



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/04/2022** Period start date To **31/03/23** Period end date

Charity name: Sophie's Stars

Charity registration number: 1192369

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To relieve the needs of those who have been diagnosed with cancer and their families through the provision, in particular but not exclusively of advice, support, guidance and a peer-to-peer forum
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sophie's Stars provided a support service to family members and friends of those with cancer. We did this through one to one conversations, coffee meet ups and group walks. We conducted some education activities and fundraising activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, trustees are aware of the charity commission guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Sophie's Stars does not have a policy on grant making.
Policy on social investment including program related investment	Para 1.38	We do not have a policy on social investment or programme related investment. New projects are set out in a full business case and presented to trustees at board meetings.
Contribution made by volunteers	Para 1.38	We have two volunteers helping us with our work. They volunteer a few hours a month of time to help with social media guidance and project work.

Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	As a small charity, Sophie's Stars continues to build awareness of its purpose and benefit to the community. This has been achieved through education, and fundraising events. We have provided a listening ear to families and friends of those with cancer, acknowledging how difficult it can be to support others through cancer. We have made some connections in our community so people feel less alone when navigating this space. This has been achieved through individual connection, but also group walks and events. We have also achieved this via use of our website, and raising awareness via our social media platforms.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	As outlined above
Performance of fundraising activities against objectives set	Para 1.41	As a small charity our current level of fundraising is sufficient to maintain our purpose
Investment performance against objectives	Para 1.41	We are fully supported by fundraising and donations at present
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash balances at 31 st March 2023 were £11,341. During the year monies due to the founder were repaid.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserves policy outlining that the charity will retain at least £2,500 in reserves to ensure that key outgoings are able to be met.
Amount of reserves held	Para 1.22	£2,500
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We do not have any concerns about the charities progress or performance

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We are solely funded by fundraising and donations.
Investment policy and objectives including any social investment policy adopted	Para 1.46	NA
A description of the principal risks facing the charity	Para 1.46	We have a risk register which is reviewed at every board meeting. Risks are known and not urgent/ can be controlled.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution dated 16th November 2020
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Foundation model. Sophie's Stars is a Charitable Incorporated Organisation (CIO) whose voting members are its charity Trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Standard trustee recruitment process

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	This is something we are looking to set up. Currently this is managed locally.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	NA
Relationship with any related parties	Para 1.51	NA
Other		

Reference and Administrative details

Charity name	Sophie's Stars
Other name the charity uses	NA
Registered charity number	1192369
Charity's principal address	2 Rybrook Drive Walton On Thames Surrey KT12 3DZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Allam			
2	Martin Highe		September 2023	
3	Leanne Griffiths		January 2024	
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NA
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NA
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NA

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

NA

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard Allam	
Position (eg Secretary, Chair, etc)	Chair	

Date

12 - 1 - 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

SOPHIE'S STARS

1192369

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022

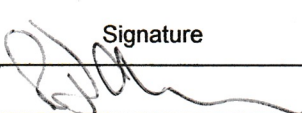
To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	2,262	-	-	2,262	3,110
FUND RAISING ACTIVITIES	259	-	-	259	13,169
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,521	-	-	2,521	16,279
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,521	-	-	2,521	16,279
A3 Payments					
COST OF FUNDRAISING	713	-	-	713	952
WEBSITE/ INTERNET	1,817	-	-	1,817	517
MARKETING	737	-	-	737	1,670
INSURANCE	762	-	-	762	-
MISCELLANEOUS	70	-	-	70	-
CHARITABLE ACTIVITIES	-	-	-	-	220
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	4,100	-	-	4,100	3,359
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,100	-	-	4,100	3,359
Net of receipts/(payments)	- 1,579	-	-	- 1,579	12,920
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,920	-	-	12,920	-
Cash funds this year end	11,341	-	-	11,341	12,920

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	BANK BALANCE	11,341	-	-
		-	-	-
		-	-	-
	Total cash funds	11,341	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		R J ALLAM	12.1.24	