



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1st	April	2023		31st	March	2024

Section A

Reference and administration details

Charity name

Pateley Bridge and Bewerley Memorial Hall CIO

Other names charity is known by

Registered charity number (if any)

1192675

Charity's principal address

The Memorial Hall, Park Road

Pateley Bridge

Harrogate

Postcode

HG3 5JS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2	Christine Skaife	Chair		Members
3	Ian Skaife	Maintenance		Members
4	Susan Marshall	Bookings Secretary	To 15/05/2023	Members
5	Neil Thompson	Health & Safety		Co-opted by trustees
6	Margaret Burton	Secretary/Vice Chair		Co-opted by trustees
7	Kirsty Hannam	Marketing & IT	To 12/09/2023	Co-opted by trustees
8	Carl Hotson	Treasurer		Members
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

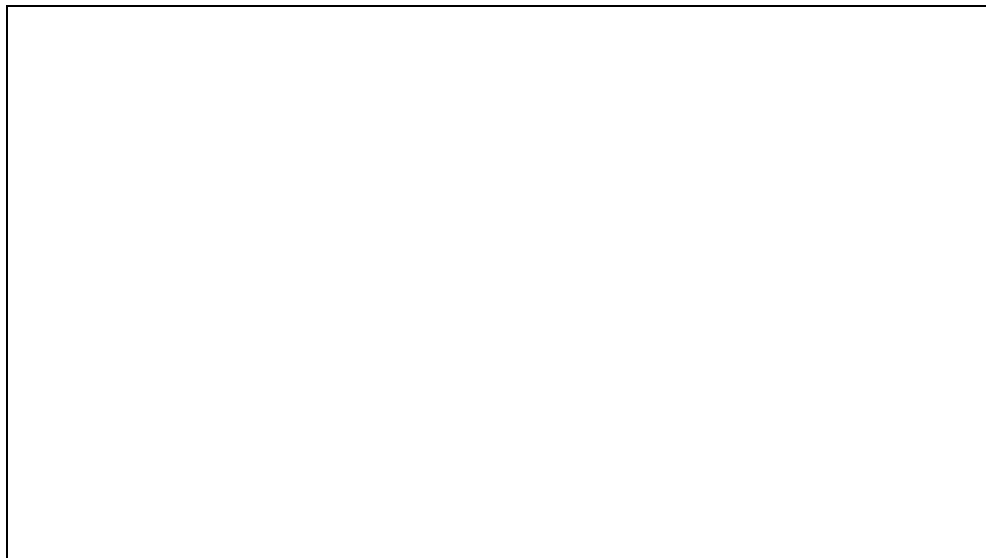
Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by Members or co-opted (elected) by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

1. Election of trustees by members at the AGM.
2. Officers elected by trustees.
3. One third of trustees to retire each year but may stand for re-election.
4. Minimum of five trustees, maximum of nine trustees.



Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is the provision and maintenance of a village hall for the use of the inhabitants of the civil parishes of Low and High Bishopside and Bewerley in North Yorkshire without distinction of political, religious, or other opinions, including use for:

1. meetings, lectures and classes, and
2. other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Hall has been maintained to a high standard with suitable facilities to provide a suitable venue for use as a community hall available for hire to local residents and other organisations.

Our long-standing events such as the Indoor Bowling, the Tuesday tea dances, our Cuppa and Cake event and the Bird Watching club are still in place and other types of events are now happening on a regular basis which is a bonus and appreciated by the community as a whole. It is hoped that other events will be encouraged by this and use the Hall as the programme of refurbishments continue to be carried out.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As a registered charity and community centre we have been applying for grants and are currently waiting to learn the outcome of those. We still had substantial outgoings in the form of insurance, maintenance, caretaker wages and utility bills.

Ultimately we are proactively looking and inviting groups to see the Hall as the place to go for all events and look forward to maintaining our financial stability whilst improvements are carried out.

Summary of the main achievements of the charity during the year

During the above period of time a great deal of work has been carried out renovating the two back rooms which had been affected by water ingress. Alongside of this a plan of refurbishment and redecoration has been put in place and works are underway. These refurbishments are normally carried out during the days that we don't have any events booked so this lessens the Hall being out of use. It is hoped that this will then encourage other groups and individuals to see the Hall as a venue to hire for more events.

Plans were also put into place to release funds by way of the sale of the garden areas at the back of the Hall. This would then fund the refurbishments and enable the Trustees to bring the Hall more up to date in terms of equipment available for use within the Hall.

Whilst the Covid pandemic has lessened as such and now presents itself as different new variants which are treated in a more manageable way due to the availability of vaccines and the population becoming better at regulating their immune response to it, we can still put precautions in place as and when required. Obviously, the use of the Hall for vaccinations has now ceased so income has dropped significantly from the previous few years

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are mainly held to cover the expected major maintenance and repair items. In particular the roof is made up of concrete tiles dating from the 1960s which have now exceeded their expected lifespan. Major expenditure in the order of £60,000 can be expected within the next 10 years

The cash reserves are held within the main current and Savings accounts and nominally amount to £37,000, which provide cover for the normal annual operating expenditure. In addition there is an asset management fund of approximately £9,500.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The trustees have no uncertainties about the charity continuing as a going concern at the present time.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C. S. Raip



Full name(s)	Christine Annette Skaife	Carl Anthony Hotson
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	24 January 2025	



Receipts and payments accounts

CC16a

For the period
from

Period start
2/1/2023

To

Period end
1/31/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hirings	5,976	-	-	5,976	7,125
Fundraising Events	1,035	-	-	1,035	2,914
Bar & Refreshments	600	-	-	600	1,143
Sundries	-	-	-	-	218
Grants	200	8,048	-	8,248	9,723
Donations	3,544	-	-	3,544	266
Interest	913	-	-	913	600
	-	-	-	-	-
Sub total (Gross income for AR)	12,268	8,048	-	20,316	21,989
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,268	8,048	-	20,316	21,989

A3 Payments					
Utilities	4,160	-	-	4,160	2,775
Maintenance	25,507	-	-	25,507	18,337
Caretaker Wages	2,055	-	-	2,055	3,354
Licences	453	-	-	453	864
Insurance	1,335	-	-	1,335	1,248
Fundraising etc	1,191	-	-	1,191	2,682
Bar and Refreshment purchases	235			235	774
Marketing Costs	66			66	
Sundries	142			142	1,563
Telephone etc	650	-	-	650	570
Website & IT	96	-	-	96	387
Legal & Bank Charges	76			76	84
Marketing Costs	-	-	-	-	832
Marketing Costs	35,966	-	-	35,966	33,470

A4 Asset and investment purchases, (see table)					
Furnishings,etc.	7,943	6,498	-	14,441	6,591

Audio/Visual Equipment	259	1,550	-	1,809	
<i>Sub total</i>	8,202	8,048	-	16,250	6,591
<i>Total payments</i>	44,168	8,048	-	52,216	40,061
<i>Net of receipts/(payments)</i>	- 31,900	-	-	- 31,900	- 18,072
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year ending	68,609	-	-	68,609	68,609
<i>Cash funds this year ending</i>	36,709	-	-	36,709	50,537

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Current Account	11,320	-	-
	HSBC Deposit Account	1,188		
	Virgin Savings Account	23,881	-	-
	Petty Cash	320	-	-
	Total cash funds (agree balances with receipts and payments account(s))	36,709	-	-
		OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Barclays Asset Management	9,550	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	

		-	
		-	
		-	

Signed by one or two
trustees on behalf of all the
trustees

Signature	Print Name	Date of approval
<i>Carl Hotson</i>	Carl Hotson	1/24/2025