TOTAL NET ASSETS		<u>157,201</u>	<u>160,352</u>
FUNDS	6		
Unrestricted		79,456	82,922
Restricted		47,533	50,725
Endowments		30,212	26,705
		<u>157,201</u>	<u>160,352</u>

The attached notes form part of these Financial Statements

Approved by the PCC

David L. W. [Signature]
[Signature]

3/5/22

3.5.22

**CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2021**

1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds comprise of two elements:

a) Income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest.

b) Donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the year end of each year must be carried forward as a balance on that fund.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.

No material prior year errors have been identified in the reporting period.

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under gift aid is recognised only when received.

Income Tax recovered on gift aid payments is included only as claimed for the year ended 5 April 2022.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement and the amount due.

Grants received towards the Martin Heath Hall Refurbishment in 2010 and 2012 were recognised in full and has been released from the restricted fund over 10 years being the period over which the asset will be depreciated. It is now fully depreciated.

Other ordinary income

Rental income from the letting of church premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when received.

Funds raised by the Church magazine, Friends of Christ Church and similar activities are accounted for gross.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

Activities directly relating to the work of the Church

The Diocesan parish share is accounted for when payable.

Public Benefit Statement

The Trustees of the Charity are aware of the Charity Commission's guidance on public benefit in *The Advancement of Religion for the Public Benefit* and have had regard to it in their administration of the Charity.

The Trustees believe that, by promoting the work to the Church of England in the Ecclesiastical Parish of Lichfield Christ Church, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- * Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers, and
- * Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2021

1. ACCOUNTING POLICIES (continued)

Fixed Assets

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2)(a) of the Charities Act 2011.

Expenditure on church fabric restorations will be written off:

- i. Partly out of funds raised for such restorations and appropriations from the church income.
- ii. Partly out of appropriations from the church's future income over the period of repayment of a Diocesan Church Buildings Fund restoration loan.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 2002 there is insufficient cost information available and therefore such assets are not valued in the accounts. All expenditure incurred on consecrated or benefice buildings (except where otherwise accounted for in the financial statements), and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the statement of financial activities and separately disclosed.

Martin Heath Hall (the Church Hall): No depreciation from cost is provided for. The PCC policy is to maintain this freehold building in an adequate state of repair such that its residual value is at least equal to its net book value. As a result the corresponding depreciation charge would not be material and therefore is not charged in the Statement of Financial Activities. The PCC performs an annual impairment review to ensure that the carrying value is not lower than the recoverable amount.

Other fixtures and fittings and equipment

Equipment used within the church premises is depreciated on a straight line basis over 4 years.

The church hall equipment is depreciated on a straight line basis over 5 years.

The Central Heating System is being depreciated on a straight line basis over 10 years.

The Church Hall Refurbishment is being depreciated on a straight line basis over 10 years.

Equipment used outside the church premises is depreciated on a straight line basis over 10 years.

Investments

Investments are valued at mid market value at 31 December.

Current Assets

Amounts owing to the PCC at 31 December for fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Short term deposits are held either with the CBF Church of England Funds, the Charities Official Investment Fund or at the bank.

