

Take A Part CIO

Charity No. 1192298

Company No. CE023324

Trustees' Report and Unaudited Accounts

31 March 2024

	Pages
Trustees' Annual Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Summary Income and Expenditure Account	8
Balance Sheet	9
Statement of Cash flows	10
Notes to the Accounts	11 to 18
Detailed Statement of Financial Activities	19 to 20

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 March 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE023324

Charity No. 1192298

Registered Office

C/O Karst
22 George Place
Plymouth
Devon
PL1 3NY

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

S. Bowden	
C.S. Hope	
G.M. Leahy	
Z. Li	
J. Miller	(Resigned 8 February 2024)
J.C. Moreton	
K.M. Pilkington	
J. Puleston	(Resigned 8 February 2024)

Key Management Personnel

Chair	Dr Gerard Mark Leahy
CEO	Kim Wide
Accountants	

Precise Accountants Ltd
Unit 6, Brooklands
Budshead Road
Plymouth
Devon
PL6 5XR

OBJECTIVES AND ACTIVITIES

The purpose of the charity as set out in its governing document is to promote, maintain, improve and advance education and appreciation of the arts in all forms in particular, but not limited to, the provision of community arts projects led by community engagement in Plymouth and the wider South West region.

The main activities undertaken in relation to those purposes are below:

Community Arts Projects and Commissions

Working with communities that have historically and systemically had less, we use creativity as a catalyst for change - supporting the development of more agency and activism from the ground up.

Creative Education Programmes

Using creativity as another way 'in', we support teachers, parents, early years education etc to use creativity to engage children in learning and to increase educational attainment and appreciation of the arts for young people at the earliest stages of life.

Creative Programmes for Young People

We work with CYP of all age ranges in projects that are devised and delivered by them. They set the ambitions, the budgets and the briefs for all the work and then work alongside of us to monitor and develop projects that support YP across the city (such as asset based community development mapping projects, social enterprise work, creating art in the public realm etc).

Supporting the Sector: Advice, Guidance, Talent Development and Mentoring

We support those interested in community arts to upskill via a range of activities such as our flagship Social Making symposium, mentoring and advice support, Social Learning (Learn As You Go and Pay What You Can online sessions) and via placements and smaller commissions.

ACHIEVEMENTS AND PERFORMANCE

Community Arts Projects and Commissions:

East End Arts Action Group - convening community members and local agencies (police, education, health, local authority, youth services) to work collectively to map the local ambitions and create a vision together.

Happier Blue Spaces - A programme to support environmental literacy and stewardship in the East End bringing science, art and community training together.

Creative Education Programmes:

Crazy Glue - a series of after school art clubs for parents and children from vulnerable families in Efford, East End and Whiteleigh to engage together creatively to find ways to support one another and get signposted to services and support in their area that address wider needs such as energy crisis support, employment services et al.

Max Literacy - a programme supporting literacy and creative writing through arts and creative activities with children and their families.

Creative Programmes for Young People:

Drift Kicks - Building on our Young Creatives (PRIME) project working with the skating community of Plymouth in partnership with PRIME Skatepark, exploring social enterprise models and DIY approaches for making with creativity (ie designing skateboards and logos, repeat patterns etc). With commissioning from Plymouth Culture we worked with the skate community to develop 2 public art pieces - a mural by Chris Alton, and skateable sculptures titled 'Drift Tricks' developed through workshops led by artists and skateboarders Dani Abulhawa and Bedir Bekar.

Sector Support Development:

Partnership Projects and Advisory Support work with Royal Academy of Dance, Canals and Rivers Trust, Local Trust, Birmingham Museums Trust

Talent Development via Art Encounters:

Year 1 of a 3-year national programme in partnership with Engage (the National organisation for Gallery Education) offering peer-learning for emerging artists and smaller-scale cultural organisations wishing to develop talents and learn to measure impacts around engagement with schools and children and young people.

International Research:

Research trips: into new/different models of socially engaged arts practice in Borneo and India.

FINANCIAL REVIEW

Free Reserve Policy

Take a Part CIO's free reserves policy states that the organisation's free reserves should be higher or equal to the amount of months owed to the team should redundancy take effect plus £5K for legal expenses related to a redundancy process.

