



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st Oct 2022
Period end date

Period start date To

30th Sept 2023

Charity name: Waveney Heritage

Charity registration number: 1192646

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To undertake activities which benefit the community, to include: Waveney Valley History and Heritage, Educational talks and presentations, Historical artefacts.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Events, talks, study and studio facilities, meeting places, tuition, archive and museum.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have due regard of the guidance issued by the Charity Commission on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Volunteers are essential to making our Charity a successful enterprise. They spend many hours each month on the essential activities required in meeting our objectives. Without them we would be nothing.
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We operate two museums, one documenting local history and the other on technology in the wider community. The Craft Fairs, Garage Sales and BBQ's allow the local community to be involved. The building provides a meeting space and indoor activities area as well as providing facilities for local groups such as the River Waveney Trust and the Waveney Volunteers for Nature as well as being the official meeting venue for the local Parish Council. The outdoor space around the building have been turned into a wildlife garden.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We are still recovering from the Covid pandemic and the 200% increase in our energy costs are not helping. However, we still have capital reserves and recovery will be achieved.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As we have a full maintaining lease on the premises it would be very short sighted to do otherwise.
Amount of reserves held	Para 1.22	ca £12,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By invitation from the Trustees having due regard to the applicant qualifications in regard to the specific activities expected of that Trustee position.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	As relevant and agreed by the current Trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Waveney Heritage
Other name the charity uses	
Registered charity number	1192646
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Graham Moore	Chair		The Trustees
2	Mary Thompson	Treasurer		The Trustees
3	Jill Edwards	Secretary		The Trustees
4	Janet Moxham			The Trustees
5	Chris Parkin			The Trustees
6	Robin Twigge			The Trustees
7	Anthony Scott-Robinson			The Trustees
8	Chris Weight			The Trustees
9				
10				
11				
12				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
n/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
n/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	n/a	

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	Mary Thompson
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Full name(s)

Graham Moore	Mary Thompson
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Position (eg Secretary,
Chair, etc)

Chair	Treasurer
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Date

28 th July 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Waveney Heritage

No (if any)
1192646

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st Oct 2022

To

Period end date
30th Sept 2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Rental	810	-	-	810	-
Events	3,290	-	-	3,290	-
Solar Panel Feed In	984	-	-	984	-
Membership	377	-	-	377	-
Donations	1,161	-	-	1,161	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,622	-	-	6,622	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,622	-	-	6,622	-
A3 Payments					
Utilities	2,575	-	-	2,575	-
Rents	500	-	-	500	-
IT	325	-	-	325	-
Maintenance	267	-	-	267	-
Insurance	1,555	-	-	1,555	-
Events Costs	919	-	-	919	-
Office Supplies	531	-	-	531	-
Misc	785	-	-	785	-
	-	-	-	-	-
Sub total	7,457	-	-	7,457	-
A4 Asset and investment purchases, (see table)					
Furniture	1,497	-	-	1,497	-
	-	-	-	-	-
Sub total	1,497	-	-	1,497	-
Total payments	8,954	-	-	8,954	-
Net of receipts/(payments)	- 2,332	-	-	- 2,332	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,863	-	-	17,863	-
Cash funds this year end	15,531	-	-	15,531	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank	15,474	-	-
	Coop Bank	57	-	-
		-	-	-
	Total cash funds	15,531	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Graham Moore	7/23/2024	