



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Oct	2023		30	Sept	2024

Section A

Reference and administration details

Charity name

Cuddington WI

Other names charity is known by

Registered charity number (if any) 1192531

Charity's principal address

Surrey Federation of WI's

6 Paris, Parklands

Railton Road, Guildford, Surrey

Postcode

GU9 9JX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephanie Garrett	Treasurer		
2	Densie Gould			
3	Sue Hostler			
4	Maureen Jones			
5	Winifred Laundry			
6	Wendy Leveridge	Vice President		
7	Julianna Matthews	President		
8	Angela Reed			
9	Carole Stone			
10	Alison Strange	Secretary		
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Institute
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide women with educational opportunities and the chance to make a difference to their communities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Monthly meeting with informative talks

Membership is open to all women

Organized trips to social and educational locations

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

See attached report from the Secretary. Presented to the members at the AGM

CUDDINGTON WI ANNUAL REPORT 2023-24

My favourite job as Secretary is writing our Annual Report for the AGM. What always amazes me when I look back over the year is how much as a WI we have managed to do. This last year has been yet another busy one. Our year always starts with the AGM in November. Nicola Davies stepped down from the committee and Denise Gould joined it. Jenny Sadler was re-elected as President for her third and final year. We also held a light-hearted quiz and confirmed that the principal charity we would fundraise for this year would be the Princess Alice Hospice. November also included a trip for some members to see *Pride and Prejudice* at the local Adrian Mann theatre. In December we were entertained by Fiona Jane Weston with her History of Christmas show and we all voted on our preferred resolutions for 2024. In December we also swapped our regular coffee morning for a well-attended and enjoyable afternoon tea with homemade cakes at Nicola Davies' house. In January we chose to hold another lively Beetle Drive at our monthly meeting. Other activities that month included a trip to hear the Band of the Coldstream Guards play at the Epsom Playhouse and a well-attended roast meal at the Hogsmill Carvery for our New Year Lunch. In February Margaret Watson entertained us on her harp and in March David Allen spoke to us about the life of Agatha Christie. Trips out in March were a visit to the Law Courts and Horizon 22, plus the Annual Council meeting at Dorking Halls. In April our own member Maureen Jones talked to us about her life as an Athletics Coach and we had 2 further theatre trips out to see *Sister Act* and *The Girl on the Train*. May saw Mark Barber teaching us some Self Hypnosis techniques to help us to make changes in our lives. Margaret Wales, President of Maple Village WI and our delegate to the National Meeting, came to brief us on the proposed resolution on Dental Health Matters. May also saw members off on a sunny day for a coach trip to Canterbury. In June we partied with an Afternoon Cream Tea of delicious sandwiches, scones and cakes to celebrate our 8th anniversary and Jenny Sadler and Stephanie Garrett attended the WI National Meeting at the Albert Hall. In July David Brickerton told us the story of his parents during WWII and we continued to meet in our summer break with an informal picnic in Auriol Park in August. In September, Ian Pullen talked to us about working for the RNLI on the River Thames and we rounded off the year in October with an entertaining talk from Lindsey Barrell on Burlesque and the WI, plus a trip to the Hampton Court Royal School of Needlework. We have also been busy supporting the community, both local and international this year. Members helped out at the Epsom and Ewell Silver Band Christmas Concert. The Knit and Natter Group made trauma teddies for the local Fire and Police services. We litter picked around Wandgas in support of the Great British Spring Clean and collected a range of recycling products through Terracycle. We raised money for charity through our regular raffles and the sale of plants; we bought shopping bags; and ran our bottle tombola at the Big Day Out. We held 2 collections for the Epsom and Ewell Foodbank and we also sent our spare bras and towels to Africa. On top of all of this we have had our monthly coffee mornings with book swap included; the Book Club met monthly to discuss what they'd read; the walking groups walked weekly; the Knit and Natter group knitted together and the new Lunch Club enjoyed some lovely meals out. Looking back on the year, we have had an incredibly busy and active time, thanks to the enthusiasm of our members, the efforts of the committee and the superb leadership of our President Jenny Sadler.

Jenny is resigning from the committee along with Jackie Bruce and Sheenagh Davies. I'm sure you will all join me in thanking them, especially Jenny, plus the remaining committee members for all they have done. I hope that next year I can stand here and report that we have had an equally busy and exciting year but with a smaller committee left, we will need members to help run activities and events for us to make that possible.