The free reserve total for redundancy and legal costs was £28,586 at the year end. The charity had unrestricted funds of £81,662 at the 31 March 2024 which is adequate funding to support the free reserve target sum. The free reserve target is regularly reviewed to ensure that it meets the organisation's changing staffing needs.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006.

The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board

Gerard Mark Leahy



Take A Part CIO
Trustees Annual Report
G.M. Leahy
Trustee
05 August 2024

Take A Part CIO

Independent Examiners Report

Independent Examiner's Report to the trustees of Take A Part CIO

I report to the charity trustees on my examination of the financial statements of Take A Part CIO for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of FCCA, which is one of the listed bodies.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Mr Lee James Hardacre FCCA

Precise Accountants Ltd

Unit 6, Brooklands

Budshead Road

Plymouth

Devon

PL6 5XR

05 August 2024

Take A Part CIO
Statement of Financial Activities
for the year ended 31 March 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:					
Donations and legacies	4	17,988	-	17,988	65,178
Charitable activities	5	102,377	157,377	259,754	170,727
Other trading activities	6	27,140	-	27,140	28,511
Total		147,505	157,377	304,882	264,416
Expenditure on:					
Raising funds	7	-	4,600	4,600	1,500
Other	8	101,771	159,128	260,899	258,137
Total		101,771	163,728	265,499	259,637
Net gains on investments		-	-	-	-
Net income	9	45,734	(6,351)	39,383	4,779
Transfers between funds		-	-	-	-
Net income before other gains/(losses)		45,734	(6,351)	39,383	4,779
Other gains and losses					
Net movement in funds		45,734	(6,351)	39,383	4,779
Reconciliation of funds:					
Total funds brought forward		35,928	20,156	56,084	51,305
Total funds carried forward		81,662	13,805	95,467	56,084

Take A Part CIO
Summary Income and Expenditure Account
for the year ended 31 March 2024

	2024 £	2023 £
Income	304,882	264,416
Gross income for the year	<u>304,882</u>	<u>264,416</u>
Expenditure	264,730	259,364
Interest payable	1	-
Depreciation and charges for impairment of fixed assets	768	273
Total expenditure for the year	<u>265,499</u>	<u>259,637</u>
Net income before tax for the year	<u>39,383</u>	<u>4,779</u>
Net income for the year	<u><u>39,383</u></u>	<u><u>4,779</u></u>

Take A Part CIO
Balance Sheet
at 31 March 2024

Company No. CE023324	Notes	2024 £	2023 £
Fixed assets			
Tangible assets	11	2,575	2,118
Investments	12	<u>1</u>	<u>1</u>
		2,576	2,119
Current assets			
Debtors	13	24,675	27,352
Cash at bank and in hand		<u>89,482</u>	<u>49,065</u>
		114,157	76,417
Creditors: Amount falling due within one year	14	<u>(21,266)</u>	<u>(22,452)</u>
Net current assets		92,891	53,965
Total assets less current liabilities		<u>95,467</u>	<u>56,084</u>
Net assets excluding pension asset or liability		<u>95,467</u>	<u>56,084</u>
Total net assets		<u>95,467</u>	<u>56,084</u>
The funds of the charity			
Restricted funds	15		
Restricted income funds		<u>13,805</u>	<u>20,156</u>
		13,805	20,156
Unrestricted funds	15		
General funds		<u>81,662</u>	<u>35,928</u>
		81,662	35,928
Reserves	15		
Total funds		<u>95,467</u>	<u>56,084</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 March 2024 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 05 August 2024

And signed on its behalf by:



G.M. Leahy
Trustee
05 August 2024

Take A Part CIO
Statement of Cash flows
for the year ended 31 March 2024

	2024 £	2023 £
Cash flows from operating activities		
Net income per Statement of Financial Activities	39,383	4,779
Adjustments for:		
Depreciation of property, plant and equipment	768	273
Decrease/(Increase) in trade and other receivables	2,677	(17,336)
Decrease in trade and other payables	(6,544)	(14,497)
Net cash provided by/(used in) operating activities	<u>36,284</u>	<u>(26,781)</u>
Cash flows from investing activities		
Payments for property, plant and equipment	(1,225)	(1,739)
Net cash used in investing activities	<u>(1,225)</u>	<u>(1,739)</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Net increase/(decrease) in cash and cash equivalents	35,059	(28,520)
Cash and cash equivalents at the beginning of the year	49,065	77,586
Cash and cash equivalents at the end of the year	<u>84,124</u>	<u>49,066</u>
Components of cash and cash equivalents		
Cash and bank balances	89,482	49,065
	<u>89,482</u>	<u>49,065</u>

for the year ended 31 March 2024

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
-----------------------	---

Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
---------------------------------	--

Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
------------------------	--

Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
-------------------------------------	---

Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
---------------------------------	--

Volunteer help	The value of any volunteer help received is not included in the accounts.
----------------	---

Investment income	This is included in the accounts when receivable.
-------------------	---

Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
---	---

Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
-------------------------------------	--

Take A Part CIO

Notes to the Accounts

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Tangible fixed assets and depreciation

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:

Fixtures and equipment	20% Straight line
------------------------	-------------------

Freehold investment property

Investment properties are measured initially at cost and subsequently at fair value at each balance sheet date and are not depreciated. All gains or losses are taken to the Statement of Financial Activities as they arise.

Stocks

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Research and development

Expenditure on research and development is written off in the year in which it is incurred.

Foreign currencies

Monetary assets and liabilities denominated in currencies other than the functional currency of the charity are translated at the rates of exchange prevailing at the end of the reporting period.

Transactions in currencies other than the functional currency of the charity are recorded at the rate of exchange on the date that the transaction occurred.

All exchange differences are taken into account in arriving at net income/expenditure.

Leased assets

Where the charity enters into a lease which entails taking substantially all the risks and rewards of ownership of an asset, the lease is treated as a finance lease.

Leases which do not transfer substantially all the risks and rewards of ownership to charity are classified as operating leases.

Assets held under finance leases are initially recognised as assets of the charity at their fair value at the inception of the lease or, if lower, at the present value of the minimum lease payments. The corresponding liability to the lessor is included in the balance sheet date as a finance lease obligation. Lease payments are apportioned between finance expenses and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance expenses are recognised immediately, unless they are directly attributable to qualifying assets, in which case they are capitalised in accordance with the charity's policy on borrowing costs.

Assets held under finance leases are depreciated in the same way as owned assets.

Operating lease payments are recognised as an expense on a straight-line basis over the lease term. In the event that lease incentives are received to enter into operating leases, such incentives are recognised as a liability. The aggregate benefit of incentives is recognised as a reduction of rental expense on a straight-line basis.

Pension costs

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the company pays fixed contributions into a separate entity. Once the contributions have been paid the company has no further payments obligations. The contributions are recognised as expenses when they fall due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the company in independently administered funds.

Receipt of donated goods, facilities and services

All donated goods, facilities and services received are recognised within incoming resources and expenditure at an estimate of the value to the charity.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Income and endowments from:			
Donations and legacies	65,178	-	65,178
Charitable activities	115,594	55,133	170,727
Other trading activities	28,511	-	28,511
Total	209,283	55,133	264,416
Expenditure on:			
Raising funds	1,500	-	1,500
Other	223,160	34,977	258,137
Total	224,660	34,977	259,637
Net income	(15,377)	20,156	4,779
Net income before other gains/(losses)	(15,377)	20,156	4,779
Other gains and losses:			
Net movement in funds	(15,377)	20,156	4,779
Reconciliation of funds:			
Total funds brought forward	51,305	-	51,305
Total funds carried forward	35,928	20,156	56,084

4 Income from donations and legacies

	Unrestricted £	Total 2024 £	Total 2023 £
Donations	17,988	17,988	65,178
	17,988	17,988	65,178

5 Income from charitable activities

	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Grants	102,377	157,377	259,754	169,064
	-	-	-	1,663
	102,377	157,377	259,754	170,727

6 Income from other trading activities

	Unrestricted	Total 2024	Total 2023
	£	£	£
Fundraising activities	27,140	27,140	28,511
	<u>27,140</u>	<u>27,140</u>	<u>28,511</u>

7 Expenditure on raising funds

	Restricted	Total 2024	Total 2023
	£	£	£
<i>Fundraising trading costs</i>			
Fundraising activities	4,600	4,600	1,500
	<u>4,600</u>	<u>4,600</u>	<u>1,500</u>

