

Annual Trustees' Reports to AGM – 9th July 2025

Trustee/Chairman's Report.

- As in previous years, my first thought is to thank all fellow Trustees and committee members for their support and engagement. I could not fulfil my role as chairman without them, particularly, Brett as the Centre Manager and Mike as the Treasurer but also our other Trustee Mandy and committee members Brian, Avril and Chris. We were happy to welcome Denny as a new member this year. Their comments in meetings and their help outside meetings is what makes things happen.

- There is also the ongoing support of our regular users. The centre ticks over very well each week despite the number of people who come and go, simply because these regular users take an interest and a pride in the place. I must give a particular mention to members of the Aspire group and their leader Julie. They make an active contribution to the upkeep of the centre, providing certain things but particularly with gardening.

- In my report, last year, I said that we were considering hiring a professional bid-writer to apply for the grant aid we needed to fund the roof renovation. This we did and an application was made to The Community Fund of The National Lottery in July 2024. You know the result. £78,886 was granted and now, in July 2025 – just one year on - the roof has been completely renovated. The old tiles which were degrading and allowing in rainwater were all removed despite the problems caused by asbestos. New steel shingles have been fitted. The flat roof is fully insulated and covered with rubber. As with the accessible toilet last year, there is a legacy element to this work. The improvements will enhance and protect the building long after my involvement is complete.

Gerald D'Arcy - 8th July 2025

Trustee/Centre Manager's Report

Projects done

Roof replaced

Fire exit doors in Thorpe Hall replaced, this has resulted in the removal of the temporary ramp

CCTV installed for security

Fire alarm system improved

Doorbells fitted to the front and back doors

Manhole by the front fence rebuilt

Projects to do

Car park extension

Back door to be replaced

Renovation of the ladies' and gents' toilets

Installation of new barriers at the front of the centre

Repair to the drains

Brett Walley 26/06/2025

Trustee/Treasurer's Report

1. Accounts for the financial year 1/3/2024 until 28/2/2025 were inspected by Amanda Smith.

Income was £30,424

Spending was £17,707.

Profit was £12,718

Associated files are attached (Balance Sheet and Profit & Loss)

2. Since March 2025, the hard work put in by the Trustees has generated a Lottery Community Fund Grant of £78,886 for a new roof. This will enable capital funds which the Charity had in reserve for a new roof to be used for Hall improvements. Watch this space.

Mike Winkle – Treasurer

Trustee/Acting Booking Manager's Report

1 **General:** There has been an increase in both regular and in single event bookings.
Comparison of 2024 and 2025

Total number of hours booked in a month;

		2024	2025	Difference
Highest	June	217	335	+ 118 hours
Lowest	February	145	232	+ 87 hours

Total number of bookings in a month:

	2024	2025	Difference
April	76	112	+ 36 bookings

2 **New regular hirers -**

A Qigong group – went up to 3 hours per week but now 2.

A 2nd weight management group

Art for Kids

Ascend – a sexual assault and abuse recovery service – from Jan. to July

‘Strictly Latino’ has returned

A Bulgarian folk-dance group

‘Train Time’ – model trains – monthly

A ladies choir – fortnightly

A local residents’ group from Marston Grange

Groups we lost

two Zumba dance groups

a coffee shop run by Aspire

3 **Single Event hirers**

We are perhaps the only centre locally available for birthday parties or other family celebrations.

Gerald D’Arcy 07/07/25

Profit & Loss

Stafford North End Community Association

Accounting Year 2024/25

	Debit	Credit
Turnover		30,759
Sales		30,759
Deposit Received		0
add Other Income		667
Interest Received		467
Grant Income		200
less Cost of Sales	1,002	
Deposit Returned	0	
Cost of Sales	33	
Materials	970	
Gross Profit		30,424
less Administration Expenses	17,707	
Premises Costs	11,050	
Office Equipment	66	
Printing	14	
Cleaning	3,387	
Advertising and Promotion	29	
Accountancy Fees	374	
Consultancy Fees	900	
Insurance	1,886	
Operating Profit		£12,718
less Drawings		£0
less Profit & Loss journal entries		£0
Retained Profit this period:		£12,718
Retained Profit brought forward:		£38,217
Distributable Reserves / Retained Profit carried forward:		£50,934

**Independent Inspection of the accounts for Stafford North End Community Centre, registered charity
1192497**

I report to the trustees on my examination of the accounts of the Trust for the year ended 28th February 2025, from the information made available to me.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I confirm that in my opinion the accounts are a true and fair representation of the financial affairs of the association during the period being reported.

I confirm that no other material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Amanda Smith*

Name: Amanda Smith

Address: 39 Bedingstone Drive, Penkridge, Staffordshire, ST19 5TE

Date: 30th July 2025

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