



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 8<sup>th</sup> December 2020 Period start date To 31<sup>st</sup> December 2021 Period end date**

**Charity name: Bovey Tracey Baptist Church**

**Charlty registration number: 1192694**

### **Objectives and Activities**

|                                                                                                                                                                      | SORP<br>reference  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the purposes of the charity as set out in its governing document                                                                                          | Para 1.17          | The principle purpose of the church is the advancement of the Christian faith according to the principles of the Baptist denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and / or other parts of the world (extracted from the BTBC Constitution dated 8 <sup>th</sup> December 2020).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The activities may include but are not restricted to: regular public worship, prayer, Bible study, preaching and teaching; baptism, as defined in the Baptist Union's Declaration of Principle; the Communion of the Lord's Supper which shall normally be observed at least once a month; evangelism and mission, locally, regionally, nationally and internationally; the teaching, encouragement, welcome and inclusion of children and young people; nurture and growth of Christian disciples; education and training for Christian and community service; giving and encouraging pastoral care; supporting and encouraging charitable social action in the United Kingdom and abroad; encouraging relationships with and supporting Baptists and other Christians (extracted from the BTBC Constitution dated 8 <sup>th</sup> December 2020). |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit                                         | Para 1.18          | The Trustees believe that the work of the church acts to strengthen individuals spiritually and therefore in doing so, acts in the public interest. They have regard for the guidance on the public benefit issued.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

### **Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                                  | SORP<br>reference |     |
|------------------------------------------------------------------|-------------------|-----|
| Policy on grant making                                           | Para 1.38         | n/a |
| Policy on social investment including program related investment | Para 1.38         | n/a |

|                                 |           |                                                                                                                                             |
|---------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Contribution made by volunteers | Para 1.38 | Volunteers make up the core of workers for most of the activities the church undertakes. They are the backbone of how the church functions. |
| Other                           |           | -                                                                                                                                           |

## Achievements and Performance

|                                                                                                                                                                                                 | SORP reference |                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | The church fundamentally believes in the power of God, through the sacrifice of Jesus, to change people's lives.<br>The church provides a framework of committed believers who work together to show God's love to others and encourage them towards faith for themselves. This group of people can testify to how God has changed lives for the better, and how that impacts on those around them and as a consequence to society more widely. |

## Additional information (optional)

You may choose to include further statements where relevant about:

|                                                              |           |                                                                                                                                                                |
|--------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Achievements against objectives set                          | Para 1.41 | Active support of mission partners resulting in the team setting out clearly their purpose which includes encouraging the whole church to be actively engaged. |
| Performance of fundraising activities against objectives set | Para 1.41 | n/a                                                                                                                                                            |
| Investment performance against objectives                    | Para 1.41 | n/a                                                                                                                                                            |
| Other                                                        |           | -                                                                                                                                                              |

## Financial Review

|                                                                                  |           |                                                                                                                                              |
|----------------------------------------------------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Review of the charity's financial position at the end of the period              | Para 1.21 | At the end of the financial year we remain in a healthy financial position as can be seen in the annual accounts submitted with this report. |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | Reserves are held to cover the ministry costs for one year in the event of a reduced income.                                                 |
| Amount of reserves held                                                          | Para 1.22 | £673,820                                                                                                                                     |
| Reasons for holding zero reserves                                                | Para 1.22 | n/a                                                                                                                                          |
| Details of fund materially in deficit                                            | Para 1.24 | None see note below re pension fund                                                                                                          |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None                                                                                                                                         |

**Additional Information (optional)**

You may choose to include further statements where relevant about:

|                                                                                 |           |                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | BTBC is funded through voluntary contributions made by church members and attenders, including reclaimed gift aid.                                                                                |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | n/a                                                                                                                                                                                               |
| A description of the principal risks facing the charity                         | Para 1.46 | The Baptist Union (BU) pension fund has a deficit and as a member of the BU a proportion of the deficit is our responsibility. We make regular payments towards this deficit which is decreasing. |
| Other                                                                           |           | -                                                                                                                                                                                                 |