8 Other expenditure

	Unrestricted	Restricted	Total 2024	Total 2023
	£	£	£	£
Advertising and marketing costs	-	9,974	9,974	8,478
Project, Workshop and event costs	27,829	44,511	72,340	57,277
Bank loan and overdraft interest payable	1	-	1	-
Employee costs	60,690	97,643	158,333	171,639
Motor and travel costs	3,774	6,000	9,774	7,673
Premises costs	-	-	-	1,035
Amortisation, depreciation, impairment, profit/loss on disposal of fixed assets	768	-	768	273
General administrative costs	4,108	1,000	5,108	3,651
Legal and professional costs	4,601	-	4,601	8,111
	<u>101,771</u>	<u>159,128</u>	<u>260,899</u>	<u>258,137</u>

9 Net income before transfers

	2024	2023
	£	£
This is stated after charging:		
Depreciation of owned fixed assets	768	273

10 Staff costs

	2024	2023
Salaries and wages	141,690	140,644
Social security costs	6,439	4,030
Pension costs	2,474	2,717
	<u>150,603</u>	<u>147,391</u>

No employee received emoluments in excess of £60,000.

11 Tangible fixed assets

	Fixtures and equipment	Total
	£	£
Cost or revaluation		
At 1 April 2023	2,658	2,658
Additions	1,225	1,225
At 31 March 2024	<u>3,883</u>	<u>3,883</u>
Depreciation and impairment		
At 1 April 2023	540	540
Depreciation charge for the year	768	768
At 31 March 2024	<u>1,308</u>	<u>1,308</u>
Net book values		
At 31 March 2024	<u>2,575</u>	<u>2,575</u>
At 31 March 2023	<u>2,118</u>	<u>2,118</u>

12 Investments

	Investment in Subsidiaries	Total
	£	£
Cost or revaluation		
At 1 April 2023	1	1
At 31 March 2024	<u>1</u>	<u>1</u>
Net book values		
At 31 March 2024	<u>1</u>	<u>1</u>
At 31 March 2023	<u>1</u>	<u>1</u>

Investment in Subsidiaries

The company has the following subsidiary undertakings:

Name of company	Country of incorporation (if not UK)	Class of shares held	% age of shares held %	Capital and reserves at end of the relevant year £	Profit/(loss) for the relevant year £
Take a Part Trading Limited		Ordinary	100	1	6

13 Debtors

	2024	2023
	£	£
Other debtors	79	236
Prepayments and accrued income	24,596	27,116
	<u>24,675</u>	<u>27,352</u>

14 Creditors:
amounts falling due within one year

	2024	2023
	£	£
Trade creditors	5,583	647
Other taxes and social security	141	1,801
Other creditors	4,813	12,070
Accruals	6,359	1,001
Deferred income	4,370	6,933
	<u>21,266</u>	<u>22,452</u>

15 Movement in funds

	At 1 April 2023	Incoming resources (including other gains/losses) £	Resources expended £	At 31 March 2024 £
Restricted funds:				
Restricted income funds:				
Arts Council	-	91,641	(89,164)	2,477
Happier Blue Spaces	20,156	40,536	(60,692)	-
Happier Green Spaces	-	25,200	(13,872)	11,328
<i>Total</i>	<u>20,156</u>	<u>157,377</u>	<u>(163,728)</u>	<u>13,805</u>
Unrestricted funds:				
General funds	35,928	147,505	(101,771)	81,662
Total funds	<u>56,084</u>	<u>304,882</u>	<u>(265,499)</u>	<u>95,467</u>

Purposes and restrictions in relation to the funds:

Restricted funds:

Arts Council	Covering project and staffing costs
Happier Blue Spaces	Covering project and staffing costs
Happier Green Spaces	Covering project and staffing costs

16 Analysis of net assets between funds

	Unrestricted funds	Total
	£	£
Fixed assets	2,575	2,575
Investments	1	1
Net current assets	92,891	92,891
	<u>95,467</u>	<u>95,467</u>

17 Reconciliation of net debt

	At 1 April 2023	Cash flows	At 31 March 2024
	£	£	£
Cash and cash equivalents	49,065	40,417	89,482
	<u>49,065</u>	<u>40,417</u>	<u>89,482</u>
Net debt	<u>49,065</u>	<u>40,417</u>	<u>89,482</u>

18 Commitments

Operating lease commitments

Annual commitments under non-cancellable operating leases are as follows:

	2024	2024	2023	2023
	Land and buildings	Other	Land and buildings	Other
	£	£	£	£

Operating leases with expiry date:

Pension commitments

	2024	2023
	£	£
The pension cost charge to the company amounted to:	<u>2,474</u>	<u>2,717</u>

19 Related party disclosures

Controlling party

The company is a charitable incorporated organisation (CIO) and has no share capital; thus no single party controls the company.

