



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustee Eligibility Declaration

PLEASE COMPLETE USING BLOCK CAPITALS AND BLACK INK *(complete additional forms if you have more than 4 trustees)*

Organisation name (Your organisation name as it appears in your governing document)

Jack and Jill Playgroup

Total number of trustees your organisation has

4

Trustee 1	Trustee 2	Trustee 3	Trustee 4
Name JANE GOODLEY	Name HOLLIE AMBROSE	Name EMMA WILDING	Name KIRSTY FENSON
Signature: 	Signature: 	Signature: 	Signature:
Date 17 10 2023	Date 17 10 2023	Date 17 10 2023	Date 17 10 2023

Working with vulnerable groups

Tick this box if your organisation works with vulnerable people (including children) and you declare that you have:



- Read and understood the Charity Commission's safeguarding guidance
- Carried out all trustee eligibility checks the law requires and on the basis of those checks are satisfied that the people acting as trustees are both eligible and suitable to act as trustees of this charity

Trustee eligibility and responsibility

By completing and signing this form, you declare that you:

- are willing to act as a trustee of the organisation named above
- understand your organisation's purposes (objects) and rules set out in its governing document
- are not prevented from acting as a trustee because you:
 - have an unspent conviction for one or more of the offences listed here*
 - have an IVA, debt relief order and/or a bankruptcy order
 - have been removed as a trustee in England, Scotland or Wales (by the Charity Commission or Office of the Scottish Charity Regulator)
 - have been removed from being in the management or control of any body in Scotland (under relevant legislation)
 - have been disqualified by the Charity Commission
 - are a disqualified company director
 - are a designated person for the purposes of anti-terrorism legislation
 - are on the sex offenders register
 - have been found in contempt of court for making (or causing to be made) a false statement
 - have been found guilty of disobedience to an order or direction of the Charity Commission

Corporate Trusteeship

Tick this box if your organisation has a corporate trustee (another organisation which acts as trustee such as a local authority) and its directors are making this declaration)



Personal benefit

If your organisation pays (or will pay) any trustee for being a trustee OR any trustee or person connected to them for providing goods and services, you declare that this will:

- be in the organisation's best interests
- be lawful and authorised
- help the organisation carry out its purposes (or be a necessary by-product of it carrying out its purposes)

You also declare that:

- the information you provide to the Charity Commission is true, complete and correct
- you understand that it's an offence under section 60(1)(b) of the Charities Act 2011 to knowingly or recklessly provide false or misleading information
- your organisation's funds are held (or will be held) in its name in a bank or building society account in England or Wales
- you will comply with your responsibilities as trustees - these are set out in the Charity Commission guidance 'The essential trustee (CC3)'
- (if applicable) the primary address and residency details you provide in a charity registration application are correct and you will notify the Charity Commission if they change

* https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/820804/Disqualification_Reasons_Table_v2.odt



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's report
on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

JACK AND JILL PLAYGROUP

**On accounts for the year
ended**

31/8/23

**Charity no
(if any)**

1192823

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

SR Cowles

Date:

9/1/24

Name:

STEPHANIE COWLES

**Relevant professional
qualification(s) or body
(if any):**

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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Independent examiners report to the trustees of Jack and Jill Playgroup

I report to the trustees on my examination of the accounts of **Jack and Jill Playgroup** (the trust) for the year ended 31st August 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *S.R. Cowles*,

Name: **STEPHANIE COWLES**

Relevant professional qualification or membership of professional bodies (if any):

Address: **32, QUEENS DRIVE, FRIDAYBRIDGE, PE14 0TB**

Date: **9/1/24**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2022 Period start date To 31/08/2023

Period end date

Charity name: Jack and Jill Playgroup

Charity registration number: 1192383

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	PLAYGROUP - AN ENVIRONMENT WHERE CHILDREN LEARN THROUGH PLAY
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	TO ENHANCE THE DEVELOPMENT AND EDUCATION BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	/
Policy on social investment including program related investment	Para 1.38	/
Contribution made by volunteers	Para 1.38	/
Other		/

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	WE ARE FINANCIALLY SECURE
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	WE DO NOT HOLD A RESERVES POLICY
Amount of reserves held	Para 1.22	-
Reasons for holding zero reserves	Para 1.22	-
Details of fund materially in deficit	Para 1.24	-
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	-

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	GRANT FUNDING
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	-
Other		-

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	EARLY YEARS ALLIANCE CONSTITUTION
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	C.I.O
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	RECRUITED FROM PARENTS / CAREERS WHOSE CHILDREN ATTEND PLAYGROUP

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	/
The charity's organisational structure and any wider network with which the charity works	Para 1.51	/
Relationship with any related parties	Para 1.51	/
Other		/

Reference and Administrative details

Charity name	JACK AND JILL PLAYGROUP
Other name the charity uses	
Registered charity number	1192383
Charity's principal address	FRIDAY BRIDGE PRIMARY SCHOOL, MALTMASS DRIVE, FRIDAY BRIDGE WISBECH PE14 0HW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JANE GOODLEY	CHAIR		
2	HOLLIE AMBROSE	SECRETARY		
3	EMMA WILDING			
4	KIRSTY FENSON			
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Goodley	(w)
Full name(s)	JANE GOODLEY	HOLLIE AMBROSE
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY
Date	30.1.24	

Accounts 2022-2023
Jack & Jill Playgroup
Charity No 1192383

Income	
Admin	£491.09
Banking	£0.00
Donation	£0.00
Equipment	£12.64
Fees	£11,165.60
Funding	£54,526.65
Fundraising	£0.00
Photos	£0.00
Rent	£0.00
Salaries	£0.00
Snacks	£0.00
Trip	£0.00
Uniform	£73.14
Total	£66,269.12

Expenditure	
Admin	£2,139.10
Banking	£0.00
Donation	£0.00
Equipment	£1,225.37
Fees	£0.00
Funding	£0.00
Fundraising	£0.00
Photos	£0.00
Rent	£6,004.90
Salaries	£46,259.42
Snacks	£366.73
Trip	£0.00
Uniform	£152.44
Total	£56,147.96

Opening Balance 01/09/2022	£49,961.65
Income	£66,269.12

Opening balance plus income	£116,230.77
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Expenditure	£56,147.96
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Sub total	£60,082.81
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Cash in hand	£25.81
Bank Interest	£0.00
Total	£60,108.62
Closing Balance 31/08/2023	£60,097.81

J Goodley 30/1/24