



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	30	Sept	2020		1	Oct	2021

Section A Reference and administration details

Charity name Pocklington District Heritage Trust

Other names charity is known by

Registered charity number (if any) 1192342

Charity's principal address Greenhurst Hey, Wold Road

Pocklington

East Yorkshire

Postcode YO42 2QG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Gilbank	Chairman		
2	Grahame Hick	Secretary		
3	Andrew Sefton	Treasurer		
4	Susan Lang	Vice-Chair		
5	Alfred Halkon			
6	Thomas Bond			
7	Joanna Green			
8	Sheena McNamee			
9	Michael Francis			
10	Andrew Goodwin		30.9.2020-26.2.2021	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	The charity is a foundation model Charitable Incorporated Organisation managed by trustees
Trustee selection methods (eg. appointed by, elected by)	The trustees are selected by invitation.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the public in the history and heritage of Pocklington and its hinterland; in particular, but not exclusively, by establishing and operating a permanent museum and collections for public presentation, protection and conservation of heritage assets, and the promotion of research, the useful results of such will be published for the public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Discussions with building developers, unitary authority, archaeologists and Museum Development Yorkshire to safeguard archaeological archives and prepare for museum creation.

Preparing policies and joining heritage organisations.

Negotiating a bank account.

Holding regular trustee meetings and developing trustee roles and responsibilities.

Branding and promotional activity.

History research and publishing and distributing findings and local heritage news. Displaying information and artefacts at public events.

Planning for future projects, publications and initiatives.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

The trust was unable to progress matters relating to premises for a museum during the year because of East Riding of Yorkshire Council pausing all property discussions due to lockdown. Therefore our energies were directed into establishing our new charity and engaging with the public via events and social media.

Establishing the trust has included:

Submitting policies regarding child protection & safeguarding, equality, complaints and health & safety; which enabled the trust to gain East Riding Minimum Organisation Standards accreditation from East Riding of Yorkshire Council.

We became a member of the Association of Independent Museums and British Association of Local History and arranged public liability insurance through them.

We attended regular quarterly forum meetings with Museum Development Yorkshire to work towards applying for Arts Council Museum Accreditation.

We have developed clear trust branding and logos for publications and correspondence, and established a trust website – pocklingtondistrictheritage.org (Aug 2021) – and a Facebook Page (Jan 2021) which has both distributed and received information and answered questions and requests.

Opportunities for engaging and informing the public face to face were limited by lockdown, but we put on pop-up museum displays in July and August 2021 at which we gave explanations, answered public questions and distributed leaflets about the area's prehistoric history and landscape.

We have continued to research the district's history and publish articles and information. Individual trustees have given talks to local groups, both in person and online.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trust has to make a 'nil return' in regard to financial matters due to an exceedingly frustrating delay in being able to open a bank account.
We began efforts to open an account as soon as the trust was established in Oct 2020, and met an HSBC Bank representative in June 2021. They indicated that our account should be functioning in 2-3 weeks but despite numerous prompts and reminders this had not happened by the end of the reporting period.

Details of any funds materially in deficit

The trust has no financial deficits.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Due to the delay in obtaining a bank account, all activities in the trust's first year of operating have been achieved by volunteer input or the goodwill of local business. This has enabled us to carry out our objectives in the interim in educating and informing the public without income or expenditure.

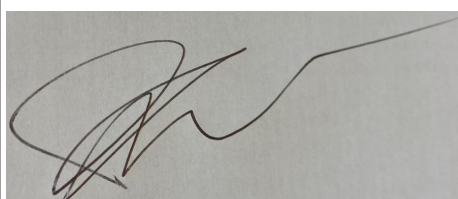
Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Philip GILBANK

Position (eg Secretary, Chair, etc) Date	Chair	
	27.07.2022	