**Structure, Governance and Management**

|                                                                                                                                                                           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Description of charity's trusts:                                                                                                                                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Type of governing document (trust deed, royal charter)                                                                                                                    | Para 1.25 | Approved Governing Document – Constitution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| How is the charity constituted? (e.g. unincorporated association, CIO)                                                                                                    | Para 1.25 | Charitable Incorporated Organisation (CIO)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <p>Nominations for the role of Charity Trustee other than a Minister shall be made to the Church Secretary (or equivalent) not later than three Sundays (or other regular weekly meeting time when the Church gathers together) before the Church Members' Meeting at which the election is to be held. Nominations must be submitted with the support of two other Church Members and the consent of the candidate. Requests for nominations shall be made at all services on the two Sundays (or other regular weekly meeting time when the Church gathers together) immediately before that day when nominations must cease. Voting shall be by secret ballot at an Ordinary Church Members' Meeting. Church Members shall be asked to vote for those nominated candidates who they believe would serve the Church well as Charity Trustees. Each Member may vote for as many nominees as they believe meet this criteria.</p> <p>Scrutineers shall be appointed by the Church Members' Meeting to count the votes and shall report the outcome in confidence and in writing to the person chairing the meeting.</p> <p>The number of candidates, being not more than the number of vacancies, receiving the highest number of votes shall be elected provided each candidate shall have received votes from at least 66% of those members voting (extracted from the BTBC Constitution dated 8th December 2020).</p> |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|                                                                                           |           |                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 | Guidelines issued by the Charity Commission are given to new and prospective Trustees.                                                                                                                                          |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Our church is governed by a board of Trustees appointed by the membership. We are part of the South West Baptist Association who look after our interests regionally and we are a member of the Baptist Union of Great Britain. |
| Relationship with any related parties                                                     | Para 1.51 | We are part of the South West Baptist Association who look after our interests regionally and we are a member of the Baptist Union of Great Britain.                                                                            |
| Other                                                                                     |           | -                                                                                                                                                                                                                               |

**Reference and Administrative details**

|                             |                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------|
| Charity name                | Bovey Tracey Baptist Church                                                     |
| Other name the charity uses | -                                                                               |
| Registered charity number   | 1192694                                                                         |
| Charity's principal address | Bovey Tracey Baptist Church<br>Hind Street<br>Bovey Tracey<br>Devon<br>TQ13 9HL |

**Names of the charity trustees who manage the charity**

|   | Trustee name    | Office (if any)                 | Dates acted If not for whole year         | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|---------------------------------|-------------------------------------------|---------------------------------------------------------------|
| 1 | Mark Godbeer    | Minister                        |                                           | Church Membership                                             |
| 2 | Keith Lawson    | Treasurer<br>Elder              | Elder from 13/05/2021                     | Church Membership                                             |
| 3 | Paul Ayres      | Deacon<br>Elder                 | Until 13/05/2021<br>Elder from 13/05/2021 | Church Membership                                             |
| 4 | Gill Home       | Deacon                          | From 13/05/2021                           | Church Membership                                             |
| 5 | Helen Daggar    | Deacon and<br>Safeguarding Lead | From 13/05/2021                           | Church Membership                                             |
| 6 | Chris Bartlett  | Deacon                          | From 13/05/2021                           | Church Membership                                             |
| 7 | Julia Stephens  | Deacon                          | Until 13/05/2021                          | Church Membership                                             |
| 8 | Bernard Prebble | Deacon                          | Until 13/05/2021                          | Church Membership                                             |
| 9 | Jo Zakrzewski   | Deacon                          | Until 13/05/2021                          | Church Membership                                             |

Corporate trustees – names of the directors at the date the report was approved

|               |  |  |
|---------------|--|--|
| Director name |  |  |
| n/a           |  |  |
|               |  |  |

Name of trustees holding title to property belonging to the charity

|                           |                                   |  |
|---------------------------|-----------------------------------|--|
| Trustee name              | Dates acted If not for whole year |  |
| Baptist Union Corporation |                                   |  |

## Funds held as custodian trustees on behalf of others

|                                                                                                                               |     |
|-------------------------------------------------------------------------------------------------------------------------------|-----|
| Description of the assets held in this capacity                                                                               | n/a |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | n/a |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | n/a |

### Additional information (optional)

#### Names and addresses of advisers (Optional Information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| -               | -    | -       |

#### Name of chief executive or names of senior staff members (Optional information)

|   |
|---|
| - |
|---|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|   |
|---|
| - |
|---|

