

The Terrys Cross Trust

Charity registration number: 1192535

Company number 12522456



Annual report and Financial Statements for the year ended 30 April 2024

Chairman: The Rev'd Christina Bennett

Independent Examiner: Mrs H Preece CIMA (Associate)

Bankers: National Westminster Bank plc, Horsham
CCLA London

CONTENTS

Administrative Information	3
Structure, Governance and Management	4
Safeguarding, Health and safety and Data Protection (GDPR)	5
Aim and Purposes	5
Objectives and Activities	6
Achievement and Performance	6
Review of the Year	7
Financial Review	9
Future Plans	10
Accounts	11



The Terrys Cross Trust

Administrative Information

The Terrys Cross Trust was established as a registered Charity in 1992 to take over the operation of the House and flats from the Chichester Diocesan Housing Association. In 2020 a Company (with the same name) Limited by Guarantee was formed to take over from the original Trust. The Charitable Company is registered with the Charity Commission and from 1st June 2021 took over the operation of the Registered Care Home at Terrys Cross House. There are also 6 flats for independent living: 4 in Bramwell Lodge adjoining the House and 2 in the Gatehouse.

Correspondence Address: Terrys Cross House, Brighton Road, Woodmancote, Henfield, West Sussex BN5 9SX

The Charitable Company is registered with the Charity Commission (registration number 1192535) and with Companies House Company No 12522456

On 1st June 2021 the Charitable Company became the registered provider with the Care Quality Commission for Terrys Cross House. The Location ID is 1-10964408014.

President: The Bishop of Chichester

Trustees and Directors:

The Revd Christina Bennett (Chairman)
Mr Geoffrey N Burton (Treasurer)
The Revd Paul Doick (resigned 23rd April 2024_
Mr Martin Craven
Mrs Juliet Strange (Secretary}
Ms Lisa Williamson
Mr Andrew Peel
Mrs Karmel Lawton
Mr Ian Henham

Registered Manager: Miss Lynn Knowelden



Structure Governance and Management

The Terrys Cross Trust is a Company Limited by Guarantee and was formed on 1st April 2020. It was registered with the Charity Commission in December 2020. It became registered provider with the Care Quality Commission on 1st June 2021, when the Charitable Trust was deregistered. It operates from Terrys Cross House under a Lease (21 years from 1 June 2013) from the Diocese of Chichester at an annual peppercorn rent. The House was first registered with the Care Quality Commission in 2015. The original Trust was set up to provide accommodation for retired clergy, missionaries and their dependants. Applications are now open to all, but accommodation and care for retired clergy and missionaries and those associated with the Church of England are given priority.

The Trustees/Directors, with the Registered Manager, plan and oversee the care of the residents in the House and the management of the House and Flats.

New Directors/Trustees are appointed by the existing Directors/Trustees.

During The period 1st May 2023 to 30th April 2024 the Directors/Trustees met six times. All meetings took place at Terrys Cross House, except the June 2023 meeting which was by Zoom for the purpose of approving the documents for the loan from The Charity Bank (for funds to renew the roof)

The Directors/Trustees confirm that in accordance with their duties as stated in section 17(5) of the 2011 Charities Act, guidance provided by the Charity Commission in regard to public benefit has been considered.



Day to day management of the House and Flats is conducted by the Registered Manager who consults the Chairman, Treasurer and other trustees about any immediate decisions that need to be made.

Hyde Housing own and manage eight retirement bungalows (shaded on the plan) which lie within the curtilage of Terrys Cross House.



Safeguarding, Health and safety and Data Protection (GDPR)

The Directors/Trustees, the Registered Manager and the Staff recognise the duty of care that they have towards the residents in the House and Flats; the protection of vulnerable adults is taken very seriously.

Disclosure and Barring Service (DBS) checks are carried out for all staff before they commence working at the House and are renewed as necessary. The staff undertake safeguarding training as part of their induction and renew this annually. The Directors/Trustees, too, have DBS checks and are aware of the Trust Safeguarding Policy. Safeguarding concerns would be reported to the Registered Manager and/or the Chairman.

The Registered Manager and care staff keep the residents' Care Plans up to date and carry out appropriate risk assessments as necessary. There is an electronic Care Plan system.

The appropriate weekly and monthly Health and Safety checks are carried out and any work required is attended to.

