

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

England & Wales · Charity number 1192433

Details

Status Registered

Legal form CIO

Registered 2020-11-19

Register [View on the Charity Commission register](#)

Contact

Address Good Neighbour Scheme
The Eversfield Centre
11 Eversfield Gardens
Mill Hill
London
NW7 2AE

Phone 02089063340

Email manager@thegoodneighbourschememhbo.org.uk

Website www.thegoodneighbourschememhbo.org.uk

Activities

Objects: 1 TO RELIEVE, EITHER GENERALLY OR INDIVIDUALLY, PERSONS RESIDENT IN MILL HILL AND BURNT OAK WITHIN THE LONDON BOROUGH OF BARNET (IN PARTICULAR BUT NOT EXCLUSIVELY OLDER, AND DISABLED PEOPLE) WHO ARE IN CONDITIONS OF NEED, HARDSHIP OR DISTRESS.2 TO FURTHER SUCH OTHER CHARITABLE PURPOSES FOR THE BENEFIT OF THE COMMUNITY AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE.

Activities: Weekly Lunch ClubsBefriending by telephoneShoppingSign posting to other appropriate organisationsChiropodySocial activitiesTransport

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability, Economic/community Development/employment
- **Who:** Elderly/old People, People With Disabilities

Geography

- Barnet

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£96,348	£95,259	-	-
2024-07-31	£70,500	£88,563	-	-
2023-07-31	£89,986	£86,823	-	-
2022-07-31	£110,865	£60,271	-	-
2021-07-31	£54,046	£52,028	-	-

Trustees

Name	Role	Appointed
Derrick Edgerton	Chair	2021-01-01
Carmen de la Hera Hall		2025-02-01
Grahame Poulton		2022-01-23
Margaret Lamb		2021-01-01
Margot B Stevens		2025-02-01
Martin Rosen		2021-01-01
PAULINE SEATON		2021-01-01
Peter McCabery		2021-01-01
Rachel Christina Kane		2024-10-06
Robert Cottingham		2022-04-01

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

England & Wales - Charity number 1192433

Accounts



THE GOOD NEIGHBOUR SCHEME
FOR
MILL HILL AND BURNT OAK
(Charitable Incorporated Organisation 1192433)
TRUSTEES ANNUAL REPORT
AND
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR
1ST AUGUST 2024 TO 31ST JULY 2025

INDEX

<u>Subject</u>	<u>Page Number</u>
Contact Details	2
List of Trustees, Honorary Officers and Staff	3
Objectives of Scheme and Summary of Activities	4
Table showing activity over last four years	5
Chair's Report	6
Future Plans	7
Risk Assessment	7
Reserve Policy Statement	7
Accounts and Notes	8
Independent Examiners Report	15

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

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London NW7 2AE

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Telephone: 020 8906 3340

E-mail: info@thegoodneighbourschememhbo.org.uk

Website: www.thegoodneighbourschememhbo.org.uk

Facebook: <http://www.facebook.com/goodneighbourscheme/>

Bank

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

List of Trustees

Mr Robert Cottingham

Mr Derrick Edgerton (Chair)

Mrs Carmen De La Hera Hall (from Jan 25)

Rev Rachel Kane (from Sept 24)

Mrs Maggi Lamb

Mr Peter McCabery

Mr Benedict Metuh (until Jan 25)

Mr Grahame Poulton (Treasurer)

Mr Martin Rosen

Mrs Mary Scott (until Jan 25)

Mrs Margot Stevens (from Jan 25)

Mrs Pauline Seaton

List of Honorary Officers

Secretary Mrs Fi Rosen

Independent Examiner Mr Alan Roberts FCMA

List of Staff

Manager Mrs Elizabeth Sykes

Coordinator Mrs Loraine Williams

Development Coordinator Mr Iraklis Koumoullou

Befriending Coordinator Mrs Alison Koumoullou

Drivers Mr Gerard Mahon

Mr Joseph Guilfoyle

The objects of the scheme as laid down in the constitution and adopted when the scheme registered as a charity in 2009 and confirmed when the charity converted to a CIO in 2020 are:

- "1. To relieve, either generally or individually, persons resident in Mill Hill and Burnt Oak within the London Borough of Barnet (in particular but not exclusively older and disabled people) who are in conditions of need, hardship or distress.
2. To further such other charitable purposes for the benefit of the community as the trustees may from time to time determine."

Summary of the main activities undertaken.

The trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that all our services contribute to public benefit and so fulfil this requirement.

Our policy is to provide services to older and disabled people in Mill Hill and Burnt Oak, both in the London Borough of Barnet, for the good of the community mainly by the use of volunteers, but coordinated by a small group of paid staff. The area covered by the scheme is clearly laid out in the Constitution and lies within the NW7 and HA8 postcodes.

Activity

The activity of the GNS over the last five years is shown in the table below.

ACTIVITY	2024-2025	2023-2024	2022-2023	2021-2022	2020-2021
CHIROPODY	326	333	327	600	406
MILL HILL LUNCH CLUB	986	1018	890	830	0
BURNT OAK LUNCH CLUB	842	787	860	514	0
MINIBUS LIFTS TO LUNCH CLUBS	710	695	576	538	102
VOLUNTEER LIFTS TO LUNCH CLUBS	328	357	374	408	278
LIFTS TO MEDICAL APPOINTMENTS	30	40	42	45	53
BEFRIENDING SESSIONS	1076	1646	1835	33***	1859
GARDEN CLEARANCE	0	0	18	18	40
SHOPPING BUS	348	354	382	235	257
OUTINGS AND SOCIAL EVENTS	143	168	118	75	24

{*** Refers to the number of client, not the number of sessions}

There are currently 64 volunteers that we are able to call on and the number of Volunteer Sessions this year was 1161 equating to 3497 hrs. This includes 18 who do befriending.

There is currently a total of 207 clients using the services that the GNSMHBO provides, including 95 that use the Chiropody service.

Chair of Trustees Report for the Year August 2024 to July 2025

The year in question has been a success in several ways but there are some concerns. Firstly the successes.

Financially, at the beginning of the year (1st August 2024) it was predicted that a deficit would occur of approximately £11,000, before further depreciation of the minibus. At the end of the year (31st July 2025) the GNS had a surplus, after depreciation, of approximately £1000. In cash terms the surplus was nearly £7000. This year we received from the National Lottery Community Fund-Reaching Communities/Partnerships the first grants to finance our Lunch Club activity. These grants will continue for the next 4 years. We were successful also in receiving a further grant from the National Lottery Community Fund to fund our Befriending Service. We are grateful for the support we receive from other funders, as seen in Note 1 of the accounts.

The resignation of two of the Trustees, due to other personal commitments has led to the appointment of three new trustees, which means all of the CIO Members (the churches in Mill Hill and Burnt Oak) are represented.

One of the GNS caterers ceased trading during late 2024, leaving us dependent on one which left us vulnerable. This has been resolved toward the end of the period under review with the adoption of an additional caterer. Both firms supply food at the same cost that the clients enjoy and the manager liaises with them both over menu choices. Throughout the year, building works at one site (Mill Hill) where the Tuesday club was held has meant that this club had to be temporarily relocated to the Burnt Oak hall. It may be that the hall in Burnt Oak will be refurbished soon and the club there will be, for a short period, relocated to Mill Hill.

The Trustees have not deemed it necessary to increase the cost to clients of the services provided as we are aware of the financial pressures they are under, however this is kept under close review.

The concerns are that Elderly Services within the London Borough of Barnet are being retendered in 2027 and there is no guarantee that the financial support we get from AgeUK Barnet (lead contractor for Barnet) will continue at the present level (approximately £12750pa). The Trustees are aware of this and are seeking funding from other organisations to enable us to carry on with the provision of the current level of service. The Trustees are also aware, that whilst the level of activity of the GNS is about the same as previously, there needs to be a concerted effort to encourage and recruit new volunteers and clients. Whilst a number of new volunteers have joined during the year, a number have stopped being a volunteer and have become clients instead. Due to the availability of volunteers, our staff are sometimes having to fill a role that could be done by a volunteer (minibus escort). Also the availability of volunteers prepared to use their own cars to give client lifts has decreased.

The manager and staff liaise with external local organisations to raise the profile of the GNS. This has been quite successful this year and the support we have received from local bodies has increased. We have reviewed and redesigned the leaflet and made it more generic, in that it does not name individuals, only posts. We have a good relationship with the Social Prescribers linked to the GP surgeries within our area of operation. The GNS has also this year reminded the CIO members of their obligations, as per the constitution. This resulted in several changes to the trustee board.

Also, during this year, we have updated the Leave Policy and introduced "Rolled Up Holiday Pay" for the two part time drivers we employ. This will become operational on 1st August 2025. Other

policies updated are the Health and Safety Policy and Financial Control Policy. Others will be reviewed in the next year.

Finally, this report would not be complete without thanking both the staff and the many volunteers who make the GNS work. The staff willingly work longer hours than that they are contracted for. The volunteers are flexible in what they do and when and without them the GNS could not function.

Future Plans

Plans for future years are to ensure financial stability by applying for grants for specific parts of the work we do. We will also reviewing policies and procedures and take steps to increase the number of volunteers and clients.

Assessment of Operating Risk

There is a steady demand for the services that the GNS provides. The major risk to the GNS is not having sufficient resources to meet that demand, specifically financial. Steps will be taken to ensure that grant applications are made in a timely manner in an effort to maintain a continuous service and that the GNS is promoted locally to maintain or increase the number of volunteers and clients.

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL & BURNT OAK (GNS)

Registered Charity No. 1192344

POLICY ON FINANCIAL RESERVES

The Charity's Policy on Reserves is to generate and maintain a balance sufficient:

- a) To preserve the financial viability of the Charity in the face of any unexpected or unavoidable drop in its regular income;
- b) to enable the Charity, in pursuing its objectives, to undertake from time to time new projects on a pilot basis, to demonstrate the viability and potential benefits of such projects with a view to securing new funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are approximately 6 months running costs. This amount allows adequate time for new or additional funding to be sought, applied for and obtained. This policy was reviewed at a meeting of the Trustees in September 2025 and agreed upon. The level of the reserve is reported on at each trustee meeting and will be formally reviewed in 2027 or sooner if needed.

GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK
(Charity Reg No
1192433)

Statement of Financial Activities for the year to 31 July 2025

	Notes	Unrestricted Funds	Restricted Funds	Total	Total
		£	£	2025	2024
				£	£
Income From					
London Borough of Barnet		£12,750		£12,750	£12,750
Fundraising	1	£3,562	£33,277	£36,839	£11,374
Donations (inc Gift Aid)	2	£8,414	£668	£9,082	£6,902
Client services	3	£34,554		£34,554	£36,599
Interest		£3,123		£3,123	£2,875
		-----	-----	-----	-----
Total Income		£62,403	£33,945	£96,348	£70,500
Expenditure On					
Charity activities costs	4	£70,367	£24,997	£95,364	£88,563
Total Expenditure		£70,367	£24,997	£95,364	£88,563
Net Income (Expenditure)		-£7,964	£8,948	£984	#####
Balance brought forward on 1 Aug 2024		£93,692	£583	£94,275	#####
Balance at 31 July 2025 before transfers		£85,728	£9,531	£95,259	£94,275
Transfers between Funds		-----	-----	-----	-----
Total funds carried forward at 31 July 2024		£85,728	£9,531	£95,259	£94,275
		-----	-----	-----	-----

**GOOD NEIGHBOURS SCHEME FOR MILL HILL AND BURNT OAK
BALANCE SHEET AT 31 JULY
2024**

		2025	2024
		£	£
Fixed Assets			
Tangible Fixed Assets	5	£17,734	£23,646
		-----	-----
		-----	-----
		£17,734	£23,646
Current Assets			
Debtors	7	£738	£495
Short term deposits		£73,476	£62,495
Cash at bank		£3,433	£7,890
		-----	-----
		-----	-----
		£77,647	£70,880
Creditors: amounts falling due within one year		£122	£251
Current Net Assets (Current assets minus Liabilities)		£77,525	£70,629
		-----	-----
		-----	-----
Net Assets		£95,259	£94,275
		-----	-----
		-----	-----
Funds			
Unrestricted	6	£89,728	£93,692
Restricted		£9,531	£583
		-----	-----
		£99,259	£94,275
		-----	-----
		-----	-----

Approved by the Trustees

on25th September 2025..... and signed on their behalf



by : ..
Chair Trustees.....

Notes to the Financial Statements for the Year Ended 31 July 2025

1. Income from Fundraising

	Unrestricted Funds Funds	Restricted Funds Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
National Lottery Community Fund- Lunch		£20,631	£20,631	
National Lottery Community Fund- Befriending		£12,646	£12,646	
Beatrice Laing	£2,500		£2,500	£2,000
John Laing	£1,000		£1,000	
Easyfunding	£62		£62	£47
Barnet Commuuity Fund				£100
Bingo				£104
John Lewis				£1,000
Dignity Funeral Services				£2,000
City Bridge Tust				£3,925
Quiz/Concert				£1,603
Anonymous				£530
Tesco store Collection				£65
Total	£3,562	£33,277	£0	£36,839
				£11,374

2 Income from Donors including Gift aid

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Donations from Clients	2,245		2,245	1,802
Donations from Third Parties	5,695	668	6,363	4,449
Gift Aid Receipts	474		474	651
	-----	-----	-----	-----
Total	8,414	668	9,082	6,902
	-----	-----	-----	-----
		--	-	--

3 Income from Client Services

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Lunch Club Meals	15,225		15,225	14,519
Lunch Club Transport	7,422		7,422	7,690
Gardening	0		0	271
Shopping Bus Transport	2,567		2,567	2,686
Chiropody Service	3,215		3,215	3,234
Minibus Hire	5,985		5,985	6,035
Client Outings	140		140	1,763
Marshall Shopping			0	401
	-----	-----	-----	-----
Total	34,554	--	34,554	36,599
	-----	-----	-----	-----
		--	-	--

4. Charity Activity Costs

	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
	£	£	£	£
Employment Costs (excl drivers)	£29,652	£18,368	£48,020	£44,975

Lunch Club Meals	£13,790	£1,605	£15,395	£14,201
Lunch Club Rent		£1,850	£1,850	£500
Transport (incl driver)	£15,080		£15,080	£14,486
Administration	£4,459	£2,506	£6,965	£4,840
Gardening Scheme			£0	£300
Chiropody Rent	£1,380		£1,380	£1,150
Depreciation	£5,912		£5,912	£5,912
Client Outings			£0	£1,800
Marshall shopping	£94		£94	£401
Defibrillator		£668	£668	
	-----	-----	-----	-----
		--	-----	--
Total	£70,367	£24,997	£95,364	£88,565
	-----	-----	-----	-----
		--	-	--

5. Tangible Fixed Assets

	Motor Vehicles
Value 1.8.24	£41,382
Additions	£0
	<u>£41,382</u>
Depreciation at 1.8.24	£17,736
Charge for Year	£5,912
Depreciation at 31.07.25	<u>£23,648</u>
Net Book Value at 31.07.25	<u>£17,734</u>
Total	

6. Analysis of Net Assets by Funds

	Unrestricted	Restricted	Total 2025
	£	£	£
Tangible Fixed Assets	£17,734		£17,734
Current Assets	£68,116	£9,531	£77,647

Current Liabilities		£122		£122
		-----	-----	-----
Fund balance	Total	£85,728	£9,531	£95,259
		-----	-----	-----
			-	-

7. Debtors

	2025	2024
	£	£
Retail Trust/Sum Up	772	495

8. Creditors: Amounts Falling Due Within One Year

	2025	2024
	£	£
	122	251

9. Statement of Funds

	Balance at 01-Aug 2024	Income	Expenditure	Transfer s	Balance at 31-Jul 2025
	£	£	£	£	
Unrestricted Funds	#####	£62,403	£70,367		£85,728

Restricted Funds

National Lottery Community					
Fund- Lunch Clubs		£20,631	£20,631		
Anonymous Donation -Defibrilator		£668	£668		
Raffle/Bingo -Wheelchair	£53				£53
National Lottery Community					
Fund- Befriending		£12,646	£3,168		£9,478
Anonymous grant-Leaflets	£530		£530		
Total Restricted Funds	£583	£33,945	£24,997	£0	£9,531
Total of All Funds	<u>#####</u>	<u>£96,348</u>	<u>£95,364</u>	<u>£0</u>	<u>£95,259</u>



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Good Neighbour Scheme for Mill Hill and Burnt Oak

On accounts for the period
ended

31st July 2025

Charity no
(if any)

CIO 1192433

Set out on pages

8 to 14
(remember to include the page numbers of additional sheets)

Respective
responsibilities of trustees
and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

A G Roberts

 Date:

03/10/2025

A G Roberts

Name:

Relevant professional qualification(s) or body (if any):

FCMA

19 Langley Park, Mill Hill, London. NW7 2AA

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

England & Wales - Charity number 1192433

Accounts



THE GOOD NEIGHBOUR SCHEME
FOR
MILL HILL AND BURNT OAK
(Charitable Incorporated Organisation 1192433)
TRUSTEES ANNUAL REPORT
AND
STATEMENT OF FINANCIAL ACTIVITIES
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<u>Subject</u>	<u>Page Number</u>
Contact Details	2
List of Trustees, Honorary Officers and Staff	3
Objectives of Scheme and Summary of Activities	4
Table showing activity over last four years	5
Chair's Report	6
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Summary of the main activities undertaken.

The trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that all our services contribute to public benefit and so fulfil this requirement.

Our policy is to provide services to older and disabled people in Mill Hill and Burnt Oak, both in the London Borough of Barnet, for the good of the community mainly by the use of volunteers, but coordinated by a small group of paid staff. The area covered by the scheme is clearly laid out in the Constitution and lies within the NW7 and HA8 postcodes.

Activity

The activity of the GNS over the last five years is shown in the table below.

ACTIVITY	2023-2024	2022-2023	2021-2022	2020-2021	2019-2020
Chiropody	333	327	600	406	470
Mill Hill Lunch Club	1018	890	830	0	763
Burnt Oak Lunch Club	787	860	514	0	558
Minibus Lifts to Lunch Clubs	695	576	538	102	471
Volunteer Lifts to Lunch Clubs	357	374	408	278	408
Lifts to Medical Appointments	40	42	45	53	62
Befriending Sessions	1646	1835	33***	1859	803
Garden Clearance	0	18	19	40	35
Shopping Bus	354	382	235	257	224
Outings and Social Events	168	118	75	24	125

{*** Refers to the number of client, not the number of sessions}

There are currently 52 volunteers that we are able to call on and the number of Volunteer Sessions this year was 998 equating to 3821hrs.

There is currently a total of 224 clients using the services that the GNSMHBO provides, including 108 that use the Chiropody service.

Chair of Trustees Report for the Year August 2023 to July 2024

This current year has seen the GNS celebrate the 40th anniversary of its foundation, arising from an initiative by the then curate of John Keble Church here in Mill Hill.

Initially funded by the Mill Hill Churches and Barnet Council, it began operating in Burnt Oak in the early 2000s, became a charity in 2009 and a Charitable Incorporated Organisation in 2021.

To celebrate this anniversary two functions were held, a Quiz Night and Supper on 9th March and a Choral Concert followed by Afternoon Tea on 24th April attended by the Deputy Mayor (now The Mayor) of Barnet. Both were utilised as fund raising events and between them raised approximately £5000. Thanks are due to Waitrose and Dignity Funeral Directors for sponsoring these events and for several local businesses that provided raffle prizes along with the two churches where they were held.

This year has seen the number of clients using the lunch clubs increasing as has the number using the minibus. The number of lifts given by volunteers in their cars has slightly dropped due to several volunteer drivers dropping out of the rota. Overall other activities are similar to the previous year.

Several of the clients have stopped attending either through them moving into a care home, or being physically unable or dying. There have been several funerals throughout the year which staff have attended.

At the start of the year in August 2023 a budget deficit of £31,000 was predicted. By the end of the year our cash balance had been reduced by just over £12000 due to obtaining funding from organisations, holding fund raising events and interest. It was in December 2023 that the GNS applied to the Lottery for funding to support the Lunch Clubs, but it was only in May 2024 that we received the news that we would be granted £138745 over five years, commencing 1st August 2024. Whilst this gives the GNS a certain amount of financial stability, the Trustees are not complacent and are seeking additional funders to ensure the GNS stays solvent and does not have to continue using reserve funds.

In August 2023 the London Borough of Barnet adopted an Ageing Well Strategy of which AgeUK Barnet is the major coordinator. AgeUK Barnet provides Services to the Elderly on behalf of Barnet Council and the GNS is subcontracted to AgeUK Barnet and receives funding from them, which in turn comes from the local authority.

Throughout the year the Trustees have reviewed several policies. Updated policies are Complaints Procedure, Leave Policy, Whistleblowing Policy, Staff Capability Policy and Procedure, Staff Disciplinary Policy and Procedure and the Staff Grievance Procedure. Other policies will be reviewed in the current financial year.

The Trustees decided to stop offering the Gardening Service as it was difficult to find gardeners willing to do the work at a cost which clients could afford, even though the GNS subsidised the work. We were not able to find volunteers to do this work, so with regret the service was withdrawn.

The Chiropody service changed venues as the GP surgery where it was, wanted to expand. It has moved to another GP surgery.

Throughout the year modifications have been made with the BT telephone contract as BT moved its mobile phone service to EE. We now have contracts with both BT and EE but the cost is slightly reduced.

The GNS has had a presence at several events (Silver Sunday, Care home open days, Well Being days at GP surgeries) to promote itself. We remain well known within the local area.

Succession planning for the Trustees is becoming an issue and the members of the CIO, who appoint trustees have been made aware of the situation.

Finally, this report would not be complete without thanking both the staff and the many volunteers who make the GNS work. The staff willingly work longer hours than that they are contracted for. The volunteers are flexible in what they do and when and without them the GNS could not function.

Future Plans

Whilst we have obtained a sizable 5yr grant to fund the lunch clubs, which gives the GNS some financial stability, the trustees are aware that additional funding must be sought for other parts of our services, so that costs to the clients remain affordable. Seeking such funding will be a priority. A budget deficit of £11,000 was predicted as of 1st August 2024 (which is covered by our current reserves) but every effort will be made to reduce this over the year.

