Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	January	2022		31	December	2022

Section A Reference and administration details

Charity name	Clopton Village Hall
Other names charity is known by	
Registered charity number (if any)	1192415
Charity's principal address	Clopton Village Hall Clopton Woodbridge Postcode IP12 6QN

Names of the trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for full year
Name of person (or body) entitled to appoint trustee (if any)

1

Richard Taylor

2

John Dawson
Chairman
Appointed May 2022

3

David Hayhow
Hon Treasurer

5

Julie Gittoes
Hon Secretary
Appointed May 2022

6

Della Hughes
Booking Clerk

7

Diana Dawson

8

Susan Christensen

Retired May 2022

9

Doris Main

Retired May 2022

10

11

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name
Dates acted if not for full year

None

Names and addresses of advisers (Optional information)

Type of adviser
Name
Address

General
Community Action Suffolk
Brightspace, Ipswich, IP2 0HH

Name of chief executive or senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(e.g., trust deed, constitution)

CIO 1192415 is a CIO governed by a foundation model constitution; registered 19 November 2020.

How the charity is constituted
(e.g., trust, association, company)

CIO

Trustee selection methods
(e.g., appointed by, elected by)

Volunteers from the local community and organizations are invited by existing trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall and playing field for the use of the inhabitants of Clopton and Debach without distinction of political, religious or other opinions, including use for:
(a) meetings, lectures and classes, and
(b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)
The village hall and surrounding recreation ground belongs to Clopton parish council.

The hall is the only public building in the village excepting the church.
There is no other public open space. The recreation ground has a small selection of children's play equipment.

The hall and field are hired for a variety of classes, meetings, parties, weddings, outdoor events and once or twice a year a caravan club holds a meeting on the recreation ground. Local organizations meet here.

The hall is used as a polling station.
The parish council uses the hall for its meetings when not subject to Covid restrictions.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related to investment.
- contribution made by volunteers.

The hall keeps its reserves in a bank account and does not have any investments.

Volunteers, mainly trustees, perform most maintenance and administrative tasks.

Section D Achievements and performance

Summary of the main achievements of the charity during the year	Covid-19 reduced rental income since activities were curtailed in the early part of the year. Hedges round the playing field were cut by volunteers and a further section will be cut back in 2023. Old lighting equipment was replaced by energy efficient LED fixtures, with the help of a grant from East Suffolk District Council. The grass on the recreation ground was cut by local volunteers thus saving considerable expense.

Section E Financial review

Brief statement of the charity's policy on reserves	Maintain a level of funds in the bank account sufficient to cover one year's expenditure and any planned operations.
Details of any funds materially in deficit	None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Most income was derived from hire charges for the use of the hall and recreation ground. A Jubilee fete raised money which we will use for improvements.

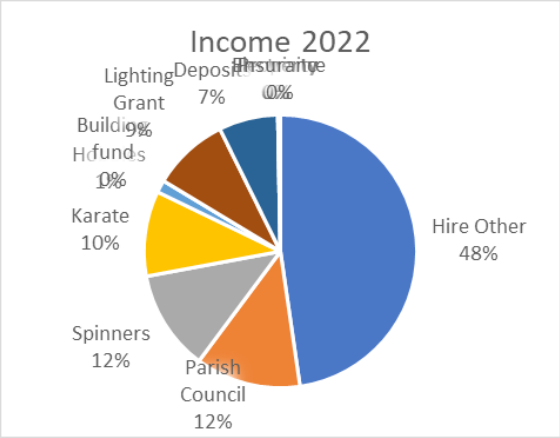
Section F Other optional information

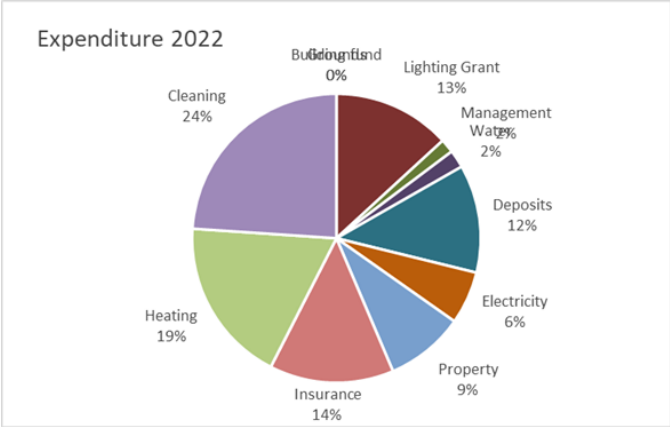
Financial Information

Cash in Bank – Balance on 31 December 2022 = £7440.67

	Income 2022	Expenditure 2022	Balance 2022	Notes
Hire Other	3402.00		3402.00	
Parish Council	890.00		890.00	£800 from Jubilee Fete
Spinners	847.20		847.20	
Karate	720.00		720.00	
Hobbies	105.00		105.00	
Building fund	0.00	0.00	0.00	
Grounds		0.00	0.00	
Lighting Grant	645.38	708.22	-62.84	Extra expenditure from reserves
Management		84.00	-84.00	
Water		107.38	-107.38	
Deposits	500.00	650.00	-150.00	
Electricity	0.00	318.53	-318.53	
Property	21.45	474.44	-452.99	
Insurance	0.00	749.00	-749.00	
Heating		996.00	-996.00	2500 l tank is 40%
Cleaning		1286.70	-1286.70	

Total	**7131.03**	**5374.27**	**1756.76**	
2022 Trading Profit	**1756.76**			





Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (e.g., Secretary, Chair, etc)

Date

Clopton Village Hall – Finances 2022 – Year End

Cash in Bank – Balance on 31 December 2022 = £7440.67

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Note – Parish Council income includes contribution from Jubilee events.

Clopton Village Hall – Finances 2022 – Year End