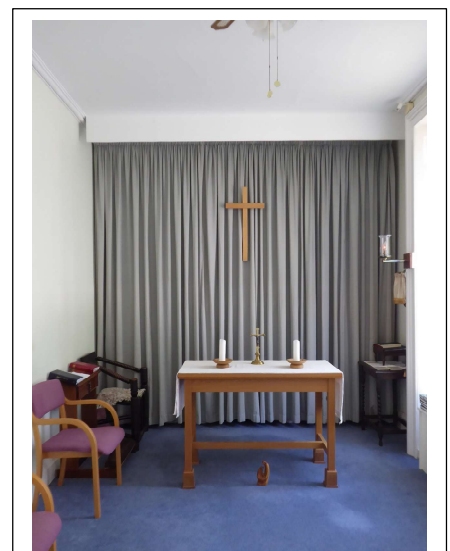
The Directors/Trustees and the Registered Manager regularly review the Safeguarding, Health and Safety and Data Protection (GDPR) Policies.

Aim and Purposes



The Directors/Trustees, with the Registered Manager, share the responsibility for delivering care to the residents of the House. The Trustees are also responsible under the terms of the Lease for the maintenance and repair of the buildings (The House, Bramwell Lodge, The Gatehouse and the garages) together with the upkeep of the grounds. In 2023, the Lease was extended until 2055.

The Directors/Trustees also ensure that the Parish clergy (and retired clergy with permission to officiate) celebrated Holy Communion weekly on Thursdays in the Chapel on the ground floor of the House. The Parish clergy also provide Pastoral Care for the residents and staff.



Objectives and Activities

The Directors/Trustees, Registered Manager and staff are committed to caring for the residents in the House with respect and dignity. They also, when necessary, support those who live in the flats. Each resident shares with the Manager the writing and updating of his or her Care Plan.

Residents' families and friends are welcome to visit at any time. Some of those who live in the flats and in the neighbouring Bungalows (Hyde Housing) like to come into the House for Chapel services and/or Sunday lunch and are made very welcome.

Covid also curtailed the monthly talks which are arranged by the Manager in consultation with the residents. It is hoped to resume these as regular events. The King's Coronation was celebrated and most of the residents watched it together on TV .

In December residents and staff were delighted to hold their Christmas party to which families, friends, Directors/Trustees and local residents were, invited.



Achievement and Performance

For most of the year all nine rooms in the House and the four flats in Bramwell Lodge were occupied.

The upper flat in the Gatehouse became vacant in January 2023. It was decided that it would not be relet until the work to the roof on the House was completed.

Weekly celebrations of Holy Communion were held in the chapel. The Revd Paul Doick (incumbent) The Revd Heather Wilkin (assistant curate) and The Revd Christina Bennett each presided at these during the year. Several of the residents regularly attend these services. The clergy take Communion to their rooms for any not able to get to chapel if they wish this.

Residents and staff enjoy the atmosphere and ethos of Terrys Cross.

Comments

'patience, kindness and loving care over many years spent at Terrys Cross'.

Friend of a resident

"Firstly and most importantly, I cannot thank you, Jo and the team for the incredible care shown towards Bill over the last six years. We could not have been luckier finding Terrys Cross and the compassion and love shown to him by everyone will stay with me for the rest of my days."

Nephew & next of kin of a resident



The latest CQC Report, dated 27th August 2022, graded the House GOOD in all five categories (Safe, Effective, Caring, Responsive and Well-led). The report can be read on the Trust's website www.terriscross.co.uk

Review of the Year

- **Residents**

During the year most rooms in the house were occupied. Following the death of a resident in May 2023 and the departure to a Nursing Home of another resident in January 2024, their rooms became vacant. They were cleaned and refurbished. Both were then re occupied. At 30th April 2023 no rooms were vacant

In Bramwell Lodge, the two one-bedroom flats and the two studio flats were all occupied until March 2024 when one tenant moved out. The flat required refurbishment but will be let shortly

The occupant of the ground floor flat in the Gatehouse has been there for some years. The upper flat was let again from January 2024.

- **Staff**

Lynn Knowelden (appointed as Registered Manager in August 2018) continues to manage the House and Flats most efficiently. It is due to her efforts and those of the other staff that the House achieved the GOOD CQC

inspection report in August 2022. The Directors/Trustees are very grateful to Lynn and all the staff for their hard work and for their continued care and respect for the residents

Jo Gaston continues her role as Senior Carer. With Lynn she ensures that new members of staff receive a full induction following their appointments.

