Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	January	2023		31	December	2023

Section A Reference and administration details

Charity name	Clopton Village Hall
Other names charity is known by	
Registered charity number (if any)	1192415

Charity's principal address

Clopton Village Hall	
Clopton	
Woodbridge	
Postcode	IP12 6QN

Names of the trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for full year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Taylor		Retired December 2023	
2	John Dawson	Chairman	Appointed May 2022	
3	David Hayhow	Hon Treasurer	Appointed December 2020	
5	Julie Gittoes	Hon Secretary	Appointed May 2022	
6	Della Hughes	Booking Clerk	Retired December 2023	
7	Diana Dawson		Retired December 2023	
8	Stephen Cant		Appointed March 2024	
9				
10				
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for full year
None	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
General	Community Action Suffolk	Brightspace, Ipswich, IP2 0HH

Name of chief executive or senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g., trust deed, constitution)	CIO 1192415 is a CIO governed by a foundation model constitution; registered 19 November 2020.
How the charity is constituted (e.g., trust, association, company)	CIO
Trustee selection methods (e.g., appointed by, elected by)	Volunteers from the local community and organizations are invited by existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees. • the charity's organisational structure and any wider network with which the charity works. • relationship with any related parties. • trustees' consideration of major risks and the system and procedures to manage them.	

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document	The provision and maintenance of a village hall and playing field for the use of the inhabitants of Clopton and Debach without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	The village hall and surrounding recreation ground belongs to Clopton parish council. The hall is the only public building in the village excepting the church. There is no other public open space. The hall has a number of regular users, some weekly and some monthly. There have been some changes in the past year but the general level of hires has remained much the same. There have also been the regular Parish Council meetings and occasional extraordinary ones. In addition, there are private events such as family parties and wedding receptions. A couple of caravan clubs visit for weekend outings. The playing field has swings and other play equipment which has an annual safety inspection by Playsafety. The car park has a bottle bank, emptied by the local authority and a clothing bank. May 2023 saw a Coronation event on the hall field, with an Abba tribute band, a local singer and food and drink. Unfortunately, this was immediately preceded by a cloudburst that flooded the field but did not dampen the spirits of those attending. There have also been several public dances, some raising money for the church organ fund and the New Year's Eve dance which raised some money for Ipswich Scouts and for the village hall. The hall has regular weekly slots that could be filled and many weekends with nothing going on.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about: • policy on grant making. • policy programme related to investment. • contribution made by volunteers.	The hall keeps its reserves in a bank account and does not have any investments. Volunteers, mainly trustees, perform most maintenance and administrative tasks.

Section D Achievements and performance

Summary of the main achievements of the charity during the year	Hedges round the playing field are cut by volunteers The grass on the recreation ground is cut by local volunteers thus saving considerable expense.

Section E Financial review

Brief statement of the charity's policy on reserves	Maintain a level of funds in the bank account sufficient to cover one year's expenditure and any planned operations.
Details of any funds materially in deficit	None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Most income was derived from hire charges for the use of the hall and recreation ground. A Coronation event and dances raised money which we will use for improvements.

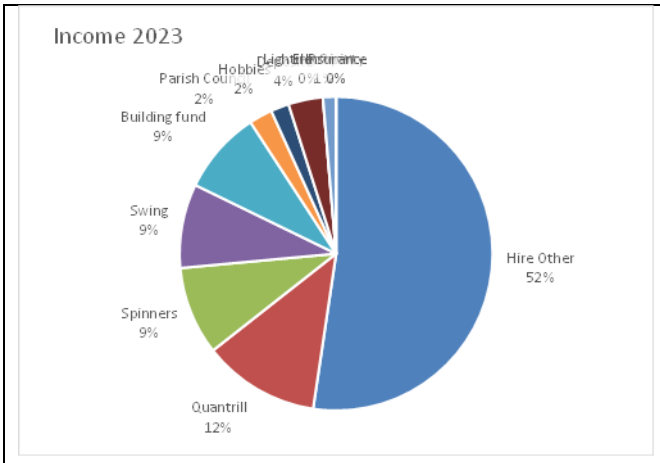
Some repairs were made to the roof where tiles had slipped or had been broken. The major expenses were cleaning, heating and insurance.

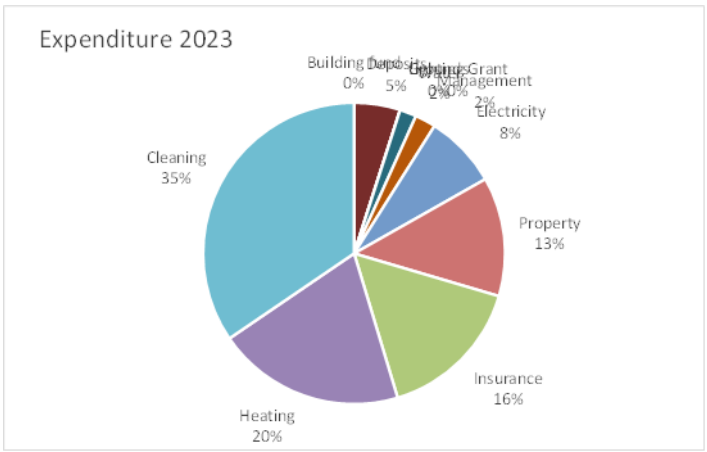
Section F Other optional information

Financial Information

Cash in Bank – Balance on 31 December 2023 = £8984.30

	Income 2023	Expenditure 2023	Balance 2023	Notes
Hire Other	2929.40		2929.40	
Quantrill	675.00		675.00	
Spinners	510.00		510.00	
Swing	485.00		485.00	
Building fund	481.00	0.00	481.00	NY Dance, Coronation
Parish Council	135.00		135.00	
Hobbies	105.00		105.00	
Deposits	200.00	200.00	0.00	
Grounds		0.00	0.00	
Lighting Grant	0.00	0.00	0.00	
Water		72.29	-72.29	
Management		90.00	-90.00	
Electricity	75.25	318.02	-242.77	
Property	0.00	517.99	-517.99	
Insurance	0.00	639.20	-639.20	
Heating		814.88	-814.88	
Cleaning		1399.64	-1399.64	
			1543.63	Check
Total	**5595.65**	**4052.02**	**1543.63**	
2023 Trading Profit	**1543.63**			





Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (e.g., Secretary, Chair, etc)		
Date		