



## **THE GOOD NEIGHBOUR SCHEME**

### **FOR**

## **MILL HILL AND BURNT OAK**

*(Registered Charity Number 1130578 Registered Charitable Incorporated Organisation 1195244)*

### **TRUSTEES ANNUAL REPORT**

### **AND**

### **STATEMENT OF FINANCIAL ACTIVITIES**

### **FOR THE YEAR**

### **1ST AUGUST 2021 TO 31ST JULY 2022**

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## THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

### Registered Address

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### Telephone

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### Bank

NatWest  
317 Hale Lane  
Edgware  
Middx HA8 7AX

### **List of Trustees:**

Mr Robert Cottingham (from April 2022)

Mr Derrick Edgerton (Chair)

Mrs Maggi Lamb

Mr Peter McCabery

Mr Benedict Metuh

Mr Grahame Poulton (Treasurer)

Mr Martin Rosen

Mrs Mary Scott

Mrs Pauline Seaton

### **List of Honorary Officers:**

Secretary: Mrs Fi Rosen

Independent Examiner: Mr Alan Roberts FCMA

### **List of Staff:**

Manager Mrs Elizabeth Sykes

Coordinator: Mrs Loraine Williams

Development Coordinator: Mr Iraklis Koumoullas

Befriending Coordinator Mrs Alison Koumoullas (from Sept 2021)

Driver Mr Ben Williams (from August 21)

**The objects of the scheme as laid down in the constitution and adopted when the scheme registered as a charity in 2009 and confirmed when the charity converted to a CIO in 2020 are:**

- "1. To relieve, either generally or individually, persons resident in Mill Hill and Burnt Oak within the London Borough of Barnet (in particular but not exclusively older and disabled people) who are in conditions of need, hardship or distress.
2. To further such other charitable purposes for the benefit of the community as the trustees may from time to time determine."

**Summary of the main activities undertaken.**

The trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that all our services contribute to public benefit and so fulfil this requirement.

Our policy is to provide services to older and disabled people in Mill Hill and Burnt Oak, both in the London Borough of Barnet, for the good of the community mainly by the use of volunteers, but coordinated by a small group of paid staff. The area covered by the scheme is clearly laid out in the Constitution and lies within the NW7 and HA8 postcodes.

All activities during this reporting period were undertaken paying due regard to the regulations on Covid -19 safety.

## **Activity**

The activity of the GNS over the last four years is shown below. These activities fulfil the aims laid down in the constitution of the GNS.

The Covid 19 Pandemic has affected the way the GNS operated in the past three years in all aspects and this is shown in the figures below.

ACTIVITY	2021-2022	2020-2021	2019-2020	2018-2019
Chiropody	600	406	470	622
Retail Trust Lunch Club	0	0	192	291
Mill Hill Lunch Club	830	0	763	1207
Burnt Oak Lunch Club	514	0	558	925
Three Hammers Lunch Club	92	261	0	0
General Lifts	408	278	408	548
Minibus Lifts to Lunch Clubs	538	102	471	805
Lifts to Medical Appointments	46	53	62	102
Befriending	33***	1859	803	144
Garden Clearance	19	40	35	39
Shopping Bus	235	257	224	355
Outings, Trips and Social Events	75	24	125	145

\*\*\* This figure relates to the number of clients being befriended, not the number of sessions of befriending as in previous years. There are 22 volunteers carrying out befriending who phone clients at least every two weeks.

Charity Year	Number of Clients	Number of Volunteers
2016 – 2017	235	69
2017 – 2018	283	69
2018 – 2019	396	77
2019 – 2020	743 ++	101 ++
2020 – 2021	568 ++	137 ++
2021 – 2022	390	60

It is estimated that the total number of hours volunteers carried out was 4703 over this period in 1272 sessions.

++ It should be noted that the pandemic temporarily inflated both categories and that during this period client recruitment was difficult although many clients started to attend functions after restrictions lifted having come in to contact with the GNS through the shopping and befriending service.