Carers. At 30th April 2024 there were six additional Care staff all of whom have NVQ level 2 or 3. One is working towards level 4. There are Care staff on duty 24/7. All new staff have a two week induction which gives them time to get to know the residents and staff. The Care Certificate is part of this induction.

Cooks There are two part-time Cooks

Housekeeper The Housekeeping is done very efficiently by a Cleaning Company.

COVID-19

We are no longer required to test regularly for Covid

There have been no cases of Covid (either staff or residents) since March 2022.

- **The Life of the House**

Weekly Celebrations of Holy Communion took place in the chapel. Residents appreciate this and the pastoral care provided by the clergy.

The Manager, in consultation with the residents, hoped to resume arranging monthly talks followed by tea. This has not yet been possible. In the past, these talks were given by residents and others.

Two of the residents have their own cars; others use the bus to travel, when appropriate, to Henfield, Horsham, Burgess Hill or Brighton. Until her health deteriorated and she moved away (needing nursing care) one resident attended Church in Henfield each Sunday, being given a lift by a neighbour. All make use of the gardens and grounds.

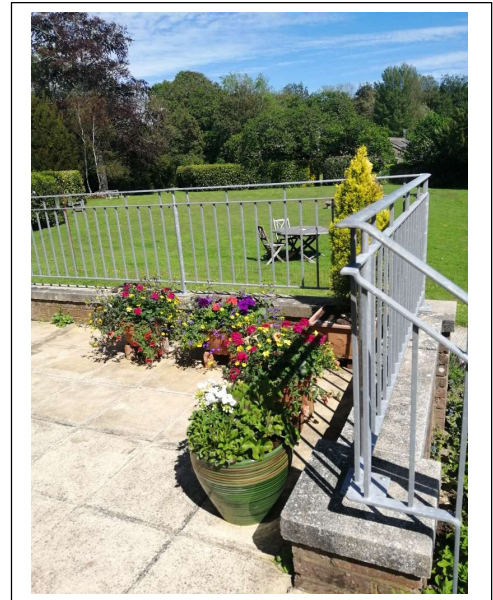
During the year residents from the Hyde Bungalows were able to join the House residents for Sunday lunch.

There was a Christmas party for residents, staff, trustees, families and neighbours. The Henfield Church choir came to lead the singing of Christmas carols

- **Property Maintenance**

The grounds are maintained by gardeners on an annual contract. General Maintenance of the House and Flats was carried out throughout the year

During the summer of 2023 the roof was, at last renewed. This work took several months but was accomplished with minimal disruption to the residents. staff and neighbours. Work was also done to remove asbestos from the cellar including the boiler room.



Financial Review

The financial statements have been prepared in accordance with applicable Charity Law, Financial Reporting Standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities SORP (FRS102), effective 1st January 2015.

Income and expenditure

The incoming resources for the year amounted to £398,810 (compared to £378,567 in the previous year) and with expenditure of £415,201 (£346,472 in 2022-23) resulted in a deficit of £16391

Loan

A loan of £300,000 was obtained from the Charity Bank to help pay for the renewal of the roof and associated works. This is secured by a charge on the Lease and 9with the consent of the Diocese of Chichester) on the Freehold of the property.

Reserves Policy

The Directors/Trustees have established a policy whereby the rent from one room should be held in a sinking fund specifically for major repairs (at 30 April 2024 this was £48,852. The policy that unrestricted funds should be equal to at least 2 months of normal operation costs is being increased to 6 months, but it will take time to achieve this. The actual reserves at 30th April 2024 are £1234,876.

Risk Review

The Directors/Trustees have conducted a review of risks and have put in systems and taken action to mitigate any risks and have public liability cover. During 2024/25 the Directors/Trustees will continue to undertake a comprehensive review of risks and will complete a new Risk Register

Future Plans

Publicity

The Directors/Trustees updated the website in 2021. The Advertisement in the Parish Magazine and in The Diocesan Magazine were also updated. A new leaflet/brochure is being prepared.

Building Maintenance

As stated above the roof has now been renewed.

When a room in the House becomes vacant it is redecorated before being re-occupied. The programme of converting the bathrooms to wet rooms was continued.



