



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st April 2022** To **31st March 2024**

Charity name: Monmouthshire Meadows Group

Charity registration number: 1192542

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the conservation, protection and improvement of hay meadows, grasslands and unimproved pastures in the wye valley and elsewhere in Monmouthshire so as to conserve and restore the diversity of plant and animal species native to that environment, in particular but not exclusively, by facilitating and prompting the management of those lands consistent with that purpose.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Managing the owned and leased land as per the objectives above. Providing information, advice and training to the membership and others to enable them to manage their land appropriately. Promoting our aims to the general public through publications, attendance at public events and other awareness-raising activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I confirm that the trustees have had regard to the Charity Commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	

Contribution made by volunteers		
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	1. Open days at Trostrey and Gwehelog Open days provide an opportunity for the public to engage and learn more about meadows and how they can identify wildflowers and manage their own land for biodiversity. 2. Reserves - Wet Meadow, Kingcoed and Ida's meadow These sites are open to the public and are exemplars on managing grassland to improve biodiversity. Wet Meadow is used by the local school as part of their Forest School. 3. Surveys of over 30 sites Surveys provide an opportunity for 1:1 advice on wildflower identification and detailed grassland management 4. Courses • Plant identification • Grassland fungi identification (with Gwent Wildlife Trust) • Scything 5. Meetings and talks Spring AGM included a talk on managing meadows for invertebrates Autumn meeting included a talk on conservation grazing 6. Outreach We attended a number of events locally to engage with the public on our work, including Wye July, ACE Climate Festival and Monmouth Seed Swap and the Chepstow Walking Festival 7. Grassland Fungi book The 2nd edition of this popular guide was produced. It is available at our events and through the Natural History Booksellers

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Very good.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case there is a need to purchase land in order to protect and conserve a valuable wildlife site, as we have done in the past
Amount of reserves held	Para 1.22	£50,000
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Grants and membership donations
Investment policy and objectives including any social investment policy adopted	Para 1.46	An amount of our funds are invested in a higher interest savings account
A description of the principal risks facing the charity	Para 1.46	As a small organisation our main risk is loss of key trustees with pivotal roles in providing surveys, volunteering at events, and

		volunteering on our reserves
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election annually by membership

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	As per CC guidance.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	MMG works closely with Gwent Wildlife Trust and with the Wye Valley Area of Outstanding Natural Beauty. We are members of the Monmouthshire Local Nature Partnership
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Monmouthshire Meadows Group
Other name the charity uses	
Registered charity number	1192542
Charity's principal address	Lower Pantygoida, Abergavenny NP7 8TH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephanie Tyler	Honorary President		
2	Stephanie Poulter			
3	Rachel Morgan	Chairperson		
4	Pamela Manfield	Minutes Secretary		
5	David Llewellyn	Treasurer		
6	Richard Coates			
7	Marilyn Dunkelman	Membership Secretary		
8	Judith Carruthers			
9	Clare Adamson			
10	Maggie Hamlen	Membership assistant		
11	Teona Dorien Smith			
12	Clare Catto			
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

SKJones

D J Llewellyn

Full name(s)

Sally Jones

David Llewellyn

Position (eg Secretary,
Chair, etc)

Chairman (as of 3rd September
2024)

Treasurer

Date

12th December 2024

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Charity Commission Annual Return 2024

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MONMOUTHSHIRE MEADOWS GROUP
Charity registration number: 1192542

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2024.

PART A - Charity information

Financial period

Financial period start date

01/04/2023

Financial period end date

31/03/2024

Income and spending

Income £

£ 11,748

Spending £

£ 10,480

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

1

Value of grants from government

What was the total value of the grants received from central government or a local authority during the financial period for this return?

£ 3,218

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 5,418

Charitable activities

£ 2,284

Other trading activities

£ 2,451

Investments

£ 720

Other

£ 875

Grantmaking

Is grant making the main way your charity carries out its purposes?

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 5,000

Other organisations that are not charities

£ 0

Grant recipients related parties

Are any of the grant recipients related parties to the charity?

No

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

☒ e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Address Line 1

Lower Pantygoida

Address Line 2

Llantilio Crossenny

Address Line 3

ABERGAVENNY

Address Line 4

Gwent

Address Line 5

Postcode

NP7 8TH

Country

Charity Headquarters address

Address Line 1

Lower Pantygoida

Address Line 2

Llantilio Crossenny

Address Line 3

ABERGAVENNY

Address Line 4

Gwent

Address Line 5

Postcode
NP7 8TH
Country

Membership type

Is your charity part of a wider group structure with a parent body and subsidiary bodies?
no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity
0
People were on fixed-terms contracts with your charity
0
Self-employed people were working for your charity
0

Governance policies

Internal charity financial controls policy and procedures
Yes
Safeguarding policy and procedures
Yes
Financial reserves policy and procedures
Yes
Complaints policy and procedures
Yes
Serious incident reporting policy and procedures
No
Internal risk management policy and procedures
No
Trustee expenses policy and procedures
No
Trustee conflicts of interest policy and procedures
No
Investing charity funds policy and procedures
No
Campaigns and political activity policy and procedures
No
Bullying and harassment policy and procedures
No
Social media policy and procedures
No

Engaging external speakers at charity events policy and procedures

No

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

No

External risk and impact

Donations

Unknown/No Change/Not Applicable

Other income - grants

Unknown/No Change/Not Applicable

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Unknown/No Change/Not Applicable

Expenditure on overheads

Unknown/No Change/Not Applicable

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities

Unknown/No Change/Not Applicable

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Unknown/No Change/Not Applicable

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

5

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or

- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made