Take A Part CIO
Detailed Statement of Financial Activities
for the year ended 31 March 2024

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income and endowments from:				
Donations and legacies				
Donations	17,988	-	17,988	65,178
	<u>17,988</u>	<u>-</u>	<u>17,988</u>	<u>65,178</u>
Charitable activities				
Grants	102,377	157,377	259,754	169,064
	-	-	-	1,663
	<u>102,377</u>	<u>157,377</u>	<u>259,754</u>	<u>170,727</u>
Other trading activities				
Fundraising activities	27,140	-	27,140	28,511
	<u>27,140</u>	<u>-</u>	<u>27,140</u>	<u>28,511</u>
Total income and endowments	147,505	157,377	304,882	264,416
Expenditure on:				
Costs of other trading activities				
Fundraising activities	-	4,600	4,600	1,500
	<u>-</u>	<u>4,600</u>	<u>4,600</u>	<u>1,500</u>
Total of expenditure on raising funds	-	4,600	4,600	1,500
Other expenditure				
Advertising and marketing costs	-	9,974	9,974	8,478
Project, Workshop and event costs	27,829	44,511	72,340	57,277
Bank loan and overdraft interest payable	1	-	1	-
	<u>27,830</u>	<u>54,485</u>	<u>82,315</u>	<u>65,755</u>
Employee costs				
Salaries/wages	49,554	92,136	141,690	140,644
Employer's NIC	6,439	-	6,439	4,030
Pension costs	2,474	-	2,474	2,717
Staff entertainment	-	-	-	105
Staff training	-	5,507	5,507	24,143
Staff welfare	2,223	-	2,223	-
	<u>60,690</u>	<u>97,643</u>	<u>158,333</u>	<u>171,639</u>
Motor and travel costs				
Travel and subsistence	3,774	6,000	9,774	7,673
	<u>3,774</u>	<u>6,000</u>	<u>9,774</u>	<u>7,673</u>
Rent	-	-	-	1,035
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,035</u>

Take A Part CIO

Detailed Statement of Financial Activities

General administrative costs, including depreciation and amortisation				
Depreciation of Fixtures and equipment	768	-	768	273
Bank charges	319	-	319	321
Equipment leasing and hire charges	874	1,000	1,874	-
General insurances	776	-	776	704
Software, IT support and related costs	1,303	-	1,303	1,030
Subscriptions	179	-	179	689
Sundry expenses	87	-	87	273
Telephone, fax and broadband	570	-	570	634
	<u>4,876</u>	<u>1,000</u>	<u>5,876</u>	<u>3,924</u>
Legal and professional costs				
Accountancy and bookkeeping	1,901	-	1,901	6,852
Consultancy fees	2,400	-	2,400	-
Other legal and professional costs	300	-	300	1,259
	<u>4,601</u>	<u>-</u>	<u>4,601</u>	<u>8,111</u>
Total of expenditure of other costs	<u>101,771</u>	<u>159,128</u>	<u>260,899</u>	<u>258,137</u>
Total expenditure	<u>101,771</u>	<u>163,728</u>	<u>265,499</u>	<u>259,637</u>
Net gains on investments	-	-	-	-
Net income	<u>45,734</u>	<u>(6,351)</u>	<u>39,383</u>	<u>4,779</u>
Net income before other gains/(losses)	<u>45,734</u>	<u>(6,351)</u>	<u>39,383</u>	<u>4,779</u>
Other Gains	-	-	-	-
Net movement in funds	<u>45,734</u>	<u>(6,351)</u>	<u>39,383</u>	<u>4,779</u>
Reconciliation of funds:				
Total funds brought forward	<u>35,928</u>	<u>20,156</u>	<u>56,084</u>	<u>51,305</u>
Total funds carried forward	<u>81,662</u>	<u>13,805</u>	<u>95,467</u>	<u>56,084</u>