THE TERRY'S CROSS TRUST

Charity Registration No. 192535

Company Limited by Guarantee

Company Number 12544256

DIRECTORS ACCOUNTS

FOR THE YEAR ENDED 30TH APRIL 2024

THE TERRY'S CROSS TRUST

CONTENTS

	Page
Income and expenditure Account	1
Balance Sheet	2
Notes to the accounts	3-4

THE TERRYS CROSS TRUST
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30th April 2024

	Notes	Unrestricted funds	Designated Fund	Total 2024	Total 2023
<u>Incoming resources</u>					
Donations	2	3,699		3,699	11,694
Residential care income	3	379,906		379,906	347,721
Hyde Martlet contribution	4	5,836		5,836	5,758
Grants and Other Income		6,000		6,000	10,970
Investment income		3,370		3,370	2,424
Total incoming resources		398,810		398,810	378,567
<u>Resources expended</u>					
Staff costs including agencies	5	272,674		272,674	233,041
Food and household sundries		25,687		25,687	19,939
Health & Safety		6,585		6,585	10,523
Heat, light		21,516		21,516	25,718
Garden and sewage plant		12,306		12,306	11,517
Maintenance and repairs		25,904	1,250	27,154	50,575
Insurance, adverts and administration		18,894		18,894	15,909
Council Tax	6	1,516		1,516	1,448
Interest Paid		13,652		13,652	0
Depreciation		15,218		15,218	17,218
Total resources expended		413,951	1,250	415,201	385,887
Net incoming resources before transfers		(15,141)	(1,250)	(16,391)	(7,320)
<u>Transfers</u>					
Gross transfers between funds	1.4	0	0	0	0
Net movement in funds		(15,141)	(1,250)	(16,391)	(7,320)
Fund balances at 1 May 2023		92,415	48,852	141,267	148,587
Fund balances at 30 April 2024		77,274	47,602	124,876	141,267

THE TERRYS CROSS TRUST

BALANCE SHEET

AS AT 30th April 2022

	Notes	2024 £	2023 £
Fixed Assets			
Buildings			
Roof Renewal - cost	7	348,423	0
- depreciation		0	
		348,423	0
Furniture and fittings - cost	8	80,743	76,583
- depreciation		(41,607)	(26,889)
		39,136	49,694
Computer Equipment - cost		754	754
- depreciation		(669)	(417)
		85	337
Company Set-up Costs	9	5,834	5,834
- depreciation		(5,834)	(5,586)
		0	248
Plant and Machinery - cost		21,323	
- depreciation		0	
		21,323	0
		408,967	50,279
Current Assets			
Prepayment / debtors		8,826	3,149
Cash at bank and in hand	10	63,876	127,141
Creditors: amounts falling due within one year		(27,395)	(13,827)
Net current assets		45,308	116,463
Creditors: amounts falling due over one year	11	(329,399)	(25,475)
Total assets less current liabilities		<u>124,876</u>	<u>141,267</u>
Income funds			
Unrestricted funds		77,274	92,415
Designated Funds		47,602	48,852
		<u>124,876</u>	<u>141,267</u>

THE TERRYS CROSS TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30th April 2024

1 Accounting Policies

1.1 Basis of Preparation

The accounts are prepared under the historic cost convention.

The accounts have been prepared in accordance with the Charities Act 2011, and the Charities' Statement of Recommended Practice for the Financial Reporting Standard 102

These accounts have been prepared on an accruals basis, with the assumption that the Trust's activities will continue in operation for the foreseeable future.

1.2 Income

All income is accounted for as and when it is due, except for Donations, which are accounted for as and when they are received.

1.3 Expenditure

All expenditure is accounted for on the Accruals basis. Depreciation is provided on major repairs and items of equipment and furniture where the cost is over £2000. Such costs are written off over 5 years on a straight line basis.

1.4 Roof

The Trust has borrowed £300,000 from Charity Bank to help pay for the complete renewal of the roof of the main house. The cost was £348,423, including legal and project management costs. This has all been capitalised and will be written off over the life of the loan, i.e. 25 years. This also included legal costs for extending the lease with the Diocese of Chichester beyond the loan period.

1.5 Designated Fund

At a meeting on 6th May 2016, the committee resolved to set up a Designated Fund for major maintenance. Currently this is to hold monies for major maintenance projects. e.g. Roof repairs. Currently £3,300 per month is transferred from the General A/c to this fund.