We will also review the promotional material and activities that we use, both online, social media and leaflets in order to get more clients and volunteers.

The members of the CIO will be approached suggesting that it is important that they have in place a succession plan for their trustees that they appoint.

Older policies (Reserve policy, Health & Safety policy) will be reviewed during the year.

Assessment of Operating Risk

There is a steady demand for the services that the GNS provides. The major risk to the GNS is not having sufficient resources to meet that demand, specifically financial. Steps will be taken to ensure that grant applications are made in a timely manner thus ensuring a continuous service is maintained and that the GNS is promoted locally to maintain or increase the number of volunteers and clients.

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL & BURNT OAK (GNS)

Registered Charity No. 1192344

POLICY ON FINANCIAL RESERVES

The Charity's Policy on Reserves is to generate and maintain a balance sufficient:

- a) To preserve the financial viability of the Charity in the face of any unexpected or unavoidable drop in its regular income;
- b) to enable the Charity, in pursuing its objectives, to undertake from time to time new projects on a pilot basis, to demonstrate the viability and potential benefits of such projects with a view to securing new funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are approximately 6 months running costs. This amount allows adequate time for new or additional funding to be sought, applied for and obtained. This policy was reviewed at a meeting of the Trustees in March 2021 and agreed upon. The level of the reserve is reported on at each trustee meeting and will be formally reviewed early in 2025 or sooner if needed.

GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK
(Charity Reg No 1192433)
Statement of Financial Activities for the year to 31 July 2024

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Income From					
London Borough of Barnet		£12,750		£12,750	£12,750
Fundraising	1	£4,819	£6,555	£11,374	£41,214
Donations (inc Gift Aid)	2	£6,902		£6,902	£6,466
Client services	3	£36,599		£36,599	£28,525
Interest		£2,875		£2,875	£1,031
		-----	-----	-----	-----
Total Income		£63,945	£6,555	£70,500	£89,986
Expenditure On					
Charity activities costs	4	£59,192	£29,371	£88,563	£88,563
Total Expenditure		£59,192	£29,371	£88,563	£88,563
Net Income (Expenditure)		£4,753	-£22,816	-£18,063	£3,163
Balance brought forward on 1 Aug 2023		£88,939	£23,399	£112,338	£109,175
Balance at 31 July 2024 before transfers		£93,692	£583	£94,275	£112,338
Transfers between Funds		-----	-----	-----	-----
Total funds carried forward at 31 July 2024		£93,692	£583	£94,275	£112,338
		-----	-----	-----	-----

**GOOD NEIGHBOURS SCHEME FOR MILL HILL AND BURNT OAK
BALANCE SHEET AT 31 JULY
2024**

		2024	2023
		£	£
Fixed Assets			
Tangible Fixed Assets	5	£23,646	£29,558
		-----	-----
		-----	-----
		£23,646	£29,558
 Current Assets			
Debtors	7	£495	£380
Short term deposits		£62,495	£60,059
Cash at bank		£7,890	£22,341
		-----	-----
		-----	-----
		£70,880	£82,780
 Creditors: amounts falling due within one year			
		£251	£0
 Current Net Assets (Current assets minus Liabilities)			
		£70,629	£82,780
		-----	-----
 Net Assets			
		£94,275	£112,338
		-----	-----
		-----	-----
 Funds			
	6		
Unrestricted		£93,692	£88,939
Restricted		£583	£23,399
		-----	-----
		£94,275	£112,338
		-----	-----
		-----	-----

Approved by the Trustees

on and signed on their behalf

by :
.....

Notes to the Financial Statements for the Year Ended 31 July 2024

1. Income from Fundraising

	Unrestricted Funds Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
City Bridge Trust		£3,925	£3,925	£16,861
Beatrice Laing		£2,000	£2,000	£9,139
Barnet Community Fund		£100	£100	£900
Bingo	£104		£104	£178
Easyfunding	£47		£47	£136
John Lewis	£1,000		£1,000	£14,000
Dignity Funeral Services	£2,000		£2,000	
Tesco Store Collection	£65		£65	
Quiz/Concert	£1,603		£1,603	
Anonymous		£530	£530	
	£4,819	£6,555	£0	£11,374
			£11,374	£41,214

2 Income from Donors including Gift aid

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£		£	£
Donations from Clients	1,802		1,802	1,405
Donations from Third Parties	4,449		4,449	4,170
Gift Aid Receipts	651		651	891
	-----		-----	-----

	6,902		6,902	6,466
	-----	-----	-----	-----
3 Income from Client Services				
	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Lunch Club Meals	14,519		14,519	12,564
Lunch Club Transport	7,690		7,690	4,653
Gardening	271		271	841
Shopping Bus Transport	2,686		2,686	1,890
Chiropody Service	3,234		3,234	3,279
Minibus Hire	6,035		6,035	4,278
Client Outings	1,763		1,763	1,020
Marshall Shopping	401		401	
	-----	-----	-----	-----
	36,599		36,599	28,525
	-----	-----	-----	-----

4. Charity Activity Costs

	Unrestricted Funds Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Employment Costs (excl drivers)	£38,950	£6,025	£44,975	£44,796
Lunch Club Meals	£201	£14,000	£14,201	£14,313
Lunch Club Rent	£500		£500	£450
Transport (incl driver)	£5,347	£9,139	£14,486	£13,987
Administration	£4,840		£4,840	£4,136
Gardening Scheme	£300		£300	£920
Chiropody Rent	£943	£207	£1,150	£1,253
Wheelchair			£0	£125
Depreciation	£5,912		£5,912	£5,912
Client Outings	£1,800		£1,800	£931
Marshall shopping	£401		£401	
	-----	-----	-----	-----
	£59,194	£29,371	£88,565	£86,823
	-----	-----	-----	-----

5. Tangible Fixed Assets

Motor Vehicles

Value 1.8.22	£41,382
Additions	£0
Value at 31.07.22	£41,382
Depreciation at 1.8.23	£11,824
Charge for Year	£5,912
Depreciation at 31.07.24	£17,736
Net Book Value at 31.07.24	£23,646

6. Analysis of Net Assets by Funds

	Unrestricted	Restricted	Total 2024
	£	£	£
Tangible Fixed Assets	£23,646		£23,646
Current Assets	£67,963	£53	£68,016
Current Liabilities			
	-----	-----	-----
Fund balance	£91,609	£53	£91,662
	-----	-----	-----

7. Debtors

	2024		2023
	£		£
Retail Trust	495		380

8. Creditors: Amounts Falling Due Within One Year

	2024		2023
	£		£
	251		0

9. Statement of Funds

	Balance at 01- Aug 2023	Income £	Expenditure £	Transfers £	Balance at 31-Jul 2024
Unrestricted Funds					
	£88,939	£63,945	£59,192		£93,692
Restricted Funds					
City Bridge Trust- Lunch Clubs	£0	£3,925	£3,925		£0
Beatrice Laing- Lunch Club	£0	£2,000	£2,000		£0
Finchley Charities- Chiropody	£207		£207		£0
National Lottery Community Fund- Lunch Clubs	£9,139		£9,139		£0
Raffle/Bingo -Wheelchair	£53				£53
Barnet Community Fund		£100	£100		£0
Anonymous Grant	£14,000		£14,000		£0
Anonymous Grant- Leaflets		£530			£530
Total Restricted Funds	£23,399	£6,555	£29,371	£0	£583
Total of All Funds	<u>£112,338</u>	<u>£70,500</u>	<u>£88,563</u>	<u>£0</u>	<u>£94,275</u>

Report to the trustees/
members of

Charity Name The Good Neighbour Scheme for Mill Hill and Burnt Oak

On accounts for the
period

31 st July 2024	Charity no (if any)	CIO 1192344
----------------------------	------------------------	-------------

ended

8 to 13	include the page nu
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Independent examiner's report on the accounts

Section A Independent Examiner's Report

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A G Roberts

Date: 22/11/2024

A G Roberts

Signed:

Name:

Relevant professional
qualification(s) or body
(if any):

FCMA

19 Langley Park, Mill Hill, London. NW7 2AA

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

England & Wales - Charity number 1192433

Accounts



THE GOOD NEIGHBOUR SCHEME

FOR

MILL HILL AND BURNT OAK

(Registered Charity Number 1130578 Registered Charitable Incorporated Organisation 1192433)

TRUSTEES ANNUAL REPORT

AND

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR

1ST AUGUST 2022 TO 31ST JULY 2023

INDEX

Subject	Page Number
Contact Details	2
List of Trustees, honorary Officers and Staff	3
Objectives of Scheme and Summary of Activities	4
Table showing activity over last four years and volunteer numbers	5
Chair's Report	6
Risk Assessment	7
Future Plans	7
Reserve Policy Statement	7
Independent Examiners Report	8
Accounts and notes (CIO 1192344)	10

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

Registered Address

Eversfield Centre,
11 Eversfield Gardens
Mill Hill
London NW7 2AE

Telephone

020 8906 3340 (which links to a staff members mobile)

E-mail: info@thegoodneighbourschememhbo.org.uk

Website: <http://www.thegoodneighbourschememhbo.org.uk>

Facebook: <https://www.facebook.com/goodneighbourscheme/>

Bank

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

List of Trustees:

Mr Robert Cottingham

Mr Derrick Edgerton (Chair)

Mrs Maggi Lamb

Mr Peter McCabery

Mr Benedict Metuh

Mr Grahame Poulton (Treasurer)

Mr Martin Rosen

Mrs Mary Scott

Mrs Pauline Seaton

List of Honorary Officers:

Secretary: Mrs Fi Rosen

Independent Examiner: Mr Alan Roberts FCMA

List of Staff:

Manager Mrs Elizabeth Sykes

Coordinator: Mrs Loraine Williams

Development Coordinator: Mr Iraklis Koumoullou

Befriending Coordinator Mrs Alison Koumoullou

Drivers Mr Ben Williams (until April 2022)

Mr Gerard Mahon (from September 2022)

Mr Joseph Guilfoyle (from September 2022)

The objects of the scheme as laid down in the constitution and adopted when the scheme registered as a charity in 2009 and confirmed when the charity converted to a CIO in 2020 are:

- "1. To relieve, either generally or individually, persons resident in Mill Hill and Burnt Oak within the London Borough of Barnet (in particular but not exclusively older and disabled people) who are in conditions of need, hardship or distress.
2. To further such other charitable purposes for the benefit of the community as the trustees may from time to time determine."

Summary of the main activities undertaken.

The trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that all our services contribute to public benefit and so fulfil this requirement.

Our policy is to provide services to older and disabled people in Mill Hill and Burnt Oak, both in the London Borough of Barnet, for the good of the community mainly by the use of volunteers, but coordinated by a small group of paid staff. The area covered by the scheme is clearly laid out in the Constitution and lies within the NW7 and HA8 postcodes.

All activities during this reporting period were undertaken paying due regard to the regulations on Covid -19 safety.

Activity

The activity of the GNS over the last four years is shown below. These activities fulfil the aims laid down in the constitution of the GNS.