Section E Financial review

Brief statement of the charity's policy on reserves

£2500

This amount should cover 6 months running costs

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Stephanie Garrett

Full name(s) Stephanie Garrett

Position (eg Secretary, Chair, etc) Treasurer

Date 1 December 2024



the WI
INSPIRING WOMEN

The main purposes of the Women's Institute organisation are to enable women who are interested in issues associated with rural life, including arts, crafts and sciences, to improve and develop conditions of rural life, to advance their education in citizenship, in public questions both national and international, in music, drama and other cultural subjects and in all branches of agriculture, handicrafts, home economics, health and social welfare. It seeks to give to women the opportunity of working through the Women's Institute organisation, and of putting into practice those ideals for which it stands.

Surrey Federation

WI

Cuddington

30/09/2024

Page 1 of 2

Registered Charity Number

1192531

You are required to register with the Charity Commission if your income is more than £5,000.00

Objects of the WI

Receipts	This year	Last year	Payments	This year	Last year
1.Receipts at meetings	-	£0.00	WI running costs	2,058.42	£0.00
2.Subscriptions:			1. Meeting costs	1,690.47	£0.00
Full members ** @ £48	78	3,744.00	2. Committee expenses not for meetings	314.74	
Dual Members	13	305.80	3. Insurance	27.00	
Pro rata members (New)	3	70.50	4. Delegate accom + pooling of fares	34.00	
** No of full Members	1952.4				

3. Publications:			5. Payments to Federation & NFWI	883.60	901.06
Newsletters Diaries and Calendars	-	-	Federation Membership Fees	1,024.45	1,051.34
4. WI Activities			NFWI Membership Fees	-	-
(a) Federation	-	2,537.50	Members paid Fed events	99.00	156.67
(b) WI	0.0.	3,933.50			
5. WI Fund Raising Events	263.22	636.05	6. Publications:		
9. WI Fund Raising Events	-	-	Newsletters Diaries and Calendars	-	-
8. WI	-	-	7. Federation paid by WI	-	-
6. Other Items			WI Activities		
(a) Grants & Donations	-	-	7. Federation paid by WI	-	-
(b) Gift Aid	-	-	8. WI	-	-
(c) Interest paid into C/A	-	-	9. WI Fund Raising Events	3,346.60	3,989.20
(d) Other income	276.05	169.28	10. Donations	540.00	250.00
(e) Deposit Account Interest	-	-	11. Other payments	217.00	319.56

Total Receipts	7,197.07	9,097.08	Total Payments	8,295.54	8,784.04
Agent adjustment (= agent payments)	1,908.05	1,952.40	Agent payments	1,908.05	1,952.40
Net income	5,289.02	7,144.68	Net Expenditure	6,387.49	6,831.64

Total Receipts less Total Payments (Surplus/Deficit for the year) £(1,098.47)

The balances at year end are shown on page 2

Statement of Assets and Liabilities- List here:

Assets	Liabilities
(a) Property owned by the WI (at cost) - must be given if a WI owns Hall	Unpaid Bills Owing (total value)
(b) Investments (at market value)	
	Reconciliation of balance on bank statement with balance from account book
	Bank Balance as per bank statement at 30/9 (current account)
	Plus money paid in but not cleared
	Less cheques written but not cleared
	Less uncleared cheques from previous year
	Balance from Account Book
	If WI has more than one account a reconciliation must be done for each

£3,532.07

Reconciled balance £3,532.07

£0.00

£0.00

£3,532.07

F

F

Total Receipts less Total Payments (Surplus/Deficit for the year) (A)

-£1,098.47

Balance brought forward at the BEGINNING of the year, from last years Financial Statement

(a) at Bank (Current Account), reconciled	£4,630.54
(b) In Hand (Petty Cash)	
(c) Deposit/ Savings Account	
(d) Other	
Total brought forward	£4,630.54

Name Wendy LEVERIDGE

Address 4 CUDINGTON AVE

Post Code KT9 3DA

Signed Wendy Leveridge Date 2.10.24

I have seen the bank statements and confirm the balances

All WI accounts require an Independent financial examination before presentation to the members

Independent Financial Examiner

Name UZ COLLINS

Address 40 UFFORD GARDENS

Post Code SM9 7JG

Basis of Independent Examiner's statement

My examination was carried out under section 145 of the Charities Act 2011, in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*)

* Please delete the words in the brackets if an unqualified report is applicable.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 130 of the Charities Act; and

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Comments: (if a qualified report or feedback if not)

Signed

Uz Collins

Date

3 October 2024