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 31 December 2021

2. INCOMING RESOURCES	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS	
				2021 £	2020 £
2a. Donations and Legacies					
Voluntary Income/Receipts					
Tax efficient planned giving	23,556			23,556	23,123
Other planned giving	6,221			6,221	7,199
Collections at services	722			722	620
All other giving and voluntary receipts including special appeals	1,558	2,000		3,558	4,372
Gift Aid Recovered	7,404	500		7,904	9,828
Legacies received	-	-		-	-
Grants	-	2,700		2,700	2,380
	<u>39,461</u>	<u>5,200</u>	<u>-</u>	<u>44,661</u>	<u>47,522</u>
2b. Charitable Activities					
Church Activities					
Statutory Fees (retained by PCC)	5,750	115		5,865	7,505
Social committee	-	-		-	-
Friends of Christ Church	-	724		724	686
Fundraising Activities	2,186	198		2,384	2,615
100 Club	2,180			2,180	1,980
Floodlighting	-			-	-
	<u>10,116</u>	<u>1,037</u>	<u>-</u>	<u>11,154</u>	<u>12,786</u>
2c. Other Trading Activities					
Activities for Generating Funds					
Martin Heath Hall lettings	17,611			17,611	13,605
Bookstall	-			-	-
Magazine sales & adverts	1,495			1,495	1,879
	<u>19,106</u>	<u>-</u>	<u>-</u>	<u>19,106</u>	<u>15,484</u>
2d. Investments					
Interest and Dividends					
Church	14	-		14	73
Flower Fund	-	38		38	48
Martin Heath Hall	13	-		13	148
Trust Funds	-	749		749	754
Repair and Maintenance Fund	-	5		5	66
Organ and Music Fund	-	0		0	5
Vestments Fund	-	1		1	5
	<u>27</u>	<u>793</u>	<u>-</u>	<u>819</u>	<u>1,099</u>
2e. Other Incoming resources					
Insurance Claim	-	-		-	-
Profit on sales of fixed assets	-	-		-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL INCOMING RESOURCES	<u>68,710</u>	<u>7,030</u>	<u>-</u>	<u>75,740</u>	<u>76,891</u>

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (cont)
For the year ended 31 December 2021

RESOURCES EXPENDED	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	TOTAL FUNDS 2021 £	2020 £
3(a) Cost of generating Income					
Martin Heath Hall - running expenses	8,493			8,493	10,404
- Depreciation of equipment	4,650	-		4,650	4,226
	-			-	-
Social committee expenses	-			-	-
Friends of Christ Church	-	-		-	-
100 Club	1,195			1,195	1,065
	-			-	-
	<u>14,338</u>	<u>-</u>	<u>-</u>	<u>14,338</u>	<u>15,696</u>
3(b) Charitable Activities					
Charitable Activities					
Mission giving and donations	-	-		-	250
Diocesan parish share	37,968	-		37,968	36,242
Salaries/wages	10,119			10,119	16,758
Clergy and staff expenses	976			976	1,023
	<u>49,063</u>	<u>-</u>	<u>-</u>	<u>49,063</u>	<u>54,274</u>
Church Expenses					
Church running expenses	5,236	2,724		7,960	7,666
Church expenses(Mission and Evangelism)	1,820	602		2,422	1,017
Church utility bills	919	-		919	977
Cost of trading	50	-		50	18
Upkeep of Churchyard	750	6,896		7,646	3,510
	<u>8,775</u>	<u>10,222</u>	<u>-</u>	<u>18,997</u>	<u>11,154</u>
Major Capital Expenditure					
Major repairs to the Church	-	-		-	-
Major repairs to Martin Heath Memorial Hall	-	-		-	-
	-	-		-	-
Governance Costs	-	-		-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Charitable Activities	<u>57,838</u>	<u>10,222</u>		<u>68,060</u>	<u>65,428</u>
TOTAL RESOURCES EXPENDED	<u>72,176</u>	<u>10,222</u>	<u>-</u>	<u>82,398</u>	<u>81,124</u>

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

4(a) FIXED ASSETS		Church Hall £	Hall Equipment £	Church Equipment £	Restoration Expenditure £	Total £
Tangible fixed assets						
Cost	At 1st January 2021	25,325	184,213	74,183	76,454	360,175
	Additions		2,099			2,099
	Disposals			(4,447)		(4,447)
	At 31st December 2021	25,325	186,312	69,736	76,454	357,827
Depreciation	At 1st January 2021	-	168,321	73,845	76,454	318,620
	Charge for Year		4,650	171		4,821
	Disposals			(4,447)		(4,447)
	At 31st December 2021	-	172,971	69,569	76,454	318,994
Net Book Value	At 31st December 2021	25,325	13,341	167	-	38,833
	At 31st December 2020	25,325	15,892	338	-	41,555

