CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2022 To 31st March 2023

Charity name: West End Refugee Service (CIO)

Charity registration number: 1192667

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object[s] of the CIO are (1) To advance the education of the public in general, especially in the North of England, about the issues relating to refugees and to people seeking asylum or sanctuary. (2) To advance education and relieve poverty and financial hardship amongst refugees, people seeking sanctuary and people refused asylum in the UK, and their dependents. (3) To provide facilities for training, recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities. (4) The promotion of equality and diversity for the public benefit by promoting activities to foster understanding between people from diverse backgrounds.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The CIO has not yet begun any activities. It was set up as a replacement for the unincorporated charity West End Refugee Service (reg'd number 1077601) to give it a different legal form but it has not yet been possible to effect the transfer of assets (and therefore activities) form the existing charity. The charitable activities have continued to be carried out by WERS (1077601) for the preiod of this report.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are aware of the Charity Commisison's guidance on public benefit and apply those principles to the activities of WERS (1077601). When this CIO becomes the vehicle for carrying out those activities they will have regard to that guidance in relation to the CIO.

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The charity does not make grants.
Policy on social investment including program related investment	Para 1.38	The charity does not make social investments.
Contribution made by volunteers	Para 1.38	As the charity has not yet carried out any activities, there has been no contribution from volunteers.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity is not yet operational and there have therefore been no achievements to report. All relevant achievements have been carried out by WERS (reg'd charity 1077601) which this CIO will replace.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	That charity opened a bank account with Co-operative Bank on DATE. It holds funds of £100 which was an opening balance. There has been no further movement of funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity is not yet operational and therefore does not yet have a reserves policy.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	The charity is not yet operational and has no expenditure or liabilities.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is not yet a going concern but will become one after the transfer of assets from WERS (1077601).

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Initial trustees are the same as already serving as trustees of WERS (1077601). As the trustee of WERS (1077601) changem the trustees of the CIO change accordingly. Future trustee vacancies will be filled by invitation or by advertisement and interview. There are no persons or bodies entitled to appoint trustees.

Reference and Administrative details

Charity name	West End Refugee Service
Other name the charity uses	WERS
Registered charity number	1192667
Charity's principal address	St Philips Vicarage, St Philips Close, Arthur's Hill, Newcastle upon Tyne, NE4 5JE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Les Roberts	Chair	1/4/22 – 6/12/22	
2	Tessa Sayers	Vice Chair	Chair from 6/12/22	
3	Chris Millman	Treasurer		
4	Mike Snow			
5	Miranda Lee			
6	Natalie Underwood			
7	Charity Mwaura		From 31/1/2023	
8	Georgina Wright		From 31/1/2023	
9	John Howard-Norman		From 31/1/2023	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tessa Sayers	Chris Millman
Position held if any	Chair	Treasurer

Date	19th September 2023

CHARITY COMMISSION FOR ENGLAND AND WALES

West End Refugee Service - (WERS)	1192667

Receipts and payments accounts

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For the period from	01/04/2022	To	31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Income	100 0	0	0	100	0
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total *(Gross income for AR)*	100	0	0	100	0
A2 Asset and investment sales, (see table).					
Assets and Investments	0	0	0	0	
	-	-	-	-	-
Sub total	0	0	0	0	0
Total receipts	100	0	0	100	0
A3 Payments					
Expenditure	0	0	0	0	0
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	0	0	0	0	0
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	-	-	-	-	
Sub total	0	0	0	0	0
Total payments	0	0	0	0	0
Net of receipts/(payments)	100	0	0	100	0
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	0	0	0	0	0
Cash funds this year end	100	0	0	100	0

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Cash at Bank and in Hand	100	0	0
		-	-	-
		-	-	-
	Total cash funds	100	0	0
	(agree balances with receipts and payments account(s))	OK	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Other	0	0	0
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Investment assets	N/A	0	0
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Retained Assets	N/A	0	0
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Liabilities	N/A	0	0
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Christopher Millman	
	Tessa Sayers	

Notes to the Receipts and Payment Accounts for West End Refugee Service - Registered Number: 1192667

For the period from	01/04/2022	To	31/03/2023

In accordance with he Charitable Incorporated Organisations (General) Regulations 2012 the following information is given by way of a note: a) particulars of any guarantee given by the CIO, where any potential liability under the guarantee is outstanding at the date of the statement of assets and liabilities - **None**; and b) particulars of any debt outstanding at the date the statement of assets and liabilities which is owed by the CIO and which is secured by an express charge on any of the assets of the CIO - **None**.