## **Chair of Trustees Report for the Year August 2021 to July 2022**

The year under review has seen the GNS still operating under the shadow of the Covid 19 pandemic and this has proven to be challenging. Both the staff and volunteers have risen to this challenge and the fact that the GNS is thriving is due to their dedication and hard work.

During the pandemic it was difficult to actively recruit both volunteers and clients, the increase in numbers being due to self-referral (clients) or time availability (volunteers) and much activity was centred on shopping. This is now no longer the case and as a result numbers of both clients and volunteers has dropped.

With the appointment of a new manager in June 2021 a review of staffing and working arrangements was carried out. This resulted in the decision not to employ another Lunch Club coordinator, but rather employ a Befriending Coordinator. This post was filled in late September 2021.

In early 2021 the trustees restarted the process of choosing a minibus for which money had been previously pledged. Money was also sourced from the Clothworkers Foundation. This involved writing a specification and sending to several suppliers and scoring their responses. A vehicle was ordered in April and was delivered to the GNS in early November 2021. A welcome party was arranged and nearly 100 people attended including local councillors, local MP and the Mayor of Barnet. The previous minibus (registered 2004) was sold via the supplier in late July as very little use of the bus would have been made in August. The later period of 2021 saw another lockdown and so there was little use of the new bus, and when used there was a restriction in the number of people carried. Also at this time the volunteer driver became unavailable. The trustees felt that with a new bus a paid driver would be preferable and so a former TFL bus driver was taken on. Regrettably, due to a personal accident in April, he became unable to drive. Fortunately a suitable volunteer was able to take up some of the driving. Recruitment of a replacement driver was undertaken and showed to GNS the value of using social media as two drivers (job share) were taken on. One of the reasons for purchasing a bus (paid for by an anonymous donation) was to save money on hiring a bus. In the year 2017-18 the GNS spent £13992 and in 2018-19 £15806 on transport. In the current year, whilst we have only used the bus since November 2021, the GNS spent £7324, so in a full year of operation approximately £12,000 will be spent. Therefore one of the reasons for purchasing has been met and our minibus is available for hire to other similar charitable organisations.

Throughout the period covered by this report the GNS has been supported by the most valuable asset of the charity, that is the volunteers. We are fortunate to have a dedicated group of volunteers of all ages acting as lunch club helpers, minibus escorts, lift givers or befrienders. Due to the pandemic the trustees have not been able to hold an event to thank them as a group, but every interaction is used to stress their value to the GNS.

The Lunch Clubs were initially reintroduced at a local public house as the usual venues were not available for use. Thanks must go to the pub staff for facilitating the lunches which, when started were attended by groups of 6 and as regulations changed 20+. It was decided that the venue for the Mill Hill lunch club should be changed as the hall (Wilberforce Centre, St Pauls Church) was not large enough to accommodate the number wishing to attend. A more central and accessible location (Sacred heart Church Hall) agreed to host this lunch club. Meals, prior to the pandemic, were supplied by kitchens associated with schools and so were only available during term time so this meant the clubs only met forty times a year. A search for alternative suppliers was undertaken and two firms were found able to supply meals. Whilst the cost of the meals increased, the quality has greatly improved. The suppliers respond to menu suggestions from the manager and since the introduction of the new agents, no real issues have occurred. Financially the clients appear content to pay the increase in cost, but the trustees are aware that this may not always be the case.

The Chiropody service overseen by the GNS has moved from two locations to one central location and an arrangement between the GNS and a state registered podiatrist allows about 50 clients a month to be seen. The GNS supplies administrative backup for this service arranging appointments and renting the room etc.

During the course of this year, the GNS changed its registered address. It was where the office had been located, which is no longer used. The address, given above, is co-located with another church office and staff have access to pick up post etc. Staff all work from home and have been supplied with laptops and mobile phones. The BT phone system has been updated so that, if one dials the landline number that has been in use since the GNS was started, the call is automatically transferred to a member of staff's mobile. The system allows for remote access so that the responding mobile can be changed. This has proven to be a satisfactory arrangement.

