



ANNUAL REPORT TO THE CHARITY COMMISSION
ON THE AFFAIRS OF CHURCH ON THE GREEN
NEIGHBOURHOOD FOUNDATION

a Charitable Incorporated Organisation (CIO)
Registered Charity No. 1192717

For the year ending 31 December 2023

This report has two sections:

Business Review covering: 1. Legal and Administrative Information and the Report of Trustees of the CIO

and 2. **Accounts** covering: Statement of Financial Activities, Balance Sheet and Notes forming part of the financial statement

Section 1
Business Review

Legal and Administration Information

Name: Church on the Green Neighbourhood Foundation

Registered number: 1192717

Registered address:
The Old Vicarage, Briggate, Silsden, West Yorkshire BD20 9JS

Trustees: Mr Greg Thomson (Chair), Mrs Amiri Agbai (Treasurer), Rev Canon Michael Cansdale, Mrs Elizabeth Ford, Mr Howard Carter

Legal advisor: Mr Jeremy Mark Green, The Old Vicarage, Briggate, Silsden, West Yorkshire BD20 9JS

Bankers: Co-operative Bank, 1 Balloon Street, Manchester M60 1GP

Aims and objectives of the CIO:

1. To advance the Christian religion for the public benefit in Keighley, West Yorkshire;
2. To develop the capacity and skills of the members of the socially and economically disadvantaged community of Keighley, West Yorkshire, in such a way that they are better able to identify, and help meet, their needs to participate more fully in society;
3. To provide community meeting facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents of Keighley.

Focus of our work (during the year 2023)

The trustees met on seven (7) occasions during the year to conduct essential business of the CIO. Business covered three areas: Governance, Policy and Procedures; Strategy and Future Plans; and Outreach and Delivering Public Benefit

Governance

Work was completed at the beginning of the year on the *Risk Assessment Policy*, which will be subject to review in 2024. Additionally, a *Health and Safety Statement*, and *Equality, Diversity and Inclusion Policy* were written and adopted.

Strategy and Future Plans

The trustees worked on the identified Strategy for the CIO's work in 2023 and laid down plans for 2024. In February 2023, Halliday Clark of Ilkley were appointed architects, charged with delivering, in the first instance, a design concept based on the Statement of Need. This will ensure the facilities of Church on the Green are appropriate as a place of worship and as a hub for community and social activities in Keighley. The trustees also began laying down plans for consulting with church congregation and the wider Keighley community on the design concept, and also how this could be marketed to the business community, both locally and further afield.

The trustees agreed that the Business Plan (2020-2025) should be reviewed and updated in this post-pandemic period. This process will benefit from external assistance by an appropriate academic from the University of Leeds.

Throughout 2023, the trustees remained focused on their vision which will only be realised when the building becomes fit for purpose and an asset to the community, contributing to its charitable objects in this post-pandemic era. However, the trustees recognised their skills base didn't include sufficient knowledge of fundraising and marketing. To address this, they sought to recruit on an *ad hoc* basis non-trustee for a time-limited period. The outcome being the establishment of an all-volunteer funding research team. The strategy for fundraising is kept under constant review.

In keeping with the requirements of the Diocese of Leeds, the trustees met for the second time with the Diocesan Advisory Committee and submitted a Statement of Significance, both of which are necessary prior to lodging a faculty application with the diocese.

Outreach and delivering public benefit

The post-pandemic momentum has been continued. Numbers have increased both in corporate worship and engagement with the various disadvantaged groups in the community of Keighley.

Collective worship for the public benefit of Keighley, including civic services such as Remembrance Day and the official Yorkshire Day (1August) have all figured in the past year.

Holiday clubs at Christmas, Easter and Summer for primary age school children are now back to their pre-pandemic schedule, attracting approximately one hundred children to each club.

The number of volunteers engaged in community activity remains very good. The Welcome Cafe continues to provide valuable service to the community. The Grubs-Up service to the homeless and those experiencing social and economic hardship continues to be a key provision in the community.

Facilities in the adjacent hall has meant the numbers of groups meeting there has returned to pre-pandemic levels, eg drug addiction support; dementia friendly support; weight and healthy living support; alcohol addiction support; Brownies. Each one of these groups provides opportunity for trained volunteers to be involved in service to the Keighley community.

Section 2

Financial Review

The financial statements of the Church on the Green Neighbourhood Foundation have been prepared under the Charities Act 2011 and in accordance with the requirements of the Companies Act 2006, together with applicable accounting standards, the current Statement of Recommended Practice Accounting and Reporting by Charities (Charities SORP), and FRS102 with the Regulations' "true and fair" provisions.

Receipts & payments accounts

Receipts and payments accounts are statements that summarise the movement of funds into and out of the CIO during the financial year.

1. Grants & Donations

During the financial year, an appeal was made to raise funds to cover the initial cost of the new architects, Halliday Clark Ltd. A total of £7,775 was raised and the gift aid claimed on these donations was £1,884.

Another gift aid claim of £1,250 was also received on the 2022 donations.

The Fenton Trust kindly donated £23,360 to the foundation to cover the cost of purchasing the Methodist Hall and the associated overhead costs. The hall plays a significant role in the project because it affords the Keighley St Andrews church the possibility to expand and create space for outreach.

The total received in the year was £34,269 (2022: £5,000).

2. Payments

From the funds raised, a total of £5,040 was spent on architect fees and £144 on rendering the architects' designs on A0 boards for presentation.

