



HAM AND PETERSHAM ASSOCIATION AND AMENITIES GROUP TRUSTEES' REPORT FOR THE PERIOD 1 JANUARY 2023 TO 31 DECEMBER 2023

The Trustees present their report plus the financial statements for the period 1 January 2023 to 31 December 2023.

INFORMATION ABOUT THE GROUP

The Ham and Petersham Association and Amenities Group is a Charitable Incorporated Organisation (registered charity number 1192741) was created on 10 December 2020 and is governed by a Constitution dated 29 October 2020. It was set up to take forward the work of the Ham Amenities Group (registered charity number 286101) and the Ham and Petersham Association, an unincorporated association. Ham Amenities Group was formally dissolved by the Charity Commission on 28 February 2022 after it had transferred the title of the Gate House Garden to HPA&AG.

TRUSTEES at 31 December 2023

Geoff Bond	Chair
Charles Doe	
Pauline Gizejewski	Honorary Treasurer
Linda Holland	
David Jowers	Honorary Secretary
Jean Loveland	
David Williams	Vice-Chair

Trustees are normally appointed by the Group's members at the Annual General Meeting, although members or the trustees may at any time decide to appoint a new charity trustee subject to the number of trustees not exceeding 15.

CHARITABLE OBJECTIVES AND PUBLIC BENEFIT

The charitable objects of the Group may be summarised to:

- campaign to preserve and enhance Ham and Petersham's historic character, unique features and amenities
- promote high standards in planning, building and landscaping in or affecting Ham and Petersham
- protect the quality of life, balancing the interests of residents, business and visitors
- encourage civic pride, an active interest in Ham and Petersham and its community, and to provide a focus for members to meet and socialise.

In carrying out its work to make Ham and Petersham a better place in which to live, work and visit, the Trustees confirm that they have complied with the duty to have due regard to the Charity Commission's guidance on providing public benefit.

ACTIVITIES OF THE GROUP

The charity has a busy programme of activity. In addition to organising a very successful Ham Fair event, we have run volunteer environmental events at Ham Pond and the historic Avenues, organised several local talks, and installed a memorial bench for Malcom Singleton opposite his shop. We have taken an active role interacting with the council and other groups to make sure development in the area is in keeping with the semi-rural style of Ham and Petersham. The charity has made a range of grants to local groups to help build a happier, healthier local area.

FINANCIAL REVIEW FOR THE YEAR

The Charity received applications from local bodies to support their work and a series of Grants were agreed by the Committee to the total value of £10433 as follows:

St Richards Church and Primary School	£2500
Ham and Petersham Sea Scouts	£450
St Thomas Aquinas Church	£219
Richmond Park Football Club	£640
David Ogilvie Memorial Bench (Donation receipt 2022)	£4088
Princess Alice Hospice	£2436
Coretta Townsend (Super Hero) Prize	£100

There was also expenditure of £1142 on environmental work as follows:

Clear-up Expenses	£13
Insurance and expenses	£538
Gate House Garden	£591

Our figures show an overall deficit of £6188 this year and this includes a figure of £6525 donated to provide a memorial for Malcolm Singleton who ran M J Hardware. The Income from Subscriptions and Donations was £3516 and £322 was received from the sale of the Matchless Vale.

The Charity ran Ham Fair in June 2023. This showed receipts of £16644 and expenditure of £9233, which includes a payment of £1390 to the Ham Scouts Group for their assistance.

The Trustees spent £310 on the organisation of the AGM and other meetings.

RESERVES POLICY

The Charity will hold reserves of a minimum £10,000 to cover 6 – 9 months budgeted operating expenditure that can deal with fluctuations in income and provide adequate working capital. Funds are also held to support the running of Ham Fair, Ham Open Gardens and to respond to grant applications and ongoing projects.

Total funds held at 31 December 2023 were £35397, plus £9076 held on behalf of the Neighbourhood Forum.

The Trustees are satisfied that the Group's financial reserves are sufficient for it to continue at its current level of activities.

RISK MANAGEMENT

The major risks to which the Group is exposed, as identified by the Trustees, have been reviewed during the year and the Trustees are satisfied that action has been taken where appropriate to manage those risks.

INDEPENDENT EXAMINER

Julia Bailey is the Independent Examiner of the Group's finances.

