



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	7th	April	2022		6th	April	2023

## Section A Reference and administration details

**Charity name** Andalusia Learning Centre

**Other names charity is known by** Andalusia Learning Community or ALC

**Registered charity number (if any)** 1192515

**Charity's principal address** 137A Milnrow Road  
Rochdale

**Postcode** OL16 5DN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sobia Bibi		10/11/2020	
2	Rayhaana Ouadi		10/10/2022	
3	Farzana Begum		10/10/2022	
4	Angela Soumas		Appointed 10/10/2022	
5	Fardausi Chawdhry		Appointed 10/10/2022	
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18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
<b>Accountant</b>	Community Accounting Lancashire C.I.C.	Foxfields, 9 Norley Close Chadderton, Oldham OL1 2RA
<b>Bankers</b>	Barclays	The Rock Burry BL9 0JN
	60683159	
	20-55-41	

Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

CIO Association

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing trustees by vote

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies in place are:  
Safeguarding  
Health and Safety  
Risk Assessment  
Anti-Bulling

## Summary of the objects of the charity set out in its governing document

To provide extracurricular activities to children and young adults. Mostly education through providing skills building opportunities to enhance skillset. To provide mental wellbeing sessions to adults. To be an outreach for the community at large, so that they can access various assistance, Addressing societal needs, such as digital inclusion and food poverty. Assisting the refugee community in form filling and advice and help with settling into society. Provide educational assistance such as homework help and tuition catch up sessions to children.

## Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To give the community access to educational sessions, such as modern foreign languages up to GCSE and A-level, Coding, robotics and I.T sessions, woodwork and DIY skills. Homework help. Mental wellbeing activities. Holiday and food activities through HAF with Rochdale council. Assisting with economic hardship, providing advice to economically inactive members of society, helping to provide financial resilience to community members. Health and wellbeing social prescribing activities. Addressing issues like climate change and other science related subjects.

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees' meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Community Association is run entirely by volunteers. We do hire facilitators to facilitate certain sessions. We cover the costs of transport and food for volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The main achievement was to be able to provide food and holiday activities to children on free school meals (HAF). This was a difficult hurdle to beat, as we needed to undergo SEND training, so that we can be more inclusive. We also had to plan our sessions to suit the diverse community we are in. So when, we were officially accepted as a H.A.F provider (through our local authority), this came as a big achievement as we made a difference to many families and we are now part of a growing number of providers who ease the burden on families with regard to meals and activities during the school holidays. We managed to provide sessions to 480 children during the summer holidays.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We maintain a minimum of 3 months running costs when planning future spending.

### Details of any funds materially in deficit

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main fundraising is through successful grant applications. This year we earned £18500 through grants.

We use this to support the key objectives of our charity and it has eased the need to turn away service users.

## Section F

## Other optional information

Additional money left in bank to cover cost of storage unit at (Storefirst centre). Where all sport equipment as well as other educational equipment for activities are stored securely.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	S.BiBi (digital sign)	A.Soumas (digital sign)
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<b>Full name(s)</b>	Miss. Sobia Bibi	Mrs. Angela Soumas
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<b>Position (eg Secretary, Chair, etc)</b>	Trustee	Trustee
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<b>Date</b>	24.01.2024
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**Andalucia Learning Centre**  
**Year Ending 6th April 2023**

**YEAR END RECEIPTS & PAYMENTS ACCOUNTS**

	As per Management Accounts	Year End Adjustments	TOTAL
<b>RECEIPTS</b>			
Grants	18,500		18,500
Fees (Registration)			
Fees (Student Courses)	262		262
Fundraising			
Donations Received	9		9
Refunds	3,784		3,784
Interest Received			
Sundry Income			
<b>TOTAL RECEIPTS</b>	<b>22,555</b>		<b>22,555</b>
<b>PAYMENTS</b>			
Salaries Costs (Net Salaries, HMRC & Pension)	154		154
Facilitator & Tutor Fees	1,040		1,040
Rent & Room Hire	3,928		3,928
Fundraising Costs			
Donations Made			
Course & Activity Materials	7,865		7,865
Equipment	2,361		2,361
Advertising	269		269
Merchandise	29		29
Uniforms			
Promotional Materials			
Posters & Leaflets			
Printing Costs	38		38
Stationery	8		8
Postage & Courier Costs			
Insurance	83		83
Utilities (Gas, Electric & Water)			
Telephone & Internet			
Refreshments	180		180
Travel Costs	389		389
Volunteer Expenses	279		279
Training	295		295
Membership, Subscriptions & Licences	17		17
Professional Fees			
Accountancy Costs			
Payroll Costs			
Bank Charges			
Sundry Expenditure	6		6

TOTAL PAYMENTS	16,941	16,941
NET OF RECEIPTS/(PAYMENTS)	33,883	5,613
CASH FUNDS BROUGHT FORWARD		
	Bank, Investments & Paypal	2
	Cash	
CASH FUNDS CARRIED FORWARD		2 5,613
	Bank (current & investments)	5,615
	Paypal Balance	
	Cash balance	5,615

5,615

*difference*



**Andalucia Learning Centre**  
**Year Ending 6th April 2023**

**MANAGEMENT ACCOUNTS**  
**INCOME & EXPENDITURE ACCOUNT**

	Per Cash Book Analysis	Per Paypal Account Analysis	Per Petty Cash Book Analysis
<b>INCOME</b>			
Grants	18,500		
Fees (Registration)			
Fees (Student Courses)	262		
Fundraising			
Donations Received	9		
Refunds	3,784		
Interest Received			
Sundry Income			
<i>Paid in to Bank from the Paypal Account</i>			
<i>Paid in to the Bank from Petty Cash</i>			
<i>Paid in from the Bank or Petty Cash</i>			
<i>Paid in from the Bank or Paypal</i>			
<b>TOTAL INCOME</b>	22,555		
<b>EXPENDITURE</b>			
Salaries Costs (Net Salaries, HMRC & Pension)	154		
Facilitator & Tutor Fees	1,040		
Rent & Room Hire	3,928		
Fundraising Costs			
Donations Made			
Course & Activity Materials	7,865		
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Membership, Subscriptions & Licences	17		
Professional Fees			
Accountancy Costs			
Payroll Costs			
Bank Charges			

Sundry Expenditure	6
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<i>Paid in to the Paypal Account from the Bank</i>	
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<i>Paid in to Petty Cash from the Bank</i>	
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<i>Paid in to the Bank from Paypal</i>	
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<i>Paid in to the Bank from Petty Cash</i>	
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<b>TOTAL EXPENDITURE</b>	<hr/> 16,941
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<b>NET INCOMING/(OUTGOING) RESOURCES</b>	
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<b>TOTAL FUNDS BROUGHT FORWARD</b>	
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Bank, Investments & Paypal
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Cash
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<b>TOTAL FUNDS CARRIED FORWARD</b>	
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<i>Bank (current &amp; investments) Balances</i>
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<i>Paypal Balance</i>
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<i>Petty Cash balance</i>
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Adjustments	TOTAL
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	18,500
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	262
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	9
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	3,784
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	22,555
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	154
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	1,040
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	3,928
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	7,865
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	2,361
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	269
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	29
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	38
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	8
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	83
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	180
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	389
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	279
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	295
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	17
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6

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16,941

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**5,613**

2

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**2**      5,613      5,615

5,615

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**5,615**

*difference*