2 Donations and Fund Raising

	2024	2023
Donations from Individuals	3,380	6,297
Gift Aid from HMRC	319	398
Donations from Churches and Charities	0	0
Legacies	0	5,000
Fund-raising	0	0
	<u>3,699</u>	<u>11,694</u>

3 Residential Care Income

	2024	2023
Rooms in Main House	332,425	300,488
Self-contained Flats	45,033	46,208

Guests and Meals	1,368	0
Garage	1,080	1,025
	<u>379,906</u>	<u>347,721</u>

THE TERRY'S CROSS TRUST

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 30th April 2024

4 Hyde Martlet Contribution

Eight bungalows in the grounds share the cost of garden maintenance and the sewage plant upkeep.

5 Staff costs including agencies

Staff numbers, including part-time staff, average 10 full time employees. There are no administrative staff and administration costs are minor, consisting mostly of internet broadband and printing and stationary. Registration with the Care Quality Commission has led to an increase in the amount of paperwork.

All staff who are eligible have been enrolled with a Workplace Pension Scheme. In the current year this cost an additional £2,482

6 Council tax and rent

Council tax is paid on the house and on any empty flats. A nominal rent of one peppercorn per year is paid to Chichester Diocesan Board of Finance

7 Fixtures & Fittings

In 2023/2024 The Trust spent £21,000 on the heating system and asbestos work in the boiler room, £7,400 on a wet room bathroom in the main house.

8 Trustees Remuneration and Expenses

No remuneration or expenses were paid to the trustees in the past year.

9 Cash at bank and in hand

	2024	2023
COIF	55,025	110,925
Cash at Bank	8,766	14,251
Petty Cash	85	56
	<u>63,876</u>	<u>125,233</u>

10 Creditors: amounts falling due over one year

Charity Bank	298,524	0
Other Loans	30,875	25,475

Other loans are advance payments by incoming residents.

DATA

Code	Description	£	account_ty
FF	Fees for Flats	45033.33	Commercial
DON	Donations - Gift Aided	1440	Commercial
DON	Donations - Other	1940	Fixed Asset
GA	Gift Aid Claimed	318.62	Fixed Asset
	Income from Donations and Legacies	0	Fixed Asset
GR	Garage Rent	1080	Fixed Asset
LUNCH	Lunches	1368	Fixed Asset
	Income from Other Trading Activities	0	Fixed Asset
IINC	Interest Received	3370.03	Fixed Asset
	Investment Income	0	Fixed Asset
GTS	Grants for Residents Fees	6000	Customer
MHF	Main House Fees	332424.72	
HM	Hyde Contribution to Joint Costs	5835.54	Customer
	Other Incoming Resources	0	Current Asset
	Income and Endowments	0	Current Asset
ADV	Agency Fees	-480	Current Asset
ADV	Administration	-6158.57	Current Asset
ADV	Advertising	-1184	Current Asset
ADV	Bank Charges	-311.7	Current Asset
ADV	Care Registration	-1634	Liability -
DEP	Depreciation	-15218.05	
FD	Entertainment	-542.27	
ADV	Insurance	-5915.12	Liability -
INTP	Interest Paid	-13651.99	Liability - C
ADV	Legal Fees	-480	Liability -
FD	Other Equipment	-1251.69	Liability -
	Charity Management & Administration	0	Liability -
	Charitable Activities	0	Liability -
MTCE	Repairs - Bramwell 2	-1105.94	Liability -
MTCE	Repairs - Gatehouse 1	-623.88	Liability - L
MTCE	Repairs - Gatehouse 2	-690	Liability - L
FD	AGA Oil	-727.01	Liability - L
FD	Kitchen Cleaning	-554.08	Liability - L
FD	Cleaning Materials	-1068.75	Liability - L
FD	Contract Cleaning	-6367	Liability - L
HLW	Electricity - Main House	-7887.25	Liability - L
FD	Food	-13822.62	Liability - L
ADV	HDC Care Line	-1320.72	Liability - L
HS	Health & Safety	-6584.68	Liability - L
HLW	Heating Oil	-13628.53	Liability - L
ADV	Household Sundries	-579.07	Liability - L
ADV	Kitchen Equipment	-184.07	Liability - L
HDC	Main House Council Tax	-1515.86	Funds
FD	Residents medical	-336.18	Funds
FD	Medical Supplies	0	Funds
FD	Other Minor Equipment	-22.99	Funds
FD	Residents - Other	-544	
FD	Window Cleaning	-450	
ADV	Main House Expenses	0	
MTCD	Major Repairs	-1250	
MTCE	Repairs & Mtce - General	-17870.25	