The Covid 19 Pandemic affected the way the GNS operated during the period March 2020 when restrictions were introduced. When lifted many clients and volunteers were still wary of meeting up. This, in some ways, is reflected in the figures showing activity which indicate a gradual increase over the period since restrictions were lifted.

ACTIVITY	2022-2023	2021-2022	2020-2021	2019-2020
Chiropody	327	600	406	470
Mill Hill Lunch Club	890	830	0	763
Burnt Oak Lunch Club	860	514	0	558
Minibus Lifts to Lunch Clubs	576	538	102	471
Volunteer Lifts to Lunch Clubs	374	408	278	408
Lifts to Medical Appointments	42	45	53	62
Befriending Sessions	1835 (32 Clients)	33***	1859	803
Garden Clearance	18	19	40	35
Shopping Bus	382	235	257	224
Outings and Social Events	118	75	24	125

*** This figure relates to the number of clients being befriended, not the number of sessions of befriending as in previous years.

In the current year there are 26 volunteers carrying out befriending who phone clients at least every two weeks.

Chair of Trustees Report for the Year August 2022 to July 2023

The year under review has seen the GNS thrive with the number of clients using its services increase. We are, however like the majority of voluntary organisations in the area, finding it difficult to recruit enough volunteers, thus meaning that we rely more heavily on a willing few. Whilst the number of Befrienders has increased slightly, there is a need for more voluntary help with minibus escorts, lunch clubs and those able to give lifts to clients.

As can be seen from the table above, the number of clients attending the two lunch clubs has increased. On two or three occasions they had to be cancelled at short notice due either to it being too hot or too cold. The club at Mill Hill has been meeting at the Burnt Oak site for the latter part of the reporting year due to construction work being undertaken at the Mill Hill site. The food, which is supplied by two caterers has remained of a good standard and is appreciated by the clients. The caterers increased their charges during the year and a successful application was made to a local funder for money to subsidise the meal costs so that the cost to the clients was not increased. At the lunch clubs, client birthdays are celebrated and other special occasions (Valentine's Day). Unfortunately due to inclement weather many activities (including the Carol Service) had to be cancelled. Many clients received a Lunch delivery on Christmas Day from the local churches. In last year's Annual Report it was hoped that a lunch club at the Retail Trust might start up again. This has not happened due to a review of service provider at that organisation.

During the year, John Keble Church celebrated its 100 anniversary and the Bishop of Exeter (formerly a curate at John Keble) attended. It was during his curacy at JK that he started the scheme that became the Good Neighbour Scheme. The Chair and Manager met with him and explained the current setup.

The minibus has proven to be a good investment as it has cost us around £14,000 for the year, when we were paying approximately £16,000 in hire charges in the year 2018- 2019. It is also currently generating income for us being hired out to the Retail Trust and also AgeUK Barnet. Two part-time drivers, who job share, commenced at the beginning of September 2022 after the resignation of the previous driver in April, and have proven valuable additions to the staff body. There has been an ongoing issue with the sliding passenger door, but this is being dealt with.

Towards the end of the 2022/23 financial year GNS was successful in obtaining two grants.

One, from part of the Lottery Fund, was for just over £9000 to pay for transport costs. The other was an anonymous donation of £14000 to help fund the lunch clubs. As a result of these two grants we are able to show an accounting surplus of £3163, and a cash surplus of £9000 in 2022/23.

The Chiropody service, based in a local GP surgery, is well supported and appreciated by those who use it.

There have been several "outings" for clients throughout the period to garden centres, a local amateur dramatic society and a large shopping centre. Also some clients volunteer to take part in a "life stories" project at Mill Hill School which takes place over several weeks and finishes with the School laying on a marvellous afternoon and books presented to those clients who had participated in the project.

For volunteers, the opportunity was taken for the AGM for 2021 – 2022 held in January 2023 to be a "thank you" event with a light supper and get together following the business part. A couple of volunteer meet ups with tea and cakes followed by a gentle walk were also organised.

During this period the GNS began to fully utilise the CAF Bank to enable dual authorisation of payments as per the Charity Commission guidelines.

During this period the GNS raised money and donated one defibrillator to Sacred Heart and another to Annunciation Church (where lunch clubs were held), raised money for the purchase of a wheelchair and also went 50/50 on the purchase of a dishwasher (with a short cycle) for use at the lunch club.

There had been an unfortunate error with the organisation which supplies Payroll services in that their software didn't pick up a salary increase for a staff member, which meant they had not paid National

Insurance for three years. This resulted in both the GNS and the staff member having to repay HMRC money, the supplier paying the interest and penalty. Some discussion occurred about changing Payroll but it was decided to stay with them.

We are grateful to all those individuals and organisations who donate to the GNS either regularly or as one offs. The funding from City Bridge Trust is ending shortly and steps are being taken to ensure another funder is found to replace this significant amount of funding. The GNS has received smaller amounts of money from several funders

Future Plans

The current priority is to find a long term funder to replace City Bridge Trust. In the absence of further funding, there is likely to be a substantial deficit in 2023/24, but our cash reserves will cover this deficit. Barnet Council and Age UK Barnet recently launched a mission to become a fully-fledged age-friendly borough and as such AgeUK Barnet, to whom we are subcontracted to provide support for the elderly and hence fund us with council funding, are confident that future funding will continue.

It is again hoped that an additional lunch club will open at the Retail Trust. An alternative catering supplier for the lunch clubs has been identified and has recently started supplying food.

As of the 1st August 2023 client charges increased, but the GNS is still at the lower end of the scale of charges based on comparison with similar local bodies. Also on 1st August staff salaries were increased by approximately 4% after a review of similar organisations was done.

Efforts will be made to increase the number of volunteers, however it is understood that all local voluntary bodies are having difficulty in this area.

Assessment of Operating Risk

There is a steady demand for the services that the GNS provides. The major risk to the GNS is not having sufficient resources to meet that demand, specifically financial and number of volunteers. Steps will be taken to ensure that grant applications are made in a timely manner thus ensuring a continuous service is maintained and that the GNS is promoted locally to maintain or increase the number of volunteers.

Reserve Policy Statement

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL & BURNT OAK (GNS)

Registered Charity No. 1192344

POLICY ON FINANCIAL RESERVES

The Charity's Policy on Reserves is to generate and maintain a balance sufficient:

- a) to preserve the financial viability of the Charity in the face of any unexpected or unavoidable drop in its regular income;
- b) to enable the Charity, in pursuing its objectives, to undertake from time to time new projects on a pilot basis, to demonstrate the viability and potential benefits of such projects with a view to securing new funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are approximately 6 months running costs. This amount allows adequate time for new or additional funding to be sought, applied for and obtained. This policy was reviewed at a meeting of the Trustees in March 2023 and agreed upon. The level of the reserve is reported on at each trustee meeting and will be formally reviewed in January 2025 or sooner if needed



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The Good Neighbour Scheme for Mill Hill and Burnt Oak

On accounts for the period
ended

31st July 2023

Charity no
(if any)

CIO 1192344

Set out on pages

10 to 14

Remember to include the page numbers of additional sheets

Respective
responsibilities of trustees
and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
 have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

[Redacted Signature]

Date:

19/10/2023

A G Roberts

Name:

Relevant professional qualification(s) or body (if any):

FCMA

19 Langley Park, Mill Hill, London. NW7 2AA

GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK
(Charity Reg No 1192433)
Statement of Financial Activities for the year to 31 July 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Income From					
London Borough of Barnet		£12,750		£12,750	£15,938
Fundraising	1	£136	£41,078	£41,214	£25,966
Donations (inc Gift Aid)	2	£6,466		£6,466	£47,897
Client services	3	£28,525		£28,525	£17,220
Transfer from Old GNS Charity					£3,660
Interest		£1,031		£1,031	£184
Total Income		£48,908	£41,078	£89,986	£110,865
Expenditure On					
Charity activities costs	4	£64,487	£22,336	£86,823	£60,271
Total Expenditure		£64,487	£22,336	£86,823	£60,271
Net Income (Expenditure)		-£15,579	£18,742	£3,163	£50,594
Balance brought forward on 1 Aug 2022		£104,518	£4,657	£109,175	£58,581
Balance at 31 July 2023		£88,939	£23,399	£112,338	£109,175

**GOOD NEIGHBOURS SCHEME FOR MILL HILL AND BURNT OAK
BALANCE SHEET AT 31 JULY 2023**

		2023 £	2022 £
Fixed Assets			
Tangible Fixed Assets	5	£29,558	£35,470
		-----	-----
		£29,558	£35,470
Current Assets			
Debtors	7	£380	£1,062
Short term deposits		£60,059	£51,151
Cash at bank		£22,341	£21,828
		-----	-----
		£82,780	£74,041
Creditors: amounts falling due within one year		£0	£336
Current Net Assets (Current assets minus Liabilities)		£82,780	£73,705
Net Assets		£112,338	£109,175
		-----	-----
Funds			
Unrestricted		£88,939	£104,518
Restricted		£23,399	£4,657
		-----	-----
		£112,338	£109,175
		-----	-----

Approved by the Trustees

on 7th December 2023 and signed on their behalf

by: DM Edgerly

(Chair of Trustees)

Notes to the Financial Statements for the Year Ended 31 July 2023

1. Income from Fundraising

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
City Bridge Trust		£16,861	£16,861	£15,100
National Lottery Community Fund		£9,139	£9,139	£6,149
Barnet Community Fund		£900	£900	£2,500
Raffle/ Bingo for a Wheelchair		£178	£178	£1,592
Easyfunding	£136		£136	£125
Anonymous Grant		£14,000	£14,000	
	£136	£41,078	£41,214	£25,466

2 Income from Donors
including Gift aid

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£		£	£
Donations from Clients	1,405		1,405	614
Donations from Third Parties	4,170		4,170	5,221
Gift Aid Receipts	891		891	7,155
Donations for New Minibus				34,907
	6,466		6,466	47,897

3 Income from Client Services

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Lunch Club Meals	12,564		12,564	7,885
Lunch Club Transport	4,653		4,653	3,494
Gardening	841		841	941
Shopping Bus Transport	1,890		1,890	1,275
Chiropody Service	3,279		3,279	2,955
Minibus Hire	4,278		4,278	670
Client Outings	1,020		1,020	
	28,525		28,525	17,220

4. Charity Activity Costs

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Employment Costs (excl driver)	£35,424	£9,372	£44,796	£33,540
Lunch Club Meals	£12,825	£1,488	£14,313	£8,760
Lunch Club Rent		£450	£450	£1,800
Transport (incl driver)	£5,647	£8,340	£13,987	£7,325
Administration	£3,674	£462	£4,136	£4,298
Gardening Scheme	£74	£846	£920	£890
Chiropody Rent		£1,253	£1,253	£1,040
Wheelchair		£125	£125	£1,706
Depreciation	£5,912		£5,912	£5,912
Client Outings	£931		£931	
Refund of Bus Deposit				£-5,000
	£64,487	£22,336	£86,823	£60,271

5. Tangible Fixed Assets

	Motor Vehicles
Cost 1.8.22	£41,382
Cost 31.07.22	£41,382
Depreciation at 1.8.22	£5,912
Charge for Year	£5,912
Depreciation at 31.07.23	£11,824
Net Book Value at 31.07.22	£29,558

