

Trustees' Annual Report for the period

Period start date
 From 01 October 2020 To 30 September 2021

Section A Reference and administration details

Charity name Chester Folk Festival

Other names charity is known by N/A

Registered charity number (if any) 1192704

Charity's principal address 21 Dee Fords Avenue

Chester

Postcode

CH3 5UP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Armstrong	Chair		
2	Cheryl Hunt	Treasurer		
3	Paul Thompson			
4	Marilyn Waite		Resigned 24/01/21	
5				
6				
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13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document Charitable Incorporated Organisation

How the charity is constituted Trust

Trustee selection methods Appointed by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Festival is an Association Charitable Incorporated Organisation. It currently has three trustees and a further 23 members. The charity holds an annual General Meeting at which the members have the power to elect/appoint Trustees on a rotational basis. Its first AGM will be held on 26th of April 2022.

There is also a strong and dedicated working committee which organises and runs specific activities and areas of the Festival and supports the trustees.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance public education in, and appreciation of British and Multicultural Folk Arts (including traditional and contemporary folk music, dance, crafts and spoken word such as poetry and storytelling) in Chester and surrounding area through the staging of an annual folk festival and the provision of a range of participatory workshops, activities and other events throughout the year.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Our first year of activities were greatly affected by the restrictions and lockdowns imposed by the Covid 19 epidemic. Prior to our Registration, our annual festival was to be held in May of 2020 but was cancelled. Thanks to the strenuous efforts of the organisers an 'on-line' festival was put together and drew audiences from around Britain, and, much further afield such as the United States and Australia.

During our first actual year of being a charity, the Covid outbreak resulted in both our planned Folk Day to be held in February 2021 and our 4-day festival to be held in May of 2021 being cancelled.

Building on the experience gained from the Zoom and Web based festival of 2020 both events ran 'on-line'. We were greatly supported by local, national and international artists who performed either for free or on a share of receipts after costs basis. We felt it was vitally important to support artists at this time as many did not receive support from government schemes as they were classified as self-employed.

Our May on-line festival was a collaboration with Chippenham Folk Festival. They normally run their live festival over the same weekend as ourselves and both organising groups were able to see great benefits in producing a mix of shared content and separate 'streams' representing the focus and atmosphere of the different festivals. Again, a huge amount of work and expertise was put into the organisation and running of the festival, and it was acclaimed as a huge success.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We feel that, despite the terrible impact of Covid 19 on the cultural, physical and mental wellbeing of our community, we have overcome the obstacles posed by it and our aims and delivered the aims set out in our constitution. We have been able to provide 2 online events which have directly supported our aim of advancing public education in, and appreciation of, British and Multicultural Folk Arts. We have also been able to create events that provided artists with much needed paid work and worked with artists to support them during this difficult period.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity aims to maintain a healthy reserve to support its objectives and be able to fund investment in future activities. Overall, the Charity aims to maintain reserves in excess of £2,000. As at 30 September 2021 our reserves were £7,877, this includes circa £3,000 of ticket sale income where tickets have been held over from the 2020 festival to our 2022 festival.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

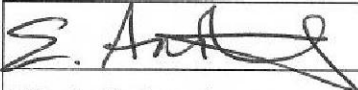
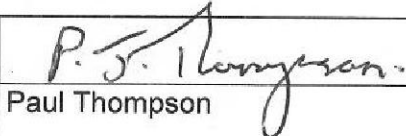
Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Elizabeth Armstrong	Paul Thompson
Position (eg Secretary, Chair, etc)	Chair	
Date	12/4/22	



Receipts and payments accounts

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For the period from	01/10/2020	To	30/09/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Ticket sales	3,508	-	-	3,508	-
Council funding, donations, programme sales & adverts	1,030	-	-	1,030	-
Interest	1	-	-	1	-
Grants	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,538	-	-	4,538	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,538	-	-	4,538	-
A3 Payments					
Performers Fees	3,837	-	-	3,837	-
Accommodation for performers	-	-	-	-	-
Printing and stationery	-	-	-	-	-
Security	-	-	-	-	-
Transport	-	-	-	-	-
First aid cover	91	-	-	91	-
Fees & licences inc PRS	210	-	-	210	-
Venue and equipment hire, inc waste disposal	270	-	-	270	-
Public Announcement System and Sound Engineers	-	-	-	-	-
Website hosting & Computer equipment	429	-	-	429	-
Insurance	122	-	-	122	-
Conferences and subscriptions	70	-	-	70	-
Online Platform Fees	106	-	-	106	-
Other	11	-	-	11	-
Sub total	5,145	-	-	5,145	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,145	-	-	5,145	-
Net of receipts/(payments)	- 607	-	-	- 607	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	8,484	-	-	8,484	-
Cash funds this year end	7,877	-	-	7,877	-

Section B Statement of assets and liabilities at the end of the period

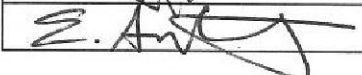
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	2,385	-	-
	Deposit Account	5,400	-	-
	Paypal	92	-	-
	Total cash funds	7,877	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Stage & chairs	Unrestricted		
	Lighting equipment	Unrestricted		
	Computer equipment (Laptop, NAS Drive, Electronic payment card reader)	Unrestricted		
	Miscellaneous small chattels (e.g. signage, leaflet display, etc)	Unrestricted		
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Section C Notes

C1 Notes

The Charity received notice of its registration on 8th December 2020, as such there are no prior period accounts figures provided above. For the purpose of simplicity and future comparability the accounts have been prepared for the year ended 30 September 2021 rather than the period from 8th December 2020 to 30 September 2021.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Cheryl Hunt	12/4/22
	Elizabeth Armstrong	12/4/22