

Marwick Hall
School Lane, Puttenham, GU3 1AS

marwickhall@gmail.com

Marwick Hall 2023/2024 Chair's Report

The Marwick Hall continues to be a central point for Puttenham Village, with community events held, as well as private hire for birthday parties and societies. It is used exclusively by Puttenham Infant School Monday to Friday, 8.30am - 3.15pm during term time.

The period between April 2023 and March 2024 has brought about significant change for the Hall. After many years of service, the previous committee members have all (but one!) stepped back from their roles, with new members taking over. We are currently a team of five, with a new Chair and Treasurer in place.

We must acknowledge and thank Patrick and Caroline Yarnold, Margaret Forwood and John Webster for their many years of service to the hall, and therefore Puttenham Village. The time and dedication they have given has been invaluable and the sense of community they demonstrated really is second to none. As a new committee, we have big boots to fill to ensure the smooth and safe running of the hall but are grateful for the guidance Jackie Webster continues to provide, until we find our feet and recruit another member to the committee.

Puttenham School is also going through some changes, by joining a local Multi-Academy Trust to benefit staff and pupils alike and ensure the long term viability of this small village school. As our main hirer, we have been liaising with the Good Shepherd Trust and can happily report that a new contract has been agreed, to be in place from 1st May 2024.

We continue to receive bookings for evenings and weekends, and although not inundated with enquiries we do have a steady stream. We will be looking to drive more awareness locally of the hall as a village asset and discuss what is needed/can be done to really best serve the community.

We were fortunate to benefit from a generous donation from Puttenham Bonfire which we are using to look at WiFi installation in the hall (as currently it is a signal deadzone).

We have struggled this year with the cost of energy over the winter - in particular the gas bills. We are therefore increasing the hire fee modestly from 1st April to try and cover these increases. We are also looking at ways to reduce the outgoing spend on heating.

We look forward to bedding in further as a committee, progressing the plans we have discussed and maintaining the hall to the best of our ability.

Caty Goodwin
Chair 2023/24

DRAFT

CIO Number: 1192635

THE MARWICK HALL PUTTENHAM CIO

**ACCOUNTS FOR THE YEAR ENDED
31 MARCH 2024**

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**THE MARWICK HALL PUTTENHAM CIO
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024**

	2024		2023 (i)	
	£	£	£	£
INCOME				
Hall lettings	16,716		10,725	
Interest received	1,118		91	
Donations	600		150	
		<u>18,434</u>		<u>10,966</u>
EXPENDITURE				
Heating and lighting	8,398		5,295	
Cleaning and materials	5,401		3,735	
Insurance	1,281		778	
Repairs and renewals	959		1,210	
Rates and water	736		408	
Fire and gas safety	609		522	
Gardening	410		386	
Performing rights	162		115	
General expenses	85		5	
Legal fees	-		3,521	
Hall decoration	-		2,900	
		<u>(18,041)</u>		<u>(18,875)</u>
Net income/(expenditure) before depreciation and grants		393		(7,909)
Capital grants received	2,240		1,493	
Depreciation for the year	(5,829)		(3,887)	
		<u>(3,589)</u>		<u>(2,394)</u>
NET EXPENDITURE FOR THE YEAR		(3,196)		(10,303)

(i) The prior year contains activity from 2 August 2022 to 31 March 2023.

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**THE MARWICK HALL PUTTENHAM CIO
BALANCE SHEET
AS AT 31 MARCH 2024**

	NOTE	2024		2023	
		£	£	£	£
FIXED ASSETS					
Marwick Hall - at net book value	2		67,792		70,185
Furniture, fixtures and fittings	3		2,957		6,393
			<u>70,749</u>		<u>76,578</u>
CURRENT ASSETS					
Lloyds deposit account		47,756		17,737	
Lloyds current account		3,338		1,127	
Debtors	4	334		531	
Lloyds fixed term deposit - one year		-		30,000	
		<u>51,428</u>		<u>49,395</u>	
CURRENT LIABILITIES					
Creditors: due within one year	5	(6,260)		(5,559)	
		<u>(6,260)</u>		<u>(5,559)</u>	
NET CURRENT ASSETS			45,168		43,836
LONG TERM LIABILITIES					
Deferred capital grants	6		-		(1,301)
NET ASSETS			<u>115,917</u>		<u>119,113</u>
ACCUMULATED FUND					
Balance brought forward/transferred			119,113		129,416
Net expenditure for the year			(3,196)		(10,303)
			<u>115,917</u>		<u>119,113</u>
Balance carried forward					

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**THE MARWICK HALL PUTTENHAM CIO
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

- 1 In the prior year, a general vesting declaration dated 2 August 2022 enacted a resolution signed by the Trustees of The Marwick Hall, Puttenham (registered number 305092) to transfer the Marwick Hall, all cash, and other loose assets and chattels to The Marwick Hall Puttenham Charitable Incorporated Organisation ('CIO'). Prior year income and expenditure figures therefore represent activity from 2 August 2022 to 31 March 2023.

2 COST OF MARWICK HALL	£
Cost of Hall as at 1 April 2023 and 31 March 2024	162,521
Accumulated depreciation as at 1 April 2023	(92,336)
Depreciation charge for the period	(2,393)
Accumulated depreciation as at 31 March 2024	(94,729)
Net book value of Hall as at 31 March 2024	67,792

In accordance with generally accepted accounting principles, the remaining cost of the Hall is being depreciated over its estimated useful life which, for accounting purposes, was increased to 30 years from 2 August 2022.

3 FURNITURE, FIXTURES AND FITTINGS	£
Cost as at 1 April 2023	47,868
Accumulated depreciation as at 1 April 2023	(41,475)
Depreciation charge for the year	(3,436)
Accumulated depreciation as at 31 March 2024	(44,911)
Net book value of Furniture, Fixtures & Fittings as at 31 March 2024	2,957

Depreciation is provided at 10% per annum on cost in order to write off the cost of each asset over its estimated useful life.

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**THE MARWICK HALL PUTTENHAM CIO
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024**

4	DEBTORS	NOTE	2024	2023
			£	£
	Hall letting		200	220
	Prepayments		134	311
			334	531
5	CREDITORS: DUE WITHIN ONE YEAR		2024	2023
			£	£
	Lettings received in advance		3,068	2,756
	Light and heat accrual		1,869	563
	Deferred grants	6	1,301	2,240
	Other accruals		22	-
			6,260	5,559
6	LONG TERM LIABILITIES		2024	2023
			£	£
	Deferred grants		-	1,301

Deferred grants represent monies received towards kitchen improvements and the purchase of new radiators and boiler. The grants are released over the useful life of the assets to which they relate.

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF THE MARWICK HALL PUTTENHAM CIO
FOR THE YEAR ENDED 31 MARCH 2024**

I report to the trustees on my examination of the accounts of The Marwick Hall Puttenham CIO for the year ended 31 March 2024, which are set out on pages 1 to 4.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008, other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R C M Saunders ACA
116 The Street
Puttenham
Guildford
Surrey

xx November 2024