Tadley Elderly Day Care

A Charitable Incorporated Organisation

Report and Financial Statements

Year Ending 31st March 2023

Charity No 1192821

Report of the Trustees

Objectives and Activities

To relieve the charitable needs of elderly people and their carers in Tadley and district for the public benefit by the provision of a day care facility.

The Day Care Centre operates for 3 days per week using 4 employed staff and several valuable volunteers. We cater for a variety of needs including those with Dementia, Parkinson's, Stroke and loneliness and isolation. During the 5 hours a client is with us we make their time relaxed and entertaining. We adapt all our activities to suit individual needs, giving everyone time and patience and encouragement to join in. The activities are designed to stimulate all the senses and exercise the body and mind, enriching the lives of our clients. A two-course lunch is provided each day along with snacks and drinks.

Achievements and Performance

Tadley Elderly Day Care was constituted and registered as a charitable incorporated organisation (CIO) in December 2020 to assume responsibility for the operations of Loddon Valley Day Care which will be dissolved.

A total of 146 days of care were delivered to an average of 9 clients per day totalling nearly 8000 hours of care provided. These hours of care provide much needed social contact for the clients and respite time for their carers and families.

Financial Review

The majority of income is received as fees for the provision of care for elderly people and respite for their carers, and the majority of expenditure is for staff salaries and rent.
A total of £44,439 was received from the dissolution of Loddon Valley Day Care Centre through the course of the year and this has been allocated to unrestricted and restricted funds in the same balances as it was received. The financial statements and balances for this first year of trading represent a partial year as some income and expenditure continued to be effected through Loddon Valley Day in the early months.
A grant of £6000 was received from Hampshire County Council Get Going Again fund “to assist local organisations – be they community groups or local councils – in their work to support vulnerable people, to help them recover from the impacts of the pandemic and return to more normal ways of life, in a way that is safe”. This grant has funded an additional member of staff to support a growth in client numbers and some specialist equipment needs, and was fully disbursed with a small supplement from unrestricted funds.
A further grant of £2000 had been made by Tadley Town Council You Decide fund to Loddon Valley Day Care Centre and this was transferred to Tadley Elderly Day Care to continue to provide weekly seated exercise classes. The remaining £1032 will carry over into next year to continue this project.
Donations of c£2900 were received from local people and organisations and fundraising of c£1580 was carried out by our dedicated staff and volunteers in their own time.

Reserves Policy

We have established a reserves policy to protect the continuity of our operation and to cover risks such as unforeseen expenditure or unanticipated loss of income. To meet this

requirement, we estimate that £5000 per month for 6 months of operation, totalling £30,000 is required. This will be used in case of a complete or substantial loss of income and to allow for controlled shutdown of the charity without outstanding debts or in case of a significant but temporary cashflow disparity which can be corrected within a reasonable timescale. The reserves can be spent on such items as salaries, rent, and operating bills.

Volunteers

Volunteers provide a valuable supplement to the work of our staff and generally there are 2-3 volunteers at every session from a pool of approx. 9. This amounts to around 2500 hours of unpaid work without which the services could not be provided.

Reference and administrative details

Address

Ambrose Allen Centre, 2 Franklin Avenue, Tadley, Hants, RG26 4ET

Banking

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

Trustees

Name	Role	Date of appointment
Martin Slatford	Chair	16 December 2020
Neil Deller-Merricks	Treasurer	16 December 2020
Robert Prevost	Trustee	16 December 2020
Warwick Lovegrove	Trustee	11 January 2023
Stephen Davey	Trustee	16 December 2020

The trustees of Tadley Elderly Day Care confirm that they are satisfied that they have complied with their duty with regards to ensuring that the Charity has undertaken suitable works for the benefit of the public; as required by the Charity Commission.

Signed on behalf of the trustees

Independent examiner's report to the trustees of Tadley Elderly Day Care

I report the trustees on my examination of the accounts of Tadley Elderly Day Care for the year ended 31st March 2023.