DATA

MTCE	Maintenance & Servicing	-5614.06
GDN	Garden Maintenance	-8000
GDN	Water & Waste	-4305.69
ADV	Other Costs	-6.99
ADV	Regulatory Costs	-640
STF	Agency Staff	-21900.59
STF	Employers NI	-13402.97
STF	Other Staff Costs	-6667.26
STF	Salaries	-226194.92
STF	Staff Pension	-2481.88
STF	Training	-1951.74
STF	Uniforms	-75.09

398330.24

-414721.46

Bank accounts -16391.22

Creditors ledger

Other creditors

account

Company Set-up Costs

Fixtures & Fittings Cost

Fixtures & Fittings Depreciation

Fixtures & Fittings

Hyde Housing

Mr G Pallant

Sister Diana

Customer Accounts Receivable

Gift Aid Pending

Prepayments & Accrued Income

Prepayments

CCLA No. 1

CCLA No. 2 Residents Deposits

NATWEST BANK

Natwest CLG A/c

Petty Cash

Beneficiaries Horsham District Council

Supplier Accounts Payable

Accruals & Deferred Income

Founders Loans

DATA

Payroll Liabilities
Sister Diana - Cash
Receipts on Behalf of 3rd Parties
General Fund
Major Works Fund
Retained Funds
Accumulated Funds
Canon Ritson - Deposit
Mr D Shepherd - Deposit
Mr H Davies - Deposit
Mr M Davies - Deposit
Mr R Rozowski - Deposit
Mr S J Terrett - Deposit
Mr W Wooler
Mrs J Wakeham-Dawson - Deposit
Mrs J Welch - Deposit
Mrs M Copley - Deposit
Revd. A Brown - Deposit
Residents deposits

DATA

ledger_cod	account			
	Commercial	348422.8	RF	
	Commercial	0		
F.203	Computer I	754	COM	
F.203	Computer I	-669.31	DEPCOM	
F.203	Computer	0		
F.204	Fixtures &	78743.24	FF	
F.204	Fixtures &	-41606.97	DEPFF	
F.204	Fixtures &	0		
F.210	Other Asse	5834	CLG	
F.210	Other Asse	-5834	DEPCLG	
F.210	Other Asse	0		
C.000	Plant & Ma	21323.47	PM	
	Plant & Ma	0	DEPPM	
C.000	Martlett H	3288.4	DR	
A.409	Mr J Ross	2508.33	DR	
B.000	Customer /	0		
B.000	Gift Aid Pe	300	DR	
B.000	Prepaymer	2729.56	DR	
B.000	CCLA	28550	CB	COIF
B.000	CCLA No 2	26475	CB	COIF
L.301	Natwest Cl	8715.96	CB	BANKS
	Natwest Ol	49.61	CB	BANKS
	Petty Cash	85.39	CB	CASH
L.305	NEST	-667.54	CR2	
	Supplier A	0		
L.402	Accruals &	-15472.48	CR2	
L.402	Asset Addi	2000	FF	
L.404	Founders	-1000	CR2	
L.400	PAYE	-7111.36	CR2	
L.501	HMRC	0	CR2	
	Payroll Lia	-3143.33	CR2	
	Loan - Cha	-298524	CR3	
	Deposit -	-1450	CR	
	Deposit - M	-4400	CR	
	Deposit - M	-3700	CR	
	Deposit -	-1850	CR	
	Deposit - M	-1750	CR	
	Deposit -	-550	CR	
	Deposit - M	-3300	CR	
	Deposit -	-625	CR	
	Deposit -	-600	CR	
	Deposit - M	-4400	CR	
	Deposit -	-550	CR	
X.X	Deposit -	-4000	CR	
X.X	Deposit -	-3700	CR	
X.X	Residents	0	CR	
	Major Repa	-26967.42		
	Unrestrict	0		
	General Fu	-99460.3		

Examiners Report

Independent Examiner's Report to the Trustees of Terrys Cross Trust.

I report on the accounts of the Trust for the period ended 30/04/2024.

Respective responsibilities of trustees and examiner.

The Trust's trustees are responsible for the preparation of the accounts. The Trust's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act:
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

H Preece

Name: Helen Preece

Date: 23/02/2024

Professional Qualification: CIMA (Associate)

Address: 173 Orchard Road, Burgess Hill, West Sussex, RH15 9PJ