



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 11th November 2022 **Period start date** To 31st March 2022 **Period end date**

Charity name: Springaid International Development UK

Charity registration number: 1192268

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of the charity is to provide or assist in the provision of education, training, healthcare interventions and all the necessary support to socially and economically disadvantaged individuals and groups in Leeds, to help them generate a self-sustaining environment, sustainable income, and participate fully in society. In setting our objectives and planning our activities, we have considered the Charity Commission's public benefit guidance. "In the Descriptions of Charitable Purposes in the Charities Act, we recognise that the prevention of poverty includes preventing those who are poor from becoming poorer and preventing people who are not poor from becoming poor. There is a fine distinction between helping someone who is already in poverty and assisting someone so that they do not become poor. Therefore, in general, we consider that the prevention of poverty includes the relief of poverty, and that the relief of poverty includes the prevention of poverty". To meet this end, we have designed below a set of objectives and are as follows: a) <i>Advancement of Education:</i> • To advance training (including vocational and professional training) and lifelong training to lower socio-economic groups, through the development of their individual capabilities, skills and understanding of subject matter. • To advance training to young people and adults by developing

		their physical and mental capabilities through leisure time activities. • We provide skills training and real-world experience, leading to job opportunities and flexible support into paid employment. b) Advancement of Health - Improved Mental and Physical Health: • Promote activities with a proven beneficial effect on health; helping people unleash their unique potentials to live healthier, safer, and more fulfilling lives. • We provide useful information services, and practical resources to help people with mental health challenges to get support, better understand and promote their mental health and wellbeing. • Support and advocate for individuals and families experiencing unsafe, unhealthy, or abusive relationships. • The advancement of any sporting activities which promote health by involving physical or mental skill or exertion and undertaken on an amateur basis.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In 2020/22, we carried out a wide range of activities in pursuance of our charitable objectives. The trustees considered that the activities summarised below, provided substantial benefits to the wider community. • We distributed free masks, hand sanitizers and gloves to assist the community in dealing with the challenges posed by the Covid-19 pandemic and Lockdown as part of our 'Masks & PPE Save Lives' campaign (in partnership with HM government and the National Lottery Community Fund). • Provide Covid-19 Vaccination and Health information and sensitization campaign to improve the community's knowledge of the dangers posed by the Covid-19 pandemic, including advancement the case for vaccine efficacy and

		uptake, and tackling vaccine misinformation and hesitancy. Champions Micro Grant – in partnership with the (Leeds City Council and Voluntary Action Leeds). • Improve health and well-being, by assisting young people aged 18 to 32 years old, in boosting their self-esteem and confidence knocked down because of the Covid-19 pandemic and Lockdown. Our Connecting Leeds Together Again (Sponsored by The Community Fund). • Improve communal spirit by promoting equality, diversity, and inclusion. Helping to bring everyone together again after being in Lockdown, to have fun and socialise, and build connections. In celebration of National Lottery 25 Years (in partnership with the National Lottery Fund and Arnold Clarke).
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are pleased to present their annual report together with the audited financial statement of the charity for the year ending 31 March 2022, and confirm that they have had regard to the charity Commission's Guidance on Public Benefit when planning and delivering all events and in determining how best funds will be raised. Trustee also confirm that they comply with the requirements of the Charities Act 2011, and the Charities Statement of Recommended Practice ("Charities SORP") (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
	Para 1.38	We have a team of 20 volunteers who bring their energy, fresh ideas and pride themselves to their work, and have depth

Contribution made by volunteers		knowledge and understanding of their respective areas of expertise and work. We have great pride to our volunteers who make substantial contributions to our work and the community.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	"Masks and PPE Save Lives: • Over 1,500 individuals and families benefitted from our distribution of 1,500 Free Reusable Face Masks, 500 Hand Sanitizers and 300 Gloves amongst residents of the City of Leeds and surrounding areas, • Reduced transmission of the virus and increased health, safety, and wellbeing amongst people within the community. • Decreased financial pressures on lower socio-economic groups, by delivering free reusable masks, Hand Sanitizers and Gloves. Covid-19 and Vaccination Programme: • Increased communal trust in Covid-19 vaccines efficacy and safety, including trust towards public health institutions and pharmaceutical companies and reduced belief in conspiracy theorists and myths. • Better understanding of the side effects and allergic reactions after taking the covid-19 vaccine. • Better understanding of the vaccine development and manufacturing processes; including clinical trials & testing, approval and monitoring and scientific evaluation processes as put in place by developers and the regulatory bodies / authorities. • Increased interest and uptake of the covid-19 vaccine amongst BAME community. • Our five Covid-19 Vaccination webinar and campaign reached over 3000 people and viewed over 726 times, with people benefitting from key messaging and expert