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (note this will be superseded by Charities Act 2022 in due course) (The Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145 (b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination. I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed

Wendy Toogood-Wolvey
1 Meon Close, Tadley, Hampshire

AAT qualified

Dated 31/12/2023

Financial Statements for the year ended 31 March 2023

Total Receipts & Payments Account for the year ended 31/3/23

	Unrestricted £	Restricted £	Total 2022-23 £	Previous year £
Receipts				
Fees	33,177.00	-	33,177.00	0
Grants	-	6,000.00	6,000.00	0
Donations	2,903.04	-	2,903.04	0
Fundraising	1,578.30	-	1,578.30	0
Misc	-	-	-	0
Interest	178.16	-	178.16	0
Total receipts	**37,836.50**	**6,000.00**	**43,836.50**	**0**
Payments				
Salaries	30,159.40	5,836.40	35,995.80	0
Rent	8,722.89	-	8,722.89	0
Insurance	416.78	-	416.78	0
Food	3,416.54	-	3,416.54	0
Transport	-	-	-	0
Phone	174.27	-	174.27	0
Entertainment	-	690.00	690.00	0
Postage & Stationary	-	-	-	0
Training	82.00	-	82.00	0
Fundraising	20.00	-	20.00	0
Equipment	55.25	529.60	584.85	0
Misc	54.50	-	54.50	0
Total payments	**43,101.63**	**7,056.00**	**50,157.63**	**0**
Net receipts / (payments)	**(5,265.13)**	**(1,056.00)**	**(6,321.13)**	**0**
Transfer	38,530.81	5,908.44	44,439.25	0
Balance brought forward	-	-	-	
Balance carried forward	**33,265.68**	**4,852.44**	**38,118.12**	**0**
Made up of:				
Current account	5,645.47			
Savings account	32,472.65			
Cash float	-			
	38,118.12			-

Analysis of Funds for the year ended 31 March 2023

Tadley Elderly Day Care

	Total	Un-restricted	You Decide	HCC Infection Control	LVL Tech	HCC Get Going Again
Receipts						
Receipt - Fees	33,177.00	33,177.00	-	-	-	-
Receipt - Grants	6,000.00	-	-	-	-	6,000.00
Receipt - Donations	2,903.04	2,903.04	-	-	-	-
Receipt - Fundraising	1,578.30	1,578.30	-	-	-	-
Receipt - Misc	-	-	-	-	-	-
	43,836.50	**37,836.50**	**-**	**-**	**-**	**6,000.00**
Payments						
Payment - Salaries	35,995.80	30,159.40	-	-	-	5,836.40
Payment - Rent	8,722.89	8,722.89	-	-	-	-
Payment - Insurance	416.78	416.78	-	-	-	-
Payment - Food	3,416.54	3,416.54	-	-	-	-
Payment - Transport	-	-	-	-	-	-
Payment - Phone	174.27	174.27	-	-	-	-
Payment - Entertainment	690.00	-	690.00	-	-	-
Payment - Postage & Stationary	-	-	-	-	-	-
Payment - Training	82.00	82.00	-	-	-	-
Payment - Fundraising	20.00	20.00	-	-	-	-
Payment - Equipment	584.85	55.25	15.96	-	-	513.64
Payment - Misc	54.50	54.50	-	-	-	-
	50,157.63	**43,101.63**	**705.96**	**-**	**-**	**6,350.04**
Net receipts / (payments)	(6,321.13)	(5,265.13)	(705.96)	-	-	(350.04)
Transfer	44,439.25	38,530.81	1,737.50	3,687.74	133.16	350.04
Balance brought forward	-	-	-	-	-	-
Balance carried forward	**38,118.12**	**33,265.68**	**1,031.54**	**3,687.74**	**133.16**	**-**
Made up of:						
Current account	5,645.47					
Savings account	32,472.65					
Cash float	-					
	38,118.12					