4(b) Endowment and Trust Funds Investments - at market values		At 1 January 2021 £	Change in Market Value	At 31 December 2021 £
Endowment Funds				
Ashby Glover Memorial (Flower Fund)	- 867 CBF FISF Shares	1,466	(93)	1,373
National Schools Fund	-6,425 COIF Income Shares	17,598	2,510	20,108
Martin Heath Memorial	-2,789 COIF Income Shares	7,641	1,091	8,731
		26,705	3,507	30,212

4(c) Liabilities:		2021	2020
Amounts falling due within one year (all unrestricted)			
Accrual of Utilities		-	-
Amounts received in advance		3,886	2,307
Other Creditors		95	77
		3,982	2,384

5 Short Term Deposits (access less than 30 days)		2021 £	2020 £
(a) Restricted funds			
COIF Deposit Accounts	- National Schools Fund	5,037	4,658
	- Martin Heath Memorial Fund	4,485	4,364
CBF Deposit Account	- Organ and Music Fund	703	940
	- Vestments Fund	1,037	1,037
	- Repair and Maintenance Fund	9,949	11,699
	- Ashby Glover Memorial	87	49
		21,298	22,747
(b) Unrestricted funds			
CBF Deposit Accounts	- The Church General Account	29,310	26,694
	- Martin Heath Hall	29,456	24,443
		58,766	51,137
Total Short term deposits		80,064	73,884

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

6 FUNDS

	Opening Balance £	Incoming resources £	Resources expended £	Investment gains/(losses) £	Transfers £	Closing Balance £
(a) Fund movements						
<i>Unrestricted</i>						
General income account	33,288	47,875	(49,829)			31,334
Martin Heath Hall income account	49,634	20,835	(22,347)			48,122
Total unrestricted funds	82,922	68,710	(72,176)	-		79,456
<i>Restricted</i>						
Churchyard maintenance	-	2,380	(2,380)			-
The Martin Heath Hall	25,325					25,325
Friends of Christ Church	2,315	724	(2,296)			743
National Schools Fund	4,658	523	(144)			5,037
Martin Heath Memorial	4,364	227	(106)			4,485
Ashby Glover Memorial	49	38	-			87
Organ and Music Fund	940	115	(352)			703
Repair and Maintenance Fund	12,037	3,023	(4,944)			10,116
Vestments Fund	1,037					1,037
Total restricted funds	50,725	7,030	(10,222)			47,533
<i>Endowment and Trust Funds -</i>						
Ashby Glover Memorial (Flower Fund)	1,466			(93)		1,373
National Schools Fund	17,598			2,510		20,108
Martin Heath Memorial	7,641			1,090		8,731
Total endowment funds	26,705	-	-	3,507	-	30,212
Total funds	160,352	75,740	(82,398)	3,507	-	157,201

Churchyard maintenance - these are monies spent on the maintenance of the churchyard

The Martin Heath Hall - this relates to the original cost of the building of the Hall

Friends of Christ Church - for fabric repairs and building upkeep

National Schools Fund - is income that can be used for education. The capital that this income derives from is shown as an

Martin Heath Memorial - monies to be used at the vicar and church wardens discretion. The capital that this income derives from

Ashby Glover Memorial - monies that can be used for flowers in church. The capital that this income derives from is shown as

Organ and Music- for maintenance of the organ and music

Repair and Maintenance - monies to be used for the fabric repairs

Vestments - monies to be used for repair and replacement of vestments

(b) Analysis of net assets by Fund

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2021 Total £	2020 Total £
Fixed Assets	13,341	25,492	-	38,833	41,555
Investment Assets	-	-	30,212	30,212	26,705
Current Assets - Short Term Deposits	58,023	22,041	-	80,064	73,884
Current Assets - Cash at Bank	12,074	-	-	12,074	20,168
Current Assets - Prepayments		-	-	-	424
Current Liabilities	(3,982)	-	-	(3,982)	(2,384)
Fund Balance	79,456	47,533	30,212	157,201	160,352