		information, knowledge and advice from health professionals, advocates, community leaders and leaders of private and public sector organisations. • Our webinars reached out to people not only within our community but a global audience. • Our regular WhatsApp live chat Q&A service dealt with over 150 enquiries – answering people's concerns. Connecting Leeds Together Again: • We launched 8 self-esteem and confidence Building Workshops to boost 18-32 years old young people knocked down as a result of Covid-19 and Lockdown. • More than 500 people benefited from our three webinars on self-esteem and Confidence Building workshops, thanks to our greater social media presence. • We supported over 150 individuals and families through our self-esteem and confidence building workshops. Celebrating National Lottery 25 Years: • Improved social relations, community cohesion, community pride and engagement within the community. • Improved mental health and wellbeing. • Improved culture and acceptance of Equality, Diversity, and Inclusion. • Reduce loneliness by giving people opportunity to spend time with one another.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	• Improved community health and Well-being. • Reduced loneliness and social Isolation and improved social cohesion and community integration amongst young people and their peers. • Enhanced community integration and increased trust and a sense of security amongst community residents.

Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During the Covid-19 pandemic, our activities were hugely affected, and income was low. Our main source of funding came from grants, to service our activity. Despite the challenges of the Covid-19 pandemic, we managed to generate a positive financial outcome for the period of 2020/21, with a net funds of just over £20,850. We are planning on identifying possible opportunities for a much wider range of funding sources for 2022/23 from donors, as well as open to other funding sources such as fundraising and more.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	N/A
Reasons for holding zero reserves	Para 1.22	All reserves was utilised to advance projects within the community.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	During the Covid-19 pandemic, our activities were hugely affected, and income was low. Our main source of funding came from grants, to service our activity. Despite the challenges of the Covid-19 pandemic, we managed to generate a positive financial outcome for the period of 2020/21, with a net funds of just over £20,850. We are planning on identifying possible opportunities for a much wider range of funding sources for 2022/23 from donors, as well as open to other funding sources such as fundraising and more.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	<u>Risk Management</u> No risk identified. The Management Committee conducts regular reviews of the major risks to which the charity is exposed. A risk register has been established and is reviewed and updated on an annual basis, and where appropriate, systems or procedures are established to mitigate the

		risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, and beneficiaries. These procedures are periodically reviewed to ensure that the needs of the charity are met. The trustees review these risks on an ongoing basis and satisfy themselves that adequate systems and procedures are in place to manage any risks identified. Where appropriate, risks are covered by insurance. The following framework is central to ensuring adequate risk assurance. • Regular monitoring of major risks and development of action plans • Embedding risk identification with operational procedures • A clear structure of delegated authority and control • Review of key systems and procedures through internal audit arrangements • Income and profit targets for our community activities
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Springaid International Development (SAID) UK is constituted as a Charitable Incorporated Organisation (CIO) registered with the Charity Commission on the 11 th November 2020 under the charity number 1192268.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity was initially a Community Interest Company (CIC) incorporated with the Company House on 22 nd May 2015 with company number 09605594 and was converted into a Charitable Incorporated Organisations (CIO) (Conversion) Regulations which came into force on 1 st September 2018. The members of the CIC adopted the proposed constitution of the CIO – The Charity Model adopted the (Association Model – with voting members other than its charity trustees).
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	New trustees are nominated by members of the board of trustees, interviewed by a panel of three trustees and appointed where they have the necessary skills to contribute to the charity's management and development.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	When new trustees are appointed, they are given a formal induction to the work of the charity and provided with the information they need to fulfil their roles, which includes information about the role of the trustee and charity law. The new trustees are then invited and encouraged to attend a series of short training sessions (of no more than an hour) to familiarise themselves with the charity and the context within which it operates. These are jointly led by the Managing Director of the Charity and the Chair of the Management Committee and cover: • The CIO (governing document: constitution). • The obligations of Management Committee members. • The main documents which set out the operational framework for the charity including the Memorandum and Articles. • Resourcing and the current financial position as set out in the latest published accounts. • Future plans and objectives.
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		A Question & Answer pack has also been prepared drawing information from the various Charity Commission publications signposted through the Commission's guide "the Essential Trustee" as a follow up to these sessions. This is distributed to all new trustees along with the Memorandum and Articles and the latest financial statements. Feedback from new trustees about their induction has been positive.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<u>Management Committee</u> To assist in the smooth running of the charity, the trustees have setup the management committee that helps them oversee the running of the charity's work. It has general control and management of the day to day running and administration of the charity, which may rely on volunteers or members of staff, who are appointed by and responsible to the committee, to keep the trustees informed. The Management Committee is made up of seven members who meet quarterly and are responsible for the strategic direction and policy of the charity. The members of the management committee are from a variety of professional backgrounds relevant to the work of the charity and are comprised of a dedicated and talented staff and volunteers who bring energy, fresh ideas, and pride to their work, and have depth in their respective areas of expertise. The Management Committee's provision of the services rest with the Managing Director along with the Chief Operations Officer. The Managing Director is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met. The Chief Operations Officer has responsibility for the day-to-day operational management of the Charity, individual supervision of the staff team and ensuring that the team continue to develop their skills and working practices in line with good practice. <u>Responsibilities of the Management Committee</u> The Management Committee prepares the financial statements for each financial year which gives true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial

		year. In preparing these financial statements, the management committee follows best practice and: • select suitable accounting policies and apply them consistently. • made judgements and estimates that are reasonable and prudent; and • prepare the financial statements on the going concern basis unless it is not appropriate to assume that the charity will continue on that basis. The Management Committee is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Statement of Recommended Practice ("Charities SORP") (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; FRS 102) issued in October 2019. The Management Committee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. <u>Members of the Management Committee</u> Members of the Management Committee, who are directors for the purpose of charity law, who served during the year and up to the date of this report are set out on page 13. In accordance with company law, as the company's directors, we certify that: • so far as we are aware, there is no relevant audit information of which the company's auditors are unaware; and • as the directors of the charity, we have taken all the steps that we ought to have taken to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.
Relationship with any related parties	Para 1.51	<u>Advisers</u> To help us in delivering on our work, we retain a few professional advisers:

		Taxset Accounting Ltd were appointed as the charity's accounting firm during the year and they will continue in that capacity until when an alternative decision is arrived at by the management committee.
Other		

Reference and Administrative details

Charity name	Springaid International Development UK
Other name the charity uses	Springaid
Registered charity number	1192268
Charity's principal address	213 North Street Leeds LS7 2AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kenneth Ebu	Chair (Trustee)		Board of Trustees
2	Thompson Ngah	Trustee		Board of Trustees
3	Davies Kwame	Trustee		Board of Trustees
4	Ivan Parris (Resigned)		15/03/17–30/06/21	Board of Trustees
5	Rev. Chikezie Onuoha	Director		Board of Trustees
6	Valentine Nzung	Managing Director		Board of Trustees
7	Kingsley Ebong	Business Manager		Board of Trustees
8	Priscelia M	Health Manager		Board of Trustees
9	Mercy Palle	Project Administrator		Board of Trustees
10				
11				
12				
13				
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15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kenneth Ebu	
Position (eg Secretary, Chair, etc)	Chair (Trustee)	
Date	27 th March 2022	

SPRINGAID INTERNATIONAL DEVELOPMENT UK

TRUSTEES REPORT AND FINANCIAL STATEMENTS

For The Year Ended 31.03.2022

SPRINGAID INTERNATIONAL DEVELOPMENT UK

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SPRINGAID INTERNATIONAL DEVELOPMENT UK

TRUSTEES AND PROFESSIONAL ADVISORS

TRUSTEES:

Kenneth Ebu
Nga Thompson Tabeyang
Davis Wankah Kwamu

SPRINGAID INTERNATIONAL DEVELOPMENT UK

For The Year Ended 31.03.2022

CHARITY'S ADDRESS: 213 North Street
Leeds
LS7 2AA

BANKERS: Leeds Credit Union

ACCOUNTANTS: **Taxset Accountants Limited**
Chartered Certified Accountants
213 North Street
Leeds
LS7 2AA

SPRINGAID INTERNATIONAL DEVELOPMENT UK

RECEIPTS AND EXPENDITURES ACCOUNT

For The Year Ended 31.03.2022

	31.03.2022			
	£	£	£	£
	Un-restricted Funds	Restricted Funds	Endowment Funds	Total
INCOME AND ENDOWMENTS				
INCOME FROM CHARITABLE ACTIVITIES	20,850	-	-	20,850
INGRANTS	-	-	-	-
SPRINGAID INTERNATIONAL DEVELOPMENT UK	20,850	-	-	20,850
LESS: EXPENDITURE				
For The Year Ended 31.03.2022	-	-	-	-
EXPENDITURE ON CHARITABLE ACTIVITIES	17,000	-	-	17,000
TOTAL EXPENDITURE	17,000	-	-	17,000
NET INCOME / EXPENDITURE	3,850	-	-	3,850
TOTAL FUNDS BROUGHT FORWARD	95	-	-	95
TOTAL FUNDS CARRIED FORWARD	3,945	-	-	3,945