

From: Jo Rodell bookings@maplehall.org 

Subject: Re: This is your final reminder to submit your annual return for THE THREE ARCH BRIDGE COMMUNITY HALL, due on 31 October 2023, on time.

JR

Date: 15 October 2023 at 11:43

To: Paul Emanuel paul@maplehall.org

Cc: Anika Benwara treasurer@maplehall.org

I've run the report from Kashflow for the year of 2022.

I've attached it here but top line figures

Income £9,912.00 - that is all hall hire, look like I coded some to sales by accident

Costs £15,961.67 - including the painting and decorating, new curtains etc, so higher than usual

Means an overall loss of £6,319.67 in that year.

If I run the report for the year to date, we are currently making a profit of over £2,000, and this I think will only increase with the additional hourly rate, party bookings increase fee and winter exercise bookings - so I do still think that the balance is healthy.

I've attached both the year 2022 and year to date 2023 for your reference.

I know you have asked before Paul about it being more broken down, but unfortunately lots of things fall under maintenance. If you want to see in more details I can click on the hyperlink and send you a screenshot of the breakdown.

Paul - please can you confirm that this is everything that you need? Also, I can make the evening of October 27th for a meeting at the hall.

Jo

Joanna Rodell
Maple Hall Bookings
Charity number 1192530

On Mon, Oct 9, 2023 at 6:59 PM Paul Emanuel <paul@maplehall.org> wrote:

Hi both

Time to get our annual return in (by the end of this month) for the year to 31/12/2022

I guess you will both liaise on the accounts as the period concerned is before Anika's time.

I'll be doing the rest (that's apart from the accounts) but will probably have some questions re bookings.

If you can let me have the accounts when ready I will submit.

There are some useful links in the Commissioners mail below that you might peruse.

We have an AGM pencilled in for Friday 27/10. Is that good for you both.

If you have any items for the agenda or thoughts - please let me have them.

I suggest making it a MAXIMUM of two hrs - preferably one if we can.

Let me know.

Thanks

THE THREE ARCH BRIDGE COMMUNITY HALL Charity number: 1192530 Please read our privacy policy WWW.Maplehall.org before providing any personal information.

On 9 Oct 2023, at 17:00, AnnualReturnReminder <annualreturnreminder@notifications.service.gov.uk> wrote:



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name: THE THREE ARCH BRIDGE COMMUNITY

■■■■

HALL

Charity Number: 1192530

Financial year end: 31 December 2022

Ref: AR22-REM-7b

Dear Mr Emanuel,

Your annual return for THE THREE ARCH BRIDGE COMMUNITY HALL is due on 31 October 2023

We've noticed you haven't submitted your annual return yet, you have 22 days left.

Failure to submit your annual return by this date puts you and your charity in breach of the law and will be listed publicly.

Click below to sign in to My Charity Commission Account – the new way to access online services. If you haven't set up your new account, look out for your setup link or click below to find out how to request an account to submit using your email address and password.

[My Charity Commission Account](#)

Need additional help?

- Setting up [My Charity Commission Account](#)
- View the [Annual Return 2022 questions](#)
- What [do I need to submit](#)
- How to [prepare your charity's accounts](#)
- How to [prepare your charity's trustees' annual report](#)

- View example [accounts and reports](#)
- Call us on 0300 066 9197 from 9.00am to 5.00pm Monday to Friday or use our [Charity Commission Contact forms](#). We're here to help.

Do not ignore this email unless you have already submitted your annual return.

We would like to thank you for your hard work during the last year.

The Charity Commission for England and Wales

NB – Replies to this email address are not monitored.

**Maple Hall
Profit & Loss
01/01/2023 to 30/09/2023**

TURNOVER		
CODE	NAME	TOTAL
4001	Sale of goods	£225.00
4906	Hall Hire	£9,829.00
Total Turnover		£10,054.00
LESS COST OF SALES		
CODE	NAME	TOTAL
5000	Materials Purchased	£1,792.18
Total Cost Of Sales		£1,792.18
Gross Profit		£8,261.82
LESS EXPENSES		
CODE	NAME	TOTAL
7102	Water Rates	£191.92

7200	Electricity	£993.39
7201	Gas	£307.75
7603	Professional Fees	£72.00
8204	Insurance	£884.18
8207	Maintenance	£3,750.45
Total Expenses		£6,199.69
Net Profit		£2,062.13

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**Maple Hall
Profit & Loss
01/01/2022 to 31/12/2022**

TURNOVER		
CODE	NAME	TOTAL
4001	Sale of goods	£220.00
4906	Hall Hire	£9,692.00
Total Turnover		£9,912.00
LESS COST OF SALES		
CODE	NAME	TOTAL
5000	Materials Purchased	£3,205.08
Total Cost Of Sales		£3,205.08
Gross Profit		£6,706.92
LESS EXPENSES		
CODE	NAME	TOTAL
7102	Water Rates	£272.99
7200	Electricity	£1,574.02
7201	Gas	£1,044.80
8204	Insurance	£828.79

8207	Maintenance	£9,305.99
Total Expenses		£13,026.59
Net Profit		-£6,319.67