6. Analysis of Net Assets by Funds

	Unrestricted	Restricted	Total 2023
	£	£	£
Tangible Fixed Assets	£29,558		£29,558
Current Assets	£60,444	£22,336	£82,780
Current Liabilities			
Fund balance	£90,002	£22,336	£112,338

7. Debtors

	2023	2022
	£	£
Retail Trust	380	1062

8. Creditors: Amounts Falling Due Within One Year

	2023	2022
	£	£
	0	£336

9. Statement of Funds

	Balance £ 01-Aug 2022	Income £	Expenditure £	Transfers £	Balance at 31-Jul 2023
Unrestricted Funds					
	£104,518	£48,908	£64,487		£88,939
Restricted Funds					
City Bridge Trust- Lunch Clubs	£0	£16,861	£16,861		£0
Beatrice Laing- Gardening	£846		£846		£0
Finchley Charities- Chiropody	£1,460		£1,253		£207
National Lottery Community Fund- Befriending	£2,351		£2,351		£0
National Lottery Community Fund- Lunch Clubs		£9,139			£9,139
Raffle/Bingo -Wheelchair		£178	£125		£53
Barnet Community Fund		£900	£900		
Anonymous Grant		£14,000			£14,000
Total Restricted Funds	<u>£4,657</u>	<u>£41,078</u>	<u>£22,336</u>	<u>£0</u>	<u>£23,399</u>
Total of All Funds	<u>£109,175</u>	<u>£89,986</u>	<u>£86,823</u>	<u>£0</u>	<u>£112,338</u>

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

England & Wales - Charity number 1192433

Accounts



THE GOOD NEIGHBOUR SCHEME

FOR

MILL HILL AND BURNT OAK

(Registered Charity Number 1130578 Registered Charitable Incorporated Organisation 1195244)

TRUSTEES ANNUAL REPORT

AND

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR

1ST AUGUST 2021 TO 31ST JULY 2022

INDEX

Subject	Page Number
Contact Details	2
List of Trustees, honorary Officers and Staff	3
Objectives of Scheme and Summary of Activities	4
Table showing activity over last four years and volunteer numbers	5
Chair's Report	6
Future Plans	7
Reserve Policy Statement	8
Accounts and notes (charity 1130578)	9
Accounts and notes (CIO 1192344)	11
Accounting Policies	16
Independent Examiners Reports	18

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

Registered Address

Eversfield Centre,
11 Eversfield Gardens
Mill Hill
London NW7 2AE

Telephone

020 8906 3340 (which links to a staff members mobile)

E-mail: good.neighbours@yahoo.co.uk

Website: <http://www.thegoodneighbourschememhbo.com/>

Facebook: <https://www.facebook.com/goodneighbourscheme/>

Bank

NatWest
317 Hale Lane
Edgware
Middx HA8 7AX

List of Trustees:

Mr Robert Cottingham (from April 2022)

Mr Derrick Edgerton (Chair)

Mrs Maggi Lamb

Mr Peter McCabery

Mr Benedict Metuh

Mr Grahame Poulton (Treasurer)

Mr Martin Rosen

Mrs Mary Scott

Mrs Pauline Seaton

List of Honorary Officers:

Secretary: Mrs Fi Rosen

Independent Examiner: Mr Alan Roberts FCMA

List of Staff:

Manager Mrs Elizabeth Sykes

Coordinator: Mrs Loraine Williams

Development Coordinator: Mr Iraklis Koumoullou

Befriending Coordinator Mrs Alison Koumoullou (from Sept 2021)

Driver Mr Ben Williams (from August 21)

The objects of the scheme as laid down in the constitution and adopted when the scheme registered as a charity in 2009 and confirmed when the charity converted to a CIO in 2020 are:

- "1. To relieve, either generally or individually, persons resident in Mill Hill and Burnt Oak within the London Borough of Barnet (in particular but not exclusively older and disabled people) who are in conditions of need, hardship or distress.
2. To further such other charitable purposes for the benefit of the community as the trustees may from time to time determine."

Summary of the main activities undertaken.

The trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that all our services contribute to public benefit and so fulfil this requirement.

Our policy is to provide services to older and disabled people in Mill Hill and Burnt Oak, both in the London Borough of Barnet, for the good of the community mainly by the use of volunteers, but coordinated by a small group of paid staff. The area covered by the scheme is clearly laid out in the Constitution and lies within the NW7 and HA8 postcodes.

All activities during this reporting period were undertaken paying due regard to the regulations on Covid -19 safety.

Activity

The activity of the GNS over the last four years is shown below. These activities fulfil the aims laid down in the constitution of the GNS.

The Covid 19 Pandemic has affected the way the GNS operated in the past three years in all aspects and this is shown in the figures below.

ACTIVITY	2021-2022	2020-2021	2019-2020	2018-2019
Chiropody	600	406	470	622
Retail Trust Lunch Club	0	0	192	291
Mill Hill Lunch Club	830	0	763	1207
Burnt Oak Lunch Club	514	0	558	925
Three Hammers Lunch Club	92	261	0	0
General Lifts	408	278	408	548
Minibus Lifts to Lunch Clubs	538	102	471	805
Lifts to Medical Appointments	46	53	62	102
Befriending	33***	1859	803	144
Garden Clearance	19	40	35	39
Shopping Bus	235	257	224	355
Outings, Trips and Social Events	75	24	125	145

*** This figure relates to the number of clients being befriended, not the number of sessions of befriending as in previous years. There are 22 volunteers carrying out befriending who phone clients at least every two weeks.

Charity Year	Number of Clients	Number of Volunteers
2016 – 2017	235	69
2017 – 2018	283	69
2018 – 2019	396	77
2019 – 2020	743 ++	101 ++
2020 – 2021	568 ++	137 ++
2021 – 2022	390	60

It is estimated that the total number of hours volunteers carried out was 4703 over this period in 1272 sessions.

++ It should be noted that the pandemic temporarily inflated both categories and that during this period client recruitment was difficult although many clients started to attend functions after restrictions lifted having come in to contact with the GNS through the shopping and befriending service.

Chair of Trustees Report for the Year August 2021 to July 2022

The year under review has seen the GNS still operating under the shadow of the Covid 19 pandemic and this has proven to be challenging. Both the staff and volunteers have risen to this challenge and the fact that the GNS is thriving is due to their dedication and hard work.

During the pandemic it was difficult to actively recruit both volunteers and clients, the increase in numbers being due to self-referral (clients) or time availability (volunteers) and much activity was centred on shopping. This is now no longer the case and as a result numbers of both clients and volunteers has dropped.

With the appointment of a new manager in June 2021 a review of staffing and working arrangements was carried out. This resulted in the decision not to employ another Lunch Club coordinator, but rather employ a Befriending Coordinator. This post was filled in late September 2021.

In early 2021 the trustees restarted the process of choosing a minibus for which money had been previously pledged. Money was also sourced from the Clothworkers Foundation. This involved writing a specification and sending to several suppliers and scoring their responses. A vehicle was ordered in April and was delivered to the GNS in early November 2021. A welcome party was arranged and nearly 100 people attended including local councillors, local MP and the Mayor of Barnet. The previous minibus (registered 2004) was sold via the supplier in late July as very little use of the bus would have been made in August. The later period of 2021 saw another lockdown and so there was little use of the new bus, and when used there was a restriction in the number of people carried. Also at this time the volunteer driver became unavailable. The trustees felt that with a new bus a paid driver would be preferable and so a former TFL bus driver was taken on. Regrettably, due to a personal accident in April, he became unable to drive. Fortunately a suitable volunteer was able to take up some of the driving. Recruitment of a replacement driver was undertaken and showed to GNS the value of using social media as two drivers (job share) were taken on. One of the reasons for purchasing a bus (paid for by an anonymous donation) was to save money on hiring a bus. In the year 2017-18 the GNS spent £13992 and in 2018-19 £15806 on transport. In the current year, whilst we have only used the bus since November 2021, the GNS spent £7324, so in a full year of operation approximately £12,000 will be spent. Therefore one of the reasons for purchasing has been met and our minibus is available for hire to other similar charitable organisations.

Throughout the period covered by this report the GNS has been supported by the most valuable asset of the charity, that is the volunteers. We are fortunate to have a dedicated group of volunteers of all ages acting as lunch club helpers, minibus escorts, lift givers or befrienders. Due to the pandemic the trustees have not been able to hold an event to thank them as a group, but every interaction is used to stress their value to the GNS.

The Lunch Clubs were initially reintroduced at a local public house as the usual venues were not available for use. Thanks must go to the pub staff for facilitating the lunches which, when started were attended by groups of 6 and as regulations changed 20+. It was decided that the venue for the Mill Hill lunch club should be changed as the hall (Wilberforce Centre, St Pauls Church) was not large enough to accommodate the number wishing to attend. A more central and accessible location (Sacred heart Church Hall) agreed to host this lunch club. Meals, prior to the pandemic, were supplied by kitchens associated with schools and so were only available during term time so this meant the clubs only met forty times a year. A search for alternative suppliers was undertaken and two firms were found able to supply meals. Whilst the cost of the meals increased, the quality has greatly improved. The suppliers respond to menu suggestions from the manager and since the introduction of the new agents, no real issues have occurred. Financially the clients appear content to pay the increase in cost, but the trustees are aware that this may not always be the case.

The Chiropody service overseen by the GNS has moved from two locations to one central location and an arrangement between the GNS and a state registered podiatrist allows about 50 clients a month to be seen. The GNS supplies administrative backup for this service arranging appointments and renting the room etc.

During the course of this year, the GNS changed its registered address. It was where the office had been located, which is no longer used. The address, given above, is co-located with another church office and staff have access to pick up post etc. Staff all work from home and have been supplied with laptops and mobile phones. The BT phone system has been updated so that, if one dials the landline number that has been in use since the GNS was started, the call is automatically transferred to a member of staff's mobile. The system allows for remote access so that the responding mobile can be changed. This has proven to be a satisfactory arrangement.

During this year several policies have been reviewed. These were Safeguarding, Health and Safety, Lone Working. New financial controls were also agreed and implemented. Reviews of others will be ongoing.

During the latter part of the year a review of the website, email accounts and social media started. This is ongoing but is aimed at updating the website and having a stronger presence on social media to enhance our footprint in the area in which we operate.

Relationships with local organisations continue to be built or thrive. We are known to local Social Prescriber Link Workers at GP surgeries that cover the area we operate in.

The purchase of the minibus has required a radically change to how the CIO accounts are presented this year. Our net assets increased from £58581 to £109175.

The minibus itself accounts for £35470 of the increase of £50594 in net assets. A further £8660 was accounted for by the transfer of cash from the old GNS charity on its final closure in November 2021 and the repayment, by the minibus donor, of the deposit paid out last year. After allowing for these factors, there was a surplus of nearly £6500.

The trustees are thankful to our regular funders City Bridge Trust, Age UK Barnet (funds from Barnet Council), and St Michael's and All Angels, Mill Hill. There was also funding from the National Lottery Community Fund to pay the salary of our Befriending Coordinator, and from Finchley Charities to cover chiropody costs. In addition, we received donations from Hendon Businessmen's Club, Friends of Belmont School, St Paul's Church and Trinity Church, and from many individuals.