STATEMENT OF THE TRUSTEES' RESPONSIBILITIES FOR FINANCIAL STATEMENTS

Charity law requires the Trustees to prepare financial statements for each financial reporting period which give a true and fair view of the state of affairs of the Group and of the income and expenditure for the period then ended. In preparing those financial statements, the Trustees are required to select suitable accounting policies and apply them consistently, make judgments and estimates that are reasonable and prudent, and prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Group will continue in business. The Trustees have responsibility for maintaining proper accounting records that disclose with reasonable accuracy the financial position of the Group and enable it to ensure that the financial statements comply with charity regulations. The Trustees also have responsibility for safeguarding the assets of the Group and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MEMBERSHIP

Membership suffered from a high level of non-renewals in 2023:

Members @ 1 January 2023	362	
Joined in 2023	18	
Resigned or did not renew in 2023	72	Includes 16 of 36 local non-member attendees to HOG22 offered 2022 complimentary membership
Members @ 1 January 2024	308	

By Order of the Trustees
David Jowers, Honorary Secretary, April 2024



HAM AND PETERSHAM ASSOCIATION AND AMENITIES GROUP
Charitable Incorporated Organization Charity number: 1192741
Receipts and Payments for the year 1 January 2023 to 31 December 2023

	2023		2022	
	£	£	£	£
RECEIPTS				
Subscriptions and donations	3,515.98		3,336.14	
Donation & Grants (2022 Memorial Bench)	-		6,524.75	
Events	2,908.70		2,063.90	
Ham Open Gardens	-		18,530.43	
Matchless Vale sales	321.60		410.90	
Ham Fair	16,644.35		11,732.32	
		23,390.63		42,598.44
PAYMENTS				
Printing, postage, stationery, subscriptions	(2,238.70)		(2,039.80)	
Environmental work (Note 1)	(1,141.84)		(3,374.93)	
Donations and Gifts (Note 2)	(10,433.63)		(14,384.00)	
Events (Note 3)	(2,825.98)		(2,082.60)	
Web site	(995.88)		(1,960.00)	
Committee expenses	(310.21)		(376.52)	
Barrister Fees	(2,400.00)		-	
Ham Fair	(9,232.68)		(7,824.61)	
Ham Open Gardens (Note 4)	-		(1,132.89)	
		(29,578.92)		(33,175.35)
DEFICIT / SURPLUS IN YEAR	<u>£ (6,188.29)</u>		<u>£ 9,423.09</u>	
ACCUMULATED FUNDS STATEMENT				
Funds brought forward at 1st January 2023		41,585.28		32,161.16
(Deficit) / Surplus in year		(6,188.29)		9,423.09
Creditor - Funds held on behalf of Neighbourhood Forum (Note 5)		9,076.00		-
Rounding difference		-		1.03
Accumulated Funds at 31 December 2023		<u>£ 44,472.99</u>		<u>£ 41,585.28</u>

The attached notes overleaf form part of these accounts

Pauline Gizejewski - Hon Treasurer

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF THE HAM AND PETERSHAM ASSOCIATION AND AMENITIES GROUP

I have examined the above Receipts and Payments Account. In my opinion the account has been properly prepared and is in accordance with the books and records of the Group.

Julia L.H. Bailey (ICAEW Retired)
Hon Independent Examiner 23 February 2024



HAM AND PETERSHAM ASSOCIATION AND AMENITIES GROUP
Charitable Incorporated Organization Charity number: 1192741
Notes to Accounts 1 January 2023 to 31 December 2023

	2023	2022
	£	£
Note 1. Environmental Work		
Clear-up Expenses	13.48	1639.32
Notice board repairs	-	222.60
Insurance and expenses	537.86	503.36
Ham Pond	-	182.09
Gate House Garden	590.50	827.55
	<u>1141.84</u>	<u>3374.92</u>
Note 2 : Donations and Gifts		
St Richards Church and Primary School	2500.00	-
Ham and Petersham Sea Scouts	450.00	650.00
St Thomas Aquinas Church	218.88	800.00
Richmond Park Football Club	640.00	-
David Ogilvie Memorial Bench (Donation receipt 2022)	4088.40	-
Princess Alice Hospice	2436.35	-
Coretta Townsend (Super Hero) Prize	100.00	-
Ham SOS	-	6000.00
Friends of Ham Lands	-	234.00
St Andrews Church	-	500.00
Shepherd's Star Group	-	200.00
Home Start	-	6000.00
	<u>10433.63</u>	<u>14384.00</u>
Note 3: Events		
Summer Party expenses	1586.33	1312.60
Christmas Party expenses	1239.65	650.00
Talks expenses	-	120.00
	<u>2825.98</u>	<u>2082.60</u>
Note: 4 Ham Open Gardens		
Programme design and printing expenses	-	934.00
Tea expenses	-	138.89
Admin expenses	-	60.00
	0.00	1132.89

Note: 5 Funds Held on Behalf of Petersham Forum - £9076.00

HAPAG (a charitable incorporated organisation) agreed to receive grant money awarded to the Ham and Petersham Neighbourhood Forum ("Forum"). The grantor, a not for profit nationwide organisation called "Locality", requested and agreed that HAPAG hold the grant on behalf of the Forum as Locality needed to deposit the grant with a registered Charity. The grant application, acceptance, and arrangement is managed directly between the Forum and Locality. The Forum will invoice HAPAG for the works relating to the £9076 in 2024. The Accumulated Funds will reduce by £9076.00 in 2024.