

**Minutes of the Lyncombe Lodge RDA Group Trustees' meeting
at Fourwinds, Dinghurst Road, Churchill, Thursday 7 September 2023**

Present: Stella Dales, Kate Elgood, Heather Fuller, Jane Gunn and Jane Tomlinson

Apologies: Colette Davidson and Venetia Kenny-Herbert

Minutes of the meeting held on 1 September 2022

It was proposed that that these minutes should be taken as read and agreed.

Matters arising:

Nothing

Trustees

It was felt that, considering the size of our Group, we have sufficient Trustees at the moment.

Clients

1st Group

4 clients

2nd Group

3 clients

There are a possible two clients waiting, neither of whom have ridden before. It was agreed that the girl should be invited to come and be assessed.

An advertisement for extra volunteers has gone out this month in Axbridge, Banwell, Churchill and Winscombe Parish magazines ... no replies as yet.

Trustees' annual checklist

This was completed. The original will be kept on group files and a copy sent to National Office.

Group formation

There had been talk of the two groups being altered but it was considered that this would not be practical and that they worked well at the moment.

Any other business

A Trustees' report will be prepared to be attached to the group accounts that need to be uploaded to the Charity Commission website.

The Group has a Complaints Procedure in case any parent (or volunteer) wishes to object about anyone/thing.

Income and Expenditure for Lyncombe Lodge Group of Riding for the Disabled Charity
Number 1192614
Financial Year April 2022 to 31 Mar 2023

c/f from year ended 31 Mar 2021 current a/c £1383.27 Deposit a/c 30016084 £1337.74

Income

Current a/c

session 22/23	2420.00
session c/f 21/22	290.00
Entry fees	60.00
Uniform	46.40
Donations	168.36
Xmas card c/f 21/22	5.00
Lottery	374.50
Overpayment	<u>70.00</u>

Total 3434.26

Restricted

Bursary Now considered unrestricted

Deposit a/c

0

Total 3434.26

Debtors (Income invoiced 23/23 received 23/24)

Session fees 160.00

Expenditure

Current a/c

Facility 22/23	1642.50
Facility c/f 21-22	390.00
Entry fees	60.00
Memb & Ins	460.00
Donation distrib	60.83
Equip	71.09
1st aid cse	<u>18.00</u>

Total 2702.42

Deposit a/c

0

Total 2702.42

Creditors (Spend 22/23 cashed 23/24)

Facility 277.50
 Redress overpayment 70.00

Total 31.3 current 1383.27 c/f 21-22

plus 3434.26

minus 2702.42

2115.11

Total available 1337.74

31.3 deposit a/c