The trustees have taken the decision to reclassify our Designated Funds of just over £14000 as Unrestricted. The largest element of the £14000 represents a legacy left to GNS by Mr Reg Mayhew on his death in 2010.

As said previously, client's opinions are sought about increases in costs and the trustees carefully consider them before increases are put in place. The GNS is at the lower end of the scale of charges when compared with other similar organisations within the borough. During the latter part of the year use of a card reader has been introduced to collect fees from clients. This has proven to be a success.

Future Plans

It is hoped that the Lunch Club that was held weekly at the Retail Trust restaurant will be reinstated. Although only a small number of clients attended, there was little organisation to be done to facilitate it.

It is hoped to build up the numbers attending the other two lunch clubs to pre-pandemic levels and so introduce more people to the other services the GNS offers. As with many voluntary organisations, finding volunteers is a challenge, but one which we will overcome with help from the supporting members.

It is hoped that the Retail Trust will utilise the minibus for weekly shopping trips. A charging protocol has been agreed by the GNS Trustees, comparing well with what other charities charge. This will provide income to offset the overall cost of running the bus hence keeping the cost to clients down.

It is planned to use the minibus to take clients on outings. Already this year clients have gone to a Garden Centre for Afternoon Tea, 40 – 50 clients were entertained to Afternoon Tea at Mill Hill School. Talks are arranged at lunch clubs about Scam Awareness and several other local schools have proposed visits nearer Christmas for carol singing. A trip to a local theatre club is being arranged.

We are not complacent about the cost of running the GNS. As of August 1st 2022 all staff received a salary increase raising staff costs by approximately 7%. Funding from City Bridge Trust will cease towards the end of 2023. It is appreciated that funding from local government might stay the same or reduce. We are putting together bids to apply for funding to replace that from CBT (funding covering the Lunch Clubs) and another bid for core funding. These will be sent in when the accounts become available and in sufficient time to allow decisions to be made. We will also be applying to local funders for small amounts to help subsidise the food costs for the lunch clubs as prices are increasing. Our success in fundraising will determine the extent to which our cash balances are reduced.

Assessment of Operating Risk

There is a steady demand for the services that the GNS provides. The major risk to the GNS is not having sufficient resources to meet that demand, specifically financial. Steps will be taken to ensure that grant applications are made in a timely manner thus ensuring a continuous service is maintained and that the GNS is promoted locally to maintain or increase the number of volunteers.

Reserve Policy Statement

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL & BURNT OAK (GNS)

Registered Charity No. 1192344

POLICY ON FINANCIAL RESERVES

The Charity's Policy on Reserves is to generate and maintain a balance sufficient:

a) to preserve the financial viability of the Charity in the face of any unexpected or unavoidable drop in its regular income;

b) to enable the Charity, in pursuing its objectives, to undertake from time to time new projects on a pilot basis, to demonstrate the viability and potential benefits of such projects with a view to securing new funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are approximately 6 months running costs. This amount allows adequate time for new or additional funding to be sought, applied for and obtained. This policy was reviewed at a meeting of the Trustees in March 2021 and agreed upon. The level of the reserve is reported on at each trustee meeting and will be formally reviewed in January 2023 or sooner if needed.

Adopted by the Trustees at their meeting on 7th December 2022



Chair of Trustees

FINANCIAL STATEMENTS – 1 August to 2 November 2021

RECEIPTS AND PAYMENTS ACCOUNT

<u>RECEIPTS</u>	Notes	General	Designated Fund	Restricted Funds	TOTAL	TOTAL
		Unrestricted Funds			2020-21	2020-21
London Borough of Barnet Fund Raising						£8,500
Tax recovered under Gift Aid						£7,950
Donations from Third Parties	1	£2,288			£2,288	£14,234
Donations from Clients						£2,127
Luncheon Club Meals						£504
Gardening	2			£130	£130	£837
Other Client Services Income						£1,255
Sundries		£1,168			£1,168	£1,335
Interest						£198
		<u>£3,456</u>	<u>£0</u>	<u>£130</u>	<u>£3,586</u>	<u>£38,711</u>
<u>PAYMENTS</u>						
Salaries (excl Driver)		£5,692			£5,692	£32,514
Luncheon Club Meals, etc.						£501
Transport Costs inc Driver		£119			£119	£5,932
Administration		£142			£142	£4,197
Deposit New Minibus						£5,000
Gardening Scheme	2			£340	£340	£1,441
Chiropody Services						£1,628
Transfer to New CIO		<u>£2,993</u>			£3,660	<u>£44,061</u>
		£8,946	£0	£1,007	£9,953	£95,274
Excess of payments over receipts		-£5,490	£0	-£877	-£6,367	-£56,563
Balances b/f at 1st August 2021		<u>£3,364</u>	<u>£0</u>	<u>£877</u>	<u>£4,241</u>	<u>£60,804</u>
Balances as at 2nd November 2021		<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£4,241</u>

STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

CASH FUNDS @ 3 November 2021	£0	£0	£0	£0	£6,481
Creditor -Lunch Club Meals					-£2,177
Creditor -Mileage Allowance					-£63
	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£4,241</u>

NOTES

1) Donations from Third Parties

This figure includes a gift from Friends of Belmont School and Mill Hill School.

2) Beatrice Laing Trust re Gardening

Balance b.f.		£877
Receipts Clients		£130
Payments		<u>-£340</u>
Balance Transferred to new CIO Account		<u>£667</u>

The LBB grant has ceased.

A successful application was made in 2017/18 to The Beatrice Laing Trust for £2000 to enable this service to be continued.

GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

(Charity Reg No 1192433)

Statement of Financial Activities for the year to 31 July 2022

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total	Total
		£	£	£	2022	2021
					£	£
Income From						
London Borough of Barnet		£15,938			£15,938	£4,250
Fundraising	1	£625		£25,341	£25,966	£3,775
Donations (inc Gift Aid)	2	£6,515		£41,382	£47,897	£6,208
Client services	3	£16,279		£941	£17,220	£1,100
Transfer from Old GNS Charity		£2,993		£667	£3,660	£44,061
Interest		£74	£110		£184	£1
		-----	-----	-----	-----	-----
Total Income		£42,424	£110	£68,331	£110,865	£59,395
<hr/>						
Expenditure On						
Charity activities costs	4	£34,077		£26,194	£60,271	£814
Total Expenditure		£34,077		£26,194	£60,271	£814
Net Income (Expenditure)		£8,347	£110	£42,137	£50,594	£58,581
Balance brought forward on 1 Aug 2021		£40,592	£14,087	£3,902	£58,581	
Balance at 31 July 2022 before transfers		£48,939	£14,197	£46,039	£109,175	
Transfers between Funds		£55,579	-£14,197	-£41,382		
		-----	-----	-----	-----	-----
Total funds carried forward at 31 July 2022		£104,518	£0	£4,657	£109,175	£58,581
		-----	-----	-----	-----	-----

**GOOD NEIGHBOURS SCHEME FOR MILL HILL AND BURNT OAK
BALANCE SHEET AT 31 JULY 2022**

		2022	2021
		£	£
Fixed Assets			
Tangible Fixed Assets	5	£35,470	£0
		-----	-----
		----	----
		£35,470	
Current Assets			
Debtors	7	£1,062	£1,783
Short term deposits		£51,151	£21,061
Cash at bank		£21,828	£35,868
		-----	-----
		----	----
		£74,041	£58,712
Creditors: amounts falling due within one year		£336	£131
Current Net Assets (Current assets minus Liabilities)		£73,705	£58,581
		-----	-----
		----	----
Net Assets		£109,175	£58,581
		-----	-----
		----	----
Funds			
	6		
Unrestricted		£104,518	£40,592
Designated		£0	£14,087
Restricted		£4,657	£3,902
		-----	-----
		£109,175	£58,581
		-----	-----
		----	----

Approved by the Trustees

on7th December 2022..... and signed on
their behalf

by : ...
 Chair.....

Notes to the Financial Statements for the Year Ended 31 July 2022

1. Income from Fundraising

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
City Bridge Trust			£15,100	£15,100	£3,775
National Lottery Community Fund			£6,149	£6,149	
Finchley Charities			£2,500	£2,500	
Charities Trust	£500			£500	
Raffle for Defibrillators			£1,592	£1,592	
Easyfunding	£125			£125	
Total fundraising	£625		£25,341	£25,966	£3,775

2 Income from Donors including Gift aid

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Donations from Clients	614			614	63
Donations from Third Parties	5,221			5,221	6,145
Gift Aid Receipts	680		6,475	7,155	
Donations for New Minibus			34,907	34,907	
	-----	-----	-----	-----	-----
	6,515	0	41,382	47,897	6,208
	-----	-----	-----	-----	-----

3 Income from Client Services

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
Lunch Club Meals	7,885			7,885	515
Lunch Club Transport	3,494			3,494	308
Gardening			941	941	127
Shopping Bus Transport	1,275			1,275	150
Chiropody Service	2,955			2,955	
Minibus Hire	670			670	
	-----	-----	-----	-----	-----
	16,279	0	941	17,220	1,100
	-----	-----	-----	-----	-----

4 Charity Activity Costs	Unrestricted	Designated	Restricted	Total	Total
	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£
Employment Costs (excl driver)	£19,747		£13,793	£33,540	
Lunch Club Meals	£7,008		£1,752	£8,760	£681
Lunch Club Rent			£1,800	£1,800	
Transport (incl driver)	£2,475		£4,850	£7,325	£2
Administration	£3,821		£477	£4,298	£131
Gardening Scheme			£890	£890	
Chiropody Rent			£1,040	£1,040	
Defibrillators	£114		£1,592	£1,706	
Depreciation	£5,912			£5,912	
Refund of Bus deposit 2020/21	-£5,000			-£5,000	
	-----	-----	-----	-----	-----
	£34,077	£0	£26,194	£60,271	£814
	-----	-----	-----	-----	-----

5. Tangible Fixed Assets

	Motor Vehicles
Value 1.8.21	£0
Additions	£41,382

Value at 31.07.22	£41,382

Depreciation at 1.8.21	£0
Charge for Year	£5,912
Depreciation at 31.07.22	£5,912

Net Book Value at 31.07.22	£35,470

6. Analysis of Net Assets by Funds

	Unrestricted	Designated	Restricted	Total
	£	£	£	£
Tangible Fixed Assets	£35,470			£35,470
Current Assets	£69,384		£4,657	£74,041
Current Liabilities	-£336			-£336
	-----	-----	-----	-----
Fund balance	£104,518	£0	£4,657	£109,175
	-----	-----	-----	-----

7. Debtors

	2022	2021
	£	£
Age UK	£1,062	£1,063
Client Services		£720
	-----	-----
	£1,062	£1,783
	-----	-----

8. Creditors: Amounts Falling Due Within One Year

	2022	2021
	£	£
BT	£146	£131
Gardening	£190	
	-----	-----
	£336	£131
	-----	-----

9. Statement of Funds

	Balance at 01-Aug 2021	Income £	Expenditure £	Transfers £	Balance at 31-Jul 2022
Unrestricted Funds					
General Funds	£40,592	£42,424	£34,077	£55,579	£104,518
Designated Funds	£14,087	£110		-£14,197	£0
Restricted Funds					
City Bridge Trust- Lunch Clubs	£3,775	£15,100	£18,875		£0
Beatrice Laing- Gardening	£127	£1,608	£889		£846
Finchley Charities- Chiropody		£2,500	£1,040		£1,460
National Lottery Community Fund- Befriending		£6,149	£3,798		£2,351
Raffle for Defibrillators		£1,592	£1,592		
Other Restricted		£41,382		-£41,382	
	-----	-----	-----	-----	-----
	£3,902	£68,331	£26,194	£0	£4,657
Total of Funds	<u>£58,581</u>	<u>£110,865</u>	<u>£60,271</u>	<u>£0</u>	<u>£109,175</u>

1 ACCOUNTING POLICIES

1.1 Basis of Preparation of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) -Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Good Neighbour Scheme meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.2 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

1.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

1.4 Tangible Fixed Assets and Depreciation

All assets costing more than £1000 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Vehicles	-	straight line basis over 7 years
----------	---	----------------------------------

1.5 Interest Receivable

Interest on funds held on deposit is included when receivable. This is normally upon notification of the interest paid or payable by the Bank.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount.

