



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **5th December 2022** Period start date
To **5th December 2023** Period end date

Charity name: **Woodfield Animal Sanctuary**

Charity registration number: **1192645**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a sanctuary for animals abandoned, mistreated, subject to cruelty and to raise funds for their care and rehabilitation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To Rescue and rehabilitate and rehome animals, To maintain a clean environment. To provide food, water, shelter, vet care and kindness. A castration program to stop indiscriminate breeding for feral ponies Education for the public regarding Animal welfare
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes. All trustees have read and received a copy of the guidance from the Charity Committee

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	Volunteers are essential to the sanctuary without them we could not continue our work. Volunteers provide help with animal care and organisation of open days
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	We have rescued over 20 horses and ponies this year due to Covid it has been a difficult year. All of which would not have survived without the charity's intervention. We run and continue to run a castration program for feral ponies that are on local commons. This prevents indiscriminate breeding and suffering of these animals. We engage with the community to educate and encourage them to participate in animal welfare and rescue. We rehabilitate and rehome where possible. We have adults with special needs that come to enjoy the therapeutic benefit of being with the horses and ponies.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		We have two opens days every year to allow the public to see what goes on at Woodfield and how we operate. Regular talks are provided to local schools and other communities to highlight animal welfare.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To pay expenses eg vet fees, animal fees, suppliers
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Public donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Increase in costs of feed and number of animals needing vet intervention.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Governing Document, Deed of Trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated charity
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Every trustee has been appointed by resolution at a properly convened meeting. Trustees are appointed according to their skills, knowledge and experience needed in order for the charity to run effectively

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Woodfield Animal Sanctuary
Other name the charity uses	
Registered charity number	1192645
Charity's principal address	Woodfield House Welshmoor, Llanrhidian, Swansea SA3 1EX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Roberta Bartington	CEO		
2	David Wallis	Secretary		
3	Helen Camm			
4	Alyson Edwards			
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Richard	Wallis
Position (eg Secretary, Chair, etc)	Secretary	
Date	11/11/2024	

Receipts and payments accounts

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For the period from	06/12/2022	To	05/12/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	178,627	-	-	178,627	134,137
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	178,627	-	-	178,627	134,137
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	178,627	-	-	178,627	134,137
A3 Payments					
Accountancy	600	-	-	600	2,481
Advertising	23	-	-	23	1,991
Animal feed	85,536	-	-	85,536	57,701
Council Tax	4,000	-	-	4,000	-
Electric	1,500	-	-	1,500	-
Equipment, farm repairs & supplies	10,532	-	-	10,532	8,023
Insurance	1,988	-	-	1,988	2,615
Motor	7,377	-	-	7,377	7,207
Other animal costs	8,716	-	-	8,716	7,199
Printing, stationery & software costs	1,442	-	-	1,442	747
Sundry	263	-	-	263	69
Telephone	3,157	-	-	3,157	556
Vet costs	21,352	-	-	21,352	13,555
Casual Wages	32,700	-	-	32,700	36,276
Other costs	1,360	-	-	1,360	36
Open day & event costs	2,418	-	-	2,418	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	182,964	-	-	182,964	138,456
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	182,964	-	-	182,964	138,456
Net of receipts/(payments)	- 4,337	-	-	- 4,337	- 4,319
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,324	-	-	10,324	-
Cash funds this year end	5,987	-	-	5,987	- 4,319

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	3,018	-	-
	Cash	2,969	-	-
		-	-	-
	Total cash funds	5,987	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Plant & machinery	Unrestricted	2,100	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of	WOODFIELD ANIMAL SANCTUARY		
On accounts for the year ended	5 DEC 2022 → 5 DEC 2023	Charity no (if any)	1192645
Set out on pages			

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

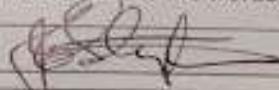
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:  Date: 5 / 2 / 2025

Name: JEREMY STEPHENS

Relevant professional qualification(s) or body (if any): Open University Diploma Certificate in Management and Financial Accounting

Address: 6 WENTWORTH CRESCENT
MAWDS SWANSEA SA3 5HT

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see GC32. Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Gross income of the charity is less than £250,000, and as such an independent audit is not required, but and examination of records and accounts upon examination, it can be confirmed that:

- (1) Accounting records are being kept
 - (2) The accounts report agrees with the records kept
 - (3) The format and content of the accounts report is representative of the activities of the charity.
- Upon examination of the records and accounts, there are no matters of concern.