



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 10 November 2020 To 9 November 2021

Charity name: THE OPEN MINDS PROJECT

Charity registration number: 1192251

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public including children and young people in the lives of black people particularly but not exclusively by the provision of workshops, seminars, meetings, school programmes, reading groups and library facilities and in such other ways as the trustees see fit.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	(1) School programme – supplied £3,913 worth of books to primary and secondary schools in Sussex to raise awareness and educate the children about different races and black British history. (2) Reading groups – organised and facilitated an online book club for adults to read and discuss a number of classic literature. This inspired and encouraged individuals during the covid lockdown months. (3) Workshop – delivered an online workshop about Black British contributions at a Brighton secondary school as part of their Black History education in October 2021. (4) Library facilities – led a book assessment project for a secondary school in Lewes which led them to bring more balance and context to the books they use in the classroom as well as stock in their school library. (5) Through the charity's website and social media platforms, we have raised awareness about black people (their history and contribution to society)
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have ensured there is public benefit to the work carried out through reference to the Charity Commission's guidance on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	The Open Minds Project is 100% volunteer led. Some of the services provided include: - administering the charity's activities; - delivering its key activities to members of the public and schools; - reviewing books and developing a curated list of books; - issuing thought provoking statements through its social media platforms.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The books provided to schools have made a difference in the lives of the children reading them. They see themselves in the books and it reassures them of their belonging to the school and local community. The school staff have also been very grateful to see that beautifully written reference books and story books with diverse characters exist. It has saved them researching time and they can build the school's collection through this. The workshops have equipped the teachers and students with ability to evaluate how balanced/accurately various cultural groups are reflected in a book. It has provided them tools with which to balance any bias encountered in books, thereby ensuring a more accurate understanding of black people.

Additional information (optional)

You may choose to include further statements where relevant about:

--	--	--

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the period, the charity had income of £5,619, expenditure of £4,914 resulting in a surplus of £705 which matched the bank balance as at 9 November 2021.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserve held is in line with the grant/fund requirement. For this period, the reserve is the net of donations received. The charity intends to expand its activities through funds/grants and will be making necessary applications to make this a possibility.
Amount of reserves held	Para 1.22	£705
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations, directly and through Justgiving donation page.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The charity is a charitable incorporated organisation (CIO)
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The charity is constituted as a CIO through its constitution dated 9 November 2020
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	In line with the charity's constitution, trustees are appointed by a resolution passed at a convened meeting of the Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are provided with a copy of the constitution and the annual reports of the charity as part of their induction. Trustees are also referred to The Charity Commissions, including CC3a (Charity Trustee: what's involved).
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is currently led by trustees in line with its constitution. In the future, it is intended for the charity to have a management committee made up of volunteers who are not trustees. The activities of the management committee will be subject to approval and governance by the trustees to ensure it remains in line with the charity's purpose.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Open Minds Project
Other name the charity uses	TOMPUK
Registered charity number	1192251
Charity's principal address	23 Laughton Road Brighton BN2 6QF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Arienrhi Grace Toby			
2	Agbota Okojie			
3	Henrieta NC Kuhudzai			
4	Angela Onyinoy Goodhand	Secretary		
5				
6				
7				
8				
9				
10				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Banker	The Co-operative bank	PO Box 250 Delf House SouthWay Skelmersdale WN8 6WT

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

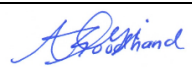
Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angela Onyinoy Goodhand	
Position (eg Secretary, Chair, etc)	Secretary	
Date	9 September 2022	