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2020

6 FUNDS

	Opening Balance £	Incoming resources £	Resources expended £	Investment gains/(losses) £	Transfers £	Closing Balance £
(a) Fund movements						
<i>Unrestricted</i>						
General income account	28,601	52,940	(48,254)			33,287
Martin Heath Hall income account	58,100	15,833	(24,299)			49,634
Social Committee income account	-	-	-		-	-
Total unrestricted funds	86,701	68,773	(72,553)	-	-	82,922
<i>Restricted</i>						
Churchyard maintenance	-	2,380	(2,380)			-
The Martin Heath Hall	25,325	-	-			25,325
Friends of Christ Church	2,301	686	(672)			2,315
Grants towards Hall Refurbishment	2,000	-	(2,000)			-
National Schools Fund	4,743	541	(626)			4,658
Martin Heath Memorial	4,757	233	(626)			4,364
Ashby Glover Memorial	1	48				49
Organ and Music Fund	1,112	271	(443)			940
Repair and Maintenance Fund	9,909	3,954	(1,825)			12,038
Vestments Fund	1,032	5				1,037
Total restricted funds	51,180	8,118	(8,572)	-	-	50,725
<i>Endowment and Trust Funds -</i>						
Ashby Glover Memorial (Flower Fund)	1,417			49		1,466
National Schools Fund	16,536			1,062		17,598
Martin Heath Memorial	7,179			462		7,641
Total endowment funds	25,132	-	-	1,573	-	26,705
Total funds	163,013	76,891	(81,125)	1,573	-	160,352

(b) Analysis of net assets by Fund - 2020

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	2020 Total £	2019 Total £
Fixed Assets	15,892	25,663	-	41,555	39,269
Investment Assets	-	-	26,705	26,705	25,132
Current Assets - Short Term Deposits	48,822	25,062	-	73,884	85,072
Current Assets - Cash at Bank	20,168		-	20,168	15,093
Current Assets - Prepayments	424	-	-	424	1,397
Current Liabilities	(2,384)	-	-	(2,384)	(2,951)
Fund Balance	82,922	50,725	26,705	160,352	163,012

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

7 Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

8 (a) Staff Costs

	2021	2020
Wages & Salaries	£11,600	£16,758
Average number of employees	4	4

During the year the PCC employed a Parish Administrator, Hall Bookings Officer, and Cleaners.

There were no employee benefits to key management personnel in the previous or current year.

8 (b) Related Parties

John Waterfield(husband of the Vicar, Mrs J Waterfield) M Beddoe and A Clarke, Trustees of the PCC, were paid £6,434 by the PCC during the year for their roles as Parish Administrator, Bookings Officer, Cleaner and Verger.

1 Trustee has been reimbursed £538 (2019 £1,023), for travel and phone expenses incurred during the year.

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £6,203 (2020 £6,777)

9 Fees for the examination of the accounts

	2021	2020
Independent Examiner's fees	£150	£150
Other fees (eg accountancy services) paid to the Independent Examiner	£0	£0

CHRIST CHURCH LICHFIELD
NOTES TO THE FINANCIAL STATEMENTS (continued)
For the year ended 31 December 2021

7 SOFA Comparatives

(previous year)

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Incoming Resources				
Donations and Legacies	41,103	6,419	-	47,522
Charitable Activities	11,965	821	-	12,786
Other Trading Activities	15,484	-	-	15,484
Investments	221	878	-	1,099
Other		-	-	-
Total	68,773	8,118	-	76,891
Resources Expended				
Raising Funds	13,696	2,000	-	15,696
Charitable Activities	58,856	6,572	-	65,428
Other	-	-	-	-
Total	72,552	8,572	-	81,124
Net gain/(losses) on investment	-	-	1,573	1,573
Net Income/(Expenditure)	(3,779)	(455)	1,573	(2,660)
Transfer between Funds	-	-	-	-
Net Movements in Funds	(3,779)	(455)	1,573	(2,660)