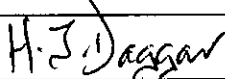
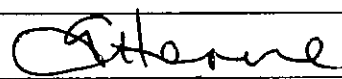
### Other optional information

|   |
|---|
| - |
|---|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                                                                                     |                                                                                      |
|-------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Signature(s)                        |  |  |
| Full name(s)                        | HELEN J. DAGGAR.                                                                    | Dr. Cullen Horne                                                                     |
| Position (eg Secretary, Chair, etc) | Trustee                                                                             | Trustee.                                                                             |
| Date                                | 24/7/22                                                                             |                                                                                      |

**Bovey Tracey Baptist Church**  
**Accounts**  
**8 December 2020 to 31 December 2021**

**Income and Expenditure**

|                            | <u>Unrestricted</u><br><u>Fund</u><br><u>£</u> | <u>Restricted</u><br><u>Fund</u><br><u>£</u> | <u>Total</u><br><u>£</u> |
|----------------------------|------------------------------------------------|----------------------------------------------|--------------------------|
| <b><u>Income</u></b>       |                                                |                                              |                          |
| General Fund               | 60,755                                         |                                              | 60,755                   |
| Restricted Funds           |                                                | 5,729                                        | 5,729                    |
|                            | 60,755                                         | 5,729                                        | 66,484                   |
| <b><u>Expenditure</u></b>  |                                                |                                              |                          |
| Ministry costs             | 25,632                                         |                                              |                          |
| Home mission               | 1,750                                          |                                              |                          |
| Mission partners           | 6,769                                          |                                              |                          |
| Mission Discretionary fund | 265                                            |                                              |                          |
| Outreach costs             | 2,502                                          |                                              |                          |
| Manse expenses             | 2,790                                          |                                              |                          |
| Chapel expenses            | 7,666                                          |                                              |                          |
| Subscriptions              | 283                                            |                                              |                          |
| Bank charges               | 146                                            |                                              |                          |
| Sundries                   | 45                                             |                                              |                          |
| Pastoral fund              | 755                                            |                                              |                          |
| Book-keeping               | 263                                            |                                              |                          |
| Administration expenses    | 8,188                                          |                                              |                          |
| Telephone and internet     | 368                                            |                                              |                          |
| Website                    | 275                                            |                                              |                          |
| Gifts                      |                                                | 5,146                                        |                          |
|                            | 57,697                                         | 5,146                                        | 62,843                   |
| <br>Net profit             | <br>3,058                                      | <br>583                                      | <br>3,641                |

**Balance Sheet**

**Fixed Assets**

|                   |         |         |
|-------------------|---------|---------|
| Property - Chapel | 250,000 |         |
| Property - Manse  | 370,000 | 620,000 |

**Current Assets**

|                           |        |         |
|---------------------------|--------|---------|
| Bank account - Current    | 78,177 |         |
| Bank account - restricted | 31,143 |         |
| Pension contributions     |        | 109,320 |

**Current liabilities**

|                        |        |        |
|------------------------|--------|--------|
| Pension fund liability | 55,500 | 55,500 |
|------------------------|--------|--------|

**Current Asset less Current Liabilities** 53,820

**Total Assets less current liabilities** 673,820

**Capital and Reserves**

Assets received from unincorporated 670,179

P & L Account 3,641

673,820

**Charity number 1192694**

**The statement of Financial Activities, Statement of Assets and Liabilities as set out relating to the year ended 31st December 2021 are approved by the BTBC Trustees**

Signed *H. J. Dagg*

Name *H. J. DAGGAR*

Trustee

Date *24/7/22*

Signed *A. H. H. H.*

Name *Dr. Gullian H. H.*

Trustee

Date *24/7/22*



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

BOVEY TRACEY BAPTIST CHURCH

On accounts for the year  
ended

31st MARCH 2022

Charity no  
(if any)

1192694 And  
1131143

Set out on pages

— (Three volumes)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

M. R. Tulett

Date:

6th May 2022

Name:

MICHAEL ROLAND TULETT

Relevant professional  
qualification(s) or body  
(if any):

(none).

Address:

7 BROADPARK, BOVEY TRACEY, DEVON  
TQ13 9DP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

(None),