During this year several policies have been reviewed. These were Safeguarding, Health and Safety, Lone Working. New financial controls were also agreed and implemented. Reviews of others will be ongoing.

During the latter part of the year a review of the website, email accounts and social media started. This is ongoing but is aimed at updating the website and having a stronger presence on social media to enhance our footprint in the area in which we operate.

Relationships with local organisations continue to be built or thrive. We are known to local Social Prescriber Link Workers at GP surgeries that cover the area we operate in.

The purchase of the minibus has required a radically change to how the CIO accounts are presented this year. Our net assets increased from £58581 to £109175.

The minibus itself accounts for £35470 of the increase of £50594 in net assets. A further £8660 was accounted for by the transfer of cash from the old GNS charity on its final closure in November 2021 and the repayment, by the minibus donor, of the deposit paid out last year. After allowing for these factors, there was a surplus of nearly £6500.

The trustees are thankful to our regular funders City Bridge Trust, Age UK Barnet (funds from Barnet Council), and St Michael's and All Angels, Mill Hill. There was also funding from the National Lottery Community Fund to pay the salary of our Befriending Coordinator, and from Finchley Charities to cover chiropody costs. In addition, we received donations from Hendon Businessmen's Club, Friends of Belmont School, St Paul's Church and Trinity Church, and from many individuals.

The trustees have taken the decision to reclassify our Designated Funds of just over £14000 as Unrestricted. The largest element of the £14000 represents a legacy left to GNS by Mr Reg Mayhew on his death in 2010.

As said previously, client's opinions are sought about increases in costs and the trustees carefully consider them before increases are put in place. The GNS is at the lower end of the scale of charges when compared with other similar organisations within the borough. During the latter part of the year use of a card reader has been introduced to collect fees from clients. This has proven to be a success.

## **Future Plans**

It is hoped that the Lunch Club that was held weekly at the Retail Trust restaurant will be reinstated. Although only a small number of clients attended, there was little organisation to be done to facilitate it.

It is hoped to build up the numbers attending the other two lunch clubs to pre-pandemic levels and so introduce more people to the other services the GNS offers. As with many voluntary organisations, finding volunteers is a challenge, but one which we will overcome with help from the supporting members.

It is hoped that the Retail Trust will utilise the minibus for weekly shopping trips. A charging protocol has been agreed by the GNS Trustees, comparing well with what other charities charge. This will provide income to offset the overall cost of running the bus hence keeping the cost to clients down.

It is planned to use the minibus to take clients on outings. Already this year clients have gone to a Garden Centre for Afternoon Tea, 40 – 50 clients were entertained to Afternoon Tea at Mill Hill School. Talks are arranged at lunch clubs about Scam Awareness and several other local schools have proposed visits nearer Christmas for carol singing. A trip to a local theatre club is being arranged.

We are not complacent about the cost of running the GNS. As of August 1<sup>st</sup> 2022 all staff received a salary increase raising staff costs by approximately 7%. Funding from City Bridge Trust will cease towards the end of 2023. It is appreciated that funding from local government might stay the same or reduce. We are putting together bids to apply for funding to replace that from CBT (funding covering the Lunch Clubs) and another bid for core funding. These will be sent in when the accounts become available and in sufficient time to allow decisions to be made. We will also be applying to local funders for small amounts to help subsidise the food costs for the lunch clubs as prices are increasing. Our success in fundraising will determine the extent to which our cash balances are reduced.

## **Assessment of Operating Risk**

There is a steady demand for the services that the GNS provides. The major risk to the GNS is not having sufficient resources to meet that demand, specifically financial. Steps will be taken to ensure that grant applications are made in a timely manner thus ensuring a continuous service is maintained and that the GNS is promoted locally to maintain or increase the number of volunteers.