1.7 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.8 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event. Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods and services it must provide.

1.9 Fund Accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds have been earmarked for a particular purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

The Good Neighbour Scheme for Mill Hill and Burnt Oak

On accounts for the period
ended

2nd November 2021

**Charity no
(if any)**

1130578

Set out on pages

19 and 10

**Respective
responsibilities of trustees
and
examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 1^{ZU} of the Charities Act 2011 (the Charities Act) and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and n 10 state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**


In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

21/11/2022

AGRoberts

Name:

Relevant professional qualification(s) or body (if any>

FCMA

19 Langley Park Mill Hill, London. NW7 2AA



Independent examiner's report on the accounts

Section A

Independent Examiner's Report^{hf-1}

Report to the trustees/
members of

The Good Neighbour Scheme for Mill Hill and Burnt Oak

On accounts for the period
ended

31" July 2022

Charity no (if any)	1192433
--------------------------------	---------

Set out on pages

1 11 to 17

Respective
responsibilities of trustees
and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not warranted for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

in connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: [Handwritten Signature]

Date: 21/11/2022

G Roberts

Name:

Relevant professional qualification(s) or body (if any):

FCMA

19 Langley Park Mill Hill, Londar. NW7 2AA

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

England & Wales - Charity number 1192433

Accounts



THE GOOD NEIGHBOUR SCHEME

FOR

MILL HILL AND BURNT OAK

(Registered Charity Number 1130578 Registered Charitable Incorporated Organisation 1195244)

TRUSTEES ANNUAL REPORT

AND

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR

1 ST AUGUST 2020 TO 31ST JULY 2021

INDEX

Subject	Page Number
Contact Details	2
List of Trustees, honorary Officers and Staff	3
Objectives of Scheme and Summary of Activities	4
Table showing activity over last three years	5
Client and volunteer demographics	6
Chairs Report	7
Future Plans	8
Risk Assessment and Reserve Policy Statement	9
Account (Charity 1130578 1 Aug 20 – 31 July 21)	10
Independent Examiners Report	12
Accounts (CIO 1192344 19 th November 2020 – 31 st July 2021)	13
Independent Examiners Report	15

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL AND BURNT OAK

Address

Wilberforce Centre,
c/o St Paul's Parish Office
The Ridgeway
Mill Hill
London NW7 1QU

Telephone

020 8906 3340

E-mail: good.neighbours@yahoo.co.uk

Website: <http://www.thegoodneighbourschememhbo.com/>

Facebook: <https://www.facebook.com/goodneighbourscheme/>

Bank

NatWest
317 Hale Lane
Edgware
Middx HA8 7AX

List of Trustees:

Ms Frances Cheasty

Mr Derrick Edgerton (Chair)

Mrs Maggi Lamb

Mrs Margaret Parrock

Mrs Pauline Seaton

Mr David White

Mrs Mary Scott

Mr Martin Rosen

Mr Peter McCabery

Mr Benedict Metuh

List of Honorary Officers:

Treasurer: Mr Grahame Poulton

Secretary: Mrs Fi Rosen

Independent Examiner: Mr Alan Roberts FCMA

List of Staff:

Coordinator: Mrs Cheryl Trott (until June 2021)

Manager Mrs Elizabeth Sykes (from June 2021)

Coordinator: Mrs Loraine Williams

Development Coordinator: Mr Iraklis Koumoullou

Administrator Lunch Clubs: Mrs Elizabeth Sykes (until June 2021) currently vacant

The objects of the scheme as laid down in the constitution and adopted when the scheme registered as a charity in 2009 are:

- "1. To relieve, either generally or individually, persons resident in Mill Hill and Burnt Oak within the London Borough of Barnet (in particular but not exclusively older and disabled people) who are in conditions of need, hardship or distress.
2. To further such other charitable purposes for the benefit of the community as the trustees may from time to time determine."

Summary of the main activities undertaken.

The trustees have considered the Charity Commission's Guidance on Public Benefit and are satisfied that all our services contribute to public benefit and so fulfil this requirement.

Our policy is to provide services to older and disabled people in Mill Hill and Burnt Oak, both in the London Borough of Barnet, for the good of the community mainly by the use of volunteers, but coordinated by a small group of paid staff. The area covered by the scheme is clearly laid out in the Constitution and lies within the NW7 and HA8 postcodes.

All activities during this reporting period were undertaken paying due regard to the regulations on Covid -19 safety.

Activity

The activity of the GNS over the last three years is shown below. These activities fulfil the aims laid down in the constitution of the GNS.

The Covid 19 Pandemic has affected the way the GNS operated in both the years 19-20 and 20-21. This is reflected in the figures.

ACTIVITY	2020 -2021	2019 – 2020	2018 - 2019
Chiropody at Retail Trust	0	128	296
Chiropody in Burnt Oak	231	222	251
Chiropody in Mill Hill	175	120	75
Retail Trust Lunch Club	0	192	291
Mill Hill Lunch Club *	0	763 (236)	1207 (423)
Burnt Oak Lunch Club *	0	558 (235)	925 (382)
Three Hammers Lunch Club *	261 (102)	0	0
General Lifts	278	408	548
Befriending	1859	803	144
Interventions	322	792	66
Garden Clearance	40	35	39
Film Shows	0	49	133
Shopping Bus	257	224	355
Outings and Trips	24	100	63
Social Events	0	25	82
Medical Lifts	53	62	102
Vaccination Shifts/Volunteer Hours	254 / 1016	0	0

*Number that arrived using GNS minibus.

Client Base

The age range and numbers of clients in that group is shown in the table below:

Age Range	2020 - 2021	2019 - 2020	2018 - 2019
35 – 44	0	6	
45 – 54	3	7	2
55 – 60	15	24	9
61 – 65	18	37	17
66 – 70	47	56	28
71 – 75	89	82	48
76 – 80	89	135	81
81 – 85	123	143	78
86 – 90	94	110	110
91 – 100	91	82	42
Not known	12		17
TOTAL	568	743	396
Female	398		
Male	170		

Volunteer Base

Details of our volunteer base is shown below. It shows that many of them are of a similar age to the clients, but are generally more able bodied and active.

Age Range	2020 - 2021	2019 - 2020	2018 - 2019
18 - 20	0	3	
20 - 29	19	13	
30 - 38	18	9	
39 - 44	25	6	
45 - 54	20	12	9
55 - 60	14	13	10
61 - 70	14	14	24
71 - 75	14	14	24
76 - 80	10	12	8
81 - 85	3	5	1
Not known	0	0	
Total	137 **	101	77
Female	85	78	
Male	52	25	

** Includes 42 volunteers who worked solely at the Vaccination Centre

Chair of Trustees Report on the Year August 2020 to July 2021

The year under review has seen the GNS operating under the restrictions imposed by the regulations introduced to deal with the Covid-19 pandemic, so has been a challenging period.

A major organisational change occurred during the year when the GNS status changed from being a Registered Charity to become a Charitable Incorporated Organisation (CIO). We are still in the changeover period with bank accounts, but all relevant bodies have been informed of the new status.

A Zoom account was opened and this allowed staff to meet remotely to plan and coordinate activities. Funding was obtained to enable the GNS to provide each member of staff with a laptop and a mobile phone. This allowed all staff to work remotely.

Understanding the regulations has been a challenge as often there were exemptions for charitable organisations that provided social support to vulnerable groups. Also the regulations regarding transport had to be understood. The GNS relied heavily on AgeUK Barnet and the Community Transport Association in respect of understanding the regulations and wishes to express its gratitude to them.

In the later part of 2020, the services we were able to provide were shopping for clients, collection of prescriptions and telephone befriending. When restrictions were relaxed, allowing groups of 6 to meet indoors, groups of clients would meet at a local public house for lunch with transport provided. As the regulations relaxed further in April 2021, numbers increased until 25+ clients were meeting on a weekly basis. It is the intention to restart the Lunch Clubs in the halls, when these become available.

The chiropody service was re-introduced as regulations allowed after April 2021. The then chiropodist has been available for home visits, but regular clinics were re-introduced. The chiropodist who had been with the GNS for approximately 2 yrs. left in June and a new practitioner was found. At the same time, the location of the clinics was changed from 2 health centres to another one that is central in the GNS area. Four half day clinics on week days are currently held (instead of 2 full days at weekends).

In early 2021 several voluntary/charitable groups in Barnet came together with several councillors and set up "Bringing Smiles to Doors" campaign. This involves delivering bouquets of flowers to people on significant days (birthdays). It has been well received.

In the early part of 2021 the GNS was approached by a local GP surgery that had provided financial support in the past, and asked if it could supply volunteers to assist in the running of a vaccination hub that was to be held there. At short notice a rota of volunteers (including staff) was drawn up and cover was provided. This stopped the end of June. The Watling Medical Centre gave 23,400 vaccines (not patients which they would have been unable to do without our volunteers. All volunteers that assisted with marshalling wore hi viz jackets and ID lanyards with the GNS logo on to publicise the group.

The Census was also held in 2021 and the GNS offered to help individuals fill in the questionnaire. Several volunteers and staff attended a video training course (run by the Census office) and over the period mid-April to late June several clients made use of this service.

As soon as it was permissible, the Gardening service was re-introduced. The GNS now has 3 gardeners that it uses to tidy gardens and make them safe.

Toward the end of 2019, City Bridge Trust who had awarded us a grant to specifically cover the Lunch Clubs contacted us to say it was prepared to change the grant conditions to allow the money to be used for core costs, if we so wished. This offer was taken up and from December 2020 we received the first quarterly payment from CBT of £3775. We have during the year being reported on received significant donations

from a national building company (building a large estate in Mill Hill), local schools, churches, organisations and many individuals. This, along with the success of the GNS in obtaining funding from grant givers has meant that the year has ended with a surplus. In March the Financial Reserves policy was reviewed and we aim now to hold unrestricted reserves equal to 6 months of our running costs, up from 4 months.