The board resolved to create an online presence and Elevate Agency Ltd was contracted to carry out and build the website with trustees to provide all necessary text and photos. An initial deposit of £325 (50%) was paid, with the balance due upon completion in 2024.

The CIO purchased a 12-month public liability insurance policy from INSYNC for £130.

The total funds spent in the year amounted to £5,639 (2022: £585).

No trustee has received any remuneration or reimbursement during this financial year.

3. Reserves

The foundation does not have reserves to cover its operations.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

**CHURCH ON THE GREEN
NEIGHBOURHOOD FOUNDATION**

No (if any)

1192717

CC16a

Receipts and payments accounts

For the period
from

Period start
date
01-Jan-23

To

Period end date
31-Dec-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funds raised	7,775	-	-	7,775	5000
Gift aid claimed	1884	-	-	1884	-
2022 Gift aid	1250	-	-	1250	-
Fenton Trust	23360	-	-	23360	-
Sub total (Gross income for AR)	34269	-	-	34269	5000
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	34269	-	-	34269	5000
A3 Payments					
Architects' fees (Halliday Clark Ltd)	5040	-	-	5040	585
Insurance (INSYNC)	108	22	-	130	-
Elevate Agency Ltd (Web design)	325	-	-	325	-
Dotty Print Ltd	144	-	-	144	-
Sub total	5617	22	-	5639	585
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5617	22	-	5639	585
Net of receipts/(payments)	28652	- 22	-	28630	4415
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5000	22	-	5022	607

Cash funds this year end

33652

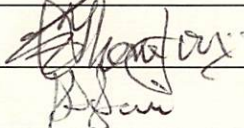
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33652

5022

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Year End Balance	33652	-	-
		-	-	-
	Total cash funds	33652	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
B3 Investment assets	Details			
			-	-
B4 Assets retained for the charity's own use	Details			
			-	-
B5 Liabilities	Details			
			-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Greg Thomson , Chair of Trustees	24.9.2024	
		Amiri Agbai, Trustee	24.9.2024	



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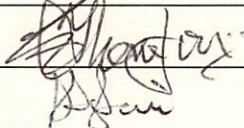
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		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Greg Thomson , Chair of Trustees	24.9.2024	
		Amiri Agbai, Trustee	24.9.2024	

CHURCH ON THE GREEN NEIGHBOURHOOD FOUNDATION

(CIO)

Independent Examiner's Report to the Trustees of Church on the Green Neighbourhood Foundation

I report on the accounts of the charity for the twelve month period ended 31 December 2023 which are set out on pages 1- 6

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

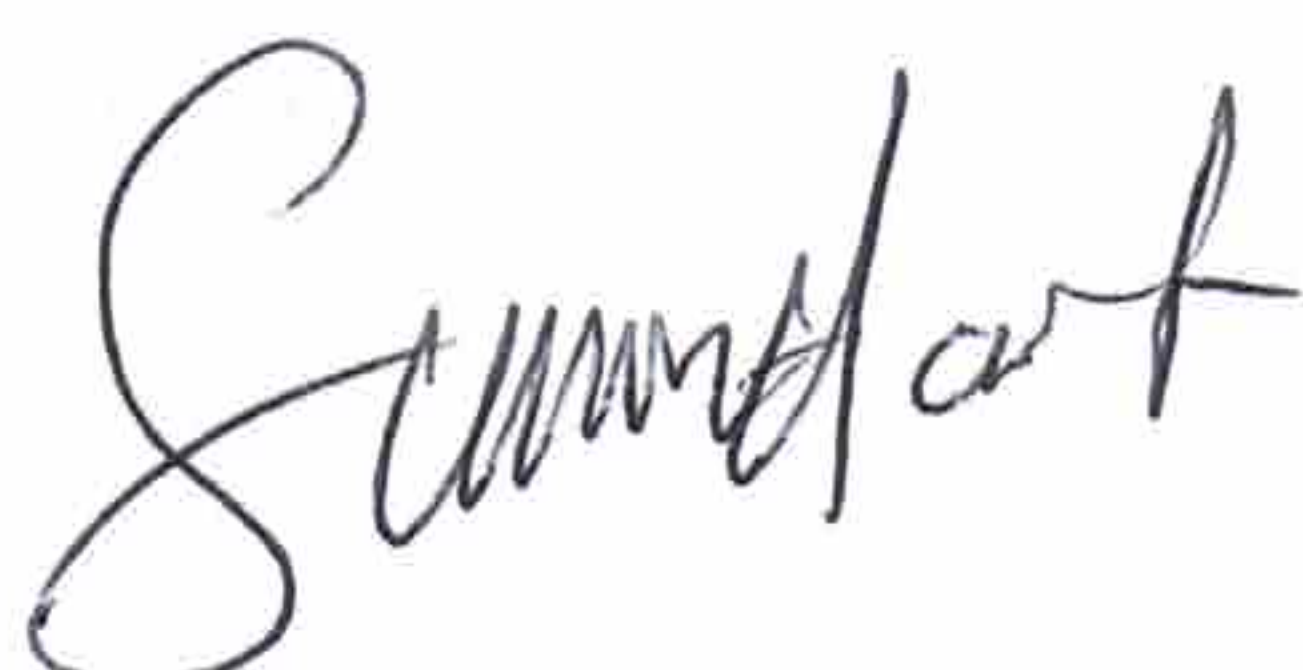
In connection with of my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep proper accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which agree with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



03/10/24

S Hart FCCA

Date