## **Reserve Policy Statement**

### THE GOOD NEIGHBOUR SCHEME FOR MILL HILL & BURNT OAK (GNS)

Registered Charity No. 1192344

#### POLICY ON FINANCIAL RESERVES

The Charity's Policy on Reserves is to generate and maintain a balance sufficient:

a) to preserve the financial viability of the Charity in the face of any unexpected or unavoidable drop in its regular income;

b) to enable the Charity, in pursuing its objectives, to undertake from time to time new projects on a pilot basis, to demonstrate the viability and potential benefits of such projects with a view to securing new funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are approximately 6 months running costs. This amount allows adequate time for new or additional funding to be sought, applied for and obtained. This policy was reviewed at a meeting of the Trustees in March 2021 and agreed upon. The level of the reserve is reported on at each trustee meeting and will be formally reviewed in January 2023 or sooner if needed.

Adopted by the Trustees at their meeting on 7<sup>th</sup> December 2022



Chair of Trustees



## FINANCIAL STATEMENTS – 1 August to 2 November 2021

### RECEIPTS AND PAYMENTS ACCOUNT

<u>RECEIPTS</u>	Notes	General Unrestricted Funds	Designated Fund	Restricted Funds	TOTAL 2020-21	TOTAL 2020-21
London Borough of Barnet						£8,500
Fund Raising						£7,950
Tax recovered under Gift Aid						£1,771
Donations from Third Parties	1	£2,288			£2,288	£14,234
Donations from Clients						£2,127
Luncheon Club Meals						£504
Gardening	2			£130	£130	£837
Other Client Services Income						£1,255
Sundries		£1,168			£1,168	£1,335
Interest						£198
		<u>£3,456</u>	<u>£0</u>	<u>£130</u>	<u>£3,586</u>	<u>£38,711</u>
<u>PAYMENTS</u>						
Salaries (excl Driver)		£5,692			£5,692	£32,514
Luncheon Club Meals, etc.						£501
Transport Costs inc Driver		£119			£119	£5,932
Administration		£142			£142	£4,197
Deposit New Minibus						£5,000
Gardening Scheme	2			£340	£340	£1,441
Chiropody Services						£1,628
Transfer to New CIO		<u>£2,993</u>		<u>£667</u>	£3,660	<u>£44,061</u>
		£8,946	£0	£1,007	£9,953	£95,274
Excess of payments over receipts		-£5,490	£0	-£877	-£6,367	-£56,563
Balances b/f at 1st August 2021		<u>£3,364</u>	<u>£0</u>	<u>£877</u>	<u>£4,241</u>	<u>£60,804</u>
Balances as at 2nd November 2021		<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£4,241</u>

### STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

CASH FUNDS @ 3 November 2021	£0	£0	£0	£0	£6,481
Creditor -Lunch Club Meals					-£2,177
Creditor -Mileage Allowance					-£63
	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£4,241</u>

## NOTES

### 1) Donations from Third Parties

This figure includes a gift from Friends of Belmont School and Mill Hill School.

### 2) Beatrice Laing Trust re Gardening

Balance b.f.	£877
Receipts Clients	£130
Payments	<u>-£340</u>
Balance Transferred to new CIO Account	<u>£667</u>

The LBB grant has ceased.

A successful application was made in 2017/18 to The Beatrice Laing Trust for £2000 to enable this service to be continued.

**GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK**

(Charity Reg No 1192433)

