



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	October	2021	To	30	September	2022

Section A Reference and administration details

Charity name **Chester Folk Festival**

Other names charity is known by **N/A**

Registered charity number (if any) **1192704**

Charity's principal address **21 Dee Fords Avenue**

Chester

Postcode

CH3 5UP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Armstrong	Chair		
2	Cheryl Hunt	Treasurer		
3	Paul Thompson			
4				
5				
6				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by members

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Festival is an Association Charitable Incorporated Organisation. It currently has three trustees and a further 27 members. The charity holds an Annual General Meeting ('AGM') at which the members have the power to elect/appoint Trustees on a rotational basis. Its next AGM will be held on 18th of July 2023.

There is also a strong and dedicated working committee which organises and runs specific activities and areas of the Festival and supports the trustees.

The trustees continue to work towards establishing a working financial reserve

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance public education in, and appreciation of British and Multicultural Folk Arts (including traditional and contemporary folk music, dance, crafts and spoken word such as poetry and storytelling) in Chester and surrounding area through the staging of an annual folk festival and the provision of a range of participatory workshops, activities and other events throughout the year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We ran our first 'post lockdown' concert in November 2021. There was a degree of uncertainty over this as to whether we would need to cancel it should restrictions be re-imposed by local or national governments. Accordingly, we built in some flexibility to run it online if necessary. As it happened, we were able to run it in a large space on a limited number of tickets, enabling social distancing etc.

The event was held at All Saints Church in Hoole, Chester and involved three talented up and coming local musicians. This was well attended and very successful and made a small profit.

With the restrictions being relaxed in early 2022 we were able to plan and run a 'live' February Folk Day at our usual venue in Westminster Road, Hoole, Chester. We kept to our usual format of an afternoon concert, an evening Ceilidh and various workshops and 'sing arrounds'. The event was well attended, and we made a small profit.

Restrictions being lifted further meant that our annual 'live' Chester Folk Festival could go ahead in May 2022 with a full programme of activities and concerts.

The event was very well supported and welcomed by residents, supporters and paying ticket holders. We ran many 'free' events during the festival which benefitted local residents, children attending or living nearby to the festival site and customers to The Morris Dancer Public House.

The Trustees believe that our charity continues to fulfil its obligations set out in its governing document. We are run entirely by volunteers. The events we put on totally depend on large numbers of people giving up their time and expertise to set up and run our events as well as clear away afterwards. It is well attended throughout its duration and attracts a large number of day visitors who are not necessarily ticket holders.

We believe that we bring entertainment and awareness of the Folk Arts to the public, both locally resident and further abroad.

Additional details of objectives and activities (Optional information)

March 22, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 23, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 24, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 25, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 26, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 27, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 28, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 29, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 30, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City
 March 31, 1952 - 2nd Annual Meeting of the American Society of Human Genetics - New York City

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Autumn Evening Concert held at All Saints Church, Hoole November 2021

February Folk Day held at All Saints Church Hoole February 2022

Main Folk Festival held at Kelsall Green Kelsall in May 2022

Funding secured to run a series of free music workshops for young people at Storyhouse from January to May 2023.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The charity aims to maintain a healthy reserve to support its objectives and be able to fund investment in future activities. Overall, the Charity aims to maintain reserves in excess of £2,000. As at 30 September 2022 our reserves were £3,577

Details of any funds materially in deficit**Further financial review details (Optional information)**

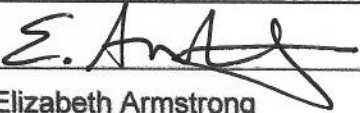
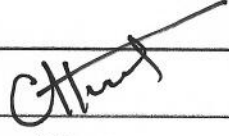
You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Armstrong	Cheryl Hunt
Position (eg Secretary, Chair, etc)	Chair	
Date	11/7/2023	



Receipts and payments accounts

CC16a

For the period
from

Period start date
01/10/2021

To

Period end date
30/09/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sales - Tickets, programmes, bar and catering	32,813	-	-	32,813	3,508
Council funding, grants & donations	3,192	-	-	3,192	1,030
Programme adverts & stall concessions	1,073	-	-	1,073	1
Merchandise sales	1,326	-	-	1,326	-
Interest	1	-	-	1	1
Roundings	1	-	-	1	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	38,406	-	-	38,406	4,538
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	38,406	-	-	38,406	4,538
A3 Payments					
Performers fees & accomodation costs	13,587	-	-	13,587	3,837
Catering & bar costs	1,061	-	-	1,061	-
Printing, stationery, postage & other consumables	1,972	-	-	1,972	-
Security & first aid cover	4,387	-	-	4,387	91
Transport costs	1,050	-	-	1,050	-
Publicity costs	558	-	-	558	-
Fees & licences (inc. PRS)	1,355	-	-	1,355	210
Venue & equipment hire (inc. waste disposal)	11,788	-	-	11,788	270
Public Announcement System and Sound Engineers	2,500	-	-	2,500	-
Website hosting, online platform fees & computer equipment	460	-	-	460	535
Insurance, conferences & subscriptions	1,044	-	-	1,044	192
Merchandise costs	852	-	-	852	-
Other	-	-	-	-	11
Roundings	-	-	-	-	1
Sub total	40,614	-	-	40,614	5,145
A4 Asset and investment purchases, (see table)					
	2,092	-	-	2,092	-
	-	-	-	-	-
Sub total	2,092	-	-	2,092	-
Total payments	42,706	-	-	42,706	5,145
Net of receipts/(payments)	- 4,300	-	-	- 4,300	- 607
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	7,877	-	-	7,877	8,484
Cash funds this year end	3,577	-	-	3,577	7,877

Section B Statement of assets and liabilities at the end of the period

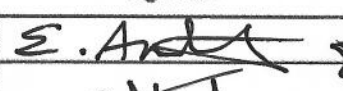
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	1,256	-	-
	Deposit Account	1,400	-	-
	Paypal & Cash	921	-	-
	Total cash funds	3,577	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Stage & chairs	Unrestricted		
	Lighting equipment	Unrestricted		
	Computer equipment (Laptop, NAS Drive, Electronic payment card reader)	Unrestricted		
	Miscellaneous small chattels (e.g. signage, leaflet display, etc)	Unrestricted		
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	

Section C Notes

C1 Notes

The Charity received notice of its registration on 8th December 2020, as such there are no prior period accounts figures provided above. For the purpose of simplicity and future comparability the accounts have been prepared for the year ended 30 September 2021 rather than the period from 8th December 2020 to 30 September 2021.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Cheryl Hunt	11/7/23
	Elizabeth Armstrong	11/7/23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Chester Folk Festival

On accounts for the year
ended

30 September 2022

Charity no 1192704

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/ 09/ 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 24 June 2023

Name: Graham Leslie Morris

Relevant professional
qualification(s) or body:

Association of Chartered Certified Accountants;

Address:

86 Spital Rd

Wirral CH62 2AJ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Not applicable