CHARITY COMMISSION
FOR ENGLAND AND WALES

# Trustees' Annual Report for the period 2023

**From 01/01/2023 Period start date**
**To 31/12/2023 Period end date**

**Charity name: MAKE A MEDIC**

**Charity registration number: 119234**

## Objectives and Activities

| | SORP reference | |
|---|---|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Make a Medic, founded in 2019, produces high-quality medical education resources for students based primarily in the UK, and uses the funds raised from our affordable subscription fees to create grants for medical education and public health-related initiatives in low- and middle-income countries. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Our main sources of fundraising originate from subscriptions for high-quality online medical resources and direct donations for our projects. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The Trustees confirm reading the guidance issued by the Charity Commission on public benefit. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | SORP reference | |
|---|---|---|
| Policy on grant making | Para 1.38 | **NIL** |
| Policy on social investment including program related investment | Para 1.38 | **NIL** |
| Contribution made by volunteers | Para 1.38 | **NIL** |

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| | | |
| Other | | **NIL** |

## Achievements and Performance

| | SORP reference | |
|---|---|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | **Female genital schistosomiasis (FGS) project delivered by SCI Foundation (SCIF)**<br>- FGS is a water borne parasitic infection which can lead to ectopic pregnancies, infertility, and increased risk of co-infection with HIV and HPV<br>- SCIF works in partnership with governments in sub-Saharan Africa to deliver impactful, cost-effective projects to tackle neglected tropical diseases such as FGS focused in Côte d'Ivoire<br>- Donation by Make a Medic was used towards phase 1 of the FGS project: to develop a validated risk questionnaire with the aim of scaling up to a national level.<br><br>**N'gandu Community Project delivered by The butterfly Tree**<br>- The butterfly Tree is a Zambia based charity who work with rural communities decimated by the HIV and AIDS pandemic to provide clean water, feeding programmes, health and education facilities and malaria prevention.<br>- The N'gandu projects furthers the above aims by pledging to build 4 sturdy family homes, fund 12 weeks of after school activities, provide learning materials for children, fund 10 HIV prevention workshops with a potential reach of 400-450 young people and fund 2 mother/child workshops with a potential reach of 120 mothers.<br><br>**Delivering second hand medical textbooks to Afe Babalola University Medical School Association to be donated to 57 medical students with the rest donated to the university's library.**<br><br>**Steth of Hope Campaign** |

| | | |
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| | | - Project involved developing and managing a fundraising campaign to ship 200 Glia stethoscopes to African Medical students. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| Achievements against objectives set | Para 1.41 | **NIL** |
| Performance of fundraising activities against objectives set | Para 1.41 | **NIL** |
| Investment performance against objectives | Para 1.41 | **NIL** |
| Other | | **NIL** |

## Financial Review

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| Review of the charity's financial position at the end of the period | Para 1.21 | Make a Medic finished the year in a strong financial position.<br><br>We generated a gross income of **£9166.94**, primarily through donations and courses, topped up by sponsorship deals. Of this, roughly **75%** was donated to our various projects throughout the year, and **25%** went towards our various expenses and reserves.<br><br>Our largest expenses were **(£3,000)** donated to the Female genital schistosomiasis (FGS) Project delivered by SCI Foundation and **(£3,000)** donated to The butterfly Tree for the N'gandu Community .<br><br>We ended with a secure surplus of over **£816.94**, ready to face unexpected challenges and continue improving lives in the new year. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Make a Medic holds a sum of £500 reserves to ensure payments for subscriptions and other contractor costs, crucial for the day-to-day running of the charity, are paid on time. |
| Amount of reserves held | Para 1.22 | £500 |
| Reasons for holding zero reserves | Para 1.22 | **NIL** |
| Details of fund materially in deficit | Para 1.24 | **NIL** |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | **NIL** |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
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| The charity's principal sources of funds (including any fundraising) | Para 1.47 | **1. Donations (£2,481.82)**<br>**2. Courses (£4,785.12)**<br>**3. Sponsorship (£1,900.00)** |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | **NIL** |
| A description of the principal risks facing the charity | Para 1.46 | **NIL** |

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| Other | | **NIL** |

## Structure, Governance and Management

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| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Incorporated Organisation |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Appointed by Founder (Dr Lasith Ranasinghe). Reviewed annually. |

**Additional information (optional)**
You may choose to include further statements where relevant about:

| | | |
|---|---|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | **NIL** |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | Three trustees (Dr. Lasith Ranasinghe, Dr. Syra Dhillon and Dr. Fatima Osman)<br>Five other executive committee members (Aleksandra Dunin-Borkowska, Alexandra Pinto, Christopher Goulden, Akash Srinivasan, Aniruddh Prabhu) |
| Relationship with any related parties | Para 1.51 | **NIL** |
| Other | | **NIL** |

## Reference and Administrative details

| | |
|---|---|
| Charity name | Make a Medic |
| Other name the charity uses | |
| Registered charity number | 1192343 |
| Charity's principal address | 36 Admirals Way<br>Hethersett<br>Norwich<br>NR93AQ |
| | |

**Names of the charity trustees who manage the charity**

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---|---|---|---|
| 1 | DR LASITH RANASINGHE | - | - | - |
| 2 | DR SYRA DHILLON | | | DR LASITH RANASINGHE |
| 3 | DR FATIMA OSMAN | | | DR LASITH RANASINGHE |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
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| - | | |
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
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## Funds held as custodian trustees on behalf of others

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| Description of the assets held in this capacity | **NIL** |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | **NIL** |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | **NIL** |

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|---|---|---|
| **-** | | |
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**Name of chief executive or names of senior staff members (Optional information)**

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| - |

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

| |
|---|
| **NIL** |

## Other optional information

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| **NIL** |

## Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

| | | |
|---|---|---|
| **Signature(s)** |  | |
| **Full name(s)** | DR FATIMA OSMAN | |
| **Position (eg Secretary, Chair, etc)** | TRUSTEE (FINANCES) | |

| | |
|---|---|
| **Date** | 02/04/2024 |