**Statement of Financial Activities for the year to 31 July 2022**

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total	Total
		£	£	£	2022 £	2021 £
<b>Income From</b>						
London Borough of Barnet		£15,938			£15,938	£4,250
Fundraising	1	£625		£25,341	£25,966	£3,775
Donations (inc Gift Aid)	2	£6,515		£41,382	£47,897	£6,208
Client services	3	£16,279		£941	£17,220	£1,100
Transfer from Old GNS Charity		£2,993		£667	£3,660	£44,061
Interest		£74	£110		£184	£1
		-----	-----	-----	-----	-----
<b>Total Income</b>		£42,424	£110	£68,331	£110,865	£59,395
<hr/>						
<b>Expenditure On</b>						
Charity activities costs	4	£34,077		£26,194	£60,271	£814
<b>Total Expenditure</b>		£34,077		£26,194	£60,271	£814
<b>Net Income (Expenditure)</b>		£8,347	£110	£42,137	£50,594	£58,581
<b>Balance brought forward on 1 Aug 2021</b>		£40,592	£14,087	£3,902	£58,581	
<b>Balance at 31 July 2022 before transfers</b>		£48,939	£14,197	£46,039	£109,175	
Transfers between Funds		£55,579	-£14,197	-£41,382		
		-----	-----	-----	-----	-----
<b>Total funds carried forward at 31 July 2022</b>	-	£104,518	£0	£4,657	£109,175	£58,581
	-	-----	-----	-----	-----	-----
	-					

**GOOD NEIGHBOURS SCHEME FOR MILL HILL AND BURNT OAK  
BALANCE SHEET AT 31 JULY 2022**

		<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
<b>Fixed Assets</b>			
Tangible Fixed Assets	5	£35,470	£0
		-----	-----
		----	----
		£35,470	
<b>Current Assets</b>			
Debtors	7	£1,062	£1,783
Short term deposits		£51,151	£21,061
Cash at bank		£21,828	£35,868
		-----	-----
		----	----
		£74,041	£58,712
<b>Creditors:</b> amounts falling due within one year		£336	£131
<b>Current Net Assets</b> (Current assets minus Liabilities)		£73,705	£58,581
		-----	-----
		----	----
<b>Net Assets</b>		£109,175	£58,581
		-----	-----
		----	----
<b>Funds</b>	6		
Unrestricted		£104,518	£40,592
Designated		£0	£14,087
Restricted		£4,657	£3,902
		-----	-----
		£109,175	£58,581
		-----	-----
		----	----

Approved by the Trustees

on .....7<sup>th</sup> December 2022..... and signed on  
their behalf

by : ...

Chair.....

**Notes to the Financial Statements for the Year Ended 31 July 2022**

**1. Income from Fundraising**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
City Bridge Trust			£15,100	£15,100	£3,775
National Lottery Community Fund			£6,149	£6,149	
Finchley Charities			£2,500	£2,500	
Charities Trust	£500			£500	
Raffle for Defibrillators			£1,592	£1,592	
Easyfunding	£125			£125	
Total fundraising	£625		£25,341	£25,966	£3,775

**2 Income from Donors  
including Gift aid**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Donations from Clients	614			614	63
Donations from Third Parties	5,221			5,221	6,145
Gift Aid Receipts	680		6,475	7,155	
Donations for New Minibus			34,907	34,907	
	-----	-----	-----	-----	-----
	6,515	0	41,382	47,897	6,208
	-----	-----	-----	-----	-----

**3 Income from Client Services**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Lunch Club Meals	7,885			7,885	515
Lunch Club Transport	3,494			3,494	308
Gardening			941	941	127
Shopping Bus Transport	1,275			1,275	150
Chiropody Service	2,955			2,955	
Minibus Hire	670			670	
	-----	-----	-----	-----	-----
	16,279	0	941	17,220	1,100
	-----	-----	-----	-----	-----

	Unrestricted	Designated	Restricted	Total	Total
4 Charity Activity Costs	Funds	Funds	Funds	Funds	Funds
				2022	2021
	£	£	£	£	£
Employment Costs (excl driver)	£19,747		£13,793	£33,540	
Lunch Club Meals	£7,008		£1,752	£8,760	£681
Lunch Club Rent			£1,800	£1,800	
Transport (incl driver)	£2,475		£4,850	£7,325	£2
Administration	£3,821		£477	£4,298	£131
Gardening Scheme			£890	£890	
Chiropody Rent			£1,040	£1,040	
Defibrillators	£114		£1,592	£1,706	
Depreciation	£5,912			£5,912	
Refund of Bus deposit 2020/21	-£5,000			-£5,000	
	-----	-----	-----	-----	-----
	£34,077	£0	£26,194	£60,271	£814
	-----	-----	-----	-----	-----

#### 5. Tangible Fixed Assets

	Motor Vehicles
Value 1.8.21	£0
Additions	£41,382
	-----
Value at 31.07.22	£41,382
	-----
Depreciation at 1.8.21	£0
Charge for Year	£5,912
Depreciation at 31.07.22	£5,912
	-----
Net Book Value at 31.07.22	£35,470
	-----

#### 6. Analysis of Net Assets by Funds

	Unrestricted	Designated	Restricted	Total
				2022
	£	£	£	£
Tangible Fixed Assets	£35,470			£35,470
Current Assets	£69,384		£4,657	£74,041
Current Liabilities	-£336			-£336
	-----	-----	-----	-----
<b>Fund balance</b>	£104,518	£0	£4,657	£109,175
	-----	-----	-----	-----

**7. Debtors**

	2022	2021
	£	£
Age UK	£1,062	£1,063
Client Services		£720
	-----	-----
	£1,062	£1,783
	-----	-----

**8. Creditors: Amounts Falling Due Within One Year**

	2022	2021
	£	£
BT	£146	£131
Gardening	£190	
	-----	-----
	£336	£131
	-----	-----

**9. Statement of Funds**

	Balance at 01-Aug 2021	Income £	Expenditure £	Transfers £	Balance at 31-Jul 2022
<b>Unrestricted Funds</b>					
General Funds	£40,592	£42,424	£34,077	£55,579	£104,518
Designated Funds	£14,087	£110		-£14,197	£0
<b>Restricted Funds</b>					
City Bridge Trust- Lunch Clubs	£3,775	£15,100	£18,875		£0
Beatrice Laing- Gardening	£127	£1,608	£889		£846
Finchley Charities- Chiropody		£2,500	£1,040		£1,460
National Lottery Community					
Fund- Befriending		£6,149	£3,798		£2,351
Raffle for Defibrillators		£1,592	£1,592		
Other Restricted		£41,382		-£41,382	
	£3,902	£68,331	£26,194	£0	£4,657
<b>Total of Funds</b>	<u>£58,581</u>	<u>£110,865</u>	<u>£60,271</u>	<u>£0</u>	<u>£109,175</u>

## **1 ACCOUNTING POLICIES**

### **1.1 Basis of Preparation of Financial Statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) -Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Good Neighbour Scheme meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

### **1.2 Income**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

### **1.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

### **1.4 Tangible Fixed Assets and Depreciation**

All assets costing more than £1000 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Vehicles	-	straight line basis over 7 years
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### **1.5 Interest Receivable**

Interest on funds held on deposit is included when receivable. This is normally upon notification of the interest paid or payable by the Bank.

### **1.6 Debtors**

Trade and other debtors are recognised at the settlement amount.



## **1.7 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## **1.8 Liabilities**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods and services it must provide.

## **1.9 Fund Accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds have been earmarked for a particular purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.



## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

**The Good Neighbour Scheme for Mill Hill and Burnt Oak**

On accounts for the period  
ended

**2nd November 2021**

**Charity no  
(if any)**

**1130578**

Set out on pages

**1 9 and 10**

**Respective  
responsibilities of trustees  
and  
examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 1<sup>20</sup> of the Charities Act 2011 (the Charities Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and n 10 state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**


In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 21/11/2022

AGRoberts

Name:

Relevant professional  
qualification(s) or body (if  
any>

FCMA

19 Langley Park Mill Hill, London. NW7 2AA



## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

**The Good Neighbour Scheme for Mill Hill and Burnt Oak**

On accounts for the period  
ended

**31" July 2022**

**Charity no** 1192433  
**(if any)**

Set out on pages

**1 11 to 17**

Respective  
responsibilities of trustees  
and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not warranted for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

in connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

21/11/2022

G Roberts

Name:

Relevant professional  
qualification(s) or body (if  
any):

FCMA

19 Langley Park Mill Hill, London. NW7 2AA