

Annual Trustees' Reports to AGM –10th July 2024

Chairman's Report -

- First of all, thanks are due to all fellow Trustees and committee members for their support and engagement. I could not fulfill my role as chairman without them, particularly, Brett as the Centre Manager and Mike as the Treasurer but also constant committee members like Brian.
- I should also mention the support of our regular users. The centre ticks over very well each week despite the number of people who come and go and who take an interest and a pride in the place. One member of The Mothers and Toddlers group volunteering to clean the carpet in The Wilton Room is a clear example of this and we register our thanks.
- In my report, last year, the renovation of the hall floor and the installation of an accessible toilet were future projects. A year on, and they have both been completed.
- The hall floor has drawn lots of favorable comments but it is the new toilet which has been the high point of the year. We had a wonderful event to celebrate working with HS2 which was run completely by the Aspire group of people with physical and psychological limitations. They made the cakes and sandwiches; they received people at the door and they served drinks. The ukulele group added animation to the afternoon with their music and we were happy to welcome our local councilors and Elizabeth Davies, the Community Engagement Manager from HS2 as well as the architect and the builder. The toast I gave 'To Working Together' was totally apt.
- The new toilet has an important legacy element. It will be part of the building for as long as the building stands. It has enhanced this County Council asset at no cost to the County Council or to local ratepayers which is no small achievement.
- One last note about HS2. One person stated that the proposed railway had caused no disruption in our area. For the immediate area of Holmcroft, that may be so but we serve a much wider area than that, including the village of Marston. The parishioners from the church of St. Lawrence hold their twice yearly beetle drive here because we are their nearest community centre. Marston has been decimated by the development and preparatory work and if the project had proceeded as planned, disruption would have been felt with increased works traffic, all along Beaconside and linked roads.

Future Projects – Please see the Centre Manager's report.

We are considering hiring a professional bid-writer to find the grant aid for these projects simply because we do not have time to do this detailed work.

Gerald D'Arcy

Centre Manager's Report

Projects done

Thorpe hall floor sanded and finished

Accessible toilet installed, funded by HS2

Cycle rack provided

Online booking system (hallbookingonline.com/sneca) working

Projects to do

New roof

Improvements to the carpark
Refurbishments of the ladies and gents' toilets

Brett Walley

Treasurer's Report

1 Accounts for the financial year 1/3/2022 until 28/2/2023 were prepared for inspection by Amanda Smith and inspected by Christine Heelis. They have been uploaded to the Charity Commission's website for public access.

2 Accounts for the financial year 1/3/2023 until 29/2/2024 were prepared for inspection by Amanda Smith and inspected by Christine Heelis. Associated files are attached.

3 The Treasurer uses online accounting software called Free Agent, which is provided by our Bank NatWest. It simplifies administration and enables summary reports.

4 Having been in position for 12 months it is clear to me that income from regular users and occasional bookings helps us to cover the day to day running costs of the centre. We need to access grants if we are to modernise and make large repairs.

Mike Winkle

Acting Booking Manager's Report

1 General:

June bookings. Thorpe Hall 66 bookings, 167 hours
Wilton Room 29 bookings, 54 hours.

Totals 95 bookings 221 hours

Compare with January

Thorpe Hall 40 bookings, 130 hours
Wilton Room 21 bookings, 36 hours

Totals 61 bookings, 166 hours

2 New regular hirers -

We have added two new church groups,
two Zumba dance groups
a low-impact dance group
a 'Happy Feet' group for toddlers
a weight management group
and a coffee shop run by Aspire to provide a welcome hub for local people.

3 Single Event hirers

We are perhaps the only centre locally available for birthday parties or other family celebrations.

Gerald D'Arcy

Profit & Loss

Stafford North End Community Association

Accounting Year 2023/24

	Debit	Credit
Turnover		18,279
Sales		18,279
Deposit Received		0
<i>add Other Income</i>		23,734
Interest Received		396
Grant Income		23,338
<i>less Cost of Sales</i>	1,326	
Deposit Returned	0	
Materials	1,297	
Refunds	29	
<i>less Administration Expenses</i>	24,564	
Premises Costs	19,293	
Office Equipment	403	
Internet & Telephone	150	
Stationery	5	
Cleaning	2,632	
Sundries	33	
Advertising and Promotion	44	
Legal and Professional Fees	140	
Subscriptions	120	
Insurance	1,744	
<i>less Staff Costs</i>	21,983	
Subcontractor Costs	21,983	

Operating Profit	-£5,859
<i>less</i> Drawings	£0
<i>less</i> Profit & Loss journal entries	£0
Retained Profit this period:	-£5,859
Retained Profit brought forward:	£44,076
Distributable Reserves / Retained Profit carried forward:	£38,217

April 6th, 2024

Mrs C. Heelis
42, Badgers Croft
Eccleshall
Stafford
ST21 6DS

The Chairman
Stafford North End Community Association
C/o 9, Amblefield Way
Stafford
ST16 1SU

Dear Chairman,

Accounts for Stafford North End Community Association March 1st, 2023 – February 29th, 2024.

I have completed an Independent Inspection of the accounts for Stafford North End Community Association from the information made available to me, for the financial year March 1st, 2023 to February 29th, 2024. In my opinion the accounts are a true and fair representation of the financial affairs of the Association during that period.

Signed C. Heelis

Mrs Christine Heelis

Date April 6th, 2024