The changeover from Registered Charity to a CIO during the financial year has meant that two sets of accounts have had to be produced, one for the old charity and one for the CIO. Once the new CIO was established the transfer of assets to the new entity began, and only a small amount of assets remained in the old charity at the financial year end.

In late 2019 an anonymous donor offered funding for a minibus. The process of selection and ordering was interrupted by the Covid-19 situation. After the “roadmap” out of the pandemic was announced, this process was restarted involving sending a specification out to several providers and an order was placed at the end of June 2021.

In March 2021 the then Coordinator, Cheryl Trott, announced her intention to leave. The trustees agreed a person specification and job description for their replacement and the post was advertised widely using posters, printed adverts and social media. Interviews were held face-to-face, as soon as was permissible and a new manager, Liz Sykes, who was previously Lunch Club Coordinator, started in June. This left the post of Lunch Club Coordinator unfilled. With the new manager, the trustees started a review of the staffing structure. This was extended to include whether the GNS needed a permanent office and also in which premises it used to hold lunch clubs. This review was ongoing at the end of the financial year.

Future Plans

The review of accommodation will be completed during this year. Not having an office will save approx. £3000 per annum but may see increases in telephone bills and one off payments to cover the cost of venue hire to hold meetings. A registered address is required and needs agreeing.

It is the intention to restart Lunch Clubs towards the end of September. Alternative premises are being sourced as, pre-lockdown the Wilberforce Centre had reached capacity. An alternative source of food is being investigated, with the aim of running Lunch Clubs most of the year, instead of term time only.

The new minibus, whose arrival is expected shortly, will be available for hire by similar organisations and will hence provide a revenue source. Policies and procedures will be drawn up to ensure that the use of the minibus runs smoothly and appropriate maintenance and checks carried out.

Lockdown showed the importance of befriending. As organising and overseeing this takes significant time, the Trustees toward the end of this reporting year, took the decision to employ a Befriending Coordinator. This role will be filled and this service expanded. Additional funding is being sought to cover this.

Over this year, the Trustees will carry out a review of how the GNS functions in terms of whether it needs an office, establish a cooperate identity, review policies and plan to ensure financial sustainability, whilst seeking to maintaining the high regard in which the GNS is held within the borough, community and local organisations.

During this year the Registered Charity 1130578, will officially be closed, along with its bank accounts and the Charitable Incorporated Organisation 1192433 will take over fully.

Risk assessment

There is a steady demand for the services that the GNS provides. The major risk to the GNS is not having sufficient resources to meet that demand, specifically financial. Steps will be taken to ensure that grant applications are made in a timely manner thus ensuring a continuous service is maintained.

Reserve Policy Statement

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL & BURNT OAK
(GNS)
Registered Charity No. 1130578

POLICY ON FINANCIAL RESERVES

The Charity's Policy on Reserves is to generate and maintain a balance sufficient:

a) to preserve the financial viability of the Charity in the face of any unexpected or unavoidable drop in its regular income;

b) to enable the Charity, in pursuing its objectives, to undertake from time to time new projects on a pilot basis, to demonstrate the viability and potential benefits of such projects with a view to securing new funding necessary to maintain such projects on an on-going basis.

For these purposes the Charity will endeavour to generate and maintain reserves which are approximately 6 months running costs. This amount allows adequate time for new or additional funding to be sought, applied for and obtained.

This policy was reviewed at a meeting of the Trustees in March 2021 and agreed upon. The level of the reserve is reported on at each trustee meeting and will be formally reviewed in January 2023 or sooner if needed.

FINANCIAL STATEMENTS – 1 August 2020 to 31 July 2021

RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS	Notes	General			TOTAL 2020-21	TOTAL 2019-20
		Unrestricted Funds	Designated Fund	Restricted Funds		
London Borough of Barnet	1	£8,500			£8,500	£13,687
Anonymous Donations					£0	£6,000
Fund Raising	3	£400		£7,550	£7,950	£25,196
Tax recovered under Gift Aid		£1,771			£1,771	£3,047
Donations from Third Parties	4	£14,234			£14,234	£7,578
Donations from Clients		£2,127			£2,127	£5,076
Luncheon Club Meals		£504			£504	£6,438
Gardening	2			£837	£837	£966
Other Client Services Income		£1,255			£1,255	£4,997
Lockdown Shopping Surplus					£0	£116
Chiropody Services		£1,335			£1,335	£2,315
Interest		<u>£66</u>	<u>£132</u>		£198	<u>£308</u>
		<u>£30,192</u>	<u>£132</u>	<u>£8,387</u>	<u>£38,711</u>	<u>£75,724</u>
PAYMENTS						
Salaries (excl Driver)		£15,884		£16,630	£32,514	£32,275
Luncheon Club Meals, etc.		£501			£501	£5,034
Transport Costs inc Driver		£5,932			£5,932	£9,491
Administration		£4,197			£4,197	£5,847
Deposit New Minibus		£5,000			£5,000	
Gardening Scheme	2			£1,441	£1,441	£1,173
Chiropody Services		£1,628			£1,628	£1,295
Equipment					£0	£1,229
transfer to New CIO		<u>£29,974</u>	<u>£14,087</u>		£44,061	
		£63,116	£14,087	£18,071	£95,274	£56,344
Surplus of receipts over payments		-£32,924	-£13,955	-£9,684	£56,563	£19,380
Balances b/f at 1 st August 2020		<u>£36,288</u>	<u>£13,955</u>	<u>£10,561</u>	<u>£60,804</u>	<u>£41,424</u>
Balances carried forward		<u>£3,364</u>	<u>£0</u>	<u>£877</u>	<u>£4,241</u>	<u>£60,804</u>

Section B - STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

CASH FUNDS @ 31 st JULY 2021	£5,604	£0	£877	£6,481	£63,407
Creditor -Lunch Club Meals	-£2,177			-£2,177	-£2,177
Creditor- Mileage Allowance	-£63			-£63	-£36
Creditor- Rent for Chiropody					-£240
Creditor - BT					-£150
	<u>£3,364</u>	<u>£0</u>	<u>£877</u>	<u>£4,241</u>	<u>£60,804</u>

NOTES

1) London Borough of Barnet via Age UK Barnet	Per Month
	£
	1,062.50
2) Beatrice Laing Trust re Gardening	
Balance b.f.	£1,481
Receipts Clients	£837
Payments	<u>-£1,441</u>
Balance c.f.	£877

The LBB grant has ceased. A successful application was made in 2017/18 to The Beatrice Laing Trust for £2000 to enable this service to be continued.

3) Fund Raising- Restricted

City Bridge Trust £7,550

4) Donations from Third Parties

This figure includes gifts from St Paul's PCC, St Michael's PCC, Trinity Church, Mill Hill East Church, Fifiel Green, The Emeritus Club, and Partners at the Watling Medical Centre.

The Good Neighbour Scheme Charity 1130578 transferred its operation to a Charitable Incorporated Organisation (CIO) 1192433 on 19 November 2020. This was agreed at the AGM on 10 February 2021. For operational reasons a new bank account had to be opened for the new CIO. The bank account was not opened until 19 February 2021. These accounts show the receipts and payments from 1 August 2020 to 31st July 2021, as transactions relating to the new CIO continued to be received into the existing charity's bank account.



Derrick Edgerton
Chair of Trustees

Approved by the Trustees on

6th December 2021



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report on the
accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

The Good Neighbour Scheme for Mill Hill and Burnt Oak

**On accounts for the year
ended**

31st July 2021

**Charity no
(if any)**

1130578

Set out on pages

10 & 11

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13/12/2021

Name:

A G Roberts

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Chartered Institute of Management Accountants

Address:

19 Langley Park, Mill Hill, London.NW7 2AA

THE GOOD NEIGHBOUR SCHEME FOR MILL HILL & BURNT OAK (Charity Reg. No. 1192433)
(A CIO)

FINANCIAL STATEMENTS – From 19 November 2020 to 31 July 2021

RECEIPTS AND PAYMENTS ACCOUNT

<u>RECEIPTS</u>	Notes	General			TOTAL 2020-21
		Unrestricted Funds	Designated Fund	Restricted Funds	
London Borough of Barnet	1	£4,250			£4,250
Fund Raising	2			£3,775	£3,775
Donations from Third Parties	3	£6,145			£6,145
Donations from Clients		£63			£63
Luncheon Club Meals		£515			£515
Gardening				£127	£127
Other Client Services Income		£458			£458
Transfer From Old GNS Charity		£29,974	£14,087		£44,061
Interest		£1			£1
		<u>£41,406</u>	<u>£14,087</u>	<u>£3,902</u>	<u>£59,395</u>
<u>PAYMENTS</u>					
Luncheon Club Meals, etc.		£681			£681
Transport Costs inc Driver		£2			£2
Administration		£131			£131
		<u>£814</u>	<u>£0</u>	<u>£0</u>	<u>£814</u>
Surplus of receipts over payments		£40,592	£14,087	£3,902	£58,581
Balances b/f at 19th November 2020		<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>
Balances carried forward		<u>£40,592</u>	<u>£14,087</u>	<u>£3,902</u>	<u>£58,581</u>

Section B - STATEMENT OF ASSETS AND LIABILITIES AT THE END OF THE PERIOD

CASH FUNDS @ 31 st JULY 2021	£38,940	£14,087	£3,902	£56,929
Creditor - BT	-£131			-£131
Debtor- Age UK	£1,063			£1,063
Debtor- Client Sevices	£720			£720
	<u>£40,592</u>	<u>£14,087</u>	<u>£3,902</u>	<u>£58,581</u>

NOTES

1) London Borough of Barnet via Age UK Barnet

Per Month
£ 1,062.50

2) Fund Raising- Restricted

City Bridge Trust

£3,775

3) Donations from Third Parties

This figure includes a donation from Barratt Homes

4) The R W Mayhew bequest

In March 2015 GNS received a £20,000 legacy from Reg Mayhew's solicitors.

There were no restrictions as to how this money should be spent.

The Trustees decided this should be designated for special events for clients, such as film afternoons, outings and other special events.

It is calculated that £9,207 has been spent leaving a balance, including interest, of £11,041

The Good Neighbour Scheme Charity 1130578 transferred its operation to a Charitable Incorporated Organisation 1192433(CIO) on 19th November 2020. This was agreed to at the AGM on 10th February 2021

For operational reasons a new bank account had to be opened for the new CIO.

The bank account was not opened until 19 February 2021

These accounts only show the receipts and payments from 19th November 2020 to 31st July 2021, Some transactions relating to the new CIO continued to be received into the existing charity's bank account during this period.

A handwritten signature in blue ink, appearing to read 'Derrick Edgerton', with a long horizontal stroke underneath.

Derrick Edgerton
Chair of Trustees

Approved by the Trustees on

6th December 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name

The Good Neighbour Scheme for Mill Hill and Burnt Oak (A CIO)

**On accounts for the year
ended**

31st July 2021

**Charity no
(if any)**

1192433

Set out on pages

13 & 14

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13/12/2021

Name:

A G Roberts

**Relevant professional
qualification(s) or body
(if any):**

Fellow of the Chartered Institute of Management Accountants

Address:

19 Langley Park, Mill Hill, London.NW7 2AA

