# CYLCH MEITHRIN TWTIL ANNUAL REPORT 2022-23

Church Hall, Eleanor Street, Twthill, Caernarfon, LL55 1PF

**Registered Charity Number: 1192795**

The Trustees of Cylch Meithrin Twtil Charity present their Annual Report and audited accounts for the period 06/04/2022 to 05/04/2023. We confirm they comply with the requirements of the Charitable Act 2011.

## Aims and Objectives

Cylch Meithrin Twtil operates with a Charitable Incorporated Foundation Constitution overseen by Trustees. A Management Committee maintains the smooth running of the service and compliance with regulations.

We are a not-for-profit Pre-school Playgroup delivering childcare and education for children aged 2-4 years. Our aim is to provide a variety of opportunities to develop skills through play activities in a safe environment. We are registered with the Care Inspectorate Wales ensuring regulations are adhered to and follow the New Curriculum for Wales.

The objective of the service is to prepare children to be independent, knowledgeable, confident citizens ready to integrate to school with confidence. Various resources are available to encourage a freedom of choice and to develop at a pace to suit all abilities. The service gives parents an opportunity to return to work, find employment or attend college to gain qualifications, knowing their children are safe and developing life skills.

## Registered Bodies

To comply with legal requirements Cylch Meithrin Twtil is registered with Care Inspectorate Wales and follows the National Minimum Standards and inspected regularly.

The service is registered to deliver Nursery Education for 3 year olds who are not eligible to attend school. We receive support from  a Gwynedd Council Support Teacher and are inspected by ESTYN to ensure compliance with delivering a high standard of education.

We are also registered with Mudiad Meithrin who help with policies, committee procedures and all aspects of pre-school childcare. A Support Officer is allocated to consult with us to ensure we comply with all regulations.

## Locality

Cylch Meithrin Twtil is located within Caernarfon and is easily accessed from the center of the town. The staff regularly take the children on outings around the locality, so they are familiar with their surroundings. Such visits include the library, the park, local shops and exploring nearby streets. Children can also experience local bus rides to the town center and back.

The service works closely with the local Primary school, Ysgol Santes Helen, and regularly uses the school grounds for outdoor activities to develop gross motor skills. There is a large grassy area and a concrete yard available when the school children are not using them.

We have a small outdoor area with a Mud Kitchen where the children can play in all weather.

## Staff

We employ four staff in total, two full time, one part time and one for emergencies. Staff have appropriate qualifications and receive regular training opportunities to further their development and ensure a high standard of care and education is achieved. DBS checks are completed on each staff member, contracts agreed and signed, and a monthly salary is paid through bank transfer. The payroll is compiled by a professional provider to ensure PAYE, National Insurance and holiday pay is accurate according to legal requirements.

## Policies

Policies are adopted from Mudiad Meithrin by the Management Committee to comply with the National Minimum Standards and legal requirements. All policies are available for inspection at the setting and on our Facebook page.

## Finance

Numbers attending are low therefore we rely on grants to finance our service. We have successfully gained some children on the 30 Hours Free Education for 3–4-year-olds, which is an enormous boost to our funds. Local Government grant to help pay for salaries whilst staff attend training courses has also helped.

A regular small income from Your School Lottery helps to boost our funds and the Co-op Community Fund for a second year has secured a substantial sum to buy much needed equipment.

The water meter has significantly reduced the annual fee for usage and a fixed rate contract for gas bills has been very beneficial under the current energy crisis.

Resources Grant was received with a selection of equipment purchased according to the requirements. Some sensory equipment was purchased to help children with additional learning and emotional needs.

**Future**

We are still endeavouring to relocate to the school grounds but are awaiting official confirmation from the local council. The school are very eager to achieve the same as it will potentially increase numbers attending our setting which in turn will increase numbers at the school.

Leaflets and posters have been distributed locally to promote the service and articles in local newspapers to advertise places available have been made.

Facebook has been a useful means of contacting parents and sharing information so this will continue.

**Trustees**

Trustees are voted on the committee for a period of two years and have received information about guidance on public benefit issued by the Charity Commission.

Current Trustees:

Mrs Juliana Andrews – Responsible Individual Re-elected – 1/12/22

Mrs Eirian Bradley-Roberts Re-elected – 1/12/22

Mrs Brenda Parry - Re-elected – 1/12/22

Signed on behalf of the charity's Trustees

| | |
|---|---|
| Signature | *Juliana Andrews* |
| Name | Juliana Andrews |
| Position | Responsible Individual |
| Date | 29/09/2023 |

CHARITY COMMISSION
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

Section A Independent Examiner's Report

**Report to the trustees/ members of** Charity Nam?CYLCH **MEITHRIN TWTIL**

On accounts for the year **ended** 2022 - 2023 Charity no **(if any)** 11 92795

**Set out on pages** 1 (emeluber to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05/06/2023.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act")

I report in reip6ct6f my examination of thb Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent **examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material resnect

the accounting records were not kept in accordance with section 130 of the Charities Act; or

- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination,

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

** FTxase delete the words in the brackets if they do not apply.*

**Signed**: Tona Davies **Date**: 15

**Name**: MRS TONA DAVIES

**Relevant professional** qualification(s) or body (if any): Level 3 CIPD Associate

**Address**: 72 Heol Gei Llwchwr Ynysmeudwy LL56 4AE

| Section B | Disclosure |
| --- | --- |
| | (*see* CC62 Independent examination of examiner documents and guidance for examiners) Only complete if the examiner needs to highlight materi |
| **Give here brief details of any items that the